ARKANSAS BUDGET SYSTEM AGENCY PROGRAM COMMENTARY 2001-2003

The increase in the budget is based on the funding formula that was established by the State Board of Vocational Education as required by Act 773 of 1991. The increase in maintenance and operation is needed due to the growth of the school. The school has grown from approximately 27,000 square feet in 1968 to over 96,000 square feet in 1997. The grounds and parking areas have increased by an additional 17 acres in two locations. Hours of operation at two state owned facilities and two leased facilities have increased by 25%. The funding formula establishes a base budget based on square footage of facilities, maintenance of existing inventory, enrollment of full-time and part-time students, and productivity. The increase in funds will be used for maintenance and operation in the following areas: Administration - Funds are needed for upgrading of network and maintenance of the network, internet access, Administrative Staff computer training, Financial Aid Electronic access (All financial aid paperwork, correspondence, banking transactions, etc. is done electronically, these changes have come about in the last two years and requires on going training for office personnel), printing of catalogs, handbooks, applications, brochures, recruiting of students, followup on graduates and completers which is an NCA priority. With constantly changing technology there is a need for on-going training of staff. General Instruction - Funds are needed for the Workforce Training Center (over 70 classes are offered for industry), networking of over 100 computers for the classrooms, library texts and subscriptions purchases required to meet NCA standards, funds for resale (approximately 9000 textbooks are purchased annually for resale), computer maintenance, upgrades, and internet access (daily usage of computers and printers in the classrooms contributes to excessive ware and frequent repairs), classroom supplies (growth in student population and changes in technology increases the cost of consumable supplies costs, e.g., computer paper, ink cartridges for printers, electronic supplies, air conditioning/heating supplies). Maintenance and operation - Increase in square footage, as mentioned above, requires additional funds to maintain. Funds are needed for daily upkeep of the grounds and facilities. Older buildings are in need of major repairs. Funds are needed to upgrade air conditioning and heating to become more efficient. Increased hours of operation at all facilities increases all utility bills. Travel funds are necessary for administrators, support staff, faculty, and instructors to attend conference and training workshops to stay abreast of the latest in technological changes. (Mandatory changes within federal and state agencies has required major changes in financial aid and account procedures which require extensive training to update technology skills for administration and support staff). Changes in all full-time programs have led to extensive computer use for all instructional staff. Computer training has always been an on-going necessity for business related classes but current industry standards in all areas (auto mechanics, auto body, cosmetology, etc.) Requires staff to be knowledgeable in software and hardware. Replacement and upgrading of equipment - in order to graduate students who have the skills to compete in today's job market and to have classes for existing workforce, we must constantly replace and upgrade equipment in all areas of instruction. Extra Help, Part-Time Faculty, Instructional - funds are needed to employ instructional staff for the Workforce Training center. Persons of expertise in specific areas are required to instruct classes for the existing workforce. Professional Services Contracts - funds are needed to ensure the continued improvement of all campuses and safety features needed. (Example: architect, engineers) Building codes and OSHA requirements require consulting professional outside sources to ensure the school complies with governmental restraints.

AGENCY	DIRECTOR	AGENCY	PAGE
DELTA TECHNICAL INSTITUTE	Kirch State	PROGRAM COMMENTARY BR21	~304

DELTA TECHNICAL INSTITUTE - MARKED TREE, ARKANSAS SUMMARY OF AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 1999

		Assets								
Cash and							Liabilities			
Equivalents	Fixe	<u> </u>	Other	Total	<u>C</u> ı	irrent	Long-Term	Total		otal Equity
\$ 1,168,726	\$ 4,5	\$72,916	91,937	\$ 5,833,5	79 \$	39,647	\$ 0	\$ 39,64	7 \$	5,793,932
20	<u>~</u>	78 %	2 %	1	00 %	1%	0 %		1%	99 %
		Revenues					Expenditu	res		
Student Fees	State Assistance	Federal Assistance	Other	Total	Administrative	Instructional	Student Services	Capital Outlay	Other	Total
\$ 305,504	\$ 2,527,519	\$ 396,154	\$ 210,061	\$ 3,439,238	\$ 480,196	\$ 1,950,504	\$ 198,351	\$ 6,686 \$	461,525	\$ 3,097,262
9%	73 %	12 %	6%	100 %	169	63 9	<u>6%</u>	*%	15	<u>%</u> 100%
* Less than 1/2 pe	ercent									
					Findings			V		

Using our present audit procedures and techniques, we noted substantial compliance with Arkansas fiscal and financial laws.

