

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
2001 - 2003**

For Appropriation 505 funded through Special Revenue, continuation of base-level positions and supporting Maintenance are requested to provide for the legislatively mandated function required by Arkansas code 6-51-601 et.seq.

In Appropriation 505, restoration of Capital Outlay to \$10,000 is requested for Change Level 01 and 08. This will allow the Board to continue to update current equipment and furniture in order to operate more efficiently and to continue to implement our Technology Plan. Also, this will allow us to continue to purchase our own furniture and equipment so that we are not as tied to our lease with the Arkansas Real Estate Commission (AREC). If the lease is not renewed we will not have to purchase all the needed items at one time.

For Appropriation 506 funded through Special Revenue, the request is for continuation of authorized level for each year of the biennium. This appropriation will be used for the Student Protection Fund to:

- pay claims filed by students when a school becomes insolvent or ceases to operate without offering a complete program of study;
- pay expenses incurred by a school that are directly related to educating a student placed in the school for teach out purposes;
- reimburse the Private Career Education Fund for expenses directly associated with the storage and maintenance of student academic and financial aid records; and
- reimburse the Private Career Education Fund for administrative costs incurred due to school closings.

For Appropriation B29 funded through cash fees and grants, the request is for continuation for authorized level for each year of the biennium.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
STATE BOARD OF PRIVATE CAREER EDUCATION	<i>Brenda Hermann</i>	BR21	286

ARKANSAS STATE BOARD OF PRIVATE CAREER EDUCATION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1998

Assets									
Assets				Liabilities			Total Equity		
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 358,384	\$ 27,488	\$ 5,005	\$ 390,877	\$ 0	\$ 4,665	\$ 4,665	\$ 386,212		

Revenues					Expenditures					Other Sources (Uses)
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 208,499	\$ 13,581	\$ 222,080	\$ 130,185	\$ 0	\$ 10,435	\$ 37,148	\$ 177,768	\$ 0

Findings	Recommendations
None	None

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 216 - STATE BOARD OF PRIVATE CAREER EDUCATION

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>3</u>	<u>3</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF			<u>0</u>	<u>0%</u>
<u>08/05/00</u>				
DATE			TOTAL MINORITIES	<u>0%</u>
			<u>3</u>	<u>100%</u>
			TOTAL EMPLOYEES	

Brenda Hermann
AGENCY DIRECTOR

**CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000**

AGENCY: State Board of Private Career Education 2167

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
B29	50,500	Checking	Bank of America	N/A
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: N/A
				REVENUE RECEIPTS CYCLE: Grants are applied for and received at various times.
				FUND BALANCE UTILIZATION: Funds are used to meet the goals of the grant applied for and/or operational purposes of the agency.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

2001-2003 Biennium

Act 1276 of 1999

AGENCY: State Board of Private Career Education

AGENCY # 216

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
School Directory	6-51-605(d)(4)		50-75 per year	Directory gives information on all licensed schools. It is provided to the public on a per request basis.
				290

ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE State Board of Private Career Education		1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1999-00	Pos.	2000-01	Pos.	2001-02	Pos.	2002-03	Pos.	2001-02	Pos.	2002-03	Pos.
B29	Cash Operations	\$2,813	0	\$100,500	0	\$100,500	0	\$100,500	0	\$100,500	0	\$100,500	0
505	State Board of Private Career Education	150,750	3	223,250	3	229,438	3	233,447	3	229,438	3	233,447	3
506	Student Protection	0	0	0	0	500,000	0	500,000	0	500,000	0	500,000	0
TOTALS		\$153,563	3	\$323,750	3	\$829,938	3	\$833,947	3	\$829,938	3	\$833,947	3
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$443,673	66.3%	\$515,801	69.2%	\$519,251	68.3%	\$527,513	68.3%	\$519,251	68.7%	\$527,513	68.3%
General Revenues													
Special Revenues		181,641	27.1%	185,000	24.8%	195,000	25.7%	195,000	25.3%	195,000	25.3%	195,000	25.3%
Federal Funds													
Constitutional Officers Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds		1,642	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%
Student Protection Trust Fund		42,408	6.4%	43,000	5.8%	44,000	5.8%	48,000	6.2%	44,000	5.8%	48,000	6.2%
Total Funding		669,364	100.0%	745,501	100.0%	759,951	100.0%	772,213	100.0%	759,951	100.0%	772,213	100.0%
Excess Appro./ (Funding)		(515,801)		(421,751)		69,987		61,734		69,987		61,734	
TOTAL		\$153,563		\$323,750		\$829,938		\$833,947		\$829,938		\$833,947	
DEPARTMENT State Board of Private Career Education				DIRECTOR Brenda Germann					DEPARTMENT APPROPRIATION SUMMARY BR 40				

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

Funds for this appropriation are received through grants primarily from the Real Estate Foundation and the Winthrop Rockefeller Foundation. The State Board of Private Career Education is requesting \$100,500 for each year of the 2001-03 biennium for their Cash Operations appropriation. No additional requests are made above the Base Level.

