## STATE CHILD ABUSE \& NEGLECT PREVENTION BOARD

## Enabling Laws

Act 261 of 2012
A.C.A. §9-30-101 et seq.
A.C.A. §9-11-203

## History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the state and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a $\$ 5.00$ surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least $50 \%$ of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed $20 \%$ of fiscal year revenues and the remaining revenues ( $30 \%$ ) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least $20 \%$ of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed $20 \%$ of fiscal year revenues, and the remaining revenues ( $60 \%$ ) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award $30 \%$ more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from $\$ 5.00$ to $\$ 10.00$, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided for the
issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the State of Arkansas. All proceeds are directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state.

The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the state. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the ' 88 -'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to two full-time staff persons and one parttime person. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Board has initiated a statewide task force on parenting education that is supported through the Professional Services Contract.

In FY2003 - 2004, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.


## Agency Commentary

## Special Revenue

Since its inception in August, 1987, monies of the Children's Trust Fund have accrued from a $\$ 5.00$ fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer's Office. Act 174 of 1993 amended the original law by changing the fee from $\$ 5.00$ to $\$ 10.00$. The Board began collecting the new $\$ 10.00$ fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the state.

In FY14 and FY15 the projected accrual from license fees and Heirloom certificates is $\$ 315,000$ and projected interest accrual is $\$ 56,000$. Total revenue for FY 14 and FY 15 is projected at $\$ 371,000$.

## Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and supports other professional development trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have $\$ 300,000$ annually from the federal grant.

## Private Funding

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis through a contract with the Arkansas

Home Visiting Network, a program of Arkansas Children's Hospital. The purpose of the Arkansas Home Visiting Network is to expand the availability of home visiting programs in the state and to improve the quality of services provided. Funding from the contract is specifically used by the Board to expand the Healthy Families America (HFA) model of home visitation to additional families in Arkansas. Funds are also used to provide training and technical assistance to the HFA programs and to support the monitoring of all sites to insure they are meeting HFA National Accreditation standards. The Board projects we will have $\$ 803,408$ annually from our contract with the Arkansas Home Visiting Network.

## Position Upgrade

The Board is requesting an upgrade of the Director's position from a C120 to a C125. Over the last three years, the Director's position has changed dramatically and the responsibilities have increased a great deal. The Board has more than doubled the amount of programs it is supporting across the state and has significantly increased its budget by successfully applying for additional federal and private funding sources. In addition, the Board has applied to become a Healthy Families America Nationally Accredited Multi-Site System. The HFA accreditation is an intensive process that will insure our funded programs are following best practice standards in the field of intensive home visitation. All of this increased activity necessitates a skilled director that can successfully respond to Federal and private grant applications, oversee budgeting and reporting requirements from multiple funding sources, as well as oversee quality program implementation of child abuse prevention programs across the state. A C125 position is necessary to attract and maintain appropriate candidates for the job.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD
FOR THE YEAR ENDED JUNE 30, 2010

| Findings |  |
| :--- | :--- |
| None |  |
| None |  |
| State Contracts Over $\$ 25,000 ~ A w a r d e d ~ T o ~ M i n o r i t y ~ O w n e d ~ B u s i n e s s e s ~ F i s c a l ~ Y e a r ~$ |  |

None

## Employment Summary

|  | Male | Female | Total | $\%$ |  |
| :--- | :---: | :---: | ---: | ---: | ---: |
| White Employees | 0 | 2 | 2 | $100 \%$ |  |
| Black Employees | 0 | 0 | 0 | $0 \%$ |  |
| Other Racial Minorities |  | 0 | 0 | 0 | $0 \%$ |
|  |  |  |  | 0 | $0 \%$ |
|  | Total Minorities |  |  | 2 | $100 \%$ |

## Publications

A.C.A. 25-1-204

| Name | Statutory <br> Authorization | Required for <br> General <br> Governor |  | R of <br> Assembly | Reason(s) for Continued <br> Publication and Distribution |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | ACA §9-30-105(b)(3) | N | N | 100 | To announce availability of grant funds to those without <br> email addresses. |
| Annual Report | ACA §9-30-105(C)(7) | Y | Y | 50 | To inform public, General Assembly and Governor of <br> activities performed by the Board. |
| Local Council Certification Packet | ACA §9-30-105(B)(1) | N | N | Requirements for certifying a Local Council on child <br> abuse prevention in every county. |  |

