

ARKANSAS HOME INSPECTOR REGISTRATION BOARD

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

Employment Summary

	Male	Female	Total	%
White Employees	0	0	0	0 %
Black Employees	0	1	1	100 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	100 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
None	N/A	N	N	0	N/A	0	0.00

Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2017-2018		2018-2019		2018-2019		2019-2020				2020-2021			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
2JV Operations	65,916	1	97,197	1	95,250	1	97,139	1	72,739	1	97,139	1	72,739	1
86N Public Awareness Campaign	810	0	25,000	0	25,000	0	25,000	0	10,000	0	25,000	0	10,000	0
Total	66,726	1	122,197	1	120,250	1	122,139	1	82,739	1	122,139	1	82,739	1

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	407,536	81.3	434,848	80.6	417,651	79.9	417,651	82.3	400,512	79.2	424,912	82.5
Cash Fund	4000045	94,038	18.7	105,000	19.4	105,000	20.1	90,000	17.7	105,000	20.8	90,000	17.5
Total Funds		501,574	100.0	539,848	100.0	522,651	100.0	507,651	100.0	505,512	100.0	514,912	100.0
Excess Appropriation/(Funding)		(434,848)		(417,651)		(400,512)		(424,912)		(383,373)		(432,173)	
Grand Total		66,726		122,197		122,139		82,739		122,139		82,739	

Analysis of Budget Request

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspector Registration Board - Cash

The Arkansas Home Inspector Registration Board was created by Act 1328 of 2003. Act 1328 repealed Subchapters 1 and 2 of Arkansas Code Title 17, Chapter 52 and added an additional subchapter. Subchapter 3 cited as "The Arkansas Home Inspectors Registration Act" created the Arkansas Home Inspector Registration Board. The Board became a state agency effective July 1, 2004, having met fund balance requirements.

The purpose of the Board is to protect the public from those persons who are untrained and unqualified to conduct home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before the Board. The Board is funded by license fees.

Act 92 of 2013 authorized the position of Executive Director. The duties of the previous administrative support contractor evolved to require more managerial responsibility than is traditionally provided by a contractor. The employment of professional staff allowed the Board to utilize standard State regulations and guidelines to monitor staff performance and regulate compensation.

The Agency is requesting a total of \$97,139 each year of the Biennium.

The Agency's Request to maintain appropriation above 10% of their FY18 actual expenditures includes the following justification:

- To continue to evaluate qualifications of applicants, and investigate complaints or allegations of violations of the Act.

The Executive Recommendation provides for Agency Request, with the exception of the Various Maintenance and Operation Expenses line item, reducing it to \$20,000 each year based on the five year actual expenditures.

Appropriation Summary

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspector Registration Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
	Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries 5010000	37,691	38,836	37,332	38,760	38,760	38,760	38,760
#Positions	1	1	1	1	1	1	1
Personal Services Matching 5010003	13,498	13,961	13,518	13,979	13,979	13,979	13,979
Various Maintenance and Op 5900046	14,727	44,400	44,400	44,400	20,000	44,400	20,000
Total	65,916	97,197	95,250	97,139	72,739	97,139	72,739
Funding Sources							
Fund Balance 4000005	407,536	434,848		417,651	417,651	400,512	424,912
Cash Fund 4000045	93,228	80,000		80,000	80,000	80,000	80,000
Total Funding	500,764	514,848		497,651	497,651	480,512	504,912
Excess Appropriation/(Funding)	(434,848)	(417,651)		(400,512)	(424,912)	(383,373)	(432,173)
Grand Total	65,916	97,197		97,139	72,739	97,139	72,739

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

Analysis of Budget Request

Appropriation: 86N - Public Awareness Campaign

Funding Sources: MHR - Home Inspector Registration Board - Cash

This appropriation was approved during the Regular Session of the 88th General Assembly. The appropriation will be used for the research, procurement, and implementation of a public awareness program to promote the benefits of the services of a licensed home inspector, especially prior to purchase. Although this will fund a variety of efforts, it will primarily consist of the development and broadcast of TV and radio spots.

The Agency is requesting the FY19 Authorized Appropriation level of \$25,000 each year of the Biennium.

The Agency's Request to maintain appropriation above 10% of their FY18 actual expenditures includes the following justification:

- The Board has had discussions concerning new ways that social media could be utilized as a source of advertising in the future. The cost of advertising on social media can vary widely depending on the target audience, which is to reach as many people as possible in Arkansas. The advertising cost would include having someone provide regular feedback to the Board about the number of people who are viewing the ads and their geographic locations. The Board has recently interviewed prospective businesses for this purpose. The web site is another source used for advertising which will need to be rebuilt and maintained in the future.

The Executive Recommendation reduces the line item to \$10,000 each year based on the five year actual expenditures.

Appropriation Summary

Appropriation: 86N - Public Awareness Campaign

Funding Sources: MHR - Home Inspector Registration Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
	Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Public Awareness Campaign 5900046	810	25,000	25,000	25,000	10,000	25,000	10,000
Total	810	25,000	25,000	25,000	10,000	25,000	10,000

Funding Sources							
Cash Fund 4000045	810	25,000		25,000	10,000	25,000	10,000
Total Funding	810	25,000		25,000	10,000	25,000	10,000
Excess Appropriation/(Funding)	0	0		0	0	0	0
Grand Total	810	25,000		25,000	10,000	25,000	10,000