The Executive Recommendation provides for Base Level.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: St. Board of Private Career Education Code: 216	Name: St. Board of Private Career Ed. - Cash Code: B29	Name: St. Board of Private Career Education - Cash Code: 136	BR20	292

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			00-01 FISCAL YEAR			-----02-03 FISCAL YEAR-----			-----RECOMMENDATIONS-----			
	99-00	00-01	AUTHORIZED	01-02		TOTAL	02-03		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	CHANGE LEVEL	REQUEST	BASE	CHANGE LEVEL	REQUEST	01-02	02-03	01-02	02-03
OPERATING EXPENSES	1,561	81,287	124,572	81,287	0	81,287	81,287	0	81,287	81,287	81,287		
CONF FEES & TRAVEL	184	8,898	8,898	8,898	0	8,898	8,898	0	8,898	8,898	8,898		
PROF FEES & SERVICES	1,068	10,000	12,000	10,000	0	10,000	10,000	0	10,000	10,000	10,000		
DATA PROCESSING	0	315	315	315	0	315	315	0	315	315	315		
TOTAL	2,813	100,500	145,795	100,500	0	100,500	100,500	0	100,500	100,500	100,500		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	51,575	59,404	*****	49,104		49,104	47,804		47,804	49,104	47,804		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	1,642	1,700	*****	1,700		1,700	1,700		1,700	1,700	1,700		
OTHER			*****										
TOTAL FUNDING	53,217	52,104	*****	50,804		50,804	49,504		49,504	50,804	49,504		
EXCESS APPRO/ (FUNDING)	(50,404)	48,396	*****	49,696		49,696	50,996		50,996	49,696	50,996		
TOTAL	2,813	100,500	*****	100,500		100,500	100,500		100,500	100,500	100,500		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
 APPRO B29 CASH OPERATIONS
 FUND 136 ST BD PRIJ CAREER EDUC-(216)CASH

APPROPRIATION SUMMARY

BR 215

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

The State Board of Private Career Education was created by Act 906 of 1989 and is responsible for annual licensure and monitoring of private career schools and admissions representatives in Arkansas. The appropriation is funded by special revenue derived primarily from annual license and admissions representative fees paid by the schools to the Board.

Base Level is comprised of three positions, supporting operating expenses and a pay plan increase of 2.6% over the FY01 salary levels, with related Personal Services Matching costs. A request is made for one position associated with the Career Ladder Incentive Program (CLIP), although appropriation is not included in the request. The agency is requesting an additional \$10,000 each year for Capital Outlay to update current equipment and furniture.

The Executive Recommendation provides for the Agency Request, which includes an additional \$10,000 for Capital Outlay each year of the biennium.

AGENCY Name: St. Board of Private Career Education Code: 216	APPROPRIATION Name: St. Board of Private Career Education Code: 505	TREASURY FUND Name: Private Career Education Code: SCS	ANALYSIS OF BUDGET REQUEST BR20	PAGE 294
---	--	---	---	------------------------