ARKANSAS BUDGET SYSTEM EMPLOYMENT SUMMARY AS REQUIRED BY ACT 358 OF 1993 (A.C.A 19-4-307)

AGENCY TITLE

537 - DELTA VO-TECH SCHOOL

×	MALE	E FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES		34	58	92%
BLACK EMPLOYEES		4	5	8%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
	/05/00 DATE	*	. 5 TOT <mark>AL MINOR</mark>	ITIES 8%
ν ,	01 -		63 TOT <mark>AL EMPLO</mark>	100% YEES

CASH FUND BALANCE DESCRIPTION AS OF JUNE 30, 2000

AGENCY: <u>DELTA TECHNICAL INSTITUTE</u> AGENCY #: <u>537</u>

	Ąccou	Salaki da	(b, At a) (b) ?	STATUTORY/OTHER RESTRICTIONS ON USE: A.C.A. 6-51-904
FUND ACCT.	BALANCE	ТҮРЕ	LOCATION	WORKFORCE EDUCATION BILL OF 1997 - LOCAL BOARD HAS CONTROL OF ALL ASSETS, PERSONNEL, ALL RECORDS AND UNEXPECTED BALANCES
184	\$348,723.00	CHECKING	MARKED TREE BANK MARKED TREE	TRANSFERRED FROM THE STATE BOARD
184	\$2,633.00	SAVINGS	ARKANSAS BANK JONESBORO	STATUTORY PROVISIONS FOR FEES, FINES, PENALITES: A.C.A. 6-51-904 as amended. Local Board is authorized to exercise rights and privileges
184	\$7,472.00	SAVINGS	MARKED TREE BANK MARKED TREE	necessary for the management of the Technical Institute.
184	\$20,000.00	CD	MARKED TREE BANK MARKED TREE	
184	\$55,825.00	CD	MARKED TREE BANK MARKED TREE	REVENUE RECEIPTS CYCLE: Student tuitions, fees, bookstore sales, and other revenues are collected throughout the year.
184	\$88,134.00	CD	BANK OF HARRISBURG Harrisburg	
184	\$397,986.00	CD	FIRST DELTA BANK MARKED TREE	FUND BALANCE UTILIZATION: Funds are used for school operations.
184	\$395,591.00	CD	BANK OF TRUMANN/Trumaun	
184	\$85,000.00	CD	FIRST COMMUNITYBANK JONESBORO	
184	\$24,646.00	SAVINGS	FIRST DELTA BANK MARKED TREE	
	THE RECO	UNDER PRIMA	OF BUILDING	STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	ТҮРЕ	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				307
				FUND BALANCE UTILIZATION:

STATE AGENCY PUBLICATIONS

2001-2003 Biennium Act 1276 of 1999

AGENCY: DELTA TECHNICAL INSTITUTE

AGENCY #: 537

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
N/A	N/A	N/A	N/A	N/A
41				
			V	

ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

	AGENCY TITLE		1999-				2001				200		
-	Delta Technical Institute	Actual	Expendi No. of	Budgeted	No. of	Year 1	Blennium		No of			ommendation	
Code	Appropriations Name	Actual 1999-00	Pos.	2000-01	Pos.	2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.
Couc	Traine	1000 00	1 001		7.00.		1.50.	2002.00	1 001	200,02	1 00.	2002-00	1 05.
B55	Cash Operations	\$371,985	1	\$866,853	2	\$890,316	1	\$892,336	1	\$790,316	1	\$792,336	1
711	State Operations	2,851,328	63	2,444,093	64	3,992,636	49	4,005,418	49	3,130,970	47	3,214,147	47
712	Federal Operations	140,924	2	182,253	2	239,288	2	239,288	2	139,288	2	139,288	2
B81	Appropriations Not Requested Delta Contingency					X.						6	
TOTAL	"S	\$3,364,237	66 % of	\$3,493,199	68 % of	\$5,122,240	52 % of	\$5,137,042	52 % of	\$4,060,574	50 % of	\$4,145,771	50 % of
1	Funding Sources		Total		Total		Total		Total		Total		Total
Fund E	Balances	\$1,124,376	23.8%	\$1,369,356	29.5%	\$1,150,316	21.0%	\$1,030,945	17.1%	\$1,150,316	25.9%	\$1,030,945	23.5%
Gener	al Revenues	2,100,358	44.4%	2,197,461	47.3%	2,945,695	53.7%	2,943,648	54.7%	2,253,060	50.7%	2,305,740	52.5%
	l Revenues			- IF IS IN E									
Federa	l Funds	140,924	3.0%	182,253	3.9%	239,288	4.4%	239,288	4.4%	139,288	3.1%	139,288	3.2%
Contin	gency					250,714	4.6%	249,995	4.6%	0	0.0%	0	0.0%
Reimb	ursements	182,585	3.8%	232,378	5.0%	232,378	4.2%	232,378	4.3%	232,378	5.2%	232,378	5.3%
Workfo	orce 2000	568,385	12.0%										
Cash F		616,965	13.0%	647,813	14.0%	670,945	12.2%	681,911	12.7%	670,945	13.1%	681,911	13.6%
The second second	djustment Funds			14,254	0.3%								
	unding	4,733,593	100.0%	4,643,515	100.0%	5,489,336	100.0%	5,378,165	100.0%	4,445,987	100.0%	4,390,262	100.0%
Exces	s Appro./ (Funding)	(1,369,356)		(1,150,316)		(367,096)		(241,123)		(385,413)		(244,491)	
	TOTAL	\$3,364,237		\$3,493,199		\$5,122,240		\$5,137,042		\$4,060,574		\$4,145,771	
DEPA	RTMENT			DIRECTOR						DEPARTMENT	APPROPE	RIATION SUMMA	RY
Delta '	Fechnical Institute (537)			Keith Steele						BR 40		. 3	09

