ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM AGENCY PROGRAM COMMENTARY 2003 - 2005

The Arkansas Minority Health Commission was created by Act 912 of 1991 to: 1) study the issues relating to the delivery of access to health services for minorities in the state; 2) identify any gaps in the health system delivery that particularly affect minorities; 3) make recommendations to the relevant agencies for minorities; and implement programs that impact the health status of minorities; 4) study and make recommendations as to whether adequate services are available to ensure future minority health needs will be met.

Initiated Act I of 2000 provides that the Arkansas Minority Health Commission shall establish and administer the Arkansas Minority Health Initiatives for screening, monitoring, and treating hypertension, strokes, and other disorders disproportionately critical to minority groups in Arkansas. The program is designed to 1) increase awareness of hypertension, strokes, and other disorders disproportionately critical to minorities by utilizing different approaches that include but are not limited to the following: advertisements, distribution of educational materials and providing medications for high risk minority populations; 2) provide screenings or access to screenings for hypertension, strokes, and other disorders disproportionately critical to minorities but will also provide this service to any citizen within the state regardless of racial/ethnic group; 3)develop intervention strategies to decrease hypertension, strokes and other disorders noted above, as well as associated complications, including: educational programs, modification of risk factors by smoking cessation programs, weight loss, promoting healthy lifestyles, and treatment of hypertension with cost-effective, well-tolerated medications, as well as case management for patients in these programs; and 4) develop and maintain a database.

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AGENCY Arkansas State Minority Health Commission	DIRECTOR Judy Smith	AGENCY PROGRAM COMMENTARY	PAGE

DIVISION OF LEGISLATIVE AUDIT AUDIT OF: ARKANSAS MINORITY HEALTH COMMISSION FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

Findings	Recommendations
None	None

SA0931900

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM EMPLOYMENT SUMMARY Required by: A.C.A. 19-4-307

AGENCY TITLE: 0319 AR MINORITY HEALTH COMM

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	0	0	0	0%
BLACK EMPLOYEES	0	4	4	100%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF 08/05/2002 DATE			TOTAL MINORITIES	100%
			TOTAL EMPLOYEES	100%

Agency Name

MINORITY HEALTH COMMISSION

	Appropriation	2001-0	2	2002-03			Agency Re	quest			Executive Recon	nmendation	
Code	Name	Actual	Pos.	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
463	Minority Heatlh Initiative	258,256		2,027,839	5	2,011,031	5	2,015,434	5	2,012,005	5	2,016,435	
815	Minority Health Operations	174,522		162,801	3	168,131	3	171,980	3	168,131	3	171,980	
Grand Total		432,778		2,190,640	8	2,179,162	8	2,187,414	8	2,180,136	8	2,188,414	- 1

Fun	ding Sources												
Name	Code		% of Total										
Fund Balance	4000005	0	0.0	544,680	19.6	594,780	20.7	696,908	23.4	594,780	20.7	695,934	23.3
General Revenue	4000010	174,522	17.9	162,801	5.8	168,131	5.8	171,980	5.8	168,131	5.8	171,980	5.8
Tobacco Settlement Funding	g 4000060	802,936	82.1	2,077,939	74.6	2,113,159	73.5	2,113,159	70.9	2,113,159	73.5	2,113,159	70.9
Total Funding		977,458	100.0	2,785,420	100.0	2,876,070	100.0	2,982,047	100.0	2,876,070	100.0	2,981,073	100.0
Excess Appro/(Funding)		(544,680)		(594,780)		(696,908)		(794,633)		(695,934)		(792,659)	
Grand Total		432,778		2,190,640		2,179,162		2,187,414		2,180,136		2,188,414	

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST

2003 - 2005

The Commission's Minority Health Initiative was one of four targeted state needs programs established under Section 14 of Initiated Act 1. The Act provides that the Minority Health Commission establish and administer the Arkansas Minority Health Initiative for screening, monitoring, and treating hypertension, strokes, and other disorders disproportionately critical to minority groups in Arkansas. Act 1571 of 2001 established an operating appropriation \$908,500 for FY02 and \$2,362,100 for FY03 for the Minority Health Initiative of the Targeted State Needs Programs. Funding for the program is from Tobacco Settlement Proceeds.

