

# DEPARTMENT OF LABOR & LICENSING - MANUFACTURED HOME COMMISSION

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2022

None

### Employment Summary

	Male	Female	Total	%
White Employees	2	1	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

### Publications

#### A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Rules and Regulations	ACA 20-25-106	N	N	250	Periodic Updates to Rules and Regulations	0	0.00

## Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2021-2022		2022-2023		2022-2023		2023-2024				2024-2025			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
089 Arkansas Manufactured Home - Operations	213,614	3	247,810	3	223,312	3	252,999	3	252,999	3	254,979	3	254,979	3
235 Investments & Claims	13,300	0	210,573	0	210,573	0	210,573	0	210,573	0	210,573	0	210,573	0
<b>Total</b>	<b>226,914</b>	<b>3</b>	<b>458,383</b>	<b>3</b>	<b>433,885</b>	<b>3</b>	<b>463,572</b>	<b>3</b>	<b>463,572</b>	<b>3</b>	<b>465,552</b>	<b>3</b>	<b>465,552</b>	<b>3</b>

  

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	2,137,556	86.4	2,245,791	88.2	2,089,259	87.4	2,089,259	87.4	1,927,538	86.5	1,927,538	86.5
Federal Revenue	4000020	91,009	3.7	85,546	3.4	85,546	3.6	85,546	3.6	85,546	3.8	85,546	3.8
Special Revenue	4000030	226,751	9.2	221,674	8.7	221,674	9.3	221,674	9.3	221,674	9.9	221,674	9.9
Cash Fund	4000045	45,296	1.8	40,273	1.6	40,273	1.7	40,273	1.7	40,273	1.8	40,273	1.8
Inter-agency Fund Transfer	4000316	400	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Shared Services Transfer	4000760	(28,307)	(1.1)	(45,642)	(1.8)	(45,642)	(1.9)	(45,642)	(1.9)	(45,642)	(2.0)	(45,642)	(2.0)
<b>Total Funds</b>		<b>2,472,705</b>	<b>100.0</b>	<b>2,547,642</b>	<b>100.0</b>	<b>2,391,110</b>	<b>100.0</b>	<b>2,391,110</b>	<b>100.0</b>	<b>2,229,389</b>	<b>100.0</b>	<b>2,229,389</b>	<b>100.0</b>
Excess Appropriation/(Funding)		(2,245,791)		(2,089,259)		(1,927,538)		(1,927,538)		(1,763,837)		(1,763,837)	
<b>Grand Total</b>		<b>226,914</b>		<b>458,383</b>		<b>463,572</b>		<b>463,572</b>		<b>465,552</b>		<b>465,552</b>	

FY23 Budget amount in Fund Center 089 - Arkansas Manufactured Home-Operations exceeds the authorized amount due to salary and matching rate adjustments during the 2021-2023 Biennium.

## **Analysis of Budget Request**

**Appropriation:** 089 - Arkansas Manufactured Home - Operations

**Funding Sources:** SHM - Manufactured Homes Standard Fund

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by Ark. Code Ann. §20-25-101 et seq.

