STATE OF ARKANSAS
Department of Finance and Administration

OFFICE OF STATE PROCUREMENT
Marketing and Redistribution
6620 Young Road
Little Rock, Arkansas 72209
Phone: (501) 565-8645
Fax: (501) 565-5059
http://www.state.ar.us/dfa

INVITATION TO BID

BID NUMBER: **QB-16-09**

COMMODITY: **Recyclable Computers/ Electronic Equipment and Scrap Metal**

LOCATION: **DFA – MARKETING & REDISTRIBUTION**
6620 YOUNG ROAD
LITTLE ROCK, AR 72209

INSPECTION DATES: **November 30, 2015 December 1, 2, 3, 4, 7, 2015**

INSPECTION HOURS: **8:00 AM – 3:00 PM**

BID OPENING DATE/TIME: **December 8, 2015 @ 8:00 AM**

ITEMS LISTED ON THE ATTACHED SHEET (S) WILL BE SOLD TO THE HIGHEST BIDDER (S) SUBJECT TO ALL "GENERAL" AND IF APPLICABLE, "SPECIAL" TERMS AND CONDITIONS.

BID FORMS MUST BE COMPLETED AND SIGNED TO BE CONSIDERED. UNSIGNED BIDS OR LATE BIDS WILL NOT BE CONSIDERED.

RESPONSE TO INVITATIONS TO BID MUST BE MAILED TO MARKETING & REDISTRIBUTION IN A SEALED ENVELOPE INDICATING THE BID NUMBER AND DATE OF THE BID OPENING ON THE OUTSIDE OF THE ENVELOPE OR MAY BE HAND CARRIED TO THE MARKETING & REDISTRIBUTION OFFICE. RESPONSES MUST BE RECEIVED PRIOR TO THE TIME AND DATE INDICATED ON THE DOCUMENT FOR THE BID OPENING IN ORDER TO BE CONSIDERED.

AT THE TIME INDICATED FOR THE BID OPENING ALL BIDS WILL BE PUBLICLY READ AND TABULATED. BIDDERS MUST CONTACT MARKETING & REDISTRIBUTION WITHIN 48 HOURS OF THE CLOSING DATE AND TIME TO VERIFY BID RESULTS AND PAY FOR PROPERTY. **SUCCESSFUL BIDDERS MUST REMOVE AWARDED ITEMS WITHIN FIVE (5) BUSINESS DAYS FROM DATE OF PAYMENT.** _____

Please PRINT all required information Legibly (For office use only)

YOUR SIGNATURE INDICATES THAT YOU AGREE TO ALL TERMS & CONDITIONS OF THIS SALE

SIGNATURE: _____

PRINTED NAME: _____

COMPANY NAME: _____

ADDRESS: _____
CITY STATE ZIP

BUSINESS PHONE: _____ HOME PHONE: _____

CELLULAR PHONE: _____ FAX NUMBER: _____

EMAIL ADDRESS: _____

STATE OF ARKANSAS
Department of Finance and Administration

Bid Number	Description	Open Date
QB-16-09	Recyclable Comp/Elect Equipment and Scrap Metal	12/8/2015

High Bid	Bidder ID	Company Name	Item Number	Amount	Comments
☑	5	LeRoy Cooper	2	$110.99	
☐	4	Freda Williams	2	$105.00	
☑	1	Laura Mullican	3	$4,250.00	
☐	6	Albert Oni-Orisan	3	$1,510.99	
☐	3	Keith Harkins	3	$1,001.99	
☐	4	Freda Williams	3	$525.00	
☑	3	Keith Harkins	4	$433.33	
☐	4	Freda Williams	4	$202.00	
☐	2	Baron Kinddle	4	$156.99	

GENERAL TERMS AND CONDITIONS

1. Bidder is invited, urged & cautioned to inspect property to be sold prior to submitting a bid. Property will be available for inspection at the place and times specified in the invitation. All property is offered for sale "as is, where is". The State makes no warranty, expressed or implied as to quality, kind, character, quantity, weight, size or description of any of the property or its fitness for any use or purpose. Any oral statement or representation by any representative of the State is unauthorized and shall confer no right upon the Bidder or Purchaser.

