



STATE OF ARKANSAS
**Department of Finance
 and Administration**

**OFFICE OF STATE PROCUREMENT
 Marketing and Redistribution**

6620 Young Road
 Little Rock, Arkansas 72209
 Phone: (501) 565-8645
 Fax: (501) 565-5059
<http://www.state.ar.us/dfa>

INVITATION TO BID

BID NUMBER: QB-16-14

COMMODITY: Recyclable Computers/Electronics

LOCATION: DFA – MARKETING & REDISTRIBUTION
 6620 YOUNG ROAD
 LITTLE ROCK, AR 72209

INSPECTION DATES: May 23, 24, 25, 26, 27, 31, June 1, 2016
 Closed May 30, 2016 in observation of Memorial Day

INSPECTION HOURS: 8:00 AM – 3:00 PM

BID OPENING DATE/TIME: June 2, 2016 @ 8:00 AM

ITEMS LISTED ON THE ATTACHED SHEET (S) WILL BE SOLD TO THE HIGHEST BIDDER (S) SUBJECT TO ALL "GENERAL" AND IF APPLICABLE, "SPECIAL" TERMS AND CONDITIONS.

BID FORMS MUST BE COMPLETED AND SIGNED TO BE CONSIDERED. UNSIGNED BIDS OR LATE BIDS WILL NOT BE CONSIDERED.

RESPONSE TO INVITATIONS TO BID MUST BE MAILED TO MARKETING & REDISTRIBUTION IN A SEALED ENVELOPE INDICATING THE BID NUMBER AND DATE OF THE BID OPENING ON THE OUTSIDE OF THE ENVELOPE OR MAY BE HAND CARRIED TO THE MARKETING & REDISTRIBUTION OFFICE. RESPONSES MUST BE RECEIVED PRIOR TO THE TIME AND DATE INDICATED ON THE DOCUMENT FOR THE BID OPENING IN ORDER TO BE CONSIDERED.

AT THE TIME INDICATED FOR THE BID OPENING ALL BIDS WILL BE PUBLICLY READ AND TABULATED. BIDDERS MUST CONTACT MARKETING & REDISTRIBUTION WITHIN 48 HOURS OF THE CLOSING DATE AND TIME TO VERIFY BID RESULTS AND PAY FOR PROPERTY. **SUCCESSFUL BIDDERS MUST REMOVE AWARDED ITEMS WITHIN FIVE (5) BUSINESS DAYS FROM DATE OF PAYMENT.**

Please PRINT all required information Legibly

(For office use only)

