

**State of Arkansas - OSP
Bulk Fuel Contract
AASIS Contract# 460025136**

Supplier: TAC Energy
Supply & Logistics: **1-800-808-6500** Manned 24/7/365

Account Set-up: **Step 1** - Agencies will need to complete Form No. 1 Account Set-up and Form No. 2 Site Tank Locations (Attached)

Step 2 - Completed forms should be submitted to TAC Energy at tbyrd@tacenergy.com or fax 903-334-7912.

Step 3 - An account will be set-up by TAC Energy and an account number will be provided. *Please allow TAC Energy up to 10 business days for an account to be established before placing orders.*

Step 4 - Placing Orders - Orders may be emailed with the purchase order attached to: orders@tacenergy.com

Purchase orders should include the following information:

1. Purchase Order No.
2. Customer Name
3. Customer Account No.
4. Billing Address
5. Delivery Address
6. Products (87 Octane Unl, ULSD Dyed, B2 ULSD Dyed, etc.)
7. Quantities (gal)
8. Drop or Pump
9. Ship Date
10. Delivery Window
11. Hours of Accepted Deliveries
12. Customer Contact Name
13. Customer Phone

Delivery:

1. Within 24 hours from receipt of order, or as specified by ordering agency if delivery is desired by ordering agency at some date beyond 24 hours.
2. As much time as possible will be allowed the Supplier (with consideration for the stipulated guaranteed delivery) for making deliveries; however, the Supplier shall be capable of making bulk deliveries within 24 hours after receipt of order, especially in emergency situations.
3. It is strongly advised that a representative from the Agency be present during the delivery.

Payment Terms: Net/10 Days

Invoices & BOL's: Online retrieval of invoices & bill of lading is available on the TAC Energy Website at: <https://portal.tacenergy.com/pages/Users/userLogin.aspx> (Instructions Attached)

TAC Energy - Arkansas Account Manager:

Derrick J. Maynard
Regional Sales Manager
Toll-Free: 800-235-5343
Ph: 903-794-3835
Dmaynard@tacenergy.com

TAC Energy - Credit Department & Invoicing Questions:

Shirley Allen
Ph: (800) 235-5343 Ext 123
Fax: (903) 334-7912
sallen@tacenergy.com

TAC Energy - Account Set-Up

Tom Byrd
Credit Manager
Texarkana, TX
Phone: (903) 334-7979
Toll Free: (800) 235-5343
Fax: (903) 334-7912
Email: tbyrd@tacenergy.com

TAC Energy

ENERGIZE Your Fuel

TRUMAN ARNOLD COMPANIES

P.O. Box 1481

Texarkana, TX 75504

800-235-5343

STATE OF ARKANSAS

BILLING INFORMATION

AGENCY NAME & NUMBER

(Hwy, Parks, State Police, etc)

AGENCY ACCOUNTS

PAYABLE ADDRESS

PAYABLES CONTACT

Name

Office#

Fax#

Email

INVOICES SUBMITTED BY:

Fax#

Email

LOCATIONS UNDER DIVISIONAL DEPARTMENT

(please list all locations paid by the above office)

Return completed form
to Tom Byrd 903-334-7912 Fax
tbyrd@tacenergy.com

TAC Energy

ENERGIZE Your Fuel

TRUMAN ARNOLD COMPANIES
P.O. Box 1481
Texarkana, TX 75504
800-235-5343

STATE OF ARKANSAS
(SITE / TANK INFORMATION)

Return completed form
to Tom Byrd 903-334-7912 Fax
tbyrd@tacenergy.com

AGENCY NAME & NUMBER

(Hwy, Parks, State Police, etc)

DELIVERED ADDRESS

(if more than one location, list
specifics, Ellis Unit, Ferguson Unit, etc)

LOCATION CONTACT

Name

Office #

Cell#

Fax#

Email

TANK SIZE / PRODUCT

(4,000 underground
diesel, 10,000 above
ground dyed diesel)

DELIVERY HOURS

(8 to 12, 1 to 4, 24 hours, 7 to 11 only, etc)

OTHER DELIVERY INFORMATION

(Can only have tank wagon deliveries, yard not
large enough for 18 wheeler, must check with
yard supervisor before delivery, employee must
be present during delivery, etc)



If you need assistance please call 1-800-235-5343 or email at tacenergysupport@tacfuel.com

Web Invoices & Quoting

TACENERGY.COM has a new website. Below is your new login screen. You login using the same credentials you already use.

Once you login you will see the menu below on the left of the screen...

- Invoices**
 - Invoice Date
 - Delivery Date
 - Invoice Number
 - BOL Number
 - PO Number
 - Multiple Invoice Number
 - Multiple BOL Number
 - Invoices Prior To April 2012
- Quotes**
 - Quote By Effective Dates
 - Profile Maintenance

Invoice SEARCH Options

1. INVOICE DATE- Here you will enter a FROM INVOICE DATE and a TO INVOICE DATE and click SEARCH. This will give you a list of all invoices within that range.
2. DELIVERY DATE- Here you will enter a FROM DELIVERY DATE and a TO DELIVERY DATE and click SEARCH. This will give you a list of all invoices within that range.
3. INVOICE NUMBER- Here you will enter a FROM INVOICE NUMBER and a TO INVOICE NUMBER and click SEARCH. This will give you a list of all invoices within that range.
4. BOL NUMBER- Here you will enter a FROM BOL NUMBER and a TO BOL NUMBER and click SEARCH. This will give you a list of all invoices with BOL's within that range.
5. PO NUMBER- Here you will enter a FROM PO NUMBER and a TO PO NUMBER and click SEARCH. This will give you a list of all invoices with PO's within that range.
6. MULTIPLE INVOICE NUMBERS- Here you will enter a list of INVOICE NUMBERS and click SEARCH. This will give you a list of all invoices which are available on this list.
7. MULTIPLE BOL NUMBERS- Here you will enter a list of BOL NUMBERS and click SEARCH. This will give you a list of all invoices which are available on this list.
8. **INVOICES PRIOR TO MAY 2012- Invoices prior to May 2012 are available on the old website. This option will redirect you there.**

All Invoice screens also have a VIEW ALL button which will give you a complete list of your invoices.

Below is an example of a list that has been generated...

Total Records: 517

Invoice	Delivery Date	Invoice Date	Due Date	Bill of Lading	PO Number	Customer	Origination
9	5/2/2012	5/5/2012	5/12/2012	268617		3153	REVERE GLOBAL
11	5/2/2012	5/5/2012	5/12/2012	687963		3583	DALLAS MOTIVA
35	5/2/2012	5/5/2012	5/12/2012	1128003		8369	TULSA MAGELLAN
36	5/2/2012	5/5/2012	6/1/2012	191747	C32201102004	6058	CORPUS CHRISTI FLINT F
62	5/2/2012	5/5/2012	5/12/2012	698643		7551	TYLER DELEK
63	5/1/2012	5/5/2012	5/11/2012	697836		4523	SPARTANBURG MOTIVA
133	5/2/2012	5/5/2012	5/9/2012	1127766		8567	TULSA MAGELLAN
174	5/3/2012	5/5/2012	6/2/2012	39587	C29201203024	6074	BUDA FHR
189	5/2/2012	5/5/2012	6/1/2012	1127940		7907	TULSA MAGELLAN
209	5/3/2012	5/5/2012	5/13/2012	210153		3517	DORAVILLE TPSI

1 2 3 4 5 6 7 8 9 10 ...