ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM AGENCY PROGRAM COMMENTARY 2003 - 2005

CASH REVENUES

- 1) The change level appropriation request for FETI is \$100,000 FY03-04 & \$100,000 FY04-05 in Renovation & Repair/Construction. The welding lab must be expanded to accommodate additional students and to house additional equipment to meet the training requests of business and industry. Additional classrooms and labs are needed to accommodate the electrical and mechanical training needs of business and industry and the apprenticeship programs driven by area employers.
- 2) The change level appropriation request for FETI is \$50,000 FY03-04 & \$50,000 FY04-05 in Capital Outlay. Instructional equipment must be purchased for business and industry classes and grant-supported apprenticeship training.
- 3) The change level appropriation request for FETI is for \$50,000 FY03-04 & \$51,000 FY04-05 in Resale. This additional appropriation will be utilized to cover the additional cost of books, supplies, and tool kits for expanded computer technology programs to be implemented. The additional appropriation would also cover the cost of collegiate textbooks sold through FETI's bookstore in partnership with a college or university offering courses on FETI's campus.
- 4) The change level appropriation request for FETI is \$34,500 FY03-04 & \$34,500 FY04-05 in Operating Expenses. This is to accommodate renovation and repair/construction, and as well as accommodate additional students and equipment to meet training needs of business and industry.
- 5) The change level appropriation request for FETI is \$2,400 FY03-04 & \$2,400 FY04-05 in Professional Fees & Services for anticipated remodeling repairs to current facilities.

AGENCY:	DIRECTOR:	AGENCY PROGRAM COMMENTARY	PAGE
543 - Forest Echoes Technical Institute	Sunda Rushing	COMMENTARY	372

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM AGENCY PROGRAM COMMENTARY 2003 - 2005

The budget of Forest Echoes Technical Institute (FETI) represents the financial resources necessary to provide a variety of educational opportunities for individuals in a seven-county service area. FETI provides vocational-technical training through ten well-established full and part-time occupational programs, numerous short-term training programs, and extension courses offered by the institution. Other types of training provided by FETI include adult education, workplace education, business and industry training, and apprenticeship training. The credentialing levels of educational services include certificates of proficiency, technical certificates, diplomas, and articulated credit toward an Associate of Applied Science Degree (AASD) with the University of Arkansas at Monticello (UAM). Two institutions of higher education (UAM & UCA) provide graduate and undergraduates college courses on FETI's campus and/or through FETI's Compressed Interactive Video (CIV) Lab.

GENERAL REVENUES

- 1) The Rank Number One change level request for FETI is \$150,000 FY03-04 & \$153,000 FY04-05 in Maintenance and Operation. This is to restore the prior year 5% and 2% budget reductions. Additional funds are also needed for increased maintenance and operation costs because FETI's base budget has not received adequate increases to keep pace with the institution's facility expansions and the addition of new training programs driven by business and industry.
- 2) The Rank Number Two change level request for FETI is for Extra Help in the amount of \$156,000 FY03-04 & \$162,000 FY04-05. It is imperative that the institution has funds for extra help positions to continue its efforts to provide flexible and nontraditional scheduling of credit- and non-credit hour courses to meet the needs of "rotation shift" workers, non-traditional students, and business and industry.
- 3) The Rank Number Three change level request for \$123,000 FY03-04 & \$125,000 FY04-05 is to fund information technology projects. Funds will be utilized to upgrade and maintain the institution's existing technology infrastructure, acquire hardware and software for instructional programs, and purchase other equipment for technological training in programs such as Cisco, Instrumentation, etc.
- The Rank Number Four change level is for the Reclassification of President's Position to non-classified to give the local board greater flexibility in keeping with Act 803. Sec. 9 of 1997.