YOUR SIGNATURE INDICATES THAT YOU AGREE TO ALL TERMS & CONDITIONS OF THIS SALE

SIGNATURE: _____

PRINTED NAME: _____

COMPANY NAME: _____

ADDRESS: _____

BUSINESS PHONE: _____ CITY STATE ZIP
 HOME PHONE: _____

CELLULAR PHONE: _____ FAX NUMBER: _____

EMAIL ADDRESS: _____

GENERAL TERMS AND CONDITIONS

1. Bidder is invited, urged & cautioned to inspect property to be sold prior to submitting a bid. Property will be available for inspection at the place and times specified in the invitation. All property is offered for sale "as is, where is". The State makes no warranty, expressed or implied as to quality, kind, character, quantity, weight, size or description of any of the property or its fitness for any use or purpose. Any oral statement or representation by any representative of the State is unauthorized and shall confer no right upon the Bidder or Purchaser.
2. The purchaser agrees to pay for item(s) awarded to him in accordance with the prices offered in his bid. All forms of payment must be in US currency. Payment is to be made in the form of cash, check, and postal money order, Visa, Discover or Master Card. Checks must be made payable to Marketing & Redistribution. If payment is made in the form of a check and the financial institution does not honor it a \$25.00 service fee will be charged and a personal check will not be accepted for up to a one-year period.
3. Unless otherwise specified in the invitation, the purchaser shall be entitled to obtain the property upon vesting of title or the receipt of payment for the property. The purchaser shall be responsible for the loading and removal of property, at his expense. Marketing & Redistribution employees will assist with loading heavy or large items at Marketing & Redistribution as time permits. In no way will the State suffer any expense, penalty, personal or property liability in the removal of said equipment. Marketing & Redistribution reserves the right to cancel a bid and re-bid the property when procedures are not complied with.
4. When bids are signed or when bids are made available via the web site and are submitted via the web, this constitutes a contract with the State of Arkansas to pay the amount(s) indicated for the equipment offered for sale. Failure to comply could result in action being taken by the Attorney General's office and/or be cause for rejection of future bids. Unsigned bids will not be read or considered. By signing the Invitation for Bid document or by submitting a bid via the web the Bidder warrants that they are not less than eighteen years of age. As mandated in ACA § 19-11-242, Employees of the State of Arkansas Department of Finance and Administration or members of their immediate family may not bid. When an "On Location" sale takes place employees and family members of the agency selling the goods may not bid for or purchase the item(s).
5. The State of Arkansas Procurement Administrator shall decide any dispute, which is not disposed of by mutual agreement. Bid offers less than the stated minimum bid amounts will not be considered. Tie bids will be determined by a flip of a coin by Marketing & Redistribution staff.
6. The State of Arkansas Procurement Administrator reserves the right to reject any or all bids, to waive any technical defects in bids; and unless otherwise specified by the State or the bidder, to accept any one item or group of items in the bid, as may be in the best interest of the State
7. It is the responsibility of each bidder to contact Marketing & Redistribution within 48 hours of the closing date and time of the bid to verify bid results and pay for the property. Marketing & Redistribution must be contacted during normal working hours via phone, fax, in person or by email (with appropriate date and time stamp) is acceptable methods of contact and voice mail messages are not acceptable. Bidders will find the results posted after 1:00 p.m. the day of closing by going to the following link; www.arkansas.gov/dfa/procurement/mr/pro_mr.html and click on **Bid Awards**. Persons listed are the winning bidders. When bids close on Thursday, the 48 hour period will begin the next business day at 8:00 a.m. The winning bidder will have 5 business days from date of payment to pick up the property. Purchaser of property from the State of Arkansas may be subject to the payment of state sales and/or use tax. Marketing & Redistribution is not responsible for collection of taxes for items titled for highway use.
8. Failure to respond to three (3) consecutive "Invitations to Bid" and successful bidders that do not pay for and pick-up the item(s) awarded shall be considered sufficient cause to remove your name from the Bidder's list. Additional penalties may be imposed if a bidder defaults more than one (1) time in a twelve-month period. Collusion or collaboration with another bidder or other bidders in the submission of a bid for the purpose of "rigging" (reducing) a bid shall be considered sufficient cause to remove all parties involved from the Bidder's list for a period not to exceed three (3) years. Contract default will not prevent purchases from retail sales.
9. When State Offices are closed for any reason (i.e. inclement weather, fire or other natural disaster) all bid openings are postponed until the next open and operational work day, and will be opened at the same time stated in the invitation.
10. *No changes may be made to the terminology of the official bid form or the general or special terms and conditions.*

**Lot #1 is located Marketing and Redistribution
6620 Young Road, Little Rock, AR 72209 and Department of Human Services Warehouse
1111 West 6th Street, Suite B, Little Rock, AR 72201**
Inspection times are Monday – Friday 8:30 AM to 3:00 PM

