


AGENCY PROGRAM COMMENTARY
2001 - 2003

The Fire Protection Licensing Board will be working with the licensed companies in helping them understand the state, local and national fire codes. We feel by helping to educate the installers and the servicing companies as well as the general public, we will help provide quality fire protection for a reasonable price.

The members of the Fire Protection Licensing Board intend to do what we can to protect and promote public safety by minimizing personal injury and property damages which might result from improperly installed or improperly maintained fire protection systems. Upgrading of National Fire Protection Association (NFPA) Pamphlets for which the installation, servicing and maintaining of portables, fixed fire suppression systems and fire protection sprinkler systems are derived, providing information to the public regarding requirements for fire protection systems, and licensed companies they can use for their suppression needs.

With the investigator/inspector we are able to check on companies thus making sure that they are in compliance with the rules/regulations of the State of Arkansas. We also respond to any complaint that is received regarding a company or system that is not in compliance or anyone that fails to abide by the laws of the State of Arkansas. The Board responds to these in the form of Regulatory Hearings.

Every company wishing to work in the State of Arkansas must be licensed with this Board. We make constant checks on the companies in the way of renewals to make sure that they have proper tags, insurance, and up to date training etc.

| | | | |
|---|--|---|-------------------------------|
| AGENCY Arkansas Fire Protection Licensing Board | DIRECTOR  Ken Dunk | AGENCY PROGRAM COMMENTARY BR21 | PAGE 178 |
|---|--|---|-------------------------------|

ARKANSAS FIRE PROTECTION LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1998

| Assets | | | | | Liabilities | | | | Total Equity | |
|----------------------|-----------|----------|-----------|--|-------------|-----------|----------|--|--------------|--|
| Cash and Investments | Fixed | Other | Total | | Current | Long-Term | Total | | | |
| \$ 51,036 | \$ 11,307 | \$ 7,227 | \$ 69,570 | | \$ 0 | \$ 6,920 | \$ 6,920 | | \$ 62,650 | |

| Revenues | | | | | Expenditures | | | | Other Sources (Uses) | |
|-------------------|---------|-------------------|--------|-----------|-----------------------|----------------|---------|-----------------|----------------------|--------|
| Intergovernmental | Federal | Licenses and Fees | Other | Total | Salaries and Matching | Grants and Aid | Capital | Other Operating | Total | |
| \$ 0 | \$ 0 | \$ 52,530 | \$ 969 | \$ 53,499 | \$ 45,344 | \$ 0 | \$ 0 | \$ 13,021 | \$ 58,365 | \$ 837 |

Findings

None

Recommendations

None

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 263 - FIRE EXTINGUISHER SERVICEMEN & INSTALLERS ADVISORY BOARD

| | MALE | FEMALE | TOTAL | PERCENTAGE OF TOTAL |
|---|----------|----------|------------------|------------------------|
| WHITE EMPLOYEES | <u>1</u> | <u>1</u> | <u>2</u> | <u>100%</u> |
| BLACK EMPLOYEES | <u>0</u> | <u>0</u> | <u>0</u> | <u>0%</u> |
| EMPLOYEES OF OTHER RACIAL MINORITIES | <u>0</u> | <u>0</u> | <u>0</u> | <u>0%</u> |
| TOTAL EMPLOYED AS OF <u>08/05/00</u> DATE | | | <u>0</u> | <u>0%</u> |
| | | | TOTAL MINORITIES | |
| | | | <u>2</u> | <u>100%</u> |
| | | | TOTAL EMPLOYEES | |

Ken Deunk

AGENCY DIRECTOR

STATE AGENCY PUBLICATIONS

2001-2003 Biennium

Act 1276 of 1999

AGENCY: Arkansas Fire Protection Board

AGENCY # 263

| NAME OF PUBLICATION | STATUTORY AUTHORIZATION ACT # OR A.C.A. | REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY | NUMBER OF COPIES PUBLISHED & DISTRIBUTED | REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION |
|---------------------|---|--|--|--|
| Not applicable | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

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**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

Created by Act 743 of 1977, the Arkansas Fire Protection Licensing Board strives to help protect the public through the certification and licensing of individuals and companies that install and service fire extinguishers and sprinkler systems. The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610. The FY01 budgeted amount of \$78,650 consists of Regular Salaries and Personal Services Matching for two positions (Executive Secretary and Inspector/Investigator), Operating Expenses, Conference Fees & Travel, Professional Fees & Services and Data Processing. The Agency Requests Base Level of \$79,928 in FY02 and \$81,181 in FY03 that includes a payplan increase of 2.6% each year over the FY01 fiscal year salary levels for all incumbents plus related Personal Services Matching costs.