2. The purchaser agrees to pay for item(s) awarded to him in accordance with the prices offered in his bid. All forms of payment must be in US currency. Payment is to be made in the form of cash, check, and postal money order, Visa, Discover or Master Card. Checks must be made payable to Marketing & Redistribution. If payment is made in the form of a check and the financial institution does not honor it a $25.00 service fee will be charged and a personal check will not be accepted for up to a one-year period.

3. Unless otherwise specified in the invitation, the purchaser shall be entitled to obtain the property upon vesting of title or the receipt of payment for the property. The purchaser shall be responsible for the loading and removal of property, at his expense. Marketing & Redistribution employees will assist with loading heavy or large items at Marketing & Redistribution as time permits. In no way will the State suffer any expense, penalty, personal or property liability in the removal of said equipment. Marketing & Redistribution reserves the right to cancel a bid and re-bid the property when procedures are not complied with.

4. When bids are signed or when bids are made available via the web site and are submitted via the web, this constitutes a contract with the State of Arkansas to pay the amount(s) indicated for the equipment offered for sale. Failure to comply could result in action being taken by the Attorney General's office and/or be cause for rejection of future bids. Unsigned bids will not be read or considered. By signing the Invitation for Bid document or by submitting a bid via the web the Bidder warrants that they are not less than eighteen years of age. As mandated in ACA § 19-11-242, Employees of the State of Arkansas Department of Finance and Administration or members of their immediate family may not bid. When an "On Location" sale takes place employees and family members of the agency selling the goods may not bid for or purchase the item(s).

5. The State of Arkansas Procurement Administrator shall decide any dispute, which is not disposed of by mutual agreement. Bid offers less than the stated minimum bid amounts will not be considered. Tie bids will be determined by a flip of a coin by Marketing & Redistribution staff.

6. The State of Arkansas Procurement Administrator reserves the right to reject any or all bids, to waive any technical defects in bids; and unless otherwise specified by the State or the bidder, to accept any one item or group of items in the bid, as may be in the best interest of the State

7. It is the responsibility of each bidder to contact Marketing & Redistribution within 48 hours of the closing date and time of the bid to verify bid results and pay for the property. Marketing & Redistribution must be contacted during normal working hours via phone, fax, in person or by email (with appropriate date and time stamp) is acceptable methods of contact and voice mail messages are not acceptable. Bidders will find the results posted after 1:00 p.m. the day of closing by going to the following link; www.arkansas.gov/dfa/procurement/mr/pro_mr.html and click on **Bid Awards.** Persons listed are the winning bidders. When bids close on Thursday, the 48 hour period will begin the next business day at 8:00 a.m. The winning bidder will have 5 business days from date of payment to pick up the property. Purchaser of property from the State of Arkansas may be subject to the payment of state sales and/or use tax. Marketing & Redistribution is not responsible for collection of taxes for items titled for highway use.

8. Failure to respond to three (3) consecutive "Invitations to Bid" and successful bidders that do not pay for and pick-up the item(s) awarded shall be considered sufficient cause to remove your name from the Bidder's list. Additional penalties may be imposed if a bidder defaults more than one (1) time in a twelve-month period. Collusion or collaboration with another bidder or other bidders in the submission of a bid for the purpose of "rigging" (reducing) a bid shall be considered sufficient cause to remove all parties involved from the Bidder's list for a period not to exceed three (3) years. Contract default will not prevent purchases from retail sales.

9. When State Offices are closed for any reason (i.e. inclement weather, fire or other natural disaster) all bid openings are postponed until the next open and operational work day, and will be opened at the same time stated in the invitation.

10. *No changes may be made to the terminology of the official bid form or the general or special terms and conditions.*

MINIMUM BID AMOUNT $500.00

1. _____ **Recyclable Computers and Electronics (Cannibalized) (53' Trailer "A")** **90747204**