The Base Level request of the Department current is for \$2,008,109 in FY04 and \$2.012,433 in FY05. The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employees health insurance for a total state contribution of \$280 per month per budgeted employee.

The Department has requested a Change Level for the reclassification of an Epidemiologist (Grade 20) to a Sr. Epidemiologist (Grade 22) with associated salary and matching costs of \$2,922 in FY04 and \$3,001 in FY05.

The Executive Recommendation provides for the Agency Request. The reclassification of the Epidemiologist is recommended as a Career Ladder Incentive Program (CLIP) series with an 8% salary increase rather than the requested 6% salary increase for a standard reclassification.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: Minority Health Commission	Name: Minority Health Initiative	Name: Targeted State Needs Program	BUDGET REQUEST	392
Code: 319	Code: 463	Code: TSE		0010

Agency Name Agency Code Appropriation Name Appropriation Code

MINORITY HEALTH COMMISSION

Minority Health Inlative

Fund Name

453 Targeted State Needs Program TSE

Fund Code

10-00-01-0		Expe	enditures			Agency Request								Recommen	dations						
Character	2001-02	2002-03		2002-03				2003-04			A-41-1-1-1	N. 4477.457	1500 300-0	2004-05					Execut	ive	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Lavel	Pos.	Total	Pos.	Basa Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	0	132,482	5	132,482	0	135,059	5	2,482	0	138,542	5	139,733	5	2,550	0	142,282	5	139,369	5	143,132	
Personal Serv Match	4,496	38,203	0	38,203	0	40,896	0	440	0	41,336	0	41,547	0	452	0	41,998	0	41,482	0	42,149	
Operating Expenses	70,530	425,000	0	425,000	0	425,000	0	0	0	425,000	0	425,000	0	0	0	425,000	0	425,000	0	425,000	
Travel-Conferences	2,498	3,000	0	3,000	0	3,000	0	0	0	3,000	0	3,000	0	0	0	3,000	0	3,000	0	3,000	
Capital Outlay	661	26,000	0	26,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Prof. Fees & Serv.	180,070	739,508	0	739,508	0	739,508	0	0	0	739,508	0	739,508	0	0	0	739,508	0	739,508	0	739,508	
Drugs and Medicine	0	663,646	0	997,907	0	663,646	0	0	0	663,648	0	663,646	0	0	0	663,648	0	663,646	0	663,646	
Grand Total	258,256	2,027,639	5	2,362,100	0	2,008,109	5	2,922	0	2,011,031	5	2,012,433	5	3,001	0	2,015,434	5	2,012,005	5	2,016,435	5

Funding Sources Name	1																			
Fund Balance	0	544,680		 ********	594,780	*******	0	********	594,780	********	696,908	*******	0	********	696,908	********	594,780	********	695,934	
Tobacco Settlement Funding	802,936	2,077,939		 ********	2,110,237	********	2,922	********	2,113,159		2,110,158	*******	3,001	********	2,113,159	*******	2,113,159	*********	2,113,159	
Total Funding	802,936	2,622,619		 ********	2,705,017	********	2,922	********	2,707,939		2,807,066	*******	3,001	********	2,810,067	********	2,707,939	*******	2,809,093	********
Excess Appro/(Funding)	(544,680)	(594,780)	******** **	 ********	(696,908)	********	0	********	(696,908)	********	(794,633)	*******	0	********	(794,633)	********	(695,934)		(792,658)	
Grand Total	258,256	2,027,839	********	 ********	2,008,109	********	2,922	*********	2,011,031		2,012,433	*******	3,001	********	2,015,434	*********	2,012,005		2,016,435	********

