

ARKANSAS MANUFACTURED HOME COMMISSION

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

Employment Summary

	Male	Female	Total	%
White Employees	3	0	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Rules and Regulations	ACA 20-25-106	N	N	250	Periodic Updates to Rules and Regulations	0	0.00

Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2017-2018		2018-2019		2018-2019		2019-2020				2020-2021			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
089 Arkansas Manufactured Home - Operations	210,226	3	247,266	3	237,722	3	247,079	3	247,079	3	247,202	3	247,202	3
235 Investments & Claims	26,650	0	225,000	0	225,000	0	225,000	0	225,000	0	225,000	0	225,000	0
Total	236,876	3	472,266	3	462,722	3	472,079	3	472,079	3	472,202	3	472,202	3

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	1,819,767	85.6	1,888,880	91.8	1,584,414	90.4	1,584,414	90.4	1,280,135	88.4	1,280,135	88.4
Special Revenue	4000030	271,940	12.8	163,000	7.9	163,000	9.3	163,000	9.3	163,000	11.3	163,000	11.3
Other	4000370	34,049	1.6	4,800	0.2	4,800	0.3	4,800	0.3	4,800	0.3	4,800	0.3
Total Funds		2,125,756	100.0	2,056,680	100.0	1,752,214	100.0	1,752,214	100.0	1,447,935	100.0	1,447,935	100.0
Excess Appropriation/(Funding)		(1,888,880)		(1,584,414)		(1,280,135)		(1,280,135)		(975,733)		(975,733)	
Grand Total		236,876		472,266		472,079		472,079		472,202		472,202	

Analysis of Budget Request

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by A.C.A. §20-25-101 et seq.

The Commission is requesting \$247,079 For FY20 and \$247,202 for FY21.

The Commission's request to maintain appropriation above 10% of their FY18 Actual Expenditures includes the following justifications:

- Operating Expenses - the current appropriation provides adequate funding to cover inspection costs, which vary dependent on the number of consumer complaints and new homes shipped into the state during a given fiscal year.
- Conference/Travel - Includes appropriation adequate to send relevant staff to 1) necessary national conferences and/or 2) any potential required training.
- Professional Fees - Includes appropriation adequate to cover costs associated with supplying a court reporter as necessary during the Commission's administrative hearings.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Regular Salaries	5010000	122,178	126,501	118,990	126,256	126,256	126,356	126,356	
#Positions		3	3	3	3	3	3	3	
Personal Services Matching	5010003	42,535	44,177	42,144	44,235	44,235	44,258	44,258	
Operating Expenses	5020002	44,365	66,038	66,038	66,038	66,038	66,038	66,038	
Conference & Travel Expenses	5050009	1,148	7,500	7,500	7,500	7,500	7,500	7,500	
Professional Fees	5060010	0	3,050	3,050	3,050	3,050	3,050	3,050	
Data Processing	5090012	0	0	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	
Total		210,226	247,266	237,722	247,079	247,079	247,202	247,202	
Funding Sources									
Fund Balance	4000005	412,565	474,279		390,013	390,013	305,934	305,934	
Special Revenue	4000030	271,940	163,000		163,000	163,000	163,000	163,000	
Total Funding		684,505	637,279		553,013	553,013	468,934	468,934	
Excess Appropriation/(Funding)		(474,279)	(390,013)		(305,934)	(305,934)	(221,732)	(221,732)	
Grand Total		210,226	247,266		247,079	247,079	247,202	247,202	

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

Analysis of Budget Request

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

The Arkansas Manufactured Home Commission's Investment and Claims appropriation is funded by receipt of fees from license renewals by manufacturers, dealers, and installers. Funds collected are subsequently paid out in the form of actual costs of repairs to qualifying homeowners and as refunds for businesses that cease operations.

The Commission is requesting \$225,000 for each year the Biennium.

The Commission's request to maintain appropriation above 10% of their FY18 Actual Expenditures includes the following justifications:

- The Recovery Fund is governed by Arkansas Code Annotated § 20-29-101 and provides for the actual cost of repairs and timely resolution of homeowner claims involving the responsibility of participating manufacturers, retailers, and installers of manufactured homes repairs of construction or installation defects in manufactured homes. These are necessary protections as described under Title 20 Public Health And Welfare. The level of appropriation for Refunds/Reimbursement and Claims is intended to ensure adequate funding is provided to cover costs of any claims which may arise during the fiscal year. For each installer, retailer, and manufacturer, the total obligation to the fund for actual cost of repairs is \$112,500, and the total obligation to the fund for refund is \$17,500. Given the unpredictability of the need, the current funding level has been considered reasonable.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Operating Expenses	5020002	0	20,000	20,000	20,000	20,000	20,000	20,000	
Conference & Travel Expenses	5050009	0	20,000	20,000	20,000	20,000	20,000	20,000	
Professional Fees	5060010	0	0	0	0	0	0	0	
Data Processing	5090012	0	0	0	0	0	0	0	
Refunds/Reimbursements	5110014	26,650	50,000	50,000	50,000	50,000	50,000	50,000	
Claims	5110015	0	135,000	135,000	135,000	135,000	135,000	135,000	
Capital Outlay	5120011	0	0	0	0	0	0	0	
Total		26,650	225,000	225,000	225,000	225,000	225,000	225,000	
Funding Sources									
Fund Balance	4000005	1,407,202	1,414,601		1,194,401	1,194,401	974,201	974,201	
Other	4000370	34,049	4,800		4,800	4,800	4,800	4,800	
Total Funding		1,441,251	1,419,401		1,199,201	1,199,201	979,001	979,001	
Excess Appropriation/(Funding)		(1,414,601)	(1,194,401)		(974,201)	(974,201)	(754,001)	(754,001)	
Grand Total		26,650	225,000		225,000	225,000	225,000	225,000	