Pallet 1- Approx. 20 Docking Stations, 1 Monitor, 4 TVs, Misc. Electronics
Pallet 2- Approx. 30 Printers
Pallet 3- Approx. 10 CRT Monitors, 10 Docking Stations, 1 TV, Misc. Electronics
Pallet 4- 1 Large Xerox Printer/Copier
Pallet 5- Approx. 30 Docking Stations, 5 Printers, 3 Microwaves, 2 TVs, 4 Projectors, Misc. Electronics
Pallet 6- Approx. 20 Printers, Misc. Electronics
Pallet 7- Approx. 8 CRT Monitors, 5 Printers
Pallet 8-Approx. 8 CRT Monitors, Misc. Electronics
Pallet 9- Approx. 8 CRT Monitors, 5 Printers, Misc. Electronics
Pallet 10-Approx. 9 CRT Monitors, Misc. Electronics
Pallet 11-Approx. 10 CRT Monitors, 4 Printers, Misc. Electronics
Pallet 12- 25 CPUs
Pallet 13- Approx. 18 CRT Monitors, 5 Printers
Pallet 14- Approx. 5 Printers, 2 CRT Monitors, Misc. Electronics
Pallet 15-Approx. 16 CRT Monitors, 5 Printers
Pallet 16-Approx. 30 CPU's
Pallet 17-Approx. 20 CRT Monitors, 3 Printers
Pallet 18- Approx. 10 CRT Monitors, 5 Printers, 2 CPUs
Pallet 19- 20 CRT Monitors
Pallet 20- Approx. 20 Printers
Pallet 21- Approx. 50 CPUs
Pallet 22- Approx. 50 CPUs
Pallet 23- Approx. 8 CRT Monitors, 4 Printers, Misc. Electronics
Pallet 24- Approx. 25 CRT Monitors

Recyclable Computers and Electronics
(Cannibalized) (53' Trailer "B")
Pallet 25- Approx. 15 CRT Monitors, 5 Printers
Pallet 26- Approx. 20 CRT Monitors
Pallet 27- Approx. 5 CRT Monitors, 5 Printers, Misc. Electronics
Pallet 28- Approx. 11 CRT Monitors, 5 Printers
Pallet 29– Approx. 25 Printers, 5 Scanners
Pallet 30– Approx. 18 CRT Monitors
Pallet 31- Approx. 18 Printers, 5 Scanners
Pallet 32- Approx. 6 CPUs, 3 CRT Monitors, 4 Uninterrupted Power Supplies
Pallet 33- 7 CRT Monitors, 2 Printers, 1 Microwave, Misc. Electronics
Pallet 34- Approx. 2 Large Printers, 1 Tandberg Video Conferencing System
Pallet 35- Approx. 22 Printers
Pallet 36- Approx.13 Printers, 3 CRT Monitors, Misc. Electronics
Pallet 37- Approx.8 TVs, 1 Projector, Misc. Electronics
Pallet 38- Approx. 22 Printers
Pallet 39- Approx. 22 Printers, Misc. Electronics
Pallet 40- Approx. 3 Typewriters, 3 CRT Monitors, 1 TV, 10 Printers, Misc. Electronics
Pallet 41- Approx. 15 Calculators, 4 Printers, 2 TVs, 3 Typewriters, 3 Scanners, 3 Projectors, 6 Laptops, Misc. Electronics
Pallet 42 – Approx. 32 Printers
Pallet 43- Dell OptiPlex Vostro 400 (3), Dell OptiPlex 960 (3), Dell dimension E520 (4), Dell OptiPlex 755 (3), Dell OptiPlex GX620 (6), Dell OptiPlex 745, Dell Dimension 9150, Dell OptiPlex 260, Compaq Evo (2), Dell OptiPlex 960 Small Form, Dell OptiPlex 745 Small Form (6), Dell OptiPlex 755 Small Form (3), Dell OptiPlex 780 Small Form (2), Misc. CPUs, 6 Boxes of Dell Docking Stations
Pallet 44 – Approx. 30 Server Units, 1 CRT Monitor, 3 Flat Screen Monitors
Pallet 45 – Approx. 25 Printers
Pallet 46 – Approx. 3 Large Printers
Pallet 47 – Approx. 1 Large Shredder, 2 Large Printers, 20 Printers, 6 Typewriters, And Misc. Electronic

MINIMUM BID AMOUNT $100.00

2. _____ **Scrap Metal** **90747205**

MINIMUM BID AMOUNT $500.00

These items are located at University of Arkansas at Little Rock
3312 Fair Park Blvd., Little Rock, AR 72204
Contact: Lee Davis @ 501-569-8900 or Sandra Vail @ 501-569-3390 Fax 501-569-8272
Inspection times are Monday – Friday 8:30 AM to 4:30 PM
UALR will be open November 11, 2015

3. _____ **Recyclable Computers and Electronics (Cannibalized)** **90743363**
Please call M&R for list of items.

MINIMUM BID AMOUNT $100.00

4. _____ **Scrap Metal** **90747206**