



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF STATE PROCUREMENT
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DELEGATION ORDER

DEPARTMENT OF CORRECTION-CORRUGATED PAPER BOXES

I, Edward Armstrong, as Administrator of the Office of State Procurement, in accordance with the authorization contained in the Ark. Code Ann. § 19-11-218(3), do hereby authorize the Arkansas Department of Correction the ability to purchase corrugated paper boxes for the shipment of chairs in accordance with the procedures stated below:

- 1) All purchases in excess of \$10,000 and less than or equal to \$25,000 must be made in accordance with Ark. Code Ann. § 19-11-234 regarding competitive bidding.
- 2) Purchases exceeding \$50,000 must be made in accordance with Ark. Code Ann. § 19-11-229 regarding competitive sealed bidding.
- 3) All procurements made under this delegation order shall be made in compliance with Ark. Code Ann. § 19-11-260 regarding the preference of recycled paper.
- 4) All procurements for corrugated paper boxes will be reported to the Office of State Procurement monthly, no later than the 10th day of the following month.

Nothing herein is intended to prohibit the Department of Correction from requesting the assistance of the Office of State Procurement in the procurement of this commodity.

This delegation order will be in effect until June 30, 2017.

STATE OF ARKANSAS, DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF STATE PROCUREMENT

A handwritten signature in blue ink that reads "Edward R. Armstrong".

Edward Armstrong, ADMINISTRATOR