MINIMUM BID AMOUNT On Lot # 1 is \$1,000.00

1. 1,905.00 **Recyclable Computers and Electronics
(Cannibalized)** **90772915**
- Pallet 1-** 5 CRT Monitors, 1 Printer, 8 TVs,
Pallet 2- 12 CRT Monitors, 3 TV's
Pallet 3- 7 CRT Monitors, 1 TV, Misc. Electronics
Pallet 4- 1 Large TV
Pallet 5- 15 CRT Monitors
Pallet 6- 6 CRT Monitors, 7 TV's
Pallet 7- 4 Large Printers, 3 Large Shredders
Pallet 8- 46 CPU's
Pallet 9- 52 CPU's
Pallet 10- Box of Wires
Pallet 11- 12 Printers, 4 Projectors, and Misc.
Electronics
Pallet 12A- 8 Projectors, 3 Typewriters, and
Misc. Electronics
Pallet 12B- 12 CRT Monitors, 13 TV's, 10
Docking Stations
Pallet 13- 7 CRT Monitors, 1 Flat Panel, 1
Microwave, and Misc. Electronics
Pallet 14- 18 CRT Monitors, 1 Projector
Pallet 15- 28 Printers, 1 Fax Machine
Pallet 16- 40 Printers, 10 Scanners, and Misc.
Electronics
Pallet 17- 2 CRT Monitors, 4 TV's, 1 Typewriter,
and Misc. Electronics
Pallet 18- 12 TV's
Pallet 19- 25 Keyboards, 26 Printers, 2 Fax
Machine, 4 Scanners, 3 Caller ID's, 4 Adding
Machines, 2 Projector, 1 Grinder, 2
Typewriters, 1 Paper Sorter, 1 Game Camera, 3
Docking Stations, 21 Mice, 1 Shredder
Pallet 20- 42 CPU's, 1 Mouse
Pallet 21- 15 CRT Monitors, 15 TV's, 2 Scanners
Pallet 22- 47 Flat Panels
Pallet 23- Left Blank Intentionally
Pallet 24- 40 CPU's, 16 Keyboards,
8 Speaker Sets, 29 Laptops, 1 Hard Drive
Holder,

Lot #1
Continued

**Recyclable Computers and Electronics
(Cannibalized)**

- Pallet 25-** 29 Printers, 1 Scanner, 1 VCR, 2 Calculators, 12 Docking Stations
- Pallet 26-** 35 Printers, 4 Calculators, 1 Speaker Set, 1 Scale, 6 Mice
- Pallet 27-** 34 Keyboards, 33 Printers, 1 Fax Machines, 2 Scanners, 38 Docking Stations, 1 CD Reader, 1 External HDD, 2 Tape Readers, 1 Typewriter 8 Mice, 1 Electric Stapler
- Pallet 28-** Left Blank Intentionally
- Pallet 29-** Left Blank Intentionally
- Pallet 30-** 1 Box of Wires
- Pallet 31-** 8 CPU's, 7 Servers
- Pallet 32-** Left Blank Intentionally
- Pallet 33-** 20 CPU's,
- Pallet 34-** 20 CPU's
- Pallet 35-** 19 Servers
- Pallet 36-** 10 Servers
- Pallet 37-** 10 Servers
- Pallet 38-** Left Blank Intentionally
- Pallet 39-** Left Blank Intentionally
- Pallet 40-** 31 Printers, 1 Speaker
- Pallet 41-** 10 Boxes of Phones
- Pallet 42-** 4 Boxes of Wires, 6 Speaker Sets, 85 Keyboards, 75 Mice

Lot #1
Continued

**Additional Recyclable Computers/Electronics
to lot #1 is located at the DHS Warehouse**

90772914

**Inspection: By Appointment Only
Department of Human Services**

1111 West 6th Street, Suite B, Little Rock, AR 72201

Contact: Mark Costa @ 501-537-7987 or David Buggica @ 501-537-3952

(Contact Marketing and Redistribution (M & R) (501-565-8645) for complete listing of the items at DHS)



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Bid Number	Description	Open Date
QB-16-14	Recyclable Computer Electronics	6/2/2016

High Bid	Bidder ID	Company Name	Item Number	Amount	Comments
<input checked="" type="checkbox"/>	1	Jerrold Browning	1	\$1,905.00	