Change Level requests of the Board reflect Regular Salaries of \$5,840 in FY02 and \$12,304 in FY03 to upgrade the Executive Secretary position to an Office Manager position with an annual salary of \$27,960 in FY02 and \$34,999 in FY03 and related Personal Services Matching of \$1,033 in FY02 and \$2,177 in FY03; Operating Expenses of \$2,100 in FY02 and \$1,450 in FY03 to provide for the replacement of outdated office equipment, data processing software and office supplies; and Capital Outlay of \$4,000 in FY02 and \$1,500 in FY03 to provide for the purchase of a postage meter and small desktop copier.

The Executive Recommendation provides for Base Level and the Agency Request to upgrade the Executive Secretary position to Office Manager with an annual salary of \$27,120 in FY02 and a 2.6% payplan increase in FY03 and the appropriate Personal Services Matching and Capital Outlay of \$4,000 and \$1,500 respectively each year of the biennium.

| AGENCY | APPROPRIATION | TREASURY FUND | ANALYSIS OF BUDGET REQUEST | PAGE |
|---|---|--|-------------------------------|------|
| Name: Arkansas Fire Protection Licensing Board | Name: Ark Fire Protection Licensing Board – Treasury | Name: Fire Protection License Board | | |
| Code: 263 | Code: 920 | Code: MFP | BR20 | 182 |

ARKANSAS BUDGET SYSTEM

| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 |
|-----------------------------|------------------------|---------------|---------------------|-----------------------------|---------------|---------------|-----------------------------|---------------|---------------|---|---------------|-------------|-------|
| CHARACTER TITLE | -----EXPENDITURES----- | | | -----01-02 FISCAL YEAR----- | | | -----02-03 FISCAL YEAR----- | | | -----R E C O M M E N D A T I O N S----- | | | |
| | 99-00 | 00-01 | 00-01 | BASE | CHANGE | TOTAL | BASE | CHANGE | TOTAL | EXECUTIVE | | LEGISLATIVE | |
| | ACTUAL | BUDGETED | AUTHORIZED APPRO | | | | | | | 01-02 | 02-03 | 01-02 | 02-03 |
| REGULAR SALARIES | 31,521 | 39,911 | 39,911 | 40,948 | 5,040 | 46,788 | 42,012 | 12,304 | 54,316 | 45,948 | 47,142 | | |
| NUMBER OF POSITIONS | 2 | 2 | 2 | 2 | 0 | 2 | 2 | 0 | 2 | 2 | 2 | | |
| PERSONAL SERV MATCHING | 10,936 | 12,940 | 13,524 | 13,181 | 1,033 | 14,214 | 13,370 | 2,177 | 15,547 | 14,066 | 14,278 | | |
| OPERATING EXPENSES | 14,069 | 21,574 | 21,574 | 21,574 | 2,100 | 23,674 | 21,574 | 1,450 | 23,024 | 21,574 | 21,574 | | |
| CONF FEES & TRAVEL | 0 | 760 | 760 | 760 | 0 | 760 | 760 | 0 | 760 | 760 | 760 | | |
| PROF FEES & SERVICES | 0 | 965 | 965 | 965 | 0 | 965 | 965 | 0 | 965 | 965 | 965 | | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 0 | 1,500 | 1,500 | 4,000 | 1,500 | | |
| DATA PROCESSING | 596 | 2,500 | 2,500 | 2,500 | 0 | 2,500 | 2,500 | 0 | 2,500 | 2,500 | 2,500 | | |
| TOTAL | 57,122 | 78,650 | 79,234 | 79,928 | 12,973 | 92,901 | 81,181 | 17,431 | 98,612 | 89,813 | 88,719 | | |
| PROPOSED FUNDING SOURCES | | | ***** | | | | | | | | | | |
| FUND BALANCES | 26,136 | 41,617 | ***** | 35,914 | | 35,914 | 23,013 | | 23,013 | 35,914 | 26,101 | | |
| GENERAL REVENUES | | | ***** | | | | | | | | | | |
| SPECIAL REVENUES | | | ***** | | | | | | | | | | |
| FEDERAL FUNDS | | | ***** | | | | | | | | | | |
| STATE CENTRAL SERVICES FUND | | | ***** | | | | | | | | | | |
| NON-REVENUE RECEIPTS | | | ***** | | | | | | | | | | |
| CASH FUNDS | | | ***** | | | | | | | | | | |
| FIRE PROTECTION FEES | 72,603 | 73,000 | ***** | 67,027 | 12,973 | 80,000 | 67,569 | 17,431 | 85,000 | 80,000 | 85,000 | | |
| TOTAL FUNDING | 98,739 | 114,617 | ***** | 102,941 | 12,973 | 115,914 | 90,582 | 17,431 | 108,013 | 115,914 | 111,101 | | |
| EXCESS APPRO/ (FUNDING) | (41,617) | (35,967) | ***** | (23,013) | | (23,013) | (9,401) | | (9,401) | (26,101) | (22,382) | | |
| TOTAL | 57,122 | 78,650 | ***** | 79,928 | 12,973 | 92,901 | 81,181 | 17,431 | 98,612 | 89,813 | 88,719 | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 263 ARKANSAS FIRE PROTECTION LICENSING BOARD
 APPRO 920 ARK FIRE PROTECTION LICENSING BOARD - TREASURY
 FUND HFP FIRE PROTECTION LICENSE BD-(263)

