APPLICATION FOR GROCERY STORE WINE PERMIT

INSTRUCTIONS

(PLEASE PRINT IN INK OR TYPE. NOTE: FORMS MUST BE NOTARIZED)

1. Permit fees are based on the building space to be permitted. Fees are as follows and must accompany the application. **NO CASH.**

Less than	35,001 sq.ft…..……	$ 1,000.00
35,001 sq.ft.	50,000 sq.ft…..……	$ 2,500.00
50,001 sq.ft.	75,000 sq.ft…….……..	$ 3,500.00
Greater than	75,000 sq.ft...……...……	$ 5,000.00

2. If you currently hold a small farm wine retail permit at the proposed location, and the information provided in the application for that permit has not changed, you may complete the required fields on the Application for Grocery Store Wine Permit and a Certification of Permit Status form. You are not required to provide any of the information below.

3. If you do not currently hold a small farm wine retail permit at the proposed location **or** Information provided in the application for that permit has changed, in addition to completing the application for the Grocery Store Wine Permit, you must provide the information listed below:

   a) **Application must be accompanied by criminal background investigation results (forms and instructions enclosed).**
   b) Applicant must be a citizen of the United States, or a permanent resident alien (must provide a copy of green card), and a resident of Arkansas. Applicant must also be a resident of the county in which application has been made, or live within 35 miles of the premises to be permitted. Partners must meet the same qualifications, and also complete Schedule A and Authority to Release Information forms. However, if the applicant holds at least two (2) retail beer permits under the same corporation/LLC/partnership, applicant is not required to meet residency requirements; however, the "On Site Representative" must be a resident of the county in which application has been made, or live within 35 miles of the premises to be permitted.
   c) If you do not own or lease the property, you must furnish a copy of written authorization for you to occupy the property; i.e., option to lease, option to purchase, or buy-sell agreement.
   d) A floor plan (8 ½ x 11). The square footage of the building should be reflected on the floor plan.
   e) A minimum of three (3) pictures of your outlet or building site. These pictures should show a front, side and back view of the exterior of the building. You may take these pictures with the camera of your choice.
   f) If this application is being made on behalf of a corporation or LLC, Schedule A and Authority to Release Information forms must be submitted on anyone who holds more than 5% of the stock in the corporation or member of the LLC (these individuals do not have to be Arkansas residents). A file-marked copy of the Articles of Incorporation/Articles of Organization, and a file-marked copy of Fictitious Name Registration, if trade name is different from corporate/LLC name, must also accompany the application.

MAIL DIRECTLY TO: Alcoholic Beverage Control Division
1515 West 7th Street, Suite 503
Little Rock, Arkansas 72201