## Department Appropriation Summary

| Historical Data |  |  |  |  |  |  |  | Agency Request and Executive Recommendation |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Appropriation |  | 2011-2012 |  | 2012-2013 |  | 2012-2013 |  | 2013-2014 |  |  |  |  |  | 2014-2015 |  |  |  |  |  |
|  |  | Actual | Pos | Budget | Pos | Authorized | Pos | Base Level | Pos | Agency | Pos | Executive | Pos | Base Level | Pos | Agency | Pos | Executive | Pos |
| 152 Child Abuse Prevention |  | 384,132 | 1 | 473,201 | 1 | 401,051 | 1 | 399,877 | 1 | 371,001 | 1 | 364,151 | 1 | 399,877 | 1 | 371,001 | 1 | 364,151 |  |
| 198 Community Grants |  | 268,525 | 1 | 285,779 | 1 | 286,990 | 1 | 286,041 | 1 | 286,041 | 1 | 286,041 | 1 | 286,041 | 1 | 286,041 | 1 | 286,041 |  |
| F09 Cash Grants |  | 11,000 | 0 | 803,408 | 0 | 0 | 0 | 0 | 0 | 803,408 | 0 | 803,408 | 0 | 0 | 0 | 803,408 | 0 | 803,408 |  |
| Total |  | 663,657 | 2 | 1,562,388 | 2 | 688,041 | 2 | 685,918 | 2 | 1,460,450 | 2 | 1,453,600 | 2 | 685,918 | 2 | 1,460,450 | 2 | 1,453,600 |  |
| Funding Sources |  |  | \% |  | \% |  |  |  | \% |  | \% |  | \% |  | \% |  | \% |  | \% |
| Fund Balance | 4000005 | 1,883,939 | 73.0 | 1,917,820 | 55.6 |  |  | 1,889,219 | 73.8 | 1,889,219 | 56.2 | 1,889,219 | 56.2 | 1,874,301 | 73.6 | 1,903,177 | 56.3 | 1,910,027 | 56.4 |
| Federal Revenue | 4000020 | 288,859 | 11.2 | 285,779 | 8.3 |  |  | 300,000 | 11.7 | 300,000 | 8.9 | 300,000 | 8.9 | 300,000 | 11.8 | 300,000 | 8.9 | 300,000 | 8.9 |
| Special Revenue | 4000030 | 324,079 | 12.6 | 315,000 | 9.1 |  |  | 315,000 | 12.3 | 315,000 | 9.4 | 315,000 | 9.4 | 315,000 | 12.4 | 315,000 | 9.3 | 315,000 | 9.3 |
| Cash Fund | 4000045 | 84,600 | 3.3 | 877,008 | 25.4 |  |  | 0 | 0.0 | 803,408 | 23.9 | 803,408 | 23.9 | 0 | 0.0 | 803,408 | 23.8 | 803,408 | 23.7 |
| Trust Fund Interest | 4000705 | 0 | 0.0 | 56,000 | 1.6 |  |  | 56,000 | 2.2 | 56,000 | 1.7 | 56,000 | 1.7 | 56,000 | 2.2 | 56,000 | 1.7 | 56,000 | 1.7 |
| Total Funds |  | 2,581,477 | 100.0 | 3,451,607 | 100.0 |  |  | 2,560,219 | 100.0 | 3,363,627 | 100.0 | 3,363,627 | 100.0 | 2,545,301 | 100.0 | 3,377,585 | 100.0 | 3,384,435 | 100.0 |
| Excess Appropriation/(Funding) |  | $(1,917,820)$ |  | $(1,889,219)$ |  |  |  | $(1,874,301)$ |  | $(1,903,177)$ |  | $(1,910,027)$ |  | $(1,859,383)$ |  | $(1,917,135)$ |  | $(1,930,835)$ |  |
| Grand Total |  | 663,657 |  | 1,562,388 |  |  |  | 685,918 |  | 1,460,450 |  | 1,453,600 |  | 685,918 |  | 1,460,450 |  | 1,453,600 |  |

Budget exceeds Authorized Appropriation in 152 and F09 due to transfers from the Cash Fund Holding Account.