ARKANSAS BUDGET SYSTEM ANALYSIS OF BUDGET REQUEST 2001 - 2003

Funding for this appropriation is derived from tuition (\$30 to approximately \$35 per hour), resale from the bookstore, and reimbursement programs such as Apprenticeship. Cash funds are used to supplement the operation of the agency.

Base Level includes positions and supporting operating expenses. The Base Level includes a pay plan increase of 2.6% each year over the FY01 salary levels, and related Personal Services Matching costs.

Change Level requests include appropriation for Extra Help. During the 82nd General Assembly, the number of Extra Help positions were reduced and Part Time Faculty positions were authorized in their place. A change in the method of collecting the State's retirement contribution, which is based on the number of positions budgeted, made it fiscally impossible to budget many of these positions. As a result of the expense for insurance associated with regular positions, no Part Time Faculty positions were included in the request, and the reallocation of funds for Extra Help will allow the Institute to provide needed services. Capital Outlay is requested for new and replacement equipment as needed and Contingency appropriation is requested to allow the Institute to respond quickly to the needs of business and industry.

The Executive Recommendation provides for the Agency Request, with the exception of Contingency.

AGENC Name:	Y Department of Workforce Education – Delta Technical	APPROPRIATION Name: Cash Operations	CASH FUND Name: Delta Voc Tech Cash	ANALYSIS OF BUDGET REQUEST	PAGE
1	Institute				210
Code:	537	Code: B55	Code: 184	BR20	310

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	EXPEND	TURES	00-01 AUTHORIZED	01-	02 FISCAL YE	AR	02	-03 FISCAL YEA	TOTAL		ECOHHE		S
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	92-03	01-02	02-03
				227 247 -									
REGULAR SALARIES NUMBER OF POSITIONS	23,721	49,027	52,132 2	66,652 2	-16,929 -1	49,723	68,384 2	-17,369 -1	51,015 1	49,723	51,015		
EXTRA HELP NUMBER OF POSITIONS	1,260	150,000	150,000	150,000	16,929 25	166,929 27	150,000	17,369 25	167,369 27	166,929 17	167,369 17		
PERSONAL SERV HATCHING	8,544	25,641	25,641	30,540	-5,005	25,535	30,881	-5,058	25,823	25,535	25,823		*5
OPERATING EXPENSES	16,494	175,000	175,000	175,000	0	175,000	175,000	۰	175,000	175,000	175,000		
CONF FEES & TRAVEL	10,781	25,129	25,129	25,129	•	25,129	25,129	0	25,129	25,129	25,129		
PROF FEES & SERVICES	105,295	142,056	98,000	98,000	•	98,000	98,000	0	98,000	98,000	98,000		
CAPITAL OUTLAY	70,368	125,000	125,000	۰	125,000	125,000	•	125,000	125,000	125,000	125,000		
DATA PROCESSING	0	. •	۰	۰	0	0	0	۰	•	۰	0		
RESALE	135,522	175,000	125,000	125,000	0	125,000	125,000	٥	125,000	125,000	125,000		
CONTINGENCY	٥	0	0	0	100,000	100,000	0	100,000	100,000	. •			
DEBT SERVICE	0	0	0	0	0	0	0	0	•	۰	۰		
SPECIAL MAINTENANCE	۰	٥	200,000	•	٠	0	•	0	•	۰	0		
												700	
PROPOSED FUNDING SOURCES	371,985	866,853	975,992	670,321	219,995	890,316	672,394	219,942	892,336	790,316	792,336		`
UND BALANCES	1,124,376	1,369,356	**********	1,150,316		1,150,316	1,030,945		1,030,945	1,150,316	1,030,945		
EHERAL REVENUES			******										
PECIAL REVENUES			*****										
EDERAL FUNDS			******										
TATE CENTRAL SERVICES FUND			*****										
ON-REVENUE RECEIPTS			******										
ASH FUNDS	616,965	647,813	*****	550,950	119,995	670,945	561,969	119,942	681,911	670,945	681,911		
CONTINGENCY			******		100,000	100.000		100,000	100,000				
OTAL FUNDING	1,791,391	2,017,169	*****	1,701,266	219,995	1,921,261	1,592,914	219,942	1,812,856	1,821,261	1,712,856		
XCESS APPRO/ (FUNDING)	(1,369,356)	(1.159.316)	******	(1.039.945)		(1.030.945)	(920,520)		(920,520)	(1,030,945)	(920,520)		
OTAL	371,985		******	670,321	219,995	890,316	672,394	219,942	892,336	790,316	792,336		