Agency Name MINORITY HEALTH COMMISSION

Agency Code 319

Appropriation Name Minority Health Iniative

Appropriation Code 463

Fund Name Targeted State Needs Program

Fund Code TSE

	T 11		Exp	enditures			
Chara	cter	2001-02	2002-03		2002-03		
Name	Code	Actual	Budget	Pos.	Authorized	Pos.	
Regular Salaries	5010000	0	132,482	5	132,482	0	
Personal Serv Match	5010003	4,496	38,203	0	38,203	0	
Operating Expenses	5020002	70,530	425,000	0	425,000	0	
Travel-Conferences	5050009	2,498	3,000	0	3,000	0	
Capital Outlay	5120011	661	26,000	0	26,000	0	
Prof. Fees & Serv.	5060010	180,070	739,508	0	739,508	0	
Drugs and Medicine	5900046	0	663,646	0	997,907	0	
Grand Total		258,256	2,027,839	5	2,362,100	0	

Funding Sour	ces					
Name	Code					
Fund Balance	4000005	0	544,680	******	******	******
Tobacco Settlement Funding	4000060	802,936	2,077,939	******	*******	******
Total Funding		802,936	2,622,619	******	******	******
Excess Appro/(Funding)		(544,680)	(594,780)	******	*******	******
Grand Total		258,256	2,027,839	******	*******	******

Agency Name

MINORITY HEALTH COMMISSION

Agency Code

319

Appropriation Name

Minority Health Iniative

Appropriation Code

463

Fund Name Targeted State Needs Program

Fund Code

							Agency R	equest					
Chara	cter			2003-04						2004-05			
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	136,059	5	2,482	0	138,542	5	139,733	5	2,550	0	142,282	5
Personal Serv Match	5010003	40,896	0	440	0	41,336	0	41,547	0	452	0	41,998	0
Operating Expenses	5020002	425,000	0	0	0	425,000	0	425,000	0	0	0	425,000	0
Travel-Conferences	5050009	3,000	0	0	0	3,000	0	3,000	0	0	0	3,000	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	739,508	0	0	0	739,508	0	739,508	0	0	0	739,508	0
Drugs and Medicine	5900046	663,646	0	0	0	663,646	0	663,646	0	0	0	663,646	0
Grand Total		2,008,109	5	2,922	0	2,011,031	5	2,012,433	5	3,001	0	2,015,434	5

Funding Sour	ces												
Name	Code												
Fund Balance	4000005	594,780	*******	0	********	594,780		696,908		0		696,908	********
Tobacco Settlement Funding	4000060	2,110,237	********	2,922		2,113,159		2,110,158		3,001	********	2,113,159	
Total Funding		2,705,017		2,922	********	2,707,939		2,807,066		3,001		2,810,067	*******
Excess Appro/(Funding)		(696,908)	********	0		(696,908)	********	(794,633)	********	0	*******	(794,633)	*******
Grand Total		2,008,109	*******	2,922		2,011,031	********	2,012,433	*******	3,001		2,015,434	*******

Agency Name MINORITY HEALTH COMMISSION

Agency Code 319

Appropriation Name Minority Health Iniative

Appropriation Code 463

Fund Name Targeted State Needs Program

Fund Code TSE

				Recom	mendatio	ns			
Chara	cter		Executi	ve			Legisl	ative	
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	139,369	5	143,132	5	0	0	0	0
Personal Serv Match	5010003	41,482	0	42,149	0	0	0	0	0
Operating Expenses	5020002	425,000	0	425,000	0	0	0	0	0
Travel-Conferences	5050009	3,000	0	3,000	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	739,508	0	739,508	0	0	0	0	0
Drugs and Medicine	5900046	663,646	0	663,646	0	0	0	0	0
Grand Total		2,012,005	5	2,016,435	5	0	0	0	0

