



DEPARTMENT OF FINANCE AND ADMINISTRATION

Office of Driver Services

**State Employee Identification Card
Authorization Voucher**

This form must be completed and can be submitted to any State Revenue Office upon application for a State Employee Identification Card. It will serve as a fee voucher if your State Agency will be paying and will be used to bill your agency for the card fee. The fee amount is \$5.00 per card issued and will be issued for a four year period with the exception of ABC Law Enforcement and Office of Information Services.

****NOTE: Your State Agency must be on file with Driver Services in order to obtain a State Employee ID.
Please contact (501) 682-7059 to find out more information on getting your State Agency on file.**

Please check one. Fee to be paid by: State Agency Employee

Agency Id or Business Area**	
Agency Name	
Employee Name	
Employee Title	
Phone Number	
ABC Law Enforcement Use Only:	
Retired: <input type="checkbox"/> Yes <input type="checkbox"/> No	Please provide retirement date if you marked "Yes".
Office of Information Services Use Only:	
Contractor: <input type="checkbox"/> Yes <input type="checkbox"/> No	Expiration Date
Supervisor's Printed Name (required)	
Supervisor's Phone Number (required)	Date
Signature:	
State Revenue Office Use Only:	
Issuing Revenue Office	Clerk