DEPT 014 DEPARTMENT OF EDUCATION

GY 537 DELTA TECHNICAL INSTITUTE

APPRO B55 CASH OPERATIONS

Appropriation was established through the authority of the DFA Cash Holding Account

APPROPRIATION SUMMARY

BR 215

FUND 184 DELTA VOC TECH CASH(537)

Base Level Regular Salaries and Matching will significantly exceed the FY01 Budgeted Level due to non-classified positions being budgeted in the Base at the line item maximum plus 2.6%, while actually being budgeted at levels significantly below the maximum established in law for FY01.

RANK BY APPROPRIATION

w.	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDIT				• 03	EXECU 2001-02			
		184	537 B55	В	371,985 1	866,853 2	670,321 2	672,39 4 2		670,521 2	672,394 2		AUT COL
												1.	
	4	184	537 B55 020 INSTRUCTION	C04			-5,005 -1	-5, 658 -1		-5,005 -1	-5, 050 -1		
	Pa	irt t	ime faculty is	beina	converted t	to extra he	elp, which will save on ir	nsurance matching cost	s.				
	Pa	irt t	ime faculty is	being	converted t	to extra he	elp, which will save on in	nsurance matching cost	s.				
		184	ime faculty is 1 537 B55 010 ADMINISTRATION	being	converted t	to extra he	elp, which will save on in	nsurance matching cost	s.				

014 DEPARTMENT OF EDUCATION

537 DELTA TECHNICAL INSTITUTE

B55 CASH OPERATIONS

RANK BY APPROPRIATION

BR 264

184 DELTA VOC TECH CASH(537)

RANK BY APPROPRIATION

Т	02	03	o4 	05	06	07	08 69 10	11 12 13		5 16	17	18	1
	PROGRAM		ACCOUNTING	D E	ACTUAL	BUDGETED			03		ITIVE	LEGISLATIVE	
-			INFORMATION 537 B55 020 INSTRUCTION	Ce3	99-00	*****	125,000	125,000		125,000	125,000	2001-02	2002-0
	1	L					I	· I · · · · · · · · · · · · · · · · · ·					
		٠											
ı	This appropri pgrade pres	iatio ent e	n is needed for to equipment.	rainin	ig aids whi	ch include s	shop equipment and compu	ters. This will improve of	perations and				
			250 (20)										
													÷
													, ,

PT 014 DEPARTMENT OF EDUCATION

Y 537 DELTA TECHNICAL INSTITUTE

RO B55 CASH OPERATIONS

BR 264

RANK BY APPROPRIATION

313

ARKANSAS BUDGET SYSTEM ANALYSIS OF BUDGET REQUEST 2001 - 2003

Delta Technical Institute operates a technology-training center in Jonesboro that responds to local industry training needs. The Marked Tree campus strives to prepare students for entry into a variety of occupations addressing local employment needs.

The Base Level for this General Revenue funded appropriation includes Regular Salary positions, Extra Help, and supporting operating expenses. During the 82nd General Assembly, Extra Help positions were exchanged for Part Time Faculty positions. This resulted in a much higher cost than anticipated when the method of collecting the State's insurance contribution was calculated based on budgeted positions. For this reason, the Institute is requesting Extra Help positions in exchange for the Part Time Faculty positions in the Change Level request. No Part Time Faculty positions are requested for the biennium. Additional requests include Operating Expenses and Capital Outlay to respond to the rapidly changing technologies used in the diversified marketplace in which our workers must compete, and Travel for staff development. Contingency appropriation is requested to allow the Institute to meet unforeseen needs from the business community. Various personnel requests are made, including two additional administrative positions and reclass requests.