AGENCY:	DIRECTOR:	AGENCY PROGRAM	PAGE
543 - Forest Echoes Technical Institute	Sunda Rushing	COMMENTARY	371

DIVISION OF LEGISLATIVE AUDIT AUDIT OF FOREST ECHOES VOCATIONAL TECHNICAL SCHOOL FOR THE YEAR ENDED JUNE 30, 2001

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Findings	Recommendations
During our examination of accounts receivable we noted the following:	
A. Forest Echoes wrote off accounts receivable of \$31,125 without completing the abatement process as outlined in Part II, Chapter 21 of the State Accounting Procedures Manual.	Complete the abatement process for the write-off of \$31,125 of accounts receivable as outlined in Part II, Chapter 21 of the State Accounting Manual.
B. Adequate documentation supporting the \$31,125 written off was not available.	Provide adequate documentation supporting accounts receivable of \$31,125 that were written off.
C. Accounts receivable per the subsidiary ledger exceeded accounts receivable per the general ledger by \$46,310.	Reconcile the subsidiary ledger to the general ledger control account.
D. Unrecorded accounts receivable of \$22,218.	Record accounts receivable of \$22,218.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM EMPLOYMENT SUMMARY Required by: A.C.A. 19-4-307

AGENCY TITLE: 0543 FOREST ECHOES TECH INSTITUTE

		MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLO	DYEES	6	12	18	95%
BLACK EMPLO	YEES	0	1	1	5%
EMPLOYEES O OTHER RACIA MINORITIES		0	0	0	0%
TOTAL EMPLO AS OF	08/05/2002 			1 TOTAL MINORITIES	5%
				19	100%
AGEN	nda Rushing			TOTAL EMPLOYEES	

CASH FUND BALANCE DESCRIPTION AS OF JUNE 30, 2002

AGENCY: 543 - Forest Echoes Technical Institute

FUND ACCT.	BALANCE	TYPE	LOCATION	A.C.A. 6-51-904 as amended.establishes that the agency can use funds
196	\$116,380.42	checking	First National Bank, Crossett	collected to reimbure expenses and otherwise carry on the functions of the property
	184,102.83	checking	First National Bank, Crossett	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
	34,085.12	savings	First National Bank, Crossett	A.C.A 6-51-904 as amended authorizes the agency to co collect tuition and fees.
	92,465.87	savings	Community Bank, Crossett	REVENUE RECEIPTS CYCLE:
(Tuition and fees are collected throughout the year.
				FUND BALANCE UTILIZATION:
				These funds are used primarily for purchase of resale items, to fund additional extra help salaries, and maintenance and operating systems.
FUND ACCT.	BALANCE	TYPE		STATUTORY/OTHER RESTRICTIONS ON USE: A.C.A. 6-51-904 as amended.establishes that the agency can use funds
TOND ACCT.	DALANCE			collected to reimbure expenses and otherwise carry on the functions of the property
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				A.C.A 6-51-904 as amended authorizes the agency to co collect tuition and fees.
				REVENUE RECEIPTS CYCLE:
				Tuition and fees are collected throughout the year.
				FUND BALANCE UTILIZATION:
				These funds are used primarily for purchase of resale items, to fund additional extra help salaries, and maintenance and operating systems.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM STATE AGENCY PUBLICATIONS

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: 543 - Forest Echoes Technical Institute

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NONE				
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Agency Name Agency Code	FOREST ECHOES TECHNICAL INSTIT 543	IUTE										
The second second second	Appropriation	2001-02	2002-03			Agency Re	equest			Executive Recon	nmendation	
Code	Name	Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
715	Forest Echoes - State Operations	1,299,710	1,391,823	21	1,743,946	21	1,777,519	21	1,720,652	21	1,753,273	21
909	Forest Echoes - Fed Operations	29,703	22,838	0	22,838	0	22,838	0	22,838	0	22,838	0
B57	Forest Echoes - Cash Operations	242,320	1,171,049	9	1,290,478	9	1,295,549	9	1,290,478	9	1,295,549	9
Grand Total		1,571,733	2,585,710	30	3,057,262	30	3,095,906	30	3,033,968	30	3,071,660	30

Fun	ding Sources												
Name	Code		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balance	4000005	411,536	20.1	472,986	18.3	0	0.0	0	0.0	0	0.0	0	0.0
General Revenue	4000010	1,039,797	50.8	1,011,725	39.1	1,492,678	48.8	1,522,714	49.2	1,126,734	41.9	1,144,292	42.1
Federal Revenue	4000020	29,703	1.5	22,838	0.9	22,838	0.7	22,838	0.7	22,838	0.8	22,838	0.8
Cash Funds	4000045	303,770	14.9	698,063	27.0	1,290,478	42.2	1,295,549	41.9	1,290,478	47.9	1,295,549	47.7
Merit Adjustment	4000055	0	0.0	4,826	0.2	0	0.0	0	0.0	0	0.0	0	0.0
Workforce 20000	4000060	259,913	12.7	227,280	8.8	227,280	7.4	227,280	7.3	227,280	8.4	227,280	8.4
Adult Basic/General Adult	4000065	0	0.0	147,992	5.7	23,988	0.7	27,525	0.9	23,988	0.9	27,525	1.0
Total Funding		2,044,719	100.0	2,585,710	100.0	3,057,262	100.0	3,095,906	100.0	2,691,318	100.0	2,717,484	100.0
Excess Appro/(Funding)	and the second sec	(472,986)		0		0		0		342,650		354,176	
Grand Total		1,571,733	2411 1 2 2 2 3 1 5 T	2,585,710		3,057,262		3,095,906		3,033,968		3,071,660	for the second

