### ARKANSAS BUDGET SYSTEM AGENCY PROGRAM COMMENTARY 1997 - 1999

#### GOALS, OBJECTIVE AND ANTICIPATED ACHIEVEMENTS

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The goal of the Teacher Retirement System is to provide a retirement program that adequately provided survivor, disability, and age and service benefits for public school teachers and other covered employees.

It is the further objective of this program to serve retired teachers in a manner that recognizes their service to the state while taking into account inflationary effects on fixed retirement incomes. The Teacher Retirement System is to be administered in a manner that will provide service to the membership and fiscally sound management of the trust fund. The proposed budget will enable the staff to provide an improved information program to the 86,207 members of the Teacher Retirement System. It will enable the System to maintain a more efficient and effective records system, a more adequate counseling service, expanded responsibilities in the Accounting department, a wider field coverage, and more adequate pre-retirement programs for active members.

### MINIMUM AND CONTINUING LEVEL JUSTIFICATION OF REQUEST

A base level or a continuing level budget would be an unworkable situation with our moving into new quarters in October, 1996. This move makes us the lessor instead of the lessee. Being the owner constitutes more responsibility to the tenant. Therefore, base level would not allow the necessary and productive operation of the Teacher Retirement System.

Additional funds are necessary for the increase in direct deposits, the need to increase in actuarial fees for the studies necessary for impact projections of different programs added to the system and the rapid changes and trends taking place and to enable board and staff members to stay abreast of changes in the economic environment which affects the system. In addition, maintenance and operation expenses will not be adequate for the operation of our new

AGENCY	AC TRACIED BETTENENT OVCTEN	DIRECTOR	AGENCY PROGRAM	PAGE
#3 CAP	AS TEACHER RETIREMENT SYSTEM ITOL MALL	BILL A. SHIRRON	COMMENTARY	418
LITTLE	ROCK, AR 72201		BR21	

# ARKANSAS BUDGET SYSTEM AGENCY PROGRAM COMMENTARY 1997 - 1999

facility, additional furniture and a new video room will be added. Projected expenses for expanded pre-retirement counseling in the field ,life planning workshops, and additional postage for quarterly newsletters are all vital necessities of this agency.

#### PRIORITY PROGRAMS JUSTIFICATION OF REQUEST

Moving into a new facility, proposed changes and improvements generally impact on budget areas. The following are justifiable increases to the appropriations for the 1997-99 biennium.

We are asking for classification/grade/and/or salary changes for the following positions in the next biennium: Executive Director (Grade 99) - Salary change to establish a reasonable degree of equity between this position and other retirement system directors with comparable responsibilities; Deputy Director - Change to Grade 99 and salary increase in order to recruit, retain and compensate in line with other retirement system deputy directors with comparable responsibility; grade changes for the executive assistant and six department managers corresponding to increased responsibilities as a result of the administration and implementation of 1995 legislation. These request would increase this appropriation by \$78,755 for a total of for 1997-98 and by \$61,445 for 1998-99. This is priority one.

Because of the marked increase in retirement members electing to use direct deposit of their benefit check, the number two priority is for additional money for the cash account set up in July 1993 to pay these benefits. This has been a tremendous help to our retirees. Over 60% of the new retirees being added to the payroll are requesting this service. therefore, we would like to increase this appropriation by \$25,000,000 for a total of \$165,000,000 for the 1997-98 and \$40,000,000 for a total of \$180,000,000 for the 1998-99 fiscal year.

With the increased number of new Board Members we are requesting more education for existing and new board members. Also the expansion of our Life Planning workshops and a more concentrated effort by the pre-retirement counselors to educate our members, have increased operating expenses. With the expansion of our office into a new office building, the cost will require numerous increases to postage, utilities, janitorial services, replacement of stationary, office supplies, new phone system, and other unforeseen expenses. We have increased our Maintenance and Operation by \$2,480,000 for a total of \$3,205,858 for 1997-98 and \$2,750,000 for a total of \$3,475,858 for the 1998-99 fiscal year. This is priority three.

AGENCY ARKANASAS TEACHER RETIREMENT SYSTEM #3 CAPITOL MALL LITTLE ROCK, AR 72201	DIRECTOR BILL A. SHIRRON	AGENCY PROGRAM COMMENTARY BR21	<b>page</b> 419
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# ARKANSAS BUDGET SYSTEM AGENCY PROGRAM COMMENTARY 1997 - 1999

To maintain our level of statistical information from our actuary and to continue to study the impact of T-DROP is having on the system, and to we are having to hire outside consultants to study the insurance program. Priority four is to increase our actuarial fees for the 1997-98 fiscal year by \$141,100 for a total of \$250,000 and \$241,000 for the fiscal year 1998-99 for a total of \$350,000. We will also use this appropriation to assist in educating legislators about the results of surveys of pension funds done nationwide.

To maintain the stability of the funds in the retirement system, we now have twelve (12) investment managers and one consultant. During the 1997-99 biennium we would like to have at least four staff persons visit and train on site with several of the money managers and report to the board. Also, the board has requested that all board members be allowed to attend at least two educational training seminars for their fiduciary responsibilities. Therefore we would like to increase our Conf. Fees & Travel by \$42,619 for a total of \$75,378 for 1997-98 and \$52,304 for a total of \$85,063 for the 1998 -99 fiscal year. This is priority five.