With the exception of Regular Salaries and Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation of \$252,999 for FY24 and \$254,979 in FY25.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 089 - Arkansas Manufactured Home - Operations  
**Funding Sources:** SHM - Manufactured Homes Standard Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Regular Salaries	5010000	144,160	156,610	132,379	152,788	152,788	152,788	152,788	
<b>#Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	
Personal Services Matching	5010003	51,001	54,874	46,607	55,885	55,885	57,865	57,865	
Operating Expenses	5020002	18,453	34,238	42,238	42,238	42,238	42,238	42,238	
Conference & Travel Expenses	5050009	0	1,263	1,263	1,263	1,263	1,263	1,263	
Professional Fees	5060010	0	825	825	825	825	825	825	
Data Processing	5090012	0	0	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	
<b>Total</b>		<b>213,614</b>	<b>247,810</b>	<b>223,312</b>	<b>252,999</b>	<b>252,999</b>	<b>254,979</b>	<b>254,979</b>	
<b>Funding Sources</b>									
Fund Balance	4000005	627,681	703,920		717,688	717,688	726,267	726,267	
Federal Revenue	4000020	91,009	85,546		85,546	85,546	85,546	85,546	
Special Revenue	4000030	226,751	221,674		221,674	221,674	221,674	221,674	
Inter-agency Fund Transfer	4000316	400	0		0	0	0	0	
Shared Services Transfer	4000760	(28,307)	(45,642)		(45,642)	(45,642)	(45,642)	(45,642)	
<b>Total Funding</b>		<b>917,534</b>	<b>965,498</b>		<b>979,266</b>	<b>979,266</b>	<b>987,845</b>	<b>987,845</b>	
<b>Excess Appropriation/(Funding)</b>		<b>(703,920)</b>	<b>(717,688)</b>		<b>(726,267)</b>	<b>(726,267)</b>	<b>(732,866)</b>	<b>(732,866)</b>	
<b>Grand Total</b>		<b>213,614</b>	<b>247,810</b>		<b>252,999</b>	<b>252,999</b>	<b>254,979</b>	<b>254,979</b>	

FY23 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2021-2023 Biennium.

## **Analysis of Budget Request**

**Appropriation:** 235 - Investments & Claims

**Funding Sources:** THR - Manufactured Housing Recovery Fund

The Arkansas Manufactured Home Commission's Investment and Claims appropriation is funded by receipt of fees from license renewals by manufacturers, dealers, and installers. Funds collected are subsequently paid out in the form of actual costs of repairs to qualifying homeowners and as refunds for businesses that cease operations.

The Recovery Fund is governed by Arkansas Code Annotated § 20-29-101 and provides for the actual cost of repairs and timely resolution of homeowner claims involving the responsibility of participating manufacturers, retailers, and installers of manufactured homes repairs of construction or installation defects in manufactured homes. These are necessary protections as described under Title 20 Public Health And Welfare. The level of appropriation for Refunds/Reimbursement and Claims is intended to ensure adequate funding is provided to cover costs of any claims which may arise during the fiscal year. For each installer, retailer, and manufacturer, the total obligation to the fund for actual cost of repairs is \$112,500, and the total obligation to the fund for refund is \$17,500. Given the unpredictability of the need, the current funding level has been considered reasonable.

Continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting to continue appropriation of \$210,573 for both years of the Biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 235 - Investments & Claims  
**Funding Sources:** THR - Manufactured Housing Recovery Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		2021-2022	2022-2023	2022-2023	2023-2024		2024-2025		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Operating Expenses	5020002	0	5,573	5,573	5,573	5,573	5,573	5,573	
Conference & Travel Expenses	5050009	0	20,000	20,000	20,000	20,000	20,000	20,000	
Professional Fees	5060010	0	0	0	0	0	0	0	
Data Processing	5090012	0	0	0	0	0	0	0	
Refunds/Reimbursements	5110014	5,500	50,000	50,000	50,000	50,000	50,000	50,000	
Claims	5110015	7,800	135,000	135,000	135,000	135,000	135,000	135,000	
Capital Outlay	5120011	0	0	0	0	0	0	0	
<b>Total</b>		<b>13,300</b>	<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	
<b>Funding Sources</b>									
Fund Balance	4000005	1,509,875	1,541,871		1,371,571	1,371,571	1,201,271	1,201,271	
Cash Fund	4000045	45,296	40,273		40,273	40,273	40,273	40,273	
<b>Total Funding</b>		<b>1,555,171</b>	<b>1,582,144</b>		<b>1,411,844</b>	<b>1,411,844</b>	<b>1,241,544</b>	<b>1,241,544</b>	
Excess Appropriation/(Funding)		(1,541,871)	(1,371,571)		(1,201,271)	(1,201,271)	(1,030,971)	(1,030,971)	
<b>Grand Total</b>		<b>13,300</b>	<b>210,573</b>		<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	<b>210,573</b>	