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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM DEPARTMENT PROGRAM SUMMARY

AGENCY TITLE		2001-0 Expendit				2003- Biennlum			Ever	2003-	05 mmendation	
	Ashiri			Nad			and the second se	No. of	Year 1	No. of	Year 2	No. of
543-Forest Echoes Technical Institute	Actual 2001-02	No. of Pos.	Budgeted 2002-03	No. of Pos.	Year 1 2003-04	No. of Pos.	Year 2 2004-05	No. of Pos.	2003-04	Pos.	2004-05	Pos.
Administration and Support	\$314,347		\$517,142	6	\$596,166	6	\$588,222	6	\$591,624	6	\$583,615	6
Education and Training	1,257,386		2,068,568	24	2,461,096	24	2,507,684	24	2,442,344	24	2,488,045	24
TOTALS	\$1,571,733		\$2,585,710	30	\$3,057,262	30	\$3,095,906	30	\$3,033,968	30	\$3,071,660	30
		% of	φ2,000,710	% of		% of	4010001000	% of	40,000,000	% of	40107 11000	% of
Funding Sources		Total		Total		Total		Total		Total		Total
Fund Balances	\$411,536	20.1%	\$472,986	18.3%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0
General Revenue	1,039,797	50.8%	1,011,725	39.1%	1,492,678	48.8%	1,522,714	49.2%	1,126,734	41.9%	1,144,292	42.1
Federal Revenue	29,703	1.5%	22,838	0.9%	22,838	0.7%	22,838	0.7%	22,838	0.8%	22,838	0.8
Cash Funds	303,770	14.9%	698,063	27.0%	1,290,478	42.2%	1,295,549	41.9%	1,290,478	47.9%	1,295,549	47.7
Merit Adjustment	0	0.0%	4,826	0.2%	0	0.0%	0	0.0%	0	0.0%	0	0.0
Workforce 2000	259,913	12.7%	227,280	8.8%	227,280	7.4%	227,280	7.3%	227,280	8.4%	227,280	8.4
Adult Basic/General Adult	0	0.0%	147,992	5.7%	23,988	0.8%	27,525	0.9%	23,988	0.9%	27,525	1.0
Total Funding	2,044,719	100.0%	2,585,710	100.0%	3,057,262	100.0%	3,095,906	100.0%	2,691,318	100.0%	2,717,484	100.0
Excess Appro./ (Funding)	(472,986)		0		0		0		342,650		354,176	-
TOTAL	\$1,571,733		\$2,585,710		\$3,057,262		\$3,095,906		\$3,033,968		\$3,071,660	
DEPARTMENT 543-Forest Echoes Technical Institute			DIRECTOR	Linda Rus	shing				DEPARTMENT	PROGRAM	I SUMMARY	378

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Forest Echoes Technical Institute helps individuals gain the knowledge and skills needed to enter and advance in their selected career. In all programs, individuals will be trained in the skills which employers need in a particular occupational area. Instructors work closely with business and industry to keep programs responsive to the changing workplace. Each program covers both the theory (class work) and the practical (hands-on work) aspects of the field.

This General Revenue funded appropriation has a Base Level request of \$1,278,002 for FY04 and \$1,299,097 for FY05 which includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution of State employee's health insurance for a state contribution of \$280 per month per budgeted employee.