The Executive Recommendation provides for the reallocation of positions to Extra Help, the request for Capital Outlay, and 5% above the Base Level each year for Operating Expenses. All recommendations above the Base Level are for appropriation only. Workforce 2000 funds are also made available to the Institute and will supplement the funds seen in this budget. Current law provides for appropriation and funding for Workforce 2000 to be transferred to the Institute on a monthly basis. The Institute is encouraged to engage the local communities and businesses it serves by developing a partnership to meet the local workforce education needs with emphasis on accountability and productivity. Local contributions along with state resources can provide a significant enhancement of the instructional programs.

	Department of Workforce Education – Delta Technical	APPROPRIATION Name: State Operations	TREASURY FUND Name: Delta Technical Institute	ANALYSIS OF BUDGET REQUEST	PAGE
	Institute				314
Code:	537	Code: 711	Code: ETD	BR20	

01	02	03	04	05	06	07	08	09	10	11	12	13	14
	EXPENDI	TURES	00-01	01-	02 FISCAL YEA	IR	02-	03 FISCAL YEA	R	R	ECOHHEN	DATION	s
CHARACTER TITLE	99-00	00-01	AUTHORIZED		CHANGE	TOTAL		CHANGE	TOTAL	EXECU	ITIVE	LEGISL	ATIVE
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03
REGULAR SALARIES	1,467,636	1,579,828		2,193,428	-108,047	2,085,381	2,250,435	-103,612	2,146,823	1,907,062	1,956,625		
NUMBER OF POSITIONS	63	64	110	64	-15	49	64	-15	49	47	47		
EXTRA HELP	25,931	30,000	56,500	30,000	287,793	317,793	30,000	295,273	325,273	317,793	325,273		
NUMBER OF POSITIONS	10	10	10	10	65	75	10	65	75	60	60		
PERSONAL SERV HATCHING	463,712	522,729	512,744	624,323	63,302	687,625	635,544	66,184	701,728	539,519	549,841	-	+
OPERATING EXPENSES	651,882	301,186	440,431	301,186	400,301	701,487	301,186	330,058	631,244	316,246	332,058		
CONF FEES & TRAVEL	3,946	350	1,600	350		350	350	0	350	350	350		
PROF FEES & SERVICES	0	0	0	0	٥	0	0	0	0	0	0		
CAPITAL OUTLAY	224,229	10,000	0	0	50,000	50,000	0	50,000	50,000	50,000	50,000		
DATA PROCESSING	0	0	0	0	0	0	0	0		۰	0		-
CONTINGENCY	0	0	253,803	0	150,000	150,000	0	150,000	150,000	۰			
PROMOTIONAL ITEMS	13,992	0	0	•	•	0	0	۰	0	۰			,
TOTAL	2,851,328	2,444.093	2,917,724	3,149,287	843,349	3.992.636	3,217,515	787,903	4.005,418	3,130,970	3,214,147		
PROPOSED FUNDING SOURCES	- KIYZAIYAY		*****								- VINA 1/21/		
UND BALANCES			******										
SENERAL REVENUES	2,100,358	2,197,461	******	2,253,060	692,635	2,945,695	2,305,740	637,908	2,943,648	2,253,060	2,305,740		
SPECIAL REVENUES			*****										
FEDERAL FUNDS			********										
WORKFORCE 2000	568,385		*****										
CONTINGENCY			*****		150,714	150,714		149,995	149,995				
REIMBURSEHENTS	182,585	232,378	******	232,378		232,378	232,378		232,378	232,378	232,378		
MERLY ADJUSTMENT			******										
OTAL FUNDING	2,851,528	2,444,093	*****	2,485,438	843,349	3,328,787	2,538,118	787,903	3.326.021	2,485,438	2,530,118		
XCESS APPRO/ (FUNDING)			*********	663.849		663,849	679,397		679.397	645,532	676,029		

DEPT

014 DEPARTMENT OF EDUCATION

537 DELTA TECHNICAL INSTITUTE

APPRO 711 STATE OPERATIONS

UND ETD DELTA TECH INST-(537)

Budgeted exceeds Authorized due to transfers from Contingency.

APPROPRIATION SUMMARY
BR 215

The number of positions recommended is less than the base due to the reclassification of regular positions to extra help.

Base Level Regular Salaries and Matching will significantly exceed the FY01 Budgeted Level due to non-classified positions being budgeted in the Base at the line item maximum plus 2 6%, while actually being budgeted at levels significantly below the maximum established in law for FY01.