APPROPRIATION SUMMARY

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PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|--|------------------------|------|--|-------------|------------------------|-------------|--|----|--------------------|----|--------------------|---------|---|---------|-----------------------|----|----|----|
| RANK | PROGRAM DESCRIPTION | FUND | ACCOUNTING INFORMATION | D E S | -----EXPENDITURES----- | | -----2001 - 03 BIENNIIUM REQUESTS----- | | | | | | -----R E C O M M E N D A T I O N S----- | | | | | |
| | | | | | ---ACTUAL--- | | ---BUDGETED--- | | ---FY 2001 - 02--- | | ---FY 2002 - 03--- | | -----EXECUTIVE----- | | -----LEGISLATIVE----- | | | |
| | | | | | 99-00 | 00-01 | REQUEST | | REQUEST | | 2001-02 | 2002-03 | 2001-02 | 2002-03 | | | | |
| 000 | | HFP | 263 920 | B | 57,122 2 | 78,650 2 | 79,928 2 | | 81,181 2 | | 79,928 2 | | 81,181 2 | | | | | |
| | | | | | | | | | | | | | | | | | | |
| 001 | | HFP | 263 920 A90 INFORMATION TECHNOLOGY | C08 | | | 600 0 | | 400 0 | | | | | | | | | |
| The Board is requesting additional appropriation in Operating Expenses to purchase additional data processing software. | | | | | | | | | | | | | | | | | | |
| 001 | | HFP | 263 920 100 ARKANSAS FIRE PROTECTION LICENSING | C01 | | | 5,500 0 | | 2,550 0 | | 4,000 | | 1,500 | | | | | |
| The Board is requesting additional appropriation in Operating Expenses to provide for the replacement of outdated office equipment and offices supplies. The requested increase in Capital Outlay will provide for the purchase of a postage meter and small desktop copier. | | | | | | | | | | | | | | | | | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 263 ARKANSAS FIRE PROTECTION LICENSING BOARD
 APPRO 920 ARK FIRE PROTECTION LICENSING BOARD - TREASURY
 FUND HFP FIRE PROTECTION LICENSE BD-(263)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | |
|---|------------------------|------|--|-------------|------------------------|-------|--|-------------|------------------------|-------------------|----|------------------------|----|---------------------------|---------|---------------------|---------|-----------------------|--|--|
| RANK | PROGRAM DESCRIPTION | FUND | ACCOUNTING INFORMATION | D E S | -----EXPENDITURES----- | | -----2001 - 03 BIENNIIUM REQUESTS----- | | | | | | | -----RECOMMENDATIONS----- | | | | | | |
| | | | | | ---ACTUAL--- | | ---BUDGETED--- | | -----FY 2001 - 02----- | | | -----FY 2002 - 03----- | | | | -----EXECUTIVE----- | | -----LEGISLATIVE----- | | |
| | | | | | 99-00 | 00-01 | -----REQUEST----- | | | -----REQUEST----- | | | | 2001-02 | 2002-03 | 2001-02 | 2002-03 | | | |
| 001 | | MFP | 263 920 100 ARKANSAS FIRE PROTECTION LICENSING | C10 | | | 6,873 0 | 14,481 0 | | | | | | | 5,885 | 6,038 | | | | |
| <p>The Board is requesting to upgrade the Executive Secretary position to an Office Manager Position with an annual salary of \$27,960 in FY02 and \$34,999 in FY03 and related Personal Services Matching.</p> | | | | | | | | | | | | | | | | | | | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 263 ARKANSAS FIRE PROTECTION LICENSING BOARD
 APPRO 920 ARK FIRE PROTECTION LICENSING BOARD - TREASURY
 FUND MFP FIRE PROTECTION LICENSE BD-(263)

RANK BY APPROPRIATION

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