Forest Echoes Technical Institute has the following change level requests:

- Reclassification of the President's position to non-classified to give local board greater flexibility.
 - Ed Votech School Director, grade 25, to Technical Institute Director, grade 99
- Additional Extra Help is imperative to continue efforts to provide flexible and non-traditional scheduling of credit and non-credit hour courses to meet the needs of rotation shift workers as well as non-traditional students, and business and industry. \$169,650 for FY04 and \$176,175 for FY04 including related Personal Services Matching.
- Operating Expenses to restore prior budget reductions of 5% & 2% of the previous year along with needing to keep pace with the institution's facility expansions and new training programs driven by business and industry.
 - Utilities, \$125,000 for FY04 and \$128,000 for FY05
 - Educational Supplies and Materials, \$25,000 each year

AGENCY	1	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Forest Echoes Technical Institute	Name: Forest Echoes Technical Institute State Operations	Name: Forest Echoes Technical Institute - State	BUDGET REQUEST	
Code:	543	Code: 715	Code: ETE		379

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Technology Projects will be utilized to upgrade and maintain the institutions existing technology infrastructure, acquire hardware and software for instructional programs and purchase technological training programs; \$123,000 for FY04 and \$125,000 for FY05.

The Executive Recommendation provides for the Agency Request except for the reclassification. Additional General Revenue funding in the amount of \$100,000 each year is recommended with the remaining as appropriation only.

AGENCY	1	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Forest Echoes Technical Institute	Name: Forest Echoes Technical Institute State Operations	Name: Forest Echoes Technical Institute - State	BUDGET REQUEST	380
Code:	543	Code: 715	Code: ETE		000

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - State Operations
Appropriation Code	715
Fund Name	Forest Echoes Technical Institute - State
Fund Code	ETE

		Expe	enditures								Agency	Request	_					1	Recommon	fations	
Character	2001-02	2002-03		2002-03				2003-04						2004-05					Execut	ve	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos	Total	Pos	2003-04	Pos.	2004-05	Pos
Regular Salaries	759,765	859,557	21	1,065,092	30	874,933	21	19,291	0	894,224	21	897,403	21	20,080	0	912,483	21	874,933	21	892,403	2
Extra Help	164,683	53,461	8	53,461	67	53,451	8	156,000	0	209,451	8	53,461	8	162,000	0	215,461	8	209,451	8	215,461	
Personal Services Matching	218,912	236,250	0	290,772	0	255,786	0	17,653	0	274,439	0	260,411	0	18,342	0	278,753	0	270,435	0	274,587	
Operating Expenses	131,334	90,422	0	90,422	0	90,422	0	273,000	0	363,422	0	90,422	0	278,000	0	358,422	0	363,422	0	358,422	
Travel-Conferences	779	2,400	0	2,400	0	2,400	0	0	0	2,400	0	2,400	0	0	0	2,400	0	2,400	0	2,400	1 1
Capital Outlay	23,755	149,733	0	268,803	0	0	0	0	0	0	0	0	0	0	0	D	0	0	0	0	1 (
Professional Fees & Services	78	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1 1
Promotional Items	404	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total	1,299,710	1,391,823	29	1,770,950	97	1,278,002	29	465,944	0	1743946	29	1,299,097	29	478.422	0	1,777,519	29	1,720,652	29	1,753,273	1

Funding Sources Name																			
General Revenue	1,039,797	1,011,725	 	*******	1,026,734	*******	465,944		1,492,678		1,044,292		478,422		1,522,714	*******	1,126,734	 1,144,292	
Merit Adjustment	0	4,826	 		0	*******	Ó		0		0	*******	0		0		0	 0	
Workforce 2000	259,913	227,280	 		227,280	*******	0		227,280		227,280	*******	0	*******	227,280	*******	227,280	 227,280	
Adult Basic/General Adult	0	147,992	 	*******	23,988	*******	0	******	23,988	*******	27,525	*******	0	*******	27,525	******	23,988	 27,525	
Total Funding	1,299,710	1,391,823	 		1,278,002		465,944		1,743,945		1,299,097	*******	478,422	*******	1,777,519		1,378,002	 1,399,097	
Excess Appro/(Funding)	0	0	 	*******	0		0	*******	0		0		0	*******	0	*******	342,650	 354,176	
Grand Total	1,299,710	1,391,823	 	*******	1,278,002		465,944		1,743,946		1,299,097		478,422	*******	1,777,519	*******	1,720,652	 1,753,273	

FY02 Actuals may exceed Authorized due to an appropriation transfer from the Workforce 2000 Holding Account.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM •

Biennial Appropriation Summary

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - State Operations
Appropriation Code	715
Fund Name	Forest Echoes Technical Institute - State
Fund Code	ETE

		Expenditures									
Character		2001-02	2002-03		2002-03						
Name	Code	Actual	Budget	Pos.	Authorized	Pos.					
Regular Salaries	5010000	759,765	859,557	21	1,065,092	30					
Extra Help	5010001	164,683	53,461	8	53,461	67					
Personal Services Matching	5010003	218,912	236,250	0	290,772	0					
Operating Expenses	5020002	131,334	90,422	0	90,422	0					
Travel-Conferences	5050009	779	2,400	0	2,400	0					
Capital Outlay	5120011	23,755	149,733	0	268,803	0					
Professional Fees & Services	5060010	78	0	0	0	0					
Promotional Items	5090028	404	0	0	0	0					
Grand Total		1,299,710	1,391,823	29	1,770,950	97					

Funding Sou						
Name	Code		•			
General Revenue	4000010	1,039,797	1,011,725	******	*****	*******
Merit Adjustment	4000055	0	4,826	******	*****	******
Workforce 2000	4000060	259,913	227,280	******	*****	******
Adult Basic/General Adult	4000065	0	147,992	******	*****	******
Total Funding		1,299,710	1,391,823	******	*****	******
Excess Appro/(Funding)		0	0	******	*****	******
Grand Total		1,299,710	. 1,391,823	******	*****	******

FY02 Actuals may exceed Authorized due to an appropriation transfer from the Workforce 2000 Holding Account

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - State Operations
Appropriation Code	715
Fund Name	Forest Echoes Technical Institute - State
Fund Code	ETE

							Agency R	lequest						
Character		2003-04						2004-05						
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	
Regular Salaries	5010000	874,933	21	19,291	0	894,224	21	892,403	21	20,080	0	912,483	21	
Extra Help	5010001	53,461	8	156,000	0	209,461	8	53,461	8	162,000	0	215,461	8	
Personal Services Matching	5010003	256,786	0	17,653	0	274,439	0	260,411	0	18,342	0	278,753	0	
Operating Expenses	5020002	90,422	0	273,000	0	363,422	.0	90,422	0	278,000	0	368,422	0	
Travel-Conferences	5050009	2,400	0	0	0	2,400	0	2,400	0	0	0	2,400	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0	
Professional Fees & Services	5060010	0	0	0	0	0	0	0	0	0	0	0	0	
Promotional Items	5090028	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total		1,278,002	29	465,944	0	1,743,946	29	1,299,097	29	478,422	0	1,777,519	29	

Funding Sou	rces												
Name	Code												
General Revenue	4000010	1,026,734	******	465,944	*******	1,492,678	*******	1,044,292	*******	478,422		1,522,714	
Merit Adjustment	4000055	0	*******	0	*******	0	*******	0	*******	0	*******	0	*******
Workforce 2000	4000060	227,280	******	0	*******	227,280		227,280		0		227,280	
Adult Basic/General Adult	4000065	23,988	*******	0	*******	23,988		27,525	******	0	*******	27,525	*******
Total Funding		1,278,002	*******	465,944		1,743,946		1,299,097	*******	478,422	******	1,777,519	*******
Excess Appro/(Funding)		0	******	0	******	0	*******	0	******	0	******	0	
Grand Total		1,278,002	*******	465,944	*******	1,743,946	*******	1,299,097	*******	478,422	******	1,777,519	*******

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - State Operations
Appropriation Code	715
Fund Name	Forest Echoes Technical Institute - State
Fund Code	ETE

			Recommendations											
Character	Character			ve	Legislative									
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.					
Regular Salaries	5010000	874,933	21	892,403	21	0	0	0	0					
Extra Help	5010001	209,461	8	215,461	8	0	0	0	0					
Personal Services Matching	5010003	270,436	0	274,587	0	0	0	0	0					
Operating Expenses	5020002	363,422	0	368,422	0	0	0	0	0					
Travel-Conferences	5050009	2,400	0	2,400	0	0	0	0	0					
Capital Outlay	5120011	0	0	0	0	0	0	0	0					
Professional Fees & Services	5060010	0	0	0	0	0	0	0	0					
Promotional Items	5090028	0	0	0	0	0	0	0	0					
Grand Total		1,720,652	29	1,753,273	29	0	0	0	0					

