



**WSCA-NASPO Tires, Tubes & Services Contract # MA211
State of Arkansas Contract - Various Authorized Dealer Contracts**

Expiration Date: 3/31/2017

Arkansas State Agencies/Political Subdivisions User Instructions

SCOPE: This is a cooperative contract for Michelin catalog tires, tubes & services made available at discounted pricing to State agencies and political subdivisions.

How to Get Started

1. On DFA's, Michelin Contract web page, click on **Tire Pricing**.
2. Using this document, you can look up tires by size and get pricing.
3. When placing an order, you will need to contact your local authorized Michelin dealer to get instructions for issuing a purchase order. Be sure to tell them you want to purchase off the State's, WSCA-NASPO, contract.

Ordering Procedures

FOR STATE AGENCY USE: When utilizing this contract, if the total projected amount (TPA) of all items on a single purchase order is \$10,000 or greater, a purchase requisition (PR) must be created in AASIS. In addition, both your agency's purchase order and the outline agreement number must reference the purchase requisition number.

Purchase orders are best submitted by email but they can also be submitted by fax or U.S. mail.

For questions or assistance, go to this link:

<http://www.naspovaluepoint.com/#/contract-details/31/overview/general>

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