Priority six is the purchase of capital outlay. These purchases are met through attrition of automobiles, purchase of data processing equipment, furnishing a new video studio, new data communication supplies, small tools for the new building and other unforeseen items necessary for the operation of a new facility. Request for 1997-98 total \$755,000 and \$500,000 for 1998-99.

An increased number of retirees yet receive their monthly annuity as a printed paper warrant. With the increase number of members going to the T-DROP program and increase in annuities for retirees from 1% to 15% we would like to increase the Benefit appropriation by \$20,000,000 for a total of \$130,000,000 for the 1997-98 fiscal year and \$30,000,000 to \$140,000,000 for the 1998-99 fiscal year. This is priority seven.

Priority eight is a reduction in our refund appropriation. More and more members are entering the system as non-contributory members. Therefore, we would like to reduce our refund appropriation \$1,000,000 for the fiscal year 1997-98 for a total of 8,000,000 and \$-2,000,000 for a total of \$7,000,000 for the 1998-99 fiscal year.

AGENCY ARKANSAS TEACHER RETIREMENT SYSTEM #3 CAPITOL MALL LITTLE ROCK, AR 72201	DIRECTOR BILL A. SHIRRON	AGENCY PROGRAM COMMENTARY BR21	ра <b>де</b> 420
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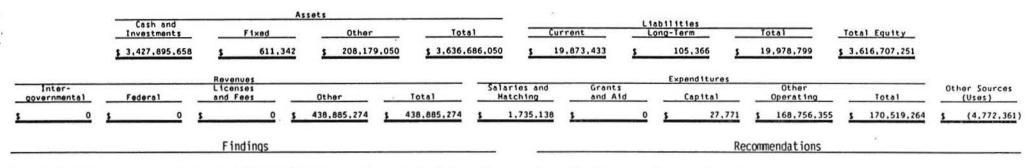
### ARKANSAS BUDGET SYSTEM AGENCY PROGRAM COMMENTARY 1997 - 1999

Priority nine - Professional Fees & Services - Ch.10 (Appor.075) - Moving into a new building requires several contractual agreements for multiple services (i.e. security, fire and elevator inspections, pest control, landscaping maintenance, vending machines, and taxes). Therefore, we would like to increase this appropriation by \$53,718 for a total of \$111,875 for the 1997-98 fiscal year and \$67,147 for a total of \$125,304 for the 1998-99 fiscal year.

Priority Ten - Property Management -Ch.46 (Appro. 312) - Since we have purchased several investment properties in the Little Rock area, we would like to increase the appropriation to cover management fees. Therefore, we are requesting an increase in this appropriation of \$100,000 for a total of \$600,000 for 1997-98 and \$250,000 for a total of \$750,000 for the 1998-99 fiscal year.

AGENCY ARKANSAS TEACHER RETIREMENT SYSTEM #3 CAPITOL MALL LITTLE ROCK, AR 72201	DIRECTOR BILL A. SHIRRON	AGENCY PROGRAM COMMENTARY BR21	PAGE
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#### ARKANSAS TEACHER RETIREMENT SYSTEM SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 1995



1. INVESTMENTS IN VENTURE CAPITAL LIMITED PARTNERSHIP - The investment of Agency's funds is governed entirely by the prudent investor rule set out in Ark. Code Ann. 24-3-411. The Agency sought the advice of the Attorney General on whether the Teacher Retirement System may invest generally in venture capital under Ark. Code Ann. 24-3-411, and specifically an investment in a venture capital limited partnership known as the Heartland Capital Appreciation Fund. Attorney General's Opinion No. 94-200, dated June 23, 1994, states that although there is no express prohibition in this regard, and although the permissibility of a particular investment may have to be decided on a case-by-case basis with all the attributes of the particular investment at hand, that such investments would rarely, if ever, be prudent under the prudent investor rule. The Opinion also stated that such investments would be in the nature of speculation and thus in all likelihood prohibited by the prudent investor rule. Subsequent to this Attorney General's Opinion, the Agency made a commitment of \$17,000,000.00 to the Heartland Appreciation Fund and, as of June 30, 1995, \$1,275,000.00 of this commitment has been invested. The management fee paid to Heartland for the year ended June 30. 1995 totaled \$479,119.45, calculated on total funds committed of \$17,000,000.00.

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 The Agency review each investment and venture capital on a case-by-case basis to ensure investments are made in accordance with the prudent investor rule set out in Ark. Code Ann. 24-3-411.

ARKANSAS TEACHER RETIREMENT SYSTEM SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 1995

