



## **WSCA-NASPO Auto Parts (light duty) Contract # 5-09-99-28**

**State of Arkansas Contract # 4600033782**

Expiration Date: 6/30/2015

### ***Arkansas State Agencies/Political Subdivision User Instructions***

**SCOPE:** This is a cooperative contract for AutoZone catalog auto parts products made available at discounted pricing to State agencies and political subdivisions.

### **How to Get Started**

1. Go to the AutoZone website here:  
[https://www.autozonepro.com/?jsessionid=penjBfigXAXhH65TCds10g\\_\\_azproprod1-b2b2](https://www.autozonepro.com/?jsessionid=penjBfigXAXhH65TCds10g__azproprod1-b2b2)
2. On this website you can browse products, shop and compare items, print or download specs, and use the dealer locator.
3. When you have decided that you want to place an order, you will need to contact your local AutoZone dealer to get instructions for issuing a purchase order. Be sure to tell them you want to purchase off of the State of Arkansas', WSCA-NASPO, contract.

### **ORDERING PROCEDURES**

For state agency use: When utilizing this contract, if the total projected amount (TPA) of all items on a single purchase order is \$10,000 or greater, a purchase requisition (PR) must be created in AASIS. In addition, both your agency's purchase order and the outline agreement number must reference the purchase requisition number.

Purchase orders are best submitted by email but they can also be submitted by fax or U.S. mail.

For questions or assistance, go to this link:

<http://www.dgs.ca.gov/pd/Programs/Leveraged/wsc/AutoParts.aspx>

#### **Vendor Contact Information:**

Bo Marbary

Direct Phone: 501-764-1861

[William.marbary@autozone.com](mailto:William.marbary@autozone.com)

#### **OSP Contact Information:**

**John Leverett, Vehicle Buyer**

DFA-Office of State Procurement

Main Phone: (501) 324-9316

Direct Phone (501) 683-2222

Fax: (501) 324-9311

Email: [john.leverett@dfa.arkansas.gov](mailto:john.leverett@dfa.arkansas.gov)