



STATE OF ARKANSAS
**Department of Finance
and Administration**

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OSP Policy – Cooperative Contracts

This policy covers the procurement of goods or services from a Cooperative contract. The statutes governing cooperative purchasing are found at Ark. Code Ann. §§ 19-11-206, -249, and -256.

COOPERATIVE CONTRACTS

The Office of State Procurement has approved specific cooperative contracts for use by state agencies and public procurement units. These contracts were competitively bid by the Cooperative entity in substantial compliance with the Arkansas Procurement Law. These contracts, in demand by agencies, are listed on the OSP website, State Contracts link.

Some cooperative entities make multiple contract awards. However, OSP only approves contracts on an **individual basis** and does not issue blanket approvals of all contracts offered by a cooperative entity.

Only the contracts listed on the OSP website have been approved as statewide contracts. Cooperative agreements should not be used merely for agency convenience, but when the best interests of the State are served.

According to OSP Rule R1:19-11-249, all cooperative purchasing contracts or agreements must be approved by the OSP Director prior to being entered into by a state public procurement unit.

Among the more well-known cooperative purchasing entities are:

- _ National IPA
- _ NJPA
- _ TCPN
- _ TIPS/TAPS
- _ US Communities
- _ WSCA/NASPO

For all other possible cooperative purchasing opportunities not shown on the OSP website, please contact Camber Thompson, OSP Director, at (501) 324-9316 or Camber.thompson@dfa.arkansas.gov.

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