Funding Sou	urces								
Name	Code								
General Revenue	4000010	1,126,734	*******	1,144,292	******	0	*******	0	*******
Merit Adjustment	4000055	0	******	0	******	0	******	0	******
Workforce 2000	4000060	227,280	******	227,280	******	0	*******	0	******
Adult Basic/General Adult	4000065	23,988	******	27,525	******	0	******	0	******
Total Funding		1,378,002	******	1,399,097	******	0	*******	0	*******
Excess Appro/(Funding)		342,650	******	354,176	******	0	******	0	******
Grand Total		1,720,652	*******	1,753,273	*******	0	******	0	*******

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - State Operations
Appropriation Code	715
Fund Name	Forest Echoes Technical Institute - State
Fund Code	ETE

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						2001-02	2002-03	1	Ag	ency F	Request		Executiv	re Rec	ommendatio	n	Legislativ	Reco	ommendati
Rank	Justification		Designation	_	Cost Center	Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	05. 2	2004-05 P
		BL	Base Level	Total	2.5	1,299,710	1,391,823	21	1,278,002	21	1,299,097	21	1,278.002	21	1,299,097	21	0	0	0
1	Operating Expenses - to restore prior budget reductions of 5% & 2% of the previous year along with needing to keep pace with the institution's facility expansions and new training programs driven by business and industry. Utilities, \$125,000 FY04, \$128,000 FY05; Educational Supplies, \$25,000 each year.	C01		373201	ADMIN REG OPERATIONS	0	0	0	150,000	0	153,000	0	150,000	0	153,000	0	0	0	0
2	Extra Help - this funding is imperative to continue its efforts to provide flexible and non-traditional scheduling of credit and non-credit hour courses to meet the needs of rotation shift workers as well as non-traditional students, and business and industry.	C01		373301 Total	Instr Reg Operations	0	0	0	169,650 319.650	0	176,175		169,650 319,650	0	176,175	0	0	0	0
3	Technology Projects - these funds will be utilized to upgrade and maintain the institutions existing technology infrastructure, acquire hardware and software of instructional programs and purchase technological training programs such as Cisco, Instrumentation.	C08	Technology	373201 Total	ADMIN.REG.OPERATIONS	0	0	0	123,000	0	125,000	0	123,000	0	125,000	0	0	0	0
4	Reclass - of the President's Position to non-classified to give local board greater flexibility - 1 - Ed Votech School Director, grade 25, to Tech Institute Director, grade 99	C10	Reclass	373201 Total	ADMIN REG OPERATIONS	0	0	0	23,294	0	24,247	0	0	0	0	0	0	0	0
		Grand Total	5	Total		1,299,710	1.391.823	21	1,743,946	21	1,777,519	21	1,720,652	21	1,753,273	21	0	0	0

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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Funds for this Federally Funded appropriation are received from the Carl D. Perkins Vocational and Applied Technology Education Act and from reimbursement programs such as the Apprenticeship Program.

Base Level request of \$22,838 for FY04 and \$22,838 for FY05 includes one (1) Extra Help position and related Personal Services Matching. Base Level represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

AGENCY	'	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name:	Forest Echoes Technical Institute	Name: Forest Echoes Technical Institute Federal Operations	Name: Forest Echoes Technical Institute - Federal	BUDGET REQUEST	
Code:	543	Code: 909	Code: FTE		386

Character	2001-02	2002-03	2002-03	
		Expenditur	res	
Fund Code	FTE			
Fund Name	Forest Echo	es Technical Institute	- Federal	
Appropriation Code	909			
Appropriation Name	Forest Echo	es Technical Institute	- Federal Operations	
Agency Code	543			
Agency Name	FORESTEC	HOES TECHNICAL	INSTITUTE	

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		6	Expenditu	res							Agency	Request					· · · · · · · · · · · · · · · · ·		Recomme	ndations	
Character	2001-02	2002-03	3	2002-03				2003-04		1. MP3	1.52	002300-003		2004-05					Execu	tive	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	9,368	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extra Help	16,185	21,000	1	21,000	0	21,000	1	0	0	21,000	1	21,000	1	oj	0	21,000	1	21,000	1	21,000	1
Personal Services Matching	4,150	1,838	0	1,607	0	1,838	0	0	0	1,838	0	1,838	0	0	0	1,838	0	1,838	0	1,838	0
Grand Total	29,703	22,838	1	22,607	0	22,838	1	0	0	22,838	1	22,838	1	0	0	22,838	1	22,838	1	22,838	