#### Findings (Continued)

- 2. APPLICATION FEES The Agency charges a \$500.00 application fee on Arkansas related loans. The fee is refunded to the borrower upon approval of the loan. If the loan is not approved, the fee is retained by the Agency. The Agency's legal counsel, Dover and Dixon, P.A., recommended as a legal proposition, that these fees be set up in a separate account, out of the control of ATRS. This was done to minimize the chance that a borrower would argue that a non-usurious loan was tainted with usury because of the interim use of the fees by ATRS. Dover and Dixon, P.A. suggested their trust account be used for this purpose. The fees are deposited in the legal counsel's interest bearing trust account. The interest earned on the account is paid to the IOLIA (Interest on Lawyer Trust Accounts) Committee of the Arkansas Supreme Court. The committee uses the interest for public purposes. At June 30, 1995 there was \$4,500.00 in the trust account.
- 3. PROFESSIONAL SERVICE CONTRACT The Attorney General approved the Agency's request to contract with Dover and Dixon, P.A., to provide specialized legal services on a complex bankruptcy case. Approval of the contract was not obtained from the Department of Finance and Administration in accordance with State Accounting Procedures Manual, Section II-10. Legal fees incurred on the bankruptcy case totaled \$86,642.00. Chemical Bank reimbursed the Agency \$87,703.04 for legal fees and travel expenses. The reimbursement was made with two checks in the amounts of \$57,712.83 and \$29,990.21, dated September 8, 1995. The \$29,990.21 check was endorsed by the Agency and forwarded to Dover and Dixon, P.A. The Agency circumvented State accounting records by not recording the expenses for \$29,990.71 and the reimbursement check of \$29,990.21.

#### Recommendations (Continued)

 The Agency assume the responsibility of collecting and reimbursing t application fees. Also, seek the opinion of the Attorney General on whether would be usurious if fees for approved loans were not refunded.

 Review and comply with State regulations regarding professional servi contracts and implement procedures to ensure all monies received are proper deposited and expenses are correctly recorded.

Audited by Division of Legislative Audit SA1037595

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### ARKANSAS BUDGET SYSTEM EMPLOYMENT SUMMARY AS REQUIRED BY ACT 358 OF 1993 (A.C.A 19-4-307)

AGENCY TITLE 375 - ARK TEACHER RETIRE SYS

TOTAL MALE FEMALE PERCENTAGE OF TOTAL 11 28 39 78% WHITE EMPLOYEES 7 9 18% BLACK EMPLOYEES 2 EMPLOYEES OF . OTHER RACIAL MINORITIES 2 2 4% 0 TOTAL EMPLOYED 11 22% 08/10/96 AS OF DATE TOTAL MINORITIES

50

TOTAL EMPLOYEES

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AGENCY DIRECTOR

424

100%

# SUMMARY

# STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 80TH GENERAL ASSEMBLY

AGENCY: ARKANSAS TEACHER RETIREMENT SYSTEM

		ADDITI	ONAL	
	# POS.	AUTHORIZED AF	PROPRIATION	
PROGRAM AUTHORIZED	AUTH.	FY 95-96	FY 96-97	STATUS
APPROPRIATION : A76 - Teacher Re	etirement - Cash			
Benefits		\$52,000,000	\$62,000,000	For FY96 \$15,333,355 of the increase was spent. For FY97 all of the increase has been budgeted.
APPROPRIATION: 075 - Teacher Ret	tirement			
Regular Salaries and Matching	4	\$99,803	\$101,967	Only one of the four positions, a Records Management Coordinator (Grade 20) was utilized in FY96. Also, that is the only position of the additional four budgeted for FY97.
Operating Expenses		\$32,919	\$67,483	For FY96 none of the increase was spent. All of the increase has been budgeted for FY97.
Capital Outlay		\$165,000	\$175,000	For FY96 \$46,602 was spent in Capital Outlay. The total \$175,000 has been budgeted for FY97.
Professional Services		\$28,500	\$32,900	For FY96 \$17,548 of the increase was spent. For FY97 all of the increase has been budgeted.

APPROPRIATION: 312 - Property Management

No new programs or expansions in the 1995-97 biennium.

# ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

	AGENCY TITLE		1995-				1997-				1997	7-99	
	Teacher Retirement		Expendi				Biennium	the second se			and the second se	ommendation	
	Appropriations	Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1995-96	Pos.	1996-97	Pos.	1997-98	Pos.	1998-99	Pos.	1997-98	Pos.	1998-99	Pos.
A76 1	Teacher Retirement - Cash	\$93,333,355	0	\$140,000,000	0	\$165,000,000	0	\$180,000,000	0	\$165,000,000	0	\$180,000,000	0
075 1	Teacher Retirement - Operations	82,647,733	53	129,709,835	53	152,369,792	56	161,504,035	56	151,297,205	53	160,629,463	53
	Property Management	34,093	0	500,000	0	600,000	0	750,000	0	500,000	0	500,000	C
	1st Extraordinary Session 1995 Claims	16,250				2012							
		÷	×										
TOTAL	S	\$176,031,431	53	\$270,209,835	53	\$317,969,792	56	\$342,254,035	56	\$316,797,205	53	\$341,129,463	53
			% of		% of		% of		% of		% of		% of
	unding Sources		Total		Total		Total		Total		Total		Total
Fund Ba													
and the state of the	Revenues												
the second s	Revenues												
Federal	No. along the second												
	& Fiscal Agency Fund												
/ · · · · · · · · · · · · · · · · · · ·	entral Services Fund												
	evenue Receipts	00 000 000	50.001	1 40 000 000	E4 001	405 000 000	E1 001	400 000 000	50.000	105 000 000	50.40	100 000 000	50.00
Cash F		93,333,355	53.0%	140,000,000	51.8%	165,000,000	51.9%	180,000,000	52.6%		52.1%	180,000,000	52.8%
Trust F		82,698,076	47.0%	130,209,835	48.2%	152,969,792	48.1%	162,254,035	47.4%	151,797,205	47.9%	161,129,463	47.2%
Total Fu		176,031,431	100.0%	270,209,835	100.0%	317,969,792	100.0%	342,254,035	100.0%	316,797,205	100.0%	341,129,463	100.0%
Excess	Appro./ (Funding)												
	TOTAL	\$176,031,431		\$270,209,835		\$317,969,792		\$342,254,035		\$316,797,205		\$341,129,463	
DEPAR	RTMENT			DIRECTOR						DEPARTMENT	APPROP	RIATION SUMMA	RY
ARKAN	SAS TEACHER RETIREMENT SYSTEM	A (375)		Bill A. Shirron						BR 40			