## Agency Position Usage Report

| FY2010-2011 |  |  |  |  |  | FY2011-2012 |  |  |  |  |  | FY2012-2013 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Authorized | Budgeted |  |  | Unbudgeted | \% ofAuthorizedUnused | $\begin{array}{\|c\|} \hline \text { Authorized } \\ \text { in } \\ \text { Act } \\ \hline \end{array}$ | Budgeted |  |  | Unbudgeted <br> Total | \% of Authorized Unused | $\begin{array}{\|c\|} \hline \text { Authorized } \\ \text { in } \\ \text { Act } \\ \hline \end{array}$ | Budgeted |  |  | Unbudgeted <br> Total | $\begin{gathered} \hline \text { \% of } \\ \text { Authorized } \\ \text { Unused } \\ \hline \end{gathered}$ |
| $\begin{gathered} \text { in } \\ \text { Act } \end{gathered}$ | Filled | Unfilled | Total | Total |  |  | Filled | Unfilled | Total |  |  |  | Filled | Unfilled | Total |  |  |
| 2 | 2 | 0 | 2 | 0 | 0.00 \% | 2 | 2 | 0 | 2 | 0 | 0.00 \% | 2 | 2 | 0 | 2 | 0 | 0.00 \% |

## Analysis of Budget Request

## Appropriation:

Funding Sources:

152-Child Abuse Prevention
TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a $\$ 10$ surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a $\$ 20$ increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of $\$ 410$ per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Change Level request reflects the following:
Position upgrade for the Board Director, increasing Regular Salaries by $\$ 5,616$ and Personal Services Matching by $\$ 1,234$ in each year of the biennium.

An appropriation decrease of $\$ 19,602$ in Extra Help and Personal Services Matching, $\$ 1,528$ in Operating Expenses and $\$ 14,596$ in Grants and Aid in each year of the biennium to better reflect anticipated funding.

The Executive Recommendation is for the Agency Request, with the exception of the position upgrade for the Board Director.

## Appropriation Summary

| Appropriation: | $152-$ Child Abuse Prevention |
| :--- | :--- |
| Funding Sources: | TCT - Children's Trust Fund |

Historical Data Agency Request and Executive Recommendation

| Commitment Item |  | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 |  |  | 2014-2015 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual | Budget | Authorized | Base Level | Agency | Executive | Base Level | Agency | Executive |
| Regular Salaries | 5010000 | 44,487 | 42,030 | 43,829 | 42,030 | 47,646 | 42,030 | 42,030 | 47,646 | 42,030 |
| \#Positions |  | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Extra Help | 5010001 | 271 | 18,200 | 18,200 | 18,200 | 0 | 0 | 18,200 | 0 | 0 |
| \#Extra Help |  | 1 | 1 | 1 | 1 | 0 | 0 | 1 | 0 | 0 |
| Personal Services Matching | 5010003 | 14,097 | 15,273 | 14,924 | 15,549 | 15,381 | 14,147 | 15,549 | 15,381 | 14,147 |
| Operating Expenses | 5020002 | 33,988 | 82,698 | 18,098 | 18,098 | 16,570 | 16,570 | 18,098 | 16,570 | 16,570 |
| Conference \& Travel Expenses | 5050009 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants and Aid | 5100004 | 291,289 | 315,000 | 306,000 | 306,000 | 291,404 | 291,404 | 306,000 | 291,404 | 291,404 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total |  | 384,132 | 473,201 | 401,051 | 399,877 | 371,001 | 364,151 | 399,877 | 371,001 | 364,151 |
| Funding Sources |  |  |  |  |  |  |  |  |  |  |
| Fund Balance | 4000005 | 1,883,840 | 1,897,387 |  | 1,868,786 | 1,868,786 | 1,868,786 | 1,839,909 | 1,868,785 | 1,875,635 |
| Special Revenue | 4000030 | 324,079 | 315,000 |  | 315,000 | 315,000 | 315,000 | 315,000 | 315,000 | 315,000 |
| Cash Fund | 4000045 | 73,600 | 73,600 |  | 0 | 0 | 0 | 0 | 0 | 0 |
| Trust Fund Interest | 4000705 | 0 | 56,000 |  | 56,000 | 56,000 | 56,000 | 56,000 | 56,000 | 56,000 |
| Total Funding |  | 2,281,519 | 2,341,987 |  | 2,239,786 | 2,239,786 | 2,239,786 | 2,210,909 | 2,239,785 | 2,246,635 |
| Excess Appropriation/(Funding) |  | $(1,897,387)$ | (1,868,786) |  | (1,839,909) | $(1,868,785)$ | (1,875,635) | (1,811,032) | $(1,868,784)$ | $(1,882,484)$ |
| Grand Total |  | 384,132 | 473,201 |  | 399,877 | 371,001 | 364,151 | 399,877 | 371,001 | 364,151 |

 and Grants and Aid due to a transfer from the Cash Fund Holding Account. Cash Fund Grant ends in FY13.