							PROG	RAH/SERVIC RAHK BY A										
•1	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	_	EXPENDI ACTUAL 99-00			Y 2001 - 0	2				03					H S LATIVE 2002-03
•••		ETD	537 711	В	2,851,328 63	2,444, 093 64	3,149	64			3,21	17,515 64			3,043,894 47	3,110,686 47		
- 1											- VIII VIII VIII VIII VIII VIII VIII VI	reversion to the second						

74,246

	_
To cover actual maintenance and operation Administration and General Instruction expenses at Delta Technical Institute. This	
appropriation is needed for Administration networking, internet access and maintenance, internet training usage, recruiting	
and follow-up of graduates and completers which is a NCA priority, Financial Aid electronic access, printing of consumer	
handbooks, and brochures. This appropriation will be used for: Industrial Training Center, classroom networking, catalogs,	
library text and subscriptions purchases required for NCA requirements, internet training usage, furniture to provide minimum	
handicap requirements, computer maintenance and upgrades.	

74,246

537 711 010 C10 85,261 91,913 ADMINISTRATION These positions are responsible for managing the school and a budget that exceeds approximately 3.5 million dollars per year. The pay scale for both positions currently does not reflect the educational background or the experience required to

perform the duties of the positions. Both positions are 12-month and require numerous overtime hours. Both positions must do research to keep up with current legislation and attend legislative meetings. As a stand alone agency with its own individual budget, it is necessary that job titles accurately designate each position's job tasks and duties and that the

salaries are in line with education and industry pay standards.

537 711 010

ADMINISTRATION

014 DEPARTMENT OF EDUCATION DEPT

537 DELTA TECHNICAL INSTITUTE

711 STATE OPERATIONS

001

...

RANK BY APPROPRIATION

BR 264

ETD DELTA TECH INST-(537)

PROGRAM/SERVICE INFORMATION LIST RANK BY APPROPRIATION

ents an ficer is a duling, as principle so meeting f NE AF levelopi	performs all eleptors all elept	lectrots all at \$ need especial cos	ties exceed vise all instronic finance are 12-months \$53,013. Tids of busin possible for ic support.	ructional st cial aid tran th. Arkansa he Chief Of ness/industr helping to	20,726 -16 uired by high school print aff, act as curriculum consmissions, and manages as Association of Educatificer of Workforce Develory. This individual works develop curriculum of co	21,265 -16 ncipals in the state. The Chief pordinator, counsel with students, do s the library. Educational requirement it onal Administrators have the state opment is essential to the success of closely with the Workforce Training ontinuing education and extension 219,838	2001-02 20,721 all	R E C O H H E UTIVE 2002-03 21,260		
ents an ficer is a duling, as princhigh so meeting f NE AF levelopi	d job respons required to su performs all el cipals, contract chool principal g the specific of and is also re ing a base of p	ibilitipervices all at \$ need espondices	vise all inst ronic finance are 12-mont \$53,013. Ti ds of busin onsible for ic support.	ructional st cial aid tran th. Arkansa he Chief Of ness/industr helping to	uired by high school printaff, act as curriculum consmissions, and manages as Association of Educat ficer of Workforce Develory. This individual works develop curriculum of co	ncipals in the state. The Chief cordinator, counsel with students, do is the library. Educational requirement itional Administrators have the state copment is essential to the success of a closely with the Workforce Training continuing education and extension	all nts			
duling, as prine high so meeting f NE AF levelopi	performs all eleptors all elept	lectrots all at \$ need especial cos	vise all inst ronic finance are 12-mont \$53,013. Ti ds of busin onsible for ic support.	ructional st cial aid tran th. Arkansa he Chief Of ness/industr helping to	taff, act as curriculum consmissions, and manages as Association of Educat ficer of Workforce Develory. This individual works develop curriculum of co	tordinator, counsel with students, do so the library. Educational requirement it and Administrators have the state opment is essential to the success of a closely with the Workforce Training ontinuing education and extension	nts f	30,872		
537 INST	711 020 RUCTION	cos ion g			•		15,060	30,872		
internet	nance and operati	ion g	eneral instru	edion avenage						
d brochur licap requ	res, library text a tirements, compo	and su	nce, classroo ubscriptions	m networking purchases req	g, financial aide electronic acquired for NCA requirements,	cess and maintenance costs, catalogs, , internet training usage, furniture to provide				
INST	RUCTION	Ш				0				
is requi r of Ins	ired for NCA a truction who h	ccre	editation. (master's de	Currently the	ere is a secretary that wo	orks in the library and is supervised i	ру			
E	s requi	TD 537 711 020 INSTRUCTION s required for NCA a	TID 537 711 020 C10 INSTRUCTION C10	S required for NCA accreditation.	cap requirements, computer maintenance, and upgrade	TID 537 711 020 C10 73,977 NISTRUCTION 0	TID 537 711 020 C10 73,977 80,097 NSTRUCTION 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	cap requirements, computer maintenance, and upgrades. 10 537 711 020 C10 73,977 80,097 0 11 INSTRUCTION 0 12 required for NCA accreditation. Currently there is a secretary that works in the library and is supervised by	s required for NCA accreditation. Currently there is a secretary that works in the library and is supervised by	s required for NCA accreditation. Currently there is a secretary that works in the library and is supervised by