# ARKANSAS BUDGET SYSTEM DEPARTMENT PROGRAM SUMMARY

AGENCY TITLE		1995-	97			1997-	-99			1997	-99	
		Expendit	lures		•	Biennium	Request		Exec	utive Reco	mmendation	
Arkansas Teacher Retirement System (375)	Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
	1995-96	Pos.	1996-97	Pos.	1997-98	Pos.	1998-99	Pos.	1997-98	Pos.	1998-99	Pos.
Teacher Retirement	\$175,997,338	53	\$269,709,835	53	\$317,369,792	56	\$341,504,035	56	\$316,297,205	53	\$340,629,463	53
Property Management	34,093	0	500,000	0	600,000	0	750,000	0	500,000	0	500,000	0
											#?	
-												
			Sł									
TOTALS	\$176,031,431	53	\$270,209,835	53	\$317,969,792	56	\$342,254,035	56	\$316,797,205	53	\$341,129,463	53
Funding Sources		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances												
General Revenues												
Special Revenues												
Federal Funds				_								
Const. & Fiscal Agency Fund												
State Central Services Fund												
Non-Revenue Receipts												
Cash Funds	93,333,355	53.0%	140,000,000	51.8%	165,000,000	51.9%	180,000,000	52.6%	165,000,000	52.1%	180,000,000	52.8%
Trust Funds	82,698,076	47.0%	130,209,835	48.2%	152,969,792	48.1%	162,254,035	47.4%		47.9%	161,129,463	47.2%
Total Funding	176,031,431	100.0%	270,209,835	100.0%	317,969,792	100.0%	342,254,035	100.0%	316,797,205	100.0%	341,129,463	100.0%
Excess Appro./ (Funding)												
TOTAL	\$176,031,431		\$270,209,835		\$317,969,792		\$342,254,035		\$316,797,205		\$341,129,463	
DEPARTMENT	- transferrer		DIRECTOR						DEPARTMENT	PROGRA		
ARKANSAS TEACHER RETIREMENT SYSTEM	(375)		Bill A. Shirron						BR 22			

The Arkansas Teacher Retirement System is requesting \$165,000,000 in FY98 and \$180,000,000 in FY99 for the cash appropriation which allows the Agency to make benefit payments by direct deposit to retirants of the Teacher Retirement System. This service to members has been expanding rapidly since its inception in FY94. Base Level is \$140,000,000 each year, and this request would increase the appropriation by \$25,000,000 for FY98 and \$40,000,000 for FY99.

The Executive Recommendation provides for Agency Request.

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AGENC	Y Arkansas Teacher Retirement System	APPROPRIATION Name: Teacher Retirement - Cash	CASH FUND Name: Teacher Retirement - Cash	ANALYSIS OF BUDGET REQUEST	PAGE
Code:	375	Code: A76	Code: 375	BR20	428

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						UDGET S							
01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	EXPENDI 95-96 ACTUAL	ITURES 96-97 BUDGETED	96-97 AUTHORIZED APPRO	97 BASE	-98 FISCAL YE Priority Programs	AR Total Request	98 BASE	-99 FISCAL YEA Priority Programs	AR TOTAL REQUEST		E C O H H E N UTIVE 98-99	DATION LEGISL 97-98	
BENEFITS	93,333,355	140,000,000	140,000,000	140,000,000	25,000,000	165,000,000	140,000,000	40,000,000	180,000,000	165,000,000	180,000,000	8-	
		4		2									
TOTAL PROPOSED FUNDING SOURCES FUND BALANCES	93,333,355	140,000,000	***********	140,000,000	25,000,000	165,000,000	140,000,000	40,000,000	180,000,000	165,000,000	180,000,000		
GENERAL REVENUES			***********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			*********										
STATE CENTRAL SERVICES FUND			********										
NON-REVENUE RECEIPTS		140.000.000	***********				140 000 000	40.000.000	100 000 000	110 000 000			
CASH FUNDS	93,333,355	140,000,000		140,000,000	25,000,000	165,000,000	140,000,000	40,000,000	180,000,000	165,000,000	180,000,000		
<u>OTHER</u>			**********										
TOTAL FUNDING	93, 333, 355	140,000,000		140,000,000	25,000,000	165,000,000	140,000,000	40,000,000	180,000,000	165,000,000	180,000,000		
EXCESS APPRO/ (FUNDING) TOTAL		140,000,000	***********	140,000,000	25,000,000			40,000,000					
	93, 333, 355												

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DEPT 010 SEPARATE AGENCIES

AGY 375 ARKANSAS TEACHER RETIREMENT SYSTEM

APPRO A76 TEACHER RETIREMENT - CASH

APPROPRIATION SUMMARY BR 215

FUND 375 TEACHER RETIREMENT CASH-(375)

