

APPLICATION FOR SMALL FARM WINERY - RETAIL PERMIT

INSTRUCTIONS

IMPORTANT NOTICE: Only grocery stores (grocery stores must maintain a \$50,000.00 inventory of human consumables) and convenience stores (convenience stores must main a \$7,500.00 inventory of human consumables) are qualified to make this application.

1. Permit fee is \$100.00. **NO CASH.** If application is refused, one-half of the application fee is refunded. **PLEASE PRINT IN INK OR TYPE. FORMS MUST BE NOTARIZED.**

APPLICATION MUST BE ACCOMPANIED BY RESULTS OF CRIMINAL BACKGROUND INVESTIGATION (FORMS AND INSTRUCTIONS ENCLOSED).

2. Applicant must be a citizen of the United States, or a permanent resident alien, and a resident of Arkansas. Applicant must also be a resident of the county in which application has been made, or live within 35 miles of the premises to be permitted. Partners must meet the same qualifications, and also complete Schedule A and Authority to Release Information forms.
3. If a permit is currently issued at the location, you must provide a letter from the present permit holder authorizing you to operate under their permit until your permit is issued.
4. If you do not own or lease the property, you must furnish a copy of written authorization to occupy the property; i.e., option to tease, option to purchase, or buy-sell agreement.
5. If this is an application for a **NEW** permit or a **NEW** location, you must furnish a minimum of three (3) pictures of the outlet or building site. These pictures should show a front, side and back view of the exterior of the building. You may make these pictures with the camera of your choice.
6. If this application is being made on behalf of a corporation or LLC, Schedule A and Authority to Release Information forms must be submitted on anyone who holds more than 5% of the stock in the corporation or member of the LLC (these individuals do not have to be Arkansas residents). A copy of the Articles of Incorporation /Articles of Organization, and a file-marked copy of Fictitious Name Registration, if trade name is different from corporate/LLC name, must also accompany the application.
NOTE: FEIN (Federal Employer Identification Number) is required for all corporations/LLC's.
7. A floor plan, not to exceed 8 1/2 x 11, must be submitted for the proposed premises regardless of whether the application is new or replacement.
8. You must apply for a retailer's/sales tax permit from the Sales and Use Tax Section. Questions regarding this permit should be directed to the Sales Tax Section at 682-7104.

MAIL DIRECTLY TO: Alcoholic Beverage Control Division
1515 West 7th Street, Suite 503
Little Rock, Arkansas 72201

WHEN YOUR APPLICATION FOR A NEW PERMIT HAS BEEN RECEIVED BY THIS OFFICE, YOU WILL BE FORWARDED A NOTICE FOR PUBLICATION, A SIGN FOR POSTING OF THE PREMISES; AND A FORM FOR CERTIFICATION OF SUCH POSTING. YOU WILL ALSO RECEIVE THE NECESSARY INSTRUCTIONS WITH THESE FORMS TO ASSIST YOU IN THEIR PROPER USAGE.



STATE OF ARKANSAS
ALCOHOLIC BEVERAGE CONTROL DIVISION

New Application _____
Replacement _____
Permit No. _____

APPLICATION FOR:

- Small Farm Winery - Retail Small Farm Winery - Wholesale Small Farm Winery - Manufacturer

I, or we, do hereby make application for the permit noted above and do hereby submit answers to the following questions under oath for your approval:

_____ FEIN# _____
Corporate/Partnership/LLC Name

NAME _____
First Middle Last

HOME ADDRESS _____
Street City State Zip County

BUSINESS NAME _____ FORMER NAME _____

BUSINESS ADDRESS _____
Street City State Zip County

Is proposed location inside or outside city limits? _____

If application is for retail level, are you a grocery store, convenience store or liquor store? () Yes () No
(Convenience stores must maintain a \$7,500.00 inventory of human consumables.)

If application is for manufacturing, (1) how many gallons do you contemplate manufacturing? _____

(2) What was your total production for the last calendar year? _____

Are you the owner of the proposed premises? _____ If leased, give name and address of owner _____

Does anyone now hold any other permit(s) at this location? _____ If so, give name, type and permit number(s) _____

Has anyone, to your knowledge, held any other type permit(s) at this location? _____ If so, give name and permit number(s) _____



Give nearest distance, building to building, from CHURCH _____ SCHOOL _____

If applicant is a partnership, give names and addresses of all partners: _____

If applicant is a corporation give (A) Name and address of stockholders and amount of stock held by each:

(B) Name and address of President and Secretary:

Schedule "A" is to be completed by each party to this application and is to be considered a part of application. Any mis-statements or concealment of fact will be grounds for refusal of application, or revocation of permit(s) if later disclosed.

If making application for a **Small Farm Winery-Manufacturer**, I certify that I meet the criteria as described in ACA 3-5-1602(c)(1) and enclose a copy of my Federal Basic Permit **and** proof of my annual production from the calendar year previous to my application (**form/s TTB F 5120.17**).

Signed this _____ day of _____, _____.

Applicant's Signature

Subscribed and sworn to before me this _____ day of _____, _____

Notary Public

My Commission Expires: _____