Funding Sour	ces								
Name	Code								
Fund Balance	4000005	594,780	******	695,934	******	0	******	0	******
Tobacco Settlement Funding	4000060	2,113,159	******	2,113,159	******	0	******	0	******
Total Funding		2,707,939	******	2,809,093	******	0	******	0	******
Excess Appro/(Funding)		(695,934)	******	(792,658)	******	0	******	0	******
Grand Total		2,012,005	******	2,016,435	******	0	******	0	******

MINORITY HEALTH COMMISSION

Minority Health Initiative

Agency Name Agency Code Appropriation Name Appropriation Code Fund Name

Targeted State Needs Program TSE

50 300	10 SSONOSX		19 Ha 19 19 19 19 19 19 19 19 19 19 19 19 19		N0250100025 140	2001-02		2002-03	ji T	Age	ency F	Request	475	Executiv	e Rec	ommendatk	on	Legislativ	e Reco	ommendatio
Rank	Justification	1	Designation		Cost Center	Actual Po	08.	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	08. 2	2004-05 Pos
11-110 30 -00		BL	Base Level	Total		258,256	5 2	,027,839	5	2,008,109	5	2,012,433	5	2,008,109	5	2,012,433	5	0	0	0 0
1	(0)	C09	CLIP	268220	Targeted St Needs Pr	0	0	0	0	0	0	0	0	3,896	0	4,001	0	0	0	0 (
		C09	CLIP	Total		0	0	0	0	0	0	0	0	3,896	0	4,001	0	0	0	0 0
1	This Chage Level request is for the reclassification of an Epidemiologist (Grade 20) to a Sr. Epidemiologist (Grade 22).	C10	Reclass	268220	Targeted St Needs Pr	0	0	0	0	2,922	0	3,001	0	0	0	0	0	0	0	0 0
		C10	Reclass	Total		0	0	0	0	2,922	0	3,001	0	0	0	0	0	0	0	0 0
		Grand Total		Total	X	258,256	5 2	,027,839	5	2.011.031	5	2.015.434	5	2.012.005	5	2,016,435	5	0	0	0 (

⁽¹⁾ The C09 Chage Level represents the Executive Recommendation for the (C10) Change Level request for the reclassification of an Epidemiologist (Grade 20) to a Sr. Epidemiologist (Grade 22) with an 8% salary increase rather than the requested 6% salary for a standard reclassification.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003-2005

The Minority Health Commission was created by Act 912 of 1991 (ACA § 20-2-101 et seq.) to study issues relating to the delivery of and access to health services for minorities in the State. The Base Level request of the Commission is for \$168,131 in FY04 and \$171,980 in FY05 and is funded from General Revenue. The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employees health insurance for a total state contribution of \$280 per month per budgeted employee.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: Minority Health Commission	Name: Minority Health Operations	Name: State General Services	BUDGET REQUEST	
Code: 319	Code: 815	Code: HUA	BR20	398

Agency Name

MINORITY HEALTH COMMISSION

Agency Code Appropriation Name Appropriation Code

Minority Health Operations

815

Fund Name Fund Code

State General Services

		Екр	enditures								Agency	Request							Recommen	dations	
Character	2001-02	2002-03		2002-03				2003-04	14.1	200				2004-05					Execu	tive	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	125,742	117,925	3	115,071	8	121,109	3	0	0	121,109	3	124,379	3	0	0	124,379	3	121,109	3	124,379	3
Personal Serv Match	31,727	29,383	0	29,270	0	31,528	0	0	0	31,528	0	32,108	0	0	0	32,108	0	31,528	0	32,108	0
Operating Expenses	15,855	14,743	0	37,791	0	14,743	0	0	0	14,743	0	14,743	0	0	0	14,743	0	14,743	0	14,743	0
Travel Conferences	256	500	0	3,016	0	500	0	0	0	500	0	500	0	0	0	500	0	500	0	500	0
Capital Outlay	514	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	428	250	0	1,000	0	250	0	0	0	250	0	250	0	0	0	250	0	250	0	250	0
Grand Total	174,522	162,801	3	186,148	8	168,131	3	0	0	168,131	3	171,980	3	0	0	171,980	3	168,131	3	171,980	3