## Change Level by Appropriation

## Appropriation: <br> 152 - Child Abuse Prevention <br> TCT - Children's Trust Fund

Agency Request

| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BL | Base Level | 399,877 | 1 | 399,877 | 100.0 | 399,877 | 1 | 399,877 | 100.0 |
| C03 | Discontinue Program | $(35,726)$ | 0 | 364,151 | 91.1 | $(35,726)$ | 0 | 364,151 | 91.1 |
| C11 | Upgrade/Downgrade | 6,850 | 0 | 371,001 | 92.8 | 6,850 | 0 | 371,001 | 92.8 |

## Executive Recommendation

| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BL | Base Level | 399,877 | 1 | 399,877 | 100.0 | 399,877 | 1 | 399,877 | 100.0 |
| C03 | Discontinue Program | $(35,726)$ | 0 | 364,151 | 91.1 | $(35,726)$ | 0 | 364,151 | 91.1 |
| C11 | Upgrade/Downgrade | 0 | 0 | 364,151 | 91.1 | 0 | 0 | 364,151 | 91.1 |

## Justification

| C03 | The Board is requesting a decrease in appropriation of $\$ 1,528$ in Operating Expenses, $\$ 14,596$ in Grants and Aid and $\$ 19,602$ in Extra Help and Personal Services Matching to better match anticipated <br> funding. |
| :--- | :--- |
| C11 | The Board is requesting a position upgrade for the Board Director from a C120 to a C125 to better reflect the responsibilities and increasing demands of the position, and to attract and maintain <br> appropriate candidates for the job. |

## Analysis of Budget Request

## Appropriation: <br> Funding Sources: <br> 198 - Community Grants

This appropriation is $100 \%$ federally funded through the U.S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a $\$ 20$ increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of $\$ 410$ per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Change Level request is for the reallocation of $\$ 7,000$ in appropriation between General Ledger Codes to more accurately reflect anticipated expenditures.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

| Appropriation: | 198 -Community Grants |
| :--- | :--- |
| Funding Sources: | FCN - Child Abuse and Neglect-Federal Grants |

Historical Data Agency Request and Executive Recommendation

| Commitment Item |  | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 |  |  | 2014-2015 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual | Budget | Authorized | Base Level | Agency | Executive | Base Level | Agency | Executive |
| Regular Salaries | 5010000 | 37,147 | 35,429 | 36,944 | 35,429 | 35,429 | 35,429 | 35,429 | 35,429 | 35,429 |
| \#Positions |  | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Personal Services Matching | 5010003 | 12,525 | 12,435 | 12,131 | 12,697 | 12,697 | 12,697 | 12,697 | 12,697 | 12,697 |
| Operating Expenses | 5020002 | 11,073 | 15,000 | 15,000 | 15,000 | 12,000 | 12,000 | 15,000 | 12,000 | 12,000 |
| Conference \& Travel Expenses | 5050009 | 10,524 | 14,715 | 14,715 | 14,715 | 11,715 | 11,715 | 14,715 | 11,715 | 11,715 |
| Professional Fees | 5060010 | 0 | 3,000 | 3,000 | 3,000 | 10,000 | 10,000 | 3,000 | 10,000 | 10,000 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants and Aid | 5100004 | 197,256 | 205,200 | 205,200 | 205,200 | 204,200 | 204,200 | 205,200 | 204,200 | 204,200 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total |  | 268,525 | 285,779 | 286,990 | 286,041 | 286,041 | 286,041 | 286,041 | 286,041 | 286,041 |


| Funding Sources |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Balance 4000005 | 99 | 20,433 | 20,433 | 20,433 | 20,433 | 34,392 | 34,392 | 34,392 |
| Federal Revenue 4000020 | 288,859 | 285,779 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| Total Funding | 288,958 | 306,212 | 320,433 | 320,433 | 320,433 | 334,392 | 334,392 | 334,392 |
| Excess Appropriation/(Funding) | $(20,433)$ | $(20,433)$ | $(34,392)$ | $(34,392)$ | $(34,392)$ | $(48,351)$ | $(48,351)$ | $(48,351)$ |
| Grand Total | 268,525 | 285,779 | 286,041 | 286,041 | 286,041 | 286,041 | 286,041 | 286,041 |

