

ALCOHOL/DRUG ABUSE COUNSELORS

Enabling Laws

Act 38 of 2005
A.C.A. §17-27-401

History and Organization

Act 1588 of 1999 and 1708 of 2001 (A.C.A. §17-27-401 et seq.) established the State Board of Examiners of Alcoholism and Drug Abuse Counselors. It authorized a thirteen member board made up of Licensed and/or Certified Alcoholism and Drug Abuse Counselors and one citizen at large.

Mission

To protect the public from being misled by incompetent and unauthorized persons and from unprofessional conduct on the part of qualified Alcoholism and Drug Abuse Counselors.

Statutory Responsibility

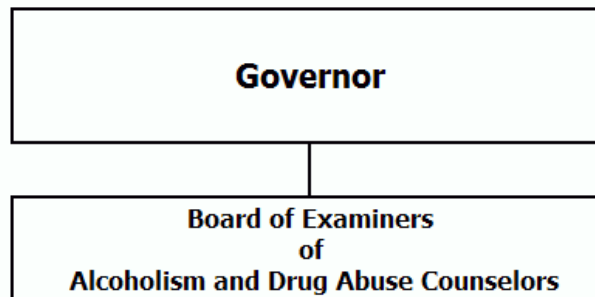
To provide regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors.

Primary Activities

- 1) To establish appropriate licensure and certification requirements.
- 2) To define the practice of Alcoholism and Drug Abuse Counseling and to promote high standards of professional performance for those engaged in the practice of Alcoholism and Drug Abuse Counseling.
- 3) To set standards of qualifications, training and experience for those who seek to engage in the practice of Alcoholism and Drug Abuse Counseling.
- 4) Maintain an office to provide necessary support to meet Board responsibilities.

Oversight and/or Advisory Affiliation

Attorney General's Office



Agency Commentary

The State Board of Examiners of Alcoholism and Drug Abuse Counselors is responsible for providing regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors. The operation of the Board is funded from the receipt of fees charged by the agency for licensing.

Board expenses basically consist of board member stipends and operating expenses. An additional \$1,000 each year in professional fees and services is being requested to allow the Board to reimburse speakers at various workshops. Total request is \$24,813 each year of the biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

STATE BOARD OF EXAMINERS IN ALCOHOLISM AND DRUG ABUSE COUNSELORS

FOR THE YEAR ENDED JUNE 30, 2004

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2006

Fund Account	Balance	Type	Location
1060204	\$36,279	Checking	Bank of Ozarks

Statutory/Other Restrictions on use:

A.C.A. §17-27-415 - All moneys received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The moneys shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-27-413 - Renewal of License/Certificate shall be every 2 years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. §17-27-413 authorizes license or certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. §17-27-415 requires that moneys received by the Board be used for Board operations.

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%

Analysis of Budget Request

Appropriation: B58 - Cash Operations

Funding Sources: 106-Alcoholism and Drug Abuse Counselors-Cash

The Board of Examiners of Alcoholism and Drug Abuse Counselors was created by A.C.A. §17-27-401 et seq. The Board is responsible for regulating the practice of Alcoholism and Drug Abuse Counseling. License fees generate funding for the operations of the Board.

The Board does not have any full time employees. The Base Level request of \$5,400 each year of the biennium for Regular Salaries is for board member Stipend payments. Base Level Personal Services Matching is for payment of the fringe benefits associated with these payments.

In addition to Base Level, the Board is requesting \$1,000 each year in Professional Fees. This will be used to reimburse speakers at various workshops.

The Executive Recommendation provides for the continuation of the Board's appropriation at the current level of \$23,813 each year of the biennium. The Executive Recommendation includes the reallocation of Operating Expenses to Professional Fees in the amount of \$1,000 each year to allow the Board to reimburse speakers at various workshops. Expenditure of appropriation is contingent upon available funding.

Appropriation

Appropriation: B58 Cash Operations
Funding Sources: 106-Alcoholism and Drug Abuse Counselors-Cash

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	4,020	5,400	0	5,400	5,400	5,400	5,400	5,400	5,400
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	309	413	0	413	413	413	413	413	413
Operating Expenses 5020002	9,037	13,000	13,000	13,000	13,000	12,000	13,000	13,000	12,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	7,396	5,000	5,000	5,000	6,000	6,000	5,000	6,000	6,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	20,762	23,813	18,000	23,813	24,813	23,813	23,813	24,813	23,813
Funding Sources									
Fund Balance 4000005	28,030	37,763		46,950	46,950	46,950	55,137	55,137	56,137
Cash Fund 4000045	30,495	33,000		32,000	33,000	33,000	32,000	33,000	33,000
Total Funding	58,525	70,763		78,950	79,950	79,950	87,137	88,137	89,137
Excess Appropriation/(Funding)	(37,763)	(46,950)		(55,137)	(55,137)	(56,137)	(63,324)	(63,324)	(65,324)
Grand Total	20,762	23,813		23,813	24,813	23,813	23,813	24,813	23,813

The FY06 Actual and FY07 Budgeted amounts in Regular Salaries and Personal Services Matching exceed the Authorized amounts due to payment of stipends to board members. The FY06 Actual amount for Professional Fees exceeds the Authorized amount due to a Budget Classification Transfer from Operating Expenses.

Change Level by Appropriation

Appropriation: B58-Cash Operations

Funding Sources: 106-Alcoholism and Drug Abuse Counselors-Cash

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	23,813	0	23,813	100.0	23,813	0	23,813	100.0
C01	Existing Program	1,000	0	24,813	104.2	1,000	0	24,813	104.2

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	23,813	0	23,813	100.0	23,813	0	23,813	100.0
C01	Existing Program	1,000	0	24,813	104.2	1,000	0	24,813	104.2
C19	Executive Changes	(1,000)	0	23,813	100.0	(1,000)	0	23,813	100.0

Justification

C01	Additional appropriation is requested to allow the Board to reimburse speakers presenting information at workshops.
C19	Executive Recommendation provides for the reallocation of Operating Expenses to Professional Fees to allow the Board to reimburse speakers at various workshops.