014 DEPARTMENT OF EDUCATION 537 DELTA TECHNICAL INSTITUTE

711 STATE OPERATIONS

BR 264

ETD DELTA TECH INST-(537)

RANK BY APPROPRIATION

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11

12

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14

15

BR 264

16

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURESACTUALBUDGETED- 99-00 00-01	FY 2001 - 02	03 BIENHIUM REQUESTSFY 2002 - 03	EXECU 2001-02	TIVE 2002-03	
••1		ETD	537 711 030 PLANT MAINTENANCE & OPERATION	C04		31,288 0	32,025 0	1,295	1,329	
	electrical exp	perie s sur	ence, plumbing ex pervisor is respon	peri sibl	ience construction e	xperience, forklift, bobcat, a awn care for both campuses	or position requires a HVAC license, nd tractor experience. Currently the . The current salary is not			
001		ETD	537 711 030 PLANT MAINTENANCE & OPERATION	C05		106,217 0	35,974 0			
	increase in s square foota	quai ge. wate	e footage in Jones Hours of operationer, sewer and garb	bor n fo	o by over 20,000 squar all sites have increase	are feet and leased footage in sed by 25% creating mainten	propriation is needed because of Trumann and Harrisburg by 5,000 ance operation cost increases. garbage service county wide and			
•1		ETD	537 711 040 STUDENT SERVICES	C04		31,841 1	32,550 1			
			The agency	is r	equesting one addition	onal position for a Bookstore	Manager.			
L EPT GY	014 DEPARTMEN		EDUCATION AL INSTITUTE				RANK	BY APPROPRIA	TION	

537 DELTA TECHNICAL INSTITUTE

APPRO

711 STATE OPERATIONS

07

FUND ETD DELTA TECH INST-(537) 17

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19

RANK BY APPROPRIATION

			Π			D3 BIENNIUM REQUESTS		17 E C O H H E	NDATIO	H S
PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	E S	EXPENDITURESACTUALBUDGETED 99-00 00-01	FY 2001 - 02	FY 2002 - 03	Lance Company	TIVE 2002-03	LEGIS	LATIVE 2002-03
	ETD	537 711 010 ADMINISTRATION	C07		150,000	150,000 0				
operation, to	rave		ay. I	Inder separate instituti		elp, matching, maintenance & are processed in this appropriation.				
	EID	537 711 TEC INFORMATION TECHNOLOGY	C#8		50,000 0	50,000	50,000	50,000		
video. Also, up grade desl	cap ktop	ital outlay approp and laptop comp	riatio uters	on is needed to cover C	GAE and ABE budgets. Fur	enter by computer and compressed ids are available and will be used to idents need to have access to the				

EPT 014 DEPARTMENT OF EDUCATION

537 DELTA TECHNICAL INSTITUTE

PRO 711 STATE OPERATIONS

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM ANALYSIS OF BUDGET REQUEST 2001 - 2003

Funding for this appropriation is received from the Carl D. Perkins Vocational and Applied Technology Education Act, P.L. 101-392 and reimbursement programs such as the Jobs Training Partnership Act.

Base Level includes Extra Help and supporting operating expenses.

The Institute is requesting Base Level as well as Capital Outlay for new and replacement equipment, and Contingency appropriation to respond quickly to the needs of business and industry.

The Executive Recommendation provides for the Agency Request with the exception of Contingency appropriation.

AGENC Name:	:Y : Department of Workforce Education – Delta Technical	APPROPRIATION Name: Federal Operations	TREASURY FUND Name: Delta Technical Institute	ANALYSIS OF BUDGET REQUEST	PAGE	
	Institute			34	320	
Code:	537	Code: 712	Code: FTD	BR20	J	

