

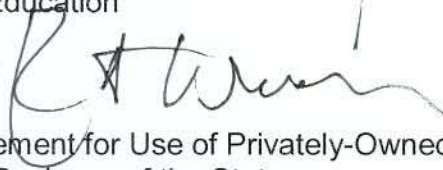


STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**MEMORANDUM**

**TO:** All State Agencies, Boards and Commissions,  
and Institutions of Higher Education

**FROM:** Richard A. Weiss, Director 

**SUBJECT:** Rate of Mileage Reimbursement for Use of Privately-Owned  
Motor Vehicles on Official Business of the State

**DATE:** February 11, 2009

---

Effective March 1, 2009 due to the decreased gas prices, the maximum authorized State rate of mileage reimbursement for the use of privately-owned motor vehicles on official business of the State will be decreased to forty-two (42) cents per mile. Reimbursement for travel performed on or after March 1, 2009, is authorized at the new rate of forty-two (42) cents per mile until further notice. Reimbursement for any travel before March 1, 2009, is authorized at the rate of forty-five (45) cents per mile.

The Office of Accounting will continue to monitor average gasoline prices and the reimbursement rate will be re-evaluated as needed.

If you have any questions, please contact the Office of Accounting at 682-1675.

RAW: psl