#### ARKANSAS BUDGET SYSTEM

#### PROGRAH/SERVICE INFORMATION LIST

							**	RANK BY AP	PROPRIATION	N								
	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	1
	ROGRAM CRIPTION	FUND	ACCOUNTING INFORMATION	D E S		CORNEL CONTRACTOR CONTRACTOR	F	Y 1997 - 98				1998 - 99				ECOHME TIVE 1998-99		
		375	375 A76	в	93,333,355 0	140,000,000	140,000	,000 0			140,000,	,000 0		140	,000,000	140,000,000		
		375	375 A76	P02		0	25,000	,000			40,000,	, 000 0		25,	,000,000	40,000,000		
	l					0		-										
	Ri Vi ti	etir ears hrou e ar	ity 2 - Benefi ement Option Pl of participati gh direct depos e requesting th 997-98 and \$40,0	an ( on an it. nat t	T-DROP), i d would de This is a he appropr	t is assum sire an and more asses iation be	ed that so nuity that sable means increased §	me could would go of gett: 25,000,00	draw an directly ing their 00 for a	annuit to the benef:	y after air bank lts. Th	1 or account erefore	2 t			3		
	Ri Vi ti	etir ears hrou e ar	ement Option Pl of participation gh direct depos re requesting th	an ( on an it. nat t	T-DROP), i d would de This is a he appropr	t is assum sire an and more asses iation be	ed that so nuity that sable means increased §	me could would go of gett: 25,000,00	draw an directly ing their 00 for a	annuit to the benef:	y after air bank lts. Th	1 or account erefore	2 t					
010	Ri vi fr fr SEPARATE	etire ears hrou; e ar or 1!	ement Option Pl of participati gh direct depos e requesting tl 997-98 and \$40,0	an ( on an it. nat t 000,0	T-DROP), i d would de This is a he appropr	t is assum sire an and more asses iation be	ed that so nuity that sable means increased §	me could would go of gett: 25,000,00	draw an directly ing their 00 for a	annuit to the benef:	y after air bank lts. Th	1 or account erefore	2 t	RANK BY	APPROPRI	ATION		

The Arkansas Teacher Retirement System provides age, service, survivor and disability benefits for public school teachers and other covered employees. The System is managed in such a way as to provide service and benefits to the membership while remaining fiscally sound. The request for the 1997-99 biennium totals \$152,369,792 for FY98 and \$161,504,035 for FY99. Priority requests are \$22,797,404 for FY98 and \$31,882,818 for FY99.

Priority requests for personnel include the restoration of 3 positions which could not be budgeted in FY97 due to the personnel cap. These positions are a Retirement Counselor Supervisor (Grade 21), a Document Examiner I (Grade 10), and a Secretary I (Grade 11). Salary and matching costs for these positions is \$72,087 for FY98 and \$73,851 for FY99.

Also included is a request to reclassify or upgrade 7 management positions and 1 support position to higher grade levels at a total cost in salary and matching of \$18,020 for FY98 and \$18,521 for FY98. The request would reclassify the Deputy Director from a Grade 26 to a Grade 99 line item position in order to recruit, retain, and adequately compensate the position.

The request to reclassify the Investment Manager from a Grade 24 to a Grade 25 is based upon the diversification and growth in the investment portfolio. This individual supervisors a staff of four investment professionals who manage a portfolio of approximately \$4.5 billion.

The request to reclassify the Data Processing Manager from a Grade 23 to a Grade 24 is based upon the expanding role of the Data Processing staff of three professionals and one technician from a role of simply developing programs based upon explicit instructions to a role of interpretation, application and implementation of new and proposed legislation and actuarial requirements.

A reclassification of the Fiscal Manager from a Grade 22 to a Grade 23 is requested due to additional responsibilities as a result of the school districts and other employers making matching contributions and also the move to the new building. This individual supervises a staff of three professionals and seven technical/administrative personnel.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: Arkansas Teacher Retirement System	Name: Teacher Retirement System	Name: Teacher Retirement	BUDGET REQUEST	
Code: 375	Code: 075	Code: TER	BR20	431

An upgrade for two Benefits and Counseling Managers from Grade 22 to Grade 23 is requested. One position is the Manager for Benefits and Counseling and supervises a staff of five professional counselors and five technical/administrative personnel. Additional responsibilities have arisen as a result of the Teacher Deferred Retirement Option Plan (T-DROP) and Qualified Domestic Relations orders. The other position is the Manager of the Pre-Retirement Education program and supervises a staff of seven professional counselors and one technical/administrative position. The Agency wants to expand the education program to provide statewide video/satellite counseling.

An upgrade from a Grade 22 to a Grade 23 for the Manager of Membership and Payroll is requested based upon increased responsibilities resulting from the T-DROP program, anticipation of the 28-and-out provision, and possible legislative changes for existing retirants.

The reclassification of the Management Project Analyst I (Grade 18) to an Management Project Analyst II (Grade 20) is requested due to the increasing complexity of the position's support of the Director and other managers, the Board of Trustees, money managers, members of the legislature, and System members.

The Overtime request of \$200,000 for FY98 and \$150,000 for FY99 is to provide expertise only available by using current employees to collect data and maintain the records for the overhaul of the Imaging Plus System as well as making System records compatible with the new statewide data network for the schools.

