

STATE BOARD OF ELECTION COMMISSIONERS

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

Employment Summary

	Male	Female	Total	%
White Employees	2	3	5	83 %
Black Employees	0	1	1	17 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	17 %
Total Employees			6	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
"County Board of Election Commissioners Procedures Manual"	7-4-101(f)(2); 7-4-109(e)(1)	N	N	500	Statewide training of county election commissioners to assure fair and orderly election procedures	0	0.00
"Poll Workers Training Guide and Checklist for Poll Workers"	7-4-101(f)(2); 7-4-107(b)(2); 7-4-109(e)(1)	N	N	11,500	Statewide training, testing, and Board certification of trainers to train poll workers locally - Statewide training of local poll workers to assist them in executing election day duties and responsibilities	0	0.00

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
"Running for Public Office: A 'Plain English' Handbook for Candidates"	7-4-101(f)(1)	N	N	5,000	Statutory Requirement - to outline in a readable and understandable format the legal obligations of candidates running for public office	0	0.00

Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2017-2018		2018-2019		2018-2019		2019-2020				2020-2021			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
436 Nonpartisan General Elections	0	0	1,600,000	0	1,600,000	0	1,600,000	0	1,600,000	0	1,600,000	0	1,600,000	0
580 Election Commissioners - Operations	577,114	7	616,051	7	604,609	7	621,127	7	621,127	7	621,127	7	621,127	7
581 Election Expenses	262,937	0	3,091,088	0	6,340,000	0	6,340,000	0	6,340,000	0	6,340,000	0	6,340,000	0
Total	840,051	7	5,307,139	7	8,544,609	7	8,561,127	7	8,561,127	7	8,561,127	7	8,561,127	7

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	1,796,164	33.7	4,491,651	84.6	0	0.0	0	0.0	0	0.0	0	0.0
General Revenue	4000010	3,438,376	64.5	602,859	11.4	4,709,404	55.0	4,709,404	55.0	621,127	21.6	621,127	21.6
Performance Fund	4000055	0	0.0	13,192	0.2	0	0.0	0	0.0	0	0.0	0	0.0
Budget Stabilization Trust	4000130	0	0.0	0	0.0	2,251,723	26.3	2,251,723	26.3	2,251,723	78.4	2,251,723	78.4
Judicial Filing Fees	4000320	97,162	1.8	199,437	3.8	1,600,000	18.7	1,600,000	18.7	0	0.0	0	0.0
Total Funds		5,331,702	100.0	5,307,139	100.0	8,561,127	100.0	8,561,127	100.0	2,872,850	100.0	2,872,850	100.0
Excess Appropriation/(Funding)		(4,491,651)		0		0		0		5,688,277		5,688,277	
Grand Total		840,051		5,307,139		8,561,127		8,561,127		8,561,127		8,561,127	

The FY19 Budget amount exceeds the Authorized amount for Operations (580) due to salary and matching rate adjustments during the 2017-2019 biennium. Variance in Fund Balance is due to unfunded appropriation for Nonpartisan General Elections (486) and Election Expenses (581).

Analysis of Budget Request

Appropriation: 436 - Nonpartisan General Elections

Funding Sources: MFF - Nonpartisan Filing Fee Fund

Amendment 80, §17 and 18, to the Arkansas Constitution states that Circuit Judges, District Judges, Supreme Court Justices and Court of Appeals Judges be elected on a nonpartisan basis. This amendment went into effect July 2001. Act 1110 of 2013 made the office of the prosecuting attorney a nonpartisan office. Act 1789 of 2001 established the guidelines for the nonpartisan elections and charged the State Board of Election Commissioners with funding nonpartisan general elections and establishing reasonable filing fees for nonpartisan offices. The Board promulgates rules and regulations establishing nonpartisan office filing fees for covering the cost of election expenses paid from this appropriation.

The Agency's Request is \$1,600,000 each year.

The Board requests continuation of the FY19 Authorized appropriation level of \$1,600,000 for each year to cover the expenses of the Board and local county boards of election commissioners to conduct state-supported elections.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 436 - Nonpartisan General Elections

Funding Sources: MFF - Nonpartisan Filing Fee Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Grants and Aid	5100004	0	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	
Total		0	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	
Funding Sources									
Fund Balance	4000005	1,303,401	1,400,563		0	0	0	0	
Judicial Filing Fees	4000320	97,162	199,437		1,600,000	1,600,000	0	0	
Total Funding		1,400,563	1,600,000		1,600,000	1,600,000	0	0	
Excess Appropriation/(Funding)		(1,400,563)	0		0	0	1,600,000	1,600,000	
Grand Total		0	1,600,000		1,600,000	1,600,000	1,600,000	1,600,000	

Expenditure of appropriation is contingent upon available funding.

Analysis of Budget Request

Appropriation: 580 - Election Commissioners - Operations

Funding Sources: HUA - Miscellaneous Agencies Fund

The State Board of Election Commissioners is a general revenue funded Agency that administers state supported political party primary and special elections. The seven member Board is comprised of the Secretary of State as Chairperson, two members appointed by the Governor, and one member each appointed by the chair of the state Democratic party, the chair of the state Republican party, the President Pro Tempore of the Arkansas Senate, and the Speaker of the Arkansas House of Representatives. Legislation passed during the 1995 session redefined the duties of the Board and created for the first time a staff and an operating appropriation.

The Board develops resources to educate and assist candidates and county election administrators, develops specialized training programs, conducts and coordinates statewide training of county election commissioners and election officials, monitors compliance by local election authorities with federal and state election laws, investigates complaints of alleged election misconduct and election law violations, and distributes funds to the counties for state-supported political party primary elections, nonpartisan general elections, special primary elections, and statewide special elections.

The responsibilities of the Board have increased each session as a result of legislation passed by the Arkansas General Assembly in an attempt to ensure public confidence in the election process.

The Agency's Request is for appropriation and general revenue funding of \$621,127 for each year.

The Agency's request to maintain appropriation above 10% of their FY18 Actual Expenditures includes the following justification: Professional Fees for complaints and/or investigations that require public hearings.

There were no one time operation expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 580 - Election Commissioners - Operations

Funding Sources: HUA - Miscellaneous Agencies Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Regular Salaries	5010000	356,598	376,842	368,309	380,694	380,694	380,694	380,694	
#Positions		7	7	7	7	7	7	7	
Personal Services Matching	5010003	114,620	121,399	118,490	122,623	122,623	122,623	122,623	
Operating Expenses	5020002	102,460	109,810	109,810	109,810	109,810	109,810	109,810	
Conference & Travel Expenses	5050009	3,436	3,000	3,000	3,000	3,000	3,000	3,000	
Professional Fees	5060010	0	5,000	5,000	5,000	5,000	5,000	5,000	
Data Processing	5090012	0	0	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	
Total		577,114	616,051	604,609	621,127	621,127	621,127	621,127	
Funding Sources									
General Revenue	4000010	577,114	602,859		621,127	621,127	621,127	621,127	
Performance Fund	4000055	0	13,192		0	0	0	0	
Total Funding		577,114	616,051		621,127	621,127	621,127	621,127	
Excess Appropriation/(Funding)		0	0		0	0	0	0	
Grand Total		577,114	616,051		621,127	621,127	621,127	621,127	

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

Analysis of Budget Request

Appropriation: 581 - Election Expenses

Funding Sources: HUA - Miscellaneous Agencies Fund

This general revenue funded appropriation provides reimbursement to the counties for the expenses of state supported political party primary elections, special primary elections, and statewide special elections. This appropriation also covers expenses incurred by the Board to compensate local election administrators for mandatory statewide training attendance, to publish a handbook for candidates running for public office, and to publish educational and training materials to aid county election administrators in conducting elections in compliance with federal and state election laws, pursuant to § 7-4-101, 7-4-107, and 7-4-109.

The Agency's Request is \$6,340,000 each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures for Election Expenses to cover the expenses of the Board and local county boards of election commissioners to conduct state-supported political party primary elections, nonpartisan judicial general elections, special primary elections, and statewide special elections. All publications and training will begin for the next election cycle after the conclusion of the legislative session. County expense reimbursements for special elections will be needed and unused funds will carry over for election year 2020 to fund the May primary and subsequent run off elections. It is unknown at this time how the new voting equipment will affect county reimbursements.

The Agency's Request includes general revenue funding of \$4,088,277 for FY20 only; Carry Forward Special Language authorizes carry forward of remaining funds between fiscal years. Transfer of Funds Special Language authorizes the Chief Fiscal Officer of the State to transfer funds from the Budget Stabilization Trust Fund to the Board's Miscellaneous Agencies Fund to provide for expenses for any state supported preferential primary election, general primary election, nonpartisan general election, statewide special election, or special party election

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request and recommends general revenue funding of \$4,088,277 for FY20 only.

Appropriation Summary

Appropriation: 581 - Election Expenses

Funding Sources: HUA - Miscellaneous Agencies Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
	Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Election Expenses 5900046	262,937	3,091,088	6,340,000	6,340,000	6,340,000	6,340,000	6,340,000
Total	262,937	3,091,088	6,340,000	6,340,000	6,340,000	6,340,000	6,340,000
Funding Sources							
Fund Balance 4000005	492,763	3,091,088		0	0	0	0
General Revenue 4000010	2,861,262	0		4,088,277	4,088,277	0	0
Budget Stabilization Trust 4000130	0	0		2,251,723	2,251,723	2,251,723	2,251,723
Total Funding	3,354,025	3,091,088		6,340,000	6,340,000	2,251,723	2,251,723
Excess Appropriation/(Funding)	(3,091,088)	0		0	0	4,088,277	4,088,277
Grand Total	262,937	3,091,088		6,340,000	6,340,000	6,340,000	6,340,000

Special Language authorizes carry forward of funding. Expenditure of appropriation is contingent upon carry forward of available funding from FY19.

**CARRY FORWARD OF ANY REMAINING FUND BALANCES
FROM FISCAL YEAR 2018 TO FISCAL YEAR 2019**

Agency: Election Commissioners Board

Program: Election Expenses

Act #: 85 Section(s) #: 3 & 5

Estimated Carry Forward Amount \$ 3,091,236.00 Funding Source: General Revenue

Accounting Information:

Business Area: 0232 Funds Center: 581 Fund: HUA Functional Area: PROF

Current law requires a written statement be submitted to the DFA Office of Budget stating the reason(s) to carry forward funding for a program or a specific line item within a program remaining on June 30th of a fiscal year.

Justification for carry forward of fund balance:

To cover the costs of election expenses.

Actual Funding Carry Forward Amount \$ 3,091,088.00

Current status of carry forward funding:

Funds will be used for FY19 election expenses.

Heather D. McKim

Director

07-31-2018

Date