



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
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November 3, 2010

Corbet Lamkin
Chancellor
Southern Arkansas University-Tech
P.O. Box 3499
Magnolia, AR 71711

Dear Mr. Lamkin,

Based on the information presented in your correspondence, dated October 15, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following position:

President
Director of the Fire Training Academy

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

President

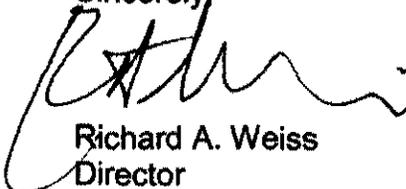
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard A. Weiss', written over a printed name and title.

Richard A. Weiss
Director



October 14, 2010

State of Arkansas

Department of Finance & Administration

Office of Intergovernmental Services

Attention Jake Bleed

1515 Building, Suite 400, 1515 West 7 Street

Little Rock, AR 72201

Subject: Governor's Policy Directive #3

In response to Governor's Executive Order 10-14, we are formally requesting waiver of Paragraphs One, Two, and Three of GPD-3 for the following vehicles:

- 2007 Dodge Durango, VIN #0362, License # 562KPX: Driven by Dr. Corbet Lamkin, Chancellor SAU Tech

In addition, we are formally requesting waiver of Paragraphs One and Two for the following vehicle:

- 2008 Dodge Durango, VIN # 6708, License # 544LHM: Driven by Ms. Rachel Nix, Director Fire Training Academy.

These waivers have been approved by previous administrations as being the in the best interest of the State based on the reasons listed below:

- The nature of the responsibilities of the chief administrative office of the institution as such that he/she is constantly on call to meet with various groups throughout the day as well as nights and weekends. If duty calls, he/she is basically required to be available twenty-four hours a day, seven days a week, fifty-two weeks a year.

October 14, 2010

Subject: Governor's Policy Directive #3

- To meet the needs of his/her job, the car must be available more than the eight hours per day he/she is at the office. It must be available twenty-four hours a day.
- The officer is provided with a vehicle as part of his/her contract

In the past these reasons have been deemed sufficient to justify exemption from all three paragraphs of GPD-3, and therefore request your favorable consideration.



Gerald B. Manning

Director of Physical Plant

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dr. Corbet J. Lamkin

2. Position or Title of Employee:

Chancellor

3. Agency, Board or Commission:

Southern Arkansas University Tech

4. Year, Make and Model of Vehicle to be Assigned:

2007 Dodge Durango

5. VIN Number of Vehicle to be Assigned:

0362

6. Estimated Mileage Driven on a Monthly Basis:

3700

7. License Plate Number of Vehicle to be Assigned:

562 KPX

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Chancellor has 24-hour responsibility for SAU Tech's main campus located in Highland Industrial Park as well as its off-campus sites located in Ashdown, Camden, Conway, Crossett, DeQueen, Fordyce, Hampton, Jonesboro, Lincoln, Magnolia, Mena, and Texarkana. Without having to come to the main campus, the Chancellor can respond to issues and emergency situations at SAU Tech's off campus sites in a more timely manner. Many meetings occur before and after regular business hours that greatly impact SAU Tech. The Chancellor is required to attend the majority of these meetings and having the ability to leave from home is less onerous and much more time efficient. The Chancellor works from the main campus approximately 50% of his time. 25% of his time is spent in Little Rock and other locations attending meetings and pursuing business of SAU Tech along with supporting two non-formula entities with statewide missions, the Arkansas Fire Training Academy and the Arkansas Environmental Training Academy. The remaining 25% of his time is spent at SAU Tech's off-campus sites listed above.



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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Rachael Nix

2. Position or Title of Employee:

Director

3. Agency, Board or Commission:

Arkansas Fire Training Academy

4. Year, Make and Mode of Vehicle to be Assigned:

2008 Dodge Durango

5. VIN Number of Vehicle to be Assigned:

6708

6. Estimated Mileage Driven on a Monthly Basis:

2400

7. License Plate Number of Vehicle to be Assigned:

544 LHM

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Arkansas Fire Training Academy's statewide mission is fire training for all Arkansas firefighters. To fulfill this mission, the Fire Academy Director must actively participate in and/or meetings, conferences, seminars, training, and other activities for all state fire fighting agencies. The Fire Academy Director has a 24-hour responsibility for Fire Academy students in on-campus housing as well as evening and weekend responsibility for students in off-campus training classes held throughout the State of Arkansas. The Arkansas Fire Training Academy is also available to assist the Arkansas Department of Emergency Management and the Governor's Office in state-wide disasters and emergencies. Having this vehicle at home is less burdensome for the Fire Training Director and allows him/her to respond in a more timely manner. The Fire Academy Director works from the Fire Academy's main campus 75% of the time. The remaining 25% is spent throughout the State of Arkansas attending meetings, recruiting fire students, promoting fire training, and pursuing other business of the Fire Training Academy. The after hours work consists of reporting to the main training site in Camden and other training sites located in Ashdown, Conway, Crossett, DeQueen, Jonesboro, Lincoln, and Mena for emergencies only. After hours work also includes state-wide disaster and emergency response when contacted by the Arkansas Department of Emergency Management or the Governor's Office.

