



STATE OF ARKANSAS
**Department of Finance
and Administration**

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MEMORANDUM

TO: All State Agencies, Boards and Commissions, and Institutions of Higher Education

FROM: Richard A. Weiss, Director

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

DATE: January 30, 2012

SUBJECT: Credit Cards

Arkansas law states that "no credit cards shall be used except those approved by the Chief Fiscal Officer of the State." Ark. Code Ann. § 19-4-1007. Pursuant to this statute, the Department of Finance and Administration Office of Procurement administers the State credit card program, which includes a purchasing card, a travel card, and a vehicle fleet card (Voyager). Obtaining and using a credit card that is not approved by the DFA Office of Procurement is a violation of this law.

Agencies that have unauthorized credit cards must cancel them immediately. The Office of State Procurement Credit Card Division will assist agencies which need to transition to the state-approved program. The contact personnel for this program are:

Darlene Hicks (Manager)	darlene.hicks@dfa.arkansas.gov	501-371-1405
Norma Little	norma.little@dfa.arkansas.gov	501-683-2217

Thank you for your immediate attention to this matter.

A.C.A. § 19-4-1007 (Copy w/ Cite)

A.C.A. § 19-4-1007

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*** Legislation is current through the 2014 Fiscal Session and updates ***
*** received from the Arkansas Code Revision Commission through ***
*** July 2, 2014. ***

Title 19 Public Finance
Chapter 4 State Accounting And Budgetary Procedures
Subchapter 10 -- Oil Company Credit Cards

A.C.A. § 19-4-1007 (2014)

19-4-1007. No use of other credit cards.

(a) If it is determined by the Chief Fiscal Officer of the State to be essential to enable an agency, board, or commission to effectively carry out its responsibilities, the Chief Fiscal Officer of the State may authorize an agency, board, or commission, or certain employees thereof, to use state credit cards for which the state agency assumes liability for payment, under rules and regulations as may be prescribed by the Chief Fiscal Officer of the State.

(b) No credit cards shall be used except those approved by the Chief Fiscal Officer of the State.

HISTORY: Acts 1979, No. 676, § 6; A.S.A 1947, § 12-2378.5; Acts 2003, No. 656, § 6.