FY13 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2011-2013 biennium

## Change Level by Appropriation

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Appropriation: Funding Sources:
198 - Community Grants
FCN - Child Abuse and Neglect-Federal Grants
```

| Agency Request |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| BL | Base Level | 286,041 | 1 | 286,041 | 100.0 | 286,041 | 1 | 286,041 | 100.0 |
| C04 | Reallocation | 0 | 0 | 286,041 | 100.0 | 0 | 0 | 286,041 | 100.0 |

Executive Recommendation

| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BL | Base Level | 286,041 | 1 | 286,041 | 100.0 | 286,041 | 1 | 286,041 | 100.0 |
| C04 | Reallocation | 0 | 0 | 286,041 | 100.0 | 0 | 0 | 286,041 | 100.0 |


| Justification |  |  |  |  |  |  |  |  |
| :---: | :--- | :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| C04 | The Board is requesting reallocation of appropriation between General Ledger Codes to more accurately reflect anticipated expenses. |  |  |  |  |  |  |  |

## Analysis of Budget Request

## Appropriation:

F09 - Cash Grants
Funding Sources:
NCN - HFA Cash

This appropriation is $100 \%$ privately funded through a contract with the Arkansas Home Visiting Network, a program of Arkansas Children's Hospital.The purpose of the Arkansas Home Visiting Network is to expand the availability of home visiting programs in the state and to improve the quality of services provided. Funding from the contract is specifically used by the Board to expand the Healthy Families America (HFA) model of home visitation to additional families in Arkansas.

The Change Level of $\$ 803,408$ in each year of the biennium reflects the following:
An increase of $\$ 53,208$ in Operating Expenses for the purchase of necessary supplies for the program and to pay Healthy Families America affiliation fees.

An increase of $\$ 165,200$ in Professional Fees to provide training and technical assistance to the local Healthy Families America programs.

An increase of $\$ 585,000$ in Grants and Aid so that the Agency may award competitive grants to community based organizations to implement Healthy Families America programs.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

| Appropriation: | F09 - Cash Grants |
| :--- | :--- |
| Funding Sources: | NCN - HFA Cash |

Historical Data Agency Request and Executive Recommendation

| Commitment Item | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 |  |  | 2014-2015 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Actual | Budget | Authorized | Base Level | Agency | Executive | Base Level | Agency | Executive |
| Operating Expenses 5020002 | 11,000 | 53,208 | 0 | 0 | 53,208 | 53,208 | 0 | 53,208 | 53,208 |
| Professional Fees 5060010 | 0 | 165,200 | 0 | 0 | 165,200 | 165,200 | 0 | 165,200 | 165,200 |
| Grants and Aid 5100004 | 0 | 585,000 | 0 | 0 | 585,000 | 585,000 | 0 | 585,000 | 585,000 |
| Total | 11,000 | 803,408 | 0 | 0 | 803,408 | 803,408 | 0 | 803,408 | 803,408 |
| Funding Sources |  |  |  |  |  |  |  |  |  |
| Cash Fund 4000045 | 11,000 | 803,408 |  | 0 | 803,408 | 803,408 | 0 | 803,408 | 803,408 |
| Total Funding | 11,000 | 803,408 |  | 0 | 803,408 | 803,408 | 0 | 803,408 | 803,408 |
| Excess Appropriation/(Funding) | 0 | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 11,000 | 803,408 |  | 0 | 803,408 | 803,408 | 0 | 803,408 | 803,408 |

Budget exceeds Authorized Appropriation in Operating Expenses, Professional Fees and Grants and Aid due to a transfer from the Cash Fund Holding Account.

## Change Level by Appropriation

## Appropriation: <br> F09 - Cash Grants <br> Funding Sources: <br> NCN - HFA Cash

Agency Request

| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BL | Base Level | 0 | 0 | 0 | 0.0 | 0 | 0 | 0 | 0.0 |
| C01 | Existing Program | 803,408 | 0 | 803,408 | 100.0 | 803,408 | 0 | 803,408 | 100.0 |

Executive Recommendation

| Change Level |  | 2013-2014 | Pos | Cumulative | \% of BL | 2014-2015 | Pos | Cumulative | \% of BL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BL | Base Level | 0 | 0 | 0 | 0.0 | 0 | 0 | 0 | 0.0 |
| C01 | Existing Program | 803,408 | 0 | 803,408 | 100.0 | 803,408 | 0 | 803,408 | 100.0 |

## Justification

C01 The Board is requesting $\$ 803,408$ in appropriation to continue the Healthy Families America Home Visiting program awarded through a contract with Arkansas Children's Hospital Arkansas Home Visiting Network program

