# ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM AGENCY PROGRAM COMMENTARY 2003 - 2005

The Arkansas State Board of Massage Therapy is requesting an increase in operating expenses in the amount of \$3,750 each year of the biennium. The rent is increasing from \$300 a month to \$800 a month with all the utilities paid. The Board is requesting an increase in rent of \$5,500, a decrease in electricity of \$1,500, and a decrease in water and sewage of \$250 each year of the biennium.

AGENCY
Arkansas State Board of Massage Therapy

DIRECTOR

AGENCY PROGRAM COMMENTARY PAGE 276

#### DIVISION OF LEGISLATIVE AUDIT AUDIT OF: ARKANSAS STATE BOARD OF MASSAGE THERAPY FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

Findings	Recommendations
None	None

### ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM

### EMPLOYMENT SUMMARY

Required by: A.C.A. 19-4-307

AGENCY TITLE: 0245 AR ST BD OF MASSAGE THERAPY

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	0	1	1	100%
BLACK EMPLOYEES	0	0	0	0%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	<u> </u>	<u> </u>	0%
TOTAL EMPLOYED AS OF 08/05/2002 DATE			TOTAL MINORITIES	0%
H = 1111			TOTAL EMPLOYEES	100%

# ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM STATE AGENCY PUBLICATIONS

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: Arkansas State Board of Massage Therapy

AGENCY #245

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT#OR A.C.A.	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	
N/A			
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# ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

The Arkansas State Board of Massage Therapy was created to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas. The Board has statutory authority to examine and inspect all massage therapy schools, offices, and clinics in the State. The Board is required to hold at least one examination each year, and may hold other examinations from time to time. Certificates of registration are issued annually for massage therapists, master massage therapy instructors, massage therapy schools, and massage therapy offices or clinics.

The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee. The Board is requesting an increase of \$3,750 each year in Operating Expenses. This request is for the following:

- \$5,500 increase each year in the rent of facilities line item.
- o \$1,500 decrease each year in the electricity line item
- o \$ 250 decrease each year in the water and sewage line item

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Name:	Name:	BUDGET REQUEST	•
AR State Board of Massage Therapy	Massage Therapy – Operations	Massage Therapy Bd.		280
Code: 245	Code: 428	Code: MMT		

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## ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM Biennial Appropriation Summary

Agency Name

ARKANSAS STATE BOARD OF MASSAGE THERAPY

Agency Code

245

Appropriation Name

Massage Therapy Board Operations

Appropriation Code

428

Fund Name

Massage Therapy Board Fund

Fund Code

MMT

			Exp	enditures	<u> </u>	
Chara	cter	2001-02	2002-03		2002-03	·
Name	Code	Actual	Budget	Authorized	Pos.	
Regular Salaries	5010000	27,519	27,825	1	27,825	1
Personal Serv Match	5010003	7,843	7,875	0	7,892	0
Operating Expenses	5020002	31,800	31,840	0	31,840	0
Grand Total		67,162	67,540	1	67,557	1

Funding So	urces					
Name	Code					
Fund Balance	4000005	140,829	155,798	*****	******	******
Non-Revenue Receipts	4000040	82,131	170,000	*****	*******	******
Total Funding		222,960	325,798	******	*******	*****
Excess Appro/(Funding)		(155,798)	(258,258)	******	******	******
Grand Total		67,162	67,540	******	******	******

### ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM Biennial Appropriation Summary

Agency Name

ARKANSAS STATE BOARD OF MASSAGE THERAPY

Agency Code

246

Appropriation Name

Massage Therapy Board Operations

Appropriation Code

428

Fund Name

Massage Therapy Board Fund

Fund Code

MMT

		Request				. =										
Characte	ηr		2003-04						2004-05							
Name	Code	Base Level	Pos.	· Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.			
Regular Salaries	5010000	28,576	1	0	0	28,576	1	29,348	1	0	0	29,348	1			
Personal Serv Match	5010003	8,421	0	0	0	8,421	0	8,557	0	0	0	8,557	0			
Operating Expenses	5020002	31,840	0	3,750	0	35,590	0	31,840	0	3,750	0	35,590	0			
Grand Total		68,837	1	3,750	0	72,587	4	69,745	1	3,750	Ö	73,495	1			

Funding Sou	rces	,											
Name	Code												
Fund Balance	4000005	258,258	*****	0	10340000	258,258	*****	355,671	*****	0	*****	355,671	
Non-Revenue Receipts	4000040	166,250		3,750	******	170,000	******	166,250	******	3,750	*****	170,000	4442344
Total Funding		424,508	*****	3,750	*****	428,258	16419494	521,921	******	3,750	destesa	525,671	******
Excess Appro/(Funding)		(355,671)	*****	0	*****	(355,671)	******	(452,176)	*******	0	******	(452,176)	*******
Grand Total		68,837	*******	3,750	4824444	12,001	4001654	69,745	1200144	3,750	20020020	73,495	******

### ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM Biennial Appropriation Summary

Agency Name ARKANSAS STATE BOARD OF MASSAGE THERAPY

Agency Code 245

Appropriation Name Massage Therapy Board Operations

Appropriation Code 428

Fund Name Massage Therapy Board Fund

Fund Code MMT .

Recommendations												
Charae	cter		Executive Leg									
Name Name	Code	2003-04 Pos. 2004-05 Pos.				2003-04	Pos.	2004-05	Pos.			
Regular Salaries	5010000	28,576	1	29,348	1	0	0	0	0			
Personal Serv Match	5010003	8,421	0 (	8,557	0	0 (	0	0	0			
Operating Expenses	5020002	35,590	0	35,590	0	0	0	0	0			
Grand Total		72,587	1	73,495	1	0	0	0	0			

Funding So	urces								
Name	Code								
Fund Balance	4000005	258,258	******	355,671	*****	0	******	0	****
Non-Revenue Receipts	4000040	170,000	******	170,000	*****	0	*****	0	******
Total Funding		428,258	******	525,671	******	0	*****	0	******
Excess Appro/(Funding)		(355,671)	******	(452,176)	******	0	******	0	******
Grand Total		72,587	******	73,495	*****	0	******	0	******

### ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM Biennial Rank by Appropriation

Agency Name Agency Code

ARKANSAS STATE BOARD OF MASSAGE THERAPY

Appropriation Name
Appropriation Code Massage Therapy Board Operations

428 Fund Name

Massage Therapy Soard Fund

Fund Cade

1 0110 0 0 0 0	<u> </u>		·-		·	2001-02	2002-03	T	Agency	Request	[6	xeculive Re	commend	atlon	Legislativ	e Reco	ommendation
Rank_	Justilication	D	Designation		Cost Center	Actual	Budget Pr	8. 200	-04 Pos	2004-05 P	os. 2	003-04 Pos	. 2004-05	Pos.	2003-04	Pos. 2	2004-05 Pos.
		8L	Base Level	Total		67,162	67,540	1 68,8	37 1	69,745	1 (	68,837 1	69.745	1	0	0	0 0
	This request is for operating expenses due to an increase in rent from \$300 per imonth to \$800 per month, now with all utilities paid.	C01	-	200210	Bd MassTherapy Tr	0	0	0 3,	- '50 0	3,750	0	3,750 0	3,750	0	0	0	0 0
				Total		0	. 0	<u>0</u> 3,2	50 0	3,750	0	3,750 0	3,750	0	0	0	0 0
		Grand Total				67,162	67,540	1 72,	87 1	73,495	1	72,587 1	73,495	-1	0	0	0 0

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