Additional Operating Expenses of \$2,480,000 in FY98 and \$2,750,000 in FY99 are requested in anticipation of the move to the new building in October 1996. Major items of the requested increase are postage, printing, telephone, building maintenance, inspection fees, utilities, rent, and business travel to provide education through pre-retirement workshops for System members.

An increase in Conference Fees and Travel of \$42,619 in FY98 and \$52,304 is requested to provide additional training for the twelve Board members. In order to keep abreast of the legal aspects of Board actions, the Board has approved two additional educational seminars annually.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE	
Name: Arkansas Teacher Retirement System	Name: Teacher Retirement System	Name: Teacher Retirement	BUDGET REQUEST	432	
Code: 375	Code: 075	Code: TER	BR20		

The Agency is anticipating the need for additional contractual services such as security, fire and elevator inspections, pest control, landscape maintenance, window washers, and vending machines as a result of the move into the new building. An additional \$53,718 in FY98 and \$67,147 in FY99 is requested for Professional Fees and Services.

Capital Outlay of \$750,000 in FY98 and \$500,000 in FY99 is requested for various items including ten computer workstations, four laser printers, three automobiles, a color copier, a lawn tractor, furniture and equipment for the new building, and equipment for a video conferencing system.

The Agency is requesting a reduction of \$1,000,000 in FY98 and \$2,000,000 in FY99 for the Refunds line item. Refunds have diminished noticeably over the past several years, and this request would bring the appropriation to a more practical level.

Additional appropriation for Benefits of \$20,000,000 in FY98 and \$30,000,000 in FY99 is requested due to the uncertainty of the impact of the T-DROP program, increases for retirees, and possible enactment of the 28-and-out provision.

An increase of \$141,100 in FY98 and \$241,100 in FY99 is requested for Professional Services which pays for actuarial studies on such items as benefit increases, the T-DROP program, the 28-and-out provision, and other possible legislation.

This appropriation is funded by trust funds of the Teacher Retirement System.

The Executive Recommendation provides for Base Level, which includes appropriation for a 2.8% Cost of Living Allowance for positions on July 1 of each year of the biennium along with accompanying employee matching requirements. The Executive Recommendation does not address agency requests for Upgrade/Reclassification of positions at this time.

The following priorities are also recommended:

AGENC	Y	APPROF	PRIATION	TREASU	JRY FUND	ANALYSIS OF	PAGE
Name:	Arkansas Teacher Retirement System	Name:	Teacher Retirement System	Name:	Teacher Retirement	BUDGET REQUEST	433
Code:	375	Code:	075	Code:	TER	BR20	100

### (1) Additional Operating Expenses of \$2,480,000 in FY98 and \$2,750,000 in FY99,

- (2) Additional Professional Fees and Services of \$53,718 in FY98 and \$67,147 in FY99,
- (3) \$50,000 each year for Capital Outlay,
- (4) A reduction of \$1,000,000 in FY98 and \$2,000,000 in FY99 for Refunds,
- (5) Additional Benefits of \$20,000,000 in FY98 and \$30,000,000 in FY99, and
- (6) Additional Professional Services of \$141,100 in FY98 and FY99.

AGENCI	N IN THE AND	APPRO	PRIATION	1 (2002) Albert 9 (1993) Aud	URY FUND	ANALYSIS OF	PAGE
Name: Arkansas Teacher Retirement System		Name:	Teacher Retirement System	Name:	Teacher Retirement	BUDGET REQUEST	434
Code:	375	Code:	075	Code:	TER	BR20	14.5

· ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	EXPEND 95-96 ACTUAL	LTURES 96-97 BUDGETED	96-97 AUTHORIZED APPRO	97- BASE	98 FISCAL YE Priority Programs	AR TOTAL REQUEST	98- BASE	-99 FISCAL YE Priority Programs	TOTAL REQUEST		E C O H H E N JTIVE 98-99	DATION LEGISL 97-98	
REGULAR SALARIES	1,309,128	1,451,900	1,387,282	1,493,162	67,597	1,560,759	1,533,805	69,488	1,603,293	1,493,162	1,533,805		
NUMBER OF POSITIONS	53	53	56	53	3	56	53	3	56	53	53		1
EXTRA HELP	52,383	105,000	105,000	105,000	0	105,000	105,000	0	105,000	105,000	105,000		
NUMBER OF POSITIONS	13	14	14	14	0	14	14	0	14	14	14		
PERSONAL SERV MATCHING	240,625	467,761	390,150	464,052	62,370	526,422	472,238	52,779	525,017	464,051	472,237		
OVERTIME	0	0	0	0	200,000	200,000	0	150,000	150,000				
OPERATING EXPENSES	477,038	725,858	725,858	725,858	2,480,000	3,205,858	725,858	2,750,000	3,475,858	3,205,858	3,475,858		
CONF FEES & TRAVEL	21,348	32,759	32,759	32,759	42,619	75,378	32,759	52,304	85,063	32,759	32,759		
PROF FEES & SERVICES	56,815	58,157	58,157	58,157	53,718	111,875	58,157	67,147	125,304	111,875	125,304		
CAPITAL OUTLAY	46,602	175,000	175,000	0	750,000	750,000	D	500,000	500,000	50,000	50,000		
REFUNDS/REIMBURSEMENTS	3,505,811	9,000,000	9,000,000	9,000,000	-1,000,000	8,000,000	9,000,000	-2,000,000	7,000,000	8,000,000	7,000,000		
BENEFITS	71,588,760	110,000,000	110,000,000	110,000,000	20,000,000	130,000,000	110,000,000	30,000,000	140,000,000	130,000,000	140,000,000		
PROFESSIONAL SERVICES	93,548	108,900	108,900	108,900	141,100	250,000	108,900	241,100	350,000	250,000	250,000		
DATA PROCESSING SERVICES	252,614	840,000	840,000	840,000	o	840,000	840,000		840,000	840,000	840,000		
INVESTMENT COUNSEL	5,003,061	6,744,500	6,744,500	6,744,500	0	6,744,500	6,744,500	•	6,744,500	6,744,500	6,744,500		
TOTAL	82 467 733	120 700 835	120 567 606	120 572 388	22 797 606	162 869 702	129,621,217	31 882 818	161 500 035	161 297 206	140 429 443	£	
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FUND BALANCES			*******										
GENERAL REVENUES			*******										
SPECIAL REVENUES			**********									•	
FEDERAL FUNDS			******										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	·												
TRUST FUNDS	82,647,733	129.709.835	*****	129,572,388	22.797.404	152,369,792	129,621,217	31.882.818	161.504.035	151,297,205	160.629.463		
TOTAL FUNDING	82,647,733		********	129,572,388		152,369,792		The second se	The other search and the search and	151,297,205	Contraction of the second s		
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TOTAL	82,647,733	129,709,835	*****	129,572,388	22,797,404	152,369,792	129,621,217	31,882,818	161,504,035	151,297,205	160,629,463		

010 SEPARATE AGENCIES DEPT

375 ARKANSAS TEACHER RETIREMENT SYSTEM AGY

075 ARKANSAS TEACHER RETIREMENT SYSTEM APPRO

The FY97 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1995-97 biennium.

APPROPRIATION SUNHARY

BR 215

#### ARKANSAS BUDGET SYSTEM

#### PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

							1997 - 9	BIENNIUM REQUESTS		ECOMHE	NDATIO	N S
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к	PROGRAH DESCRIPTION	FUND	ACCOUNTING INFORMATION	E S	95-96	96-97	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-
		TER	375 075	B	82,647,733 53	129,709,835 53	129,572,388 53	129,621,217 53	129,572,387 53	129,621,216 53		
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	agency, espe	posi ecial and	tions requested in ly in the new bui	h the	. Expanded	operations,	3 most necessary for the conti duties, job functions in the	3				
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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S			1997 - FY 1997 - 98 REQUEST			1998 - 9	9	-	R E C O H H E Utive 1998-99		
003		TER	375 075	P11		0	1,357		1,	397 0					
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004	1					0	0			0					l
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004	the n histor for a	tot	building, our of reflect true of al of \$3,205,850	pera ost o	ting expen of expenses	ses will we have e	increase tremendously. stimated that a minimum i	Without a ncrease of	develop f \$2,480,	y to ping ,000 3-99		141,100	141,100		I

FUND TER TEACHER RETIREMENT(375)

APPRO 075 ARKANSAS TEACHER RETIREMENT SYSTEM

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

#### RANK BY APPROPRIATION

							RANK BY APPROPRI	ATION							
01	02	03	04 .	05	06	07	08 09 10	11	12	13	14	15 16	17	18	19
ANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S		BUDGETED 96-97	1997 - FY 1997 - 98 REQUEST			1998 - 99				N D A T I O	
06		TER	375 075	P05		0	42,619	1	52,3	504		-			[
	members' training board m necessit	re: fo nembe	sponsibility are or our board mem ers to attend y Therefore, we	e far bers year are	reaching. . The boa ly. We for requesting	. Therefor ard has app eel backgr g an incre	(Appro. 075) - The lega re, we would like to incr proved 2 additional educ cound training for new ease of \$42,619 for a t	ease the e ational se board mem	education minars f bers is	al or a					
007	1997-98		\$52,304 for a to	PO6		o o	1998-99 fiscal year. 750,000 0		500,0	000		50,000	50,000		
	lmage P was ins along w	lus tall ith	System in this a led several years the additional of	agend s age offic	cy, it will o. We will ce furnitur	l be necess l also need re and equi	- Since we have comple sary to update most of th d to replace several cars ipment in the new buildin scal year and \$500,000 fo	e OS/2 equ from the g. Theref	automobil ore, we a	hat le, are					
008	lmage P was ins along w request year.	lus tall ith ing	System in this a led several years the additional of	agend s age offic	cy, it will o. We will ce furnitum for the 1	l be necess l also need re and equi	sary to update most of th d to replace several cars ipment in the new buildin	e OS/2 equ from the g. Theref	automobil ore, we a	hat le, are cal		20,000,000	30,000,000		
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RANK	PROGRAM Description	FUND	ACCOUNTING INFORMATION	D E S	2 - 1-10 21 21 25 5 5 M PT 1 1 1 1 1 1		1997 - FY 1997 - 98 REQUEST			99		R E C O M M E Utive 1998-99		
009		TER	375 075	P09		0	53,718 0		67,147 0		53,718	67,147		
	requir inspec we wow	es s tion 11d	several contractu s, pest control, like to increas	ala , la se t	ngreements ndscaping n his approp	for multip maintenance priation by	10 (Appor.075) - Moving le services (i.e. securi , vending machines, and \$53,718 for a total ,304 for the 1998-99 fisc	ty, fire and I taxes). The of \$111,875	elevator herefore,					
010		TER	375 075	P08		0	239,860 0		179,895 0					
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,11	therefor	re,	we are reducing	our	appropri	ation by	have begun to diminish a -\$1,000,000 for a total or the 1998-99 fiscal yea	of \$8,000,	le rate, 000 for					
)11	therefor	re,	we are reducing	our	appropri	ation by	-\$1,000,000 for a total	of \$8,000,	le rate, 000 for		~			

