

Ordering A CNG Dual-Fuel Conversion

Eligible entities include: Cities, counties, school districts, and private fleets of at least 10 vehicles. A minimum of four vehicles in the fleet must be converted. Eligible vehicles are Light; medium and heavy-duty vehicles, traditional mass transit buses, and school buses.

This opportunity, to add CNG-capable vehicles to your fleet, is available through December 31, 2011 or until the funds are depleted, whichever comes first.

General Information: The expected lead time for ordering the necessary parts to complete the install of the CNG conversion kit is 6 to 8 weeks. Once the parts arrive at the dealership they can then be installed on your vehicle. You should plan for 2 to 3 days of downtime for your vehicle, as the conversion will take several days.

Steps for Ordering:

- First, determine the geographical region of your agency. Per the attached map, you have two choices: Central or Northwest.
 - ⇒ If your agency is located in the Central Region, then you will order from Crain Automotive Group in Conway.
 - ⇒ If your agency is located in the Northwest Region, then you will order from Smith Chevrolet in Ft. Smith.
 - ⇒ Any exceptions to this arrangement must receive prior approval from OSP.

- Second, contact the appropriate dealership with the following information to place your order.
 - ⇒ Vehicle Manufacturer (Example: GMC)
 - ⇒ Vehicle model number (Example: Sierra 1500)
 - ⇒ Vehicle model year (Example: 2011)
 - ⇒ Engine Size (Example: 4.8L V8)
 - ⇒ Vehicle Emission Control Information - Engine Group Number (this number is located on the air filter case under the hood of your vehicle). It must be a 50 State Emission System. (Example: BGMXT06.0396 6.0L)
 - ⇒ Vehicle Identification Number (VIN)
 - ⇒ Pickup Trucks Only: You need to state whether it is a long bed or short bed.

- Finally, you must apply for the rebate to the Energy Office through Kelly Volin, KVolin@ArkansasEDC.com.

Rebates: To receive a rebate, interested parties must complete the reservation request form and email or fax it to the Arkansas Energy Office (AEO). Once the AEO receives their reservation request they will be notified that it is in order and AEO will reserve their requested funds for 45 days. Applicant will then submit an application once work is completed.

The actual application should be mailed along with supporting document to:

Arkansas Energy Office
ATTN: Kelly Volin
900 W CAPITOL AVE STE. 400
LITTLE ROCK, ARKANSAS 72201

If AEO has not received their official application and supporting documents within those 45 days, their funds will be reallocated.

As for information (AEO) will need from the agency:

- Their contact information
- Vehicle Information including make, model year and VIN
- Conversion Information including date of conversion, name of conversion dealer, their contact information and the cost of the conversion.
- If they are purchasing a new CNG vehicle we will need to know the make, model, year and MSRP of the vehicle they are purchasing, as well as the MSRP of a comparable vehicle.
- Arkansas Vehicle Registration for the vehicle.
- Copy of the invoice for the conversion or purchase of the vehicle.