Funding Sources Name																				
Federal Revenue	29,703	22,838	*******	**************	*******	22,838		0		22,838		22,838		0	 22,838		22,838	*******	22,838	
Total Funding	29,703	22,838				22,838	*******	Ó		22,838	******	22,838	*******	0	 22,838		22,838		22,838	
Excess Appro/(Funding)	0	0			*******	0	*******	0		0		0		0	 0	*******	0	*******	0	
Grand Total	29,703	22,838		********		22,838	*******	0	******	22,838		22,838	*******	0	 22,838		22,838		22.838	

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Federal Operations
Appropriation Code	909
Fund Name	Forest Echoes Technical Institute - Federal
Fund Code	FTE

		Expenditures									
Character	r	2001-02	2002-03		2002-03						
Name	Code	Actual	Budget	Pos.	Authorized	Pos.					
Regular Salaries	5010000	9,368	0	0	0	0					
Extra Help	5010001	16,185	21,000	1	21,000	0					
Personal Services Matching	5010003	4,150	1,838	0	1,607	0					
Grand Total		29,703	22,838	1	22,607	0					

Funding So	urces					
Name	Code					
Federal Revenue	4000020	29,703	22,838	*******	*****	*******
Total Funding		29,703	22,838	*******	*****	*******
Excess Appro/(Funding)		0	0	*******	*****	******
Grand Total		29,703	22,838	*******	*****	*******

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Federal Operations
Appropriation Code	909
Fund Name	Forest Echoes Technical Institute - Federal
Fund Code	FTE

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		Agency Request											1000
Character			2003-04 2004-05										
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	0	0	0	0	0	0	0	0	0	0	0	0
Extra Help	5010001	21,000	1	0	0	21,000	1	21,000	1	0	0	21,000	1
Personal Services Matching	5010003	1,838	0	0	0	1,838	0	1,838	0	0	0	1,838	0
Grand Total		22,838	1	0	0	22,838	1	22,838	1	0	0	22,838	1

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Funding So	urces												
Name	Code												
Federal Revenue	4000020	22,838	*******	0	******	22,838	*******	22,838		0	*******	22,838	*******
Total Funding		22,838		0		22,838		22,838		0		22,838	*******
Excess Appro/(Funding)		0	*******	0	*******	0	******	0	*******	0		0	*******
Grand Total		22,838	*******	0	*******	22,838		22,838	*******	0		22,838	******

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Federal Operations
Appropriation Code	909
Fund Name	Forest Echoes Technical Institute - Federal
Fund Code	FTE

		Recommendations											
Character	•		Executive Legislativ										
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.				
Regular Salaries	5010000	0	0	0	0	0	0	0	0				
Extra Help	5010001	21,000	1	21,000	1	0	0	0	0				
Personal Services Matching	5010003	1,838	0	1,838	0	0	0	0	0				
Grand Total		22,838	1	22,838	1	0	0	0	0				

Funding So	ources								
Name	Code								
Federal Revenue	4000020	22,838	******	22,838	******	0	******	0	*******
Total Funding		22,838	******	22,838	******	0	******	0	*******
Excess Appro/(Funding)		0	******	0	******	0	******	0	*******
Grand Total		22,838	******	22,838	******	0	******	0	******

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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM ANALYSIS OF BUDGET REQUEST 2003 - 2005

Funds for this Cash Funded appropriation are received from tuition (\$30.00 per credit hour or full time \$360.00 per semester), resale from the bookstore, and reimbursement programs such as the Apprenticeship Program. Cash Funds are used to supplement the operation of the Institute.

Base Level request of \$1,053,578 for FY04 and \$1,057,649 for FY05 includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution of State employee's health insurance for a state contribution of \$280 per month per budgeted employee.

Forest Echoes Technical Institute has the following change level requests:

- Operating Expenses, \$34,500 each year, to accommodate renovation & repair/construction, as well as accommodate additional students and equipment to meet the training needs of business and industry.
- Capital Outlay, \$50,000 each year, for instructional equipment that must be purchased for business and industry classes and grant-supported apprenticeship training.
- Professional Fees & Services, \$2,400 each year, for Engineers and Architect Fees for anticipated remodeling repairs to current facilities.