01	02	03	04	05	06	07	00	09	10	11	12	13	14
CHARACTER TITLE	99-88 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	BASE	02 FISCAL Y CHANGE LEVEL	TOTAL REQUEST	BASE	-03 FISCAL YE CHANGE LEVEL	AR TOTAL REQUEST		E C O H H E UTIVE 02-03	N D A T I O N LEGISI 01-02	S ATIVE 02-03
EXTRA HELP	38,203	22,775	25,700	22,775		22,775	22,775	•	22,775	22,775	22,775		
MUMBER OF POSITIONS	2	2	2	2	,	2	2	•	2	2	2		
PERSONAL SERV HATCHING	4,793	3,570	1,813	1,742	•	1,742	1,742	•	1,742	1,742	1,742		
OPERATING EXPENSES	77,928	143,908	92,771	92,771		92,771	92,771	0	92,771	92,771	92,771		
CONF FEES & TRAVEL		2,000	۰	2,000		2,600	2,000	•	2,000	2,000	2,000		
PROF FEES & SERVICES	۰	۰	۰				0		۰	0			
CAPITAL DUTLAY	20,000	10,000	0		20,000	20,000		20,000	20,000	20,000	20,000		
DATA PROCESSING	0	0	•		,	۰	0	0	۰	٥			
CONTINGENCY		•			100,000	100,000		100,000	100,000	٠			
*****	140.004	102,253	110,269	119,288	120,000	239,288	119,288	120,000	239,288	139,288	170 000		
PROPOSED FUNDING SOURCES	140,924	105153		AA71200	AKTIVI	27,1200	AA71400	127,744	E371E00	A971200	139,288		
FUND BALANCES			*********										
ENERAL REVENUES													
SPECIAL REVENUES			*********			/							
EDERAL FUNDS	140,924	102,253	*********	119,288	120,000	239,288	119,288	120,000	239,288	139,288	139,288		
STATE CENTRAL SERVICES FUND			*********										
ON-REVENUE RECEIPTS			**********							Your San		7	
ASH_FUNDS			********										
THER			********										
QIAL FUNDING	140,924		*****	119,200	120,000	239,288	119,288	120,000	239,288	139,288	139,288		
XCESS APPRO/ (FUNDING)			***********		ARTIVIT	271600	*********		277200	4971690	A371600		
OTAL OTAL	140,924		********	119,288	120,000	239,288	119,288	120,000	239,288	159,288	139,288		

PI 014 DEPARTMENT OF EDUCATION

AGY 537 DELTA TECHNICAL INSTITUTE

APPRO 712 FEDERAL OPERATIONS

Appropriation was established through the authority of the MFG Holding Account

APPROPRIATION SUMMARY

BR 215

FUND FID DELTA TECH INST-(537)

RANK BY APPROPRIATION

02	03	04	05	06	07	08 09 10	11 12 15 1	14 15	16	17	18	19
PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S		ITURES BUDGETED 00-01		03 BIENNIUM REQUESTS			TIVE 2002-03		
	FID	537 712	В	140,924	182,253	119,286	119,288		119,288	119,288		
,												
		537 712 020 INSTRUCTION	C03			20,000	20,000		20,000	20,000		
		Сар	ital (Outlay is re	quested for	r new and replacement equ	pment.					
	N MIDSON IN	537 712 020 INSTRUCTION	C07			100,000	100,000					
operation, tra	avel	and capital outla	y. L	Jnder separ	ate instituti	n expenses in salaries, extra on funding, Carl Perkins, D I allow flexibility with these	help, matching, maintenance rect & Equitable, and Institut funds.	& tional				

537 DELTA TECHNICAL INSTITUTE

APPRO 712 FEDERAL OPERATIONS

BR 264

FUND FID DELTA TECH INST-(537)

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	EXPEND	ITURES	00-01 AUTHORIZED		1-02 FISCAL Y	EAR		2-03 FISCAL YE	AR		E C O H H E	N D A T I O N	
CHARACTER TITLE	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03
CONTINGENCY		0	343,165										
				V.									
				,	HIS APPROPRIA	ATION IS NOT RE	QUESTED FOR	THE NEW BIENN	IUH				
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						1 1		1	1				
96	1 1					1 1		1	1 1				
	1 1		1			1 1		1	1 1			1	
			- 1			1			1				
IOTAL	ا ا	ا،	343,165			ا ا			اه ا		1		
PROPOSED FUNDING SOURCES			*********			- T			-				
FUND BALANCES			*******										
GENERAL REVENUES			*******										
SPECIAL REVENUES			******										
FEDERAL FUNDS			*********										
STATE CENTRAL SERVICES FUND			********										
NON-REVENUE RECEIPTS			*******										
CASH_FUNDS			*******										
DIHER			*********										
TOTAL FUNDING			********		272 Tall 1 1 2 Tall 2								
EXCESS APPRO/ (FUNDING)			********										
IOTAL			*******										

EPT 614 DEPARTHENT OF EDUCATION

GY 537 DELTA TECHNICAL INSTITUTE

PPRO B81 DELTA CONTINGENCY

APPROPRIATION SUMMARY

BR 215