




STATE OF ARKANSAS  
**Department of Finance  
and Administration**

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## Memorandum

To: Secretary Larry Walther, Chair, ARPA Act Steering Committee

From: Paul S. Louthian, State Comptroller 

Date: July 26, 2021

Subject: Center for Toxicology and Environmental Health LLC (dba CTEH LLC) contract

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DFA respectfully requests the ARPA Steering Committee's approval of \$10,000,000 in ARPA State Fiscal Recovery Funds be allocated to continue the contract with the Center for Toxicology and Environmental Health LLC (dba CTEH LLC). CTEH was instrumental in the oversight and management of the CARES Act funding and is needed to continue in a similar capacity for the ARPA State Fiscal Recovery Funds.

CTEH will work with DFA staff to develop and implement a database for proposal submission, tracking, and reporting of ARPA funding. CTEH's scope of work also includes the review of proposals submitted for State Fiscal Recovery Funds and Capital Projects Funds. They will provide recommendations based upon ARPA guidance documentation, provide oversight and guidance for all ARPA spending, and will create a database to assist in uses and auditing of the State Fiscal Recovery Funds and Capital Projects Funds.

DFA received approval from Arkansas Legislative Council during the June 2021 meeting for both the appropriation and the contract.