



STATE OF ARKANSAS
**Department of Finance
and Administration**

Office of Intergovernmental Services

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<https://www.dfa.arkansas.gov/intergovernmental-services>

The Death in Custody Act of 2013 requires states to report certain information regarding the death of any person who is either detained; under arrest; in the process of being arrested; en-route to be incarcerated; or is incarcerated at a municipal or county jail, state prison, state-run boot camp prison, boot camp prison that is contracted out by the state, any state or local contract facility, or other local or state correctional facility (including any juvenile facility).

The Department of Finance and Administration, Office of Intergovernmental Services is responsible for collecting the data. Our office needs your assistance to ensure information collected is accurate and complete. The Bureau of Justice Assistance Death in Custody form is a two-page, 6 question questionnaire fillable form available on our website that must be completed and submitted to our office by the 15th of the following month at the end of each quarter. Requirements for reporting include name, race, ethnicity, birth year, date and time of death, location of death, agency that detained, arrested or was in the process of arresting, manner of death and brief description of the circumstance leading to the death.

Our website is [Intergovernmental Services | Department of Finance and Administration \(arkansas.gov\)](https://www.dfa.arkansas.gov/intergovernmental-services). Click on Grant Programs and select death in Custody Reporting Act. Choose the DCRA measures questionnaire fillable AR2024 form. Once the form is complete there is a save button to click and name the file. Please name the file with last name then first name, i.e., Doe, John. Please email the completed form to igs.contact@dfa.arkansas.gov.

If you need assistance or have questions, please contact Kim Orr at 501-682-5110 or email at kimberly.orr@dfa.arkansas.gov.

We appreciate your cooperation and assistance.