Funding Sources	1																				
Name	Lucyson															200					
General Revenue	174,522	162,801	********	 *********	168,131	*********	0	*****	"""	168,131	*******	171,980	********	0	*****	171,980	*******	168,131	*********	171,980	********
Total Funding	174,522	162,801	********	 ********	168,131	*******	0	****	****	168,131	*******	171,980	*******	0	******	171,980	********	168,131		171,980	********
Excess Appro/(Funding)	0	0	********	 ********	0	********	0	*****	****	0	*******	0	*******	0		" 0	*******	0	********	0	*******
Grand Total	174,522	162,801	********	 *********	168,131	********	0	*****	****	168,131	*******	171,980	*******	0	******	171,980	*******	168,131	********	171,980	********

Agency Name MINORITY HEALTH COMMISSION

Agency Code 0319

Appropriation Name Minority Health Operations

Appropriation Code 815

Fund Name State General Services

Fund Code HUA

			Expe	enditures		
Chara	cter	2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	125,742	117,925	3	115,071	8
Personal Serv Match	5010003	31,727	29,383	0	29,270	0
Operating Expenses	5020002	15,855	14,743	0	37,791	0
Travel-Conferences	5050009	256	500	0	3,016	0
Capital Outlay	5120011	514	0	0	0	0
Prof. Fees & Serv.	5060010	428	250	0	1,000	0
Grand Total		174,522	162,801	3	186,148	8

Funding So	ources					
Name	Code					
General Revenue	4000010	174,522	162,801	******	******	******
Total Funding		174,522	162,801	******	*******	******
Excess Appro/(Funding)		0	0	******	*******	******
Grand Total		174,522	162,801	******	******	******

Agency Name

MINORITY HEALTH COMMISSION

Agency Code

Appropriation Name

Minority Health Operations

Appropriation Code Fund Name

815

State General Services

Fund Code

HUA

							Agency I	Request					
Chara	cter			2003-04						2004-05			
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	121,109	3	0	0	121,109	3	124,379	3	0	0	124,379	3
Personal Serv Match	5010003	31,528	0	0	0	31,528	0	32,108	0	0	0	32,108	0
Operating Expenses	5020002	14,743	0	0	0	14,743	0	14,743	0	0	0	14,743	1 20
Travel-Conferences	5050009	500	0	0	0	500	0	500	0	0	0	500	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	250	0	0	0	250	0	250	0	0	0	250	0
Grand Total		168,131	3	0	0	168,131	3	171,980	3	0	0	171,980	3

Funding Sc	ources												
Name	Code												
General Revenue	4000010	168,131		0	*******	168,131		171,980	********	0	********	171,980	*******
Total Funding		168,131		0	********	168,131		171,980		0	********	171,980	*******
Excess Appro/(Funding)		0	********	0	*******	0		0		0	********	0	*******
Grand Total		168,131	*******	0	*******	168,131	********	171,980		0	*******	171,980	********

Agency Name

MINORITY HEALTH COMMISSION

Agency Code

0319

Appropriation Name

Minority Health Operations

Appropriation Code

815

Fund Name

State General Services

Fund Code

HUA

				Reco	mmendat	ions			
Chara	cter		Execut	ive			Legisl	ative	
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	121,109	3	124,379	3	0	0	0	0
Personal Serv Match	5010003	31,528	0	32,108	0	0	0	0	0
Operating Expenses	5020002	14,743	0	14,743	0	0	0	0	0
Travel-Conferences	5050009	500	0	500	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	250	0	250	0	0	0	0	0
Grand Total		168,131	3	171,980	3	0	0	0	0

Funding Sc	ources								
Name	Code								
General Revenue	4000010	168,131	******	171,980	******	0	******	0	******
Total Funding		168,131	*******	171,980	*******	0	*******	0	*******
Excess Appro/(Funding)		0	******	0	******	0	******	0	******
Grand Total		168,131	*******	171,980	******	0	*******	0	******