

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

THE STATE BOARD OF SANITARIANS IS REQUESTING THE SAME LEVEL OF FUNDING AS THE PAST BUDGET BIENNIUM. THE BOARD WILL BE ABLE TO HOLD BUDGET AT THE SAME LEVEL AS EXPENSES ARE RELATED TO COSTS FOR NECESSARY EXPENSES FOR OPERATION OF THE BOARD (THERE ARE NO PAID EMPLOYEES).

EXPENSES ARE RELATED TO TRAVEL REIMBURSEMENT FOR BOARD MEMBERS TO MEET AS STATED BY LAW AND ATTENDING PROFESSIONAL MEETINGS TO OBTAIN CURRENT INFORMATION RELATED TO THE PROFESSIONAL PRACTICE; TO PROCURING STUDY TEXTS AND OTHER EDUCATIONAL MATERIALS FOR REGISTRANTS AND IN PURCHASING SUPPLIES NECESSARY FOR EXAMS, MAIL-OUTS, RECORD-KEEPING, CERTIFICATES, CORRESPONDENCE AND CONTINUING EDUCATION. BOOKKEEPING SERVICES ARE CONTRACTED TO ANOTHER STATE AGENCY.

AGENCY STATE BOARD OF SANITARIANS	DIRECTOR <i>Maria P. Smith, Secretary/Treasurer</i>	AGENCY PROGRAM COMMENTARY BR21	PAGE 340
---	---	--	------------------------

ARKANSAS STATE BOARD OF SANITARIANS
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity
\$ 34,729	\$ 2,488	\$ 0	\$ 37,217	\$ 945	\$ 0	\$ 945	\$ 36,272

Revenues				Expenditures				Other Sources (Uses)		
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 0	\$ 0	\$ 3,970	\$ 915	\$ 4,885	\$ 0	\$ 0	\$ 0	\$ 5,834	\$ 5,834	\$

Findings	Recommendations
None	None

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 1998

AGENCY: State Board of Registered Sanitarians (251)

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Sanitarians Board - Cash (325)	\$351.43	Checking	Pulaski Bank & Trust	A.C.A. 17-43-204 establishes that the Board can use funds collected to reimburse expenses and otherwise carry on the functions of the Board
	\$34,729.59	Money Market	Pulaski Bank & Trust	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: A.C.A. 17-43-303 authorizes the Board to collect registration and examination fees.
				REVENUE RECEIPTS CYCLE: Registration fees are collected annually; Examination fees are collected throughout the year.
				FUND BALANCE UTILIZATION: For payment of expenses incurred to carry on the functions of the Board. (Example: postage, service charger per Act 1230, printing, per diem, mileage, contract services, stationery, educational books)
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The State Board of Sanitarians was created by Act 281 of 1957 as amended by Act 257 of 1977. The Board is a cash agency funded from registration, examination, and renewal fees charged pursuant to subchapter 3 of Arkansas Code Annotated §17-43. The Board is charged with regulating those professionals who organize, implement, or manage environmental health programs. The FY99 budgeted amount of \$7,647 consists of Operating Expenses only. The Board contracts with the Department of Health for all bookkeeping services. Base Level is \$7,647 each year of the biennium.

The Fund Analysis Report dated 6/30/98 shows the total receipts collected as \$1,767. Deposits and interest earnings totaling \$2,375 were not reported prior to the end of the 1998 fiscal year. The total cash fund receipts shown on the BR215 – Appropriation Summary have been adjusted to \$4,142 to more accurately reflect the receipts/interest collected by the Board.

The Board has no change level requests for the 1999-2001 biennium.

The Executive Recommendation provides for the Base Level. Expenditure of appropriation is to be contingent upon available, documented funds.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
Name: State Board of Sanitarians Code: 251	Name: Cash Operations Code: A05	Name: Sanitarians Board - Cash Code: 325	BUDGET REQUEST BR20	343

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	AUTHORIZED			CHANGE			TOTAL			EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01			
OPERATING EXPENSES	4,722	7,647	7,803	7,647	0	7,647	7,647	0	7,647	7,647	7,647					
TOTAL	4,722	7,647	7,803	7,647	0	7,647	7,647	0	7,647	7,647	7,647					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES	34,653	34,073	*****	31,226		31,226	28,379		28,379	31,226	28,379					
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS	4,142	4,800	*****	4,800		4,800	4,800		4,800	4,800	4,800					
OTHER			*****													
TOTAL FUNDING	38,795	38,873	*****	36,026		36,026	33,179		33,179	36,026	33,179					
EXCESS APPRO/ (FUNDING)	(34,073)	(31,226)	*****	(28,379)		(28,379)	(25,532)		(25,532)	(28,379)	(25,532)					
TOTAL	4,722	7,647	*****	7,647		7,647	7,647		7,647	7,647	7,647					

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 251 STATE BOARD OF SANITARIANS
 APPRO A05 CASH OPERATIONS
 FUND 325 SANITARIANS BOARD CASH(251)

APPROPRIATION SUMMARY

BR 215