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----		00-01	-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	AUTHORIZED	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03
REGULAR SALARIES	98,127	125,540	129,101	128,796	0	128,796	132,145	0	132,145	128,796	132,145		
NUMBER OF POSITIONS	3	3	3	3	0	3	3	0	3	3	3		
EXTRA HELP	2,009	18,000	18,000	18,000	0	18,000	18,000	0	18,000	18,000	18,000		
NUMBER OF POSITIONS	2	4	4	4	0	4	4	0	4	4	4		
PERSONAL SERV MATCHING	28,292	32,710	33,646	35,642	0	35,642	36,302	0	36,302	35,642	36,302		
OPERATING EXPENSES	16,779	30,000	30,000	30,000	0	30,000	30,000	0	30,000	30,000	30,000		
CONF FEES & TRAVEL	2,330	4,000	4,000	4,000	0	4,000	4,000	0	4,000	4,000	4,000		
PROF FEES & SERVICES	0	3,000	3,000	3,000	0	3,000	3,000	0	3,000	3,000	3,000		
CAPITAL OUTLAY	3,213	10,000	10,000	0	10,000	10,000	0	10,000	10,000	10,000	10,000		
TOTAL	150,750	223,250	227,747	219,438	10,000	229,438	223,447	10,000	233,447	229,438	233,447		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	178,961	209,852	*****	171,602		171,602	137,164		137,164	171,602	137,164		
GENERAL REVENUES			*****										
SPECIAL REVENUES	181,641	185,000	*****	185,000	10,000	195,000	185,000	10,000	195,000	195,000	195,000		
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	360,602	394,852	*****	356,602	10,000	366,602	322,164	10,000	332,164	366,602	332,164		
EXCESS APPRO/ (FUNDING)	(209,852)	(171,602)	*****	(137,164)		(137,164)	(98,717)		(98,717)	(137,164)	(98,717)		
TOTAL	150,750	223,250	*****	219,438	10,000	229,438	223,447	10,000	233,447	229,438	233,447		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
 APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION
 FUND SCS PRIVATE CAREER EDUCATION-(216)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----2001 - 03 BIENNIUM REQUESTS-----						-----RECOMMENDATIONS-----							
					-----EXPENDITURES-----		-----FY 2001 - 02-----		-----FY 2002 - 03-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					ACTUAL	BUDGETED	REQUEST	REQUEST	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-				
				99-00	00-01													
000		SCS	216 505	B	150,750 3	223,250 3	219,438 3			223,447 3					219,438 3	223,447 3		
001		SCS	216 505 100 STATE BOARD OF PRIVATE CAREER	C01			5,000 0			5,000 0					5,000	5,000		
<p>In Appropriation 505, restoration of Capital Outlay to \$10,000 is requested. Change Level 01 will be for \$5,000 to allow us to purchase furnishing and equipment. This will allow us to continue to purchase our own furniture and equipment so that we are not as tied to our lease with the Arkansas Real Estate Commission (AREC). If the lease is not renewed we will not have to purchase all the needed furnishings and equipment at one time.</p>																		
001		SCS	216 505 200 TECHNOLOGY	C08			5,000 0			5,000 0					5,000	5,000		
<p>In Appropriation 505, restoration of Capital Outlay to \$10,000 is requested. Change Level 08 will be for \$5,000 to allow purchase and update of current computer equipment. This will allow the Board to operate more efficiently and to continue to implement our Technology Plan.</p>																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION

FUND SCS PRIVATE CAREER EDUCATION-(216)

RANK BY APPROPRIATION
BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	2001 - 03 BIENNIUM REQUESTS						R E C O M M E N D A T I O N S							
					EXPENDITURES		FY 2001 - 02		FY 2002 - 03		EXECUTIVE		LEGISLATIVE					
					ACTUAL 99-00	BUDGETED 00-01	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03						
002		SCS	216 505 100 STATE BOARD OF PRIVATE CAREER	C09			0 0			0 0								
Career Ladder request to move one Secretary II position (grade 13) to an Executive Secretary/Administrative Secretary (grade 14).																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
 APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION
 FUND SCS PRIVATE CAREER EDUCATION-(216)

RANK BY APPROPRIATION
 BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

The State Board of Private Career Education requests the continuation of the \$500,000 Base Level appropriation for the Student Protection program. This appropriation will be used for (1) paying claims filed by students when a school becomes insolvent or ceases to operate, and (2) paying expenses incurred by a school which accepts students for training from a closing school. Any expenses incurred by the Board for administrative costs, storage or maintenance of records may be reimbursed to the agency from this fund. These expenses would be paid from the Student Protection Trust Fund. Revenues deposited into this fund consists of annual certification fees paid by the schools to the Board. These fees will be charged until such time as the fund balance totals \$500,000.

The Appropriation Summary (BR 215) reflects the projected fund balance for the biennium. This is based on no additional school closings.

The Executive Recommendation provides for Base Level.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: St. Board of Private Career Education	Name: Student Protection	Name: Private Career Sch. Student Protection Trust	BUDGET REQUEST	298
Code: 216	Code: 506	Code: TCS	BR20	

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			00-01			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	AUTHORIZED	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	APPRO							01-02	02-03	01-02	02-03			
EXPENSES/CLAIMS/FEEES	0	0	500,000	500,000	0	500,000	500,000	0	500,000	500,000	500,000					
TOTAL	0	0	500,000	500,000	0	500,000	500,000	0	500,000	500,000	500,000					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES	213,137	255,545	*****	298,545		298,545	342,545		342,545	298,545	342,545					
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
Trust Funds	42,408	43,000	*****	44,000		44,000	48,000		48,000	44,000	48,000					
TOTAL FUNDING	255,545	298,545	*****	342,545		342,545	390,545		390,545	342,545	390,545					
EXCESS APPRO/ (FUNDING)	(255,545)	(298,545)	*****	157,455		157,455	109,455		109,455	157,455	109,455					
TOTAL			*****	500,000		500,000	500,000		500,000	500,000	500,000					

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
 APPRO 506 STUDENT PROTECTION

APPROPRIATION SUMMARY

BR 215

FUND TCS PVT CAREER SCH STDNT PROT TRUST-(216)