



STATE OF ARKANSAS
**Department of Finance
and Administration**

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November 3, 2010

Dr. Barry Ballard
President
Ouachita Technical College
One College Circle
Malvern, AR 72104

Dear Dr. Ballard,

Based on the information presented in your correspondence, dated October 15, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following position:

President

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

President

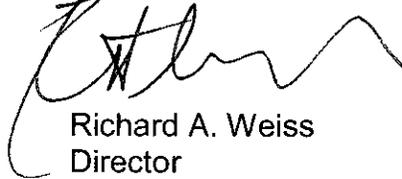
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Weiss', with a long horizontal flourish extending to the right.

Richard A. Weiss
Director

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dr. J. Barry Ballard

2. Position or Title of Employee:

President

3. Agency, Board or Commission:

Ouachita Technical College

4. Year, Make and Mode of Vehicle to be Assigned:

2004, Ford Taurus

5. VIN Number of Vehicle to be Assigned:

1FAFP52U14A180081

6. Estimated Mileage Driven on a Monthly Basis:

1,685

7. License Plate Number of Vehicle to be Assigned:

054PAS

8. Does this vehicle have Official State License Plates:

Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The president of Ouachita Technical College is the chief executive officer for the agency and as such is on call for emergencies 24 hours a day, 7 days a week, 365 days a year and is frequently called out for emergencies and issues related to the various campus facilities that are owned by the college. The college owns three different facilities in three different locations including two in Malvern, Hot Spring County and one in Sheridan, Grant County. If there is a fire, smoke, bomb or shooter threat, damaging storm, electrical outages, ice/snow storm, or similar emergency of another facility/organization near to one of the three facilities then the president is called out. The OTC president is the chair of the college executive committee and the chair of the OTC Emergency Response Team. Additionally, the OTC president is required to travel to work locations for official business away from the main campus office on approximately 60 percent of the work days and about 20-25 percent of the weekend days and holidays. Using a vehicle from a pool is not practical, efficient on time, reasonable, safe, or cost effective because the president would have to drive to a special campus location that has no security and frequently in the dark then park, transfer to another vehicle then drive to the final destination OR drive a personal vehicle to the final destination and charge mileage at a rate that would end up costing more than total costs do now. Two or three times a week these required meetings are at locations in distant cities/counties and at times requiring very early morning and very late

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dr. Stephen Schoonmaker

2. Position or Title of Employee:

President

3. Agency, Board or Commission:

College of the Ouachitas

4. Year, Make and Mode of Vehicle to be Assigned:

2012, Ford Fusion

5. VIN Number of Vehicle to be Assigned:

3FAHP0GAXCR194284

6. Estimated Mileage Driven on a Monthly Basis:

1,685

7. License Plate Number of Vehicle to be Assigned:

989LHN

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

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