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FUND TER TEACHER RETIREMENT(375)

AGY 375 ARKANSAS TEACHER RETIREMENT SYSTEM

APPRO 075 ARKANSAS TEACHER RETIREMENT SYSTEM

The Arkansas Teacher Retirement System is requesting \$600,000 in FY98 and \$750,000 in FY99 for the property management program which is a contingency appropriation to pay expenses to maintain properties which the System holds as investments. Expenses include, but are not limited to, such items as attorney fees, foreclosure expenses, selling expenses, audit costs, appraisal expenses, property management fees, property rehabilitation costs, travel expenses related to property management, property repairs, property maintenance, advertising expenses, and property operating expenses.

Base Level is \$500,000 each year, and the priority request represents an increase of \$100,000 for FY98 and \$250,000 for FY99.

The Executive Recommendation provides for Base Level.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE	
Name: Arkansas Teacher Retirement System	Name: Property Management	Name: Teacher Retirement	BUDGET REQUEST	440	
Code: 375	Code: 312	Code: TER	BR20		

#### ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	EXPENDI 95-96 ACTUAL	TURES 96-97 BUDGETED	AUTHORIZED	97-	-98 FISCAL YEA	R	98	99 FISCAL YEA	R	R F		DATION	
PROPERTY MANAGEMENT			APPRO	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUT 97-98	A CONTRACTOR OF	LEGISL 97-98	
	34,093	500,000	500,000	500,000	100,000	600,000	500,000	250,000	750,000	500,000	500,000	2	
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		×											
	a.							8					
TOTAL	34,093	500,000	500,000	500,000	100,000	600,000	500,000	250,000	750,000	500,000	500,000		
PROPOSED FUNDING SOURCES	·		**********										
FUND BALANCES			*******										
GENERAL REVENUES			*******										
SPECIAL REVENUES			*********										
FEDERAL FUNDS			******										
STATE CENTRAL SERVICES FUND			*********				ł						
NON-REVENUE RECEIPTS			***********							+			
CASH FUNDS	76 407				100 000	(10.000		252 444	750 000				
TRUST FUNDS	34,093		**********	500,000	100,000	600,000	500,000	250,000	750,000	500,000	500,000		
TOTAL FUNDING	34,093		**********	500,000	100,000	600,000	500,000	250,000	750,000	500,000	500,000		
EXCESS APPRO/ (FUNDING)				11.1.1.7.7	And the second se	Construction of the second	and the second se	the second se		And the second sec			

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DEPT 010 SEPARATE AGENCIES

375 ARKANSAS TEACHER RETIREMENT SYSTEM AGY

APPRO 312 PROPERTY HANAGEMENT APPROPRIATION SUMMARY

BR 215

FUND TER TEACHER RETIREHENT(375)

#### ARKANSAS BUDGET SYSTEM

#### PROGRAM/SERVICE INFORMATION LIST

							RANK BY APPROPRIAT	ION						
1	02	03	04	05	06	07	08 09 10	11 12	13	14 1	5 16	17	18	19
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CHARACTER TITLE	95-96	TURES 96-97	96-97 AUTHORIZED		97-98 FISCAL YE PRIORITY	TOTAL	98	PRIORITY	TOTAL	EXECU		DATION LEGISL	
	ACTUAL	BUDGETED	APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	97-98	98-99	97-98	98-9
								1	·····				
*) 		8											
CLAIHS	16,250	0	0		• •	•	0	0	0				
												- 1	
					1								
					THIS APPROPRIA	TION IS NOT RE	QUESTED FOR	THE NEW BIENN	IUH				
					<b>a</b>			E S					
			- 6									1	
			10						9				
			1.2				-1						
											1		
									( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )				
<u>2</u>												1	
												- 1	
						24							
TOTAL	16,250	0	0	-	0 0	0	0		0				
PROPOSED FUNDING SOURCES			*********										
FUND BALANCES			********										
GENERAL REVENUES			*********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			********		-					Second Second			
STATE CENTRAL SERVICES FUND			********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS	16 252		***********										
TRUST FUNDS	16,250		***********										
TOTAL FUNDING EXCESS APPRO/ (FUNDING)	16,250		*********		-								
EALESS AFPRU/ (FUNDING)													

DEPT 010 SEPARATE AGENCIES

AGY 375 ARKANSAS TEACHER RETIREMENT SYSTEM

APPRO 2YD 1ST EXTRAORDINARY SESSION 1995 CLAIMS

APPROPRIATION SUMMARY

BR 215

FUND TER TEACHER RETIREMENT(375)