

**ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1999 - 2001**

Since 1975, the Arkansas State Board of Architects agreed to allow the Arkansas Advisory Committee for Registration of Landscape Architects (hereinafter referred to as "Committee") to use their office to maintain the daily operations and license registration for the Committee. The Architects received no reimbursement from the Committee to defray expenses. During the 1995 Legislative Session, the Legislature changed the Landscape Act from a title act to a title and practice act. Thus the daily operations and responsibilities of the Committee have increased tremendously.

The Committee has utilized the two staff members of the Board of Architects, paying the Director \$1,200 and the Administrative Assistant \$1,650 per year to perform the duties of the agency. Since the passage of the new law in 1995, these two staff members of the Architects are charged with the responsibility to enforce the act and respond to the increased activity due to the additional number of registrants from the grandfather clause of the new act. Therefore, the Committee proposes to increase the compensation of the Director to \$5,000 per year and the Administrative Assistant to \$5,000 per year. The Committee does not have the resources to pay a full time staff position. The Committee is also requesting the continuation of additional Operating Expenses of \$6,595 which was authorized for the 1999 fiscal year from the DFA Cash Holding Appropriation. This continuation will enable the Committee to provide a more appropriate level of support for the operations of the State Board of Architects.

<p><b>AGENCY</b> Advisory Committee for Registration of Landscape Architects</p>	<p><b>DIRECTOR</b> <i>Elizabeth W Frazier</i> Elizabeth Williams Frazier Executive Secretary</p>	<p><b>AGENCY PROGRAM COMMENTARY</b> BR21</p>	<p><b>PAGE</b>  231</p>
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ADVISORY COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity		
\$ 39,976	\$ 355	\$ 0	\$ 40,331	\$ 0	\$ 0	\$ 0	\$ 40,331		

  

Revenues				Expenditures						Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Total
\$ 0	\$ 0	\$ 24,697	\$ 120	\$ 24,817	\$ 0	\$ 0	\$ 0	\$ 12,321	\$ 12,321	\$ (1,650)

  

Findings	Recommendations
None	None

**CASH FUND BALANCE DESCRIPTION**  
**AS OF JUNE 30, 1998**

**AGENCY:** ARKANSAS ADVISORY COMMITTEE FOR THE REGISTRATION OF LANDSCAPE ARCHITECTS

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
330	\$ 50385	checking	First Commercial Little Rock	A.C.A. 17-36-206 authorizes the executive secretary to receive, disburse, and account for all income.
330	\$ 5599	savings	First Commercial Little Rock	<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 17-36-305 authorizes the agency to collect fees and penalties.
				<b>REVENUE RECEIPTS CYCLE:</b> Fees and penalties are collected throughout the year. The renewal time is January 1, annually.
				<b>FUND BALANCE UTILIZATION:</b> The fees are used to carry out the functions of the agency.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>
				<b>REVENUE RECEIPTS CYCLE:</b>
				<b>FUND BALANCE UTILIZATION:</b>

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1999 - 2001**

The Advisory Committee for Registration of Landscape Architects is responsible for the examination and registration of landscape architects in Arkansas. The operations of the Committee are funded with Cash Funds generated from the receipt of fees charged by the Agency.

The Base Level Request for the agency is \$18,214 each year. The agency has requested a Change Level of \$13,624 each year. Included in the Change Level request is Operating Expenses of \$6,595 which was authorized from the DFA Cash Holding Appropriation in FY99. The additional authority was needed for the agency to provide a more appropriate level of the operating support to the Board of Architects, which handles the administrative duties of the Committee. The agency's Change Level request also includes an increase of \$7,029 each year in the Professional Fees and Services line item. This line item is utilized to contract with the Board of Architects for the administrative duties their staff performs for the Landscape Architects. The request would increase the annual amount paid the Board of Architects Director from \$1,200 to \$5,000 and the annual amount paid the Administrative Assistant from \$1,650 to \$5,000.

The Executive Recommendation provides for Base Level and the Agency Request for Operating Expenses. Further, the recommendation provides for the elimination of the Professional Fees and Services line item and the establishment of a Reimburse Board of Architects line item in the amount of \$2,850 each year to be used to supplement the Board of Architects' staff for administrative duties associated with regulating landscape architecture.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Committee for Registration of Landscape Architects	Name: Cash Operations	Name: Landscape Architects - Cash		<b>234</b>
Code: 242	Code: A34	Code: 330	BR20	

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01
OPERATING EXPENSES	8,186	14,490	7,895	7,895	6,595	14,490	7,895	6,595	14,490	14,490	14,490		
PROF FEES & SERVICES	2,850	2,971	2,971	2,971	7,029	10,000	2,971	7,029	10,000	0	0		
EXAMS	3,593	7,348	7,720	7,348	0	7,348	7,348	0	7,348	7,348	7,348		
REIMBURSE BOARD OF ARCHITECTS	0	0	0	0	0	0	0	0	0	2,850	2,850		
<b>TOTAL</b>	<b>14,629</b>	<b>24,809</b>	<b>18,586</b>	<b>18,214</b>	<b>13,624</b>	<b>31,838</b>	<b>18,214</b>	<b>13,624</b>	<b>31,838</b>	<b>24,688</b>	<b>24,688</b>		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	45,975	55,984	*****	55,175		55,175	50,537		50,537	55,175	57,687		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	24,638	24,000	*****	18,214	8,986	27,200	18,214	8,986	27,200	27,200	27,200		
OTHER			*****										
TOTAL FUNDING	70,613	79,984	*****	73,389	8,986	82,375	68,751	8,986	77,737	82,375	84,887		
EXCESS APPRO/ (FUNDING)	( 55,984)	( 55,175)	*****	( 55,175)	4,638	( 50,537)	( 50,537)	4,638	( 45,899)	( 57,687)	( 60,199)		
<b>TOTAL</b>	<b>14,629</b>	<b>24,809</b>	<b>*****</b>	<b>18,214</b>	<b>13,624</b>	<b>31,838</b>	<b>18,214</b>	<b>13,624</b>	<b>31,838</b>	<b>24,688</b>	<b>24,688</b>		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 242 COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
 APPRO A34 CASH OPERATIONS  
 FUND 330 LANDSCAPE ARCHITECTS CASH(242)

Appropriation was established through the authority of the DFA Cash Holding Account

APPROPRIATION SUMMARY  
 BR 215

ARKANSAS BUDGET SYSTEM  
PROGRAM/SERVICE INFORMATION LIST  
RANK BY APPROPRIATION

02      03      04      05      06      07      08      09      10      11      12      13      14      15      16      17      18      19

PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----				-----1999 - 01 BIENNIUM REQUESTS-----				-----RECOMMENDATIONS-----			
				-----ACTUAL-----		-----BUDGETED-----		-----FY 1999 - 00-----		-----FY 2000 - 01-----		-----EXECUTIVE-----		-----LEGISLATIVE-----	
				97-98	98-99	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01				
	330	242 A34	B	14,629	24,809	18,214 0	18,214 0	18,093	18,093						
	330	242 A34	C01			13,624 0	13,624 0	6,595	6,595						
<p>On 2/11/83, the Architects agreed to allow the Landscape Architects to use their office to maintain the daily operations and license registration of the Landscape Architects. The Architects received no reimbursement from Landscape Architects to help defray expenses. During the 1995 Legislative Session, the Landscape Act was changed from an title act to a title and practice act. Thus, the daily operations and responsibilities increased tremendously. Both agencies agreed that the Landscape Architects needed to defray their expenses. The Landscape Architects is now charged with enforcing the act without necessary staff. The Landscape Architects uses the two employees of the Architects Board to carry out their responsibilities. This request would provide for an increase in the amount paid for the Architects Board staff from \$1,200 to 5,000 for the Director and from \$1,650 to \$5,000 for the Administrative Assistant. This request also provides for the continuation of \$6,595 of Operating Expenses which was authorized by the DFA Cash Holding Appropriation in FY99. This continuation is needed for the Landscape Architects to continue paying what has been determined to be a more appropriate level of the operational costs of the Board of Architects.</p>															

'T 007 REGULATORY BOARDS AND COMMISSIONS  
' 242 COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
'RO A34 CASH OPERATIONS  
  
ID 330 LANDSCAPE ARCHITECTS CASH(242)

RANK BY APPROPRIATION  
  
BR 264