



## **NJPA Heavy & Utility Equipment Contract # 060311-CEC**

**State of Arkansas Contract # 4600031203**

Expiration Date: 7/19/2015

### ***Arkansas State Agencies/Political Subdivision User Instructions***

**SCOPE:** This is a cooperative contract for Bobcat Heavy & Utility Equipment catalog products made available at discounted pricing to State agencies and political subdivisions.

### **How to Get Started**

1. Go to the Bobcat website here: <http://www.bobcat.com/>
2. On this website you can browse products, shop and compare items, print or download specs, and use the dealer locator.
3. When placing an order, you will need to contact your local Bobcat dealer to get instructions for issuing a purchase order. Be sure to tell them you want to purchase off the State's, NJPA, contract.

### **ORDERING PROCEDURES**

For state agency use: When utilizing this contract, if the total projected amount (TPA) of all items on a single purchase order is \$10,000 or greater, a purchase requisition (PR) must be created in AASIS. In addition, both your agency's purchase order and the outline agreement number must reference the purchase requisition number.

Purchase orders are best submitted by email but they can also be submitted by fax or U.S. mail.

**For questions or assistance, go to this link:** <http://www.njpacoop.org/national-cooperative-contract-solutions/contracts-fleet/heavy-ag-equipment/060311-cec1/>

### **Vendor Contact Info**

Randy L. Fuss  
Direct Phone: 701-241-8746  
[randy.fuss@doosan.com](mailto:randy.fuss@doosan.com)  
[www.bobcat.com/government](http://www.bobcat.com/government)

### **OSP Contact Information:**

#### **John Leverett, Vehicle Buyer**

DFA-Office of State Procurement  
Main: (501) 324-9316  
Direct: (501) 683-2222  
Fax: (501) 324-9311  
Email: [john.leverett@dfa.arkansas.gov](mailto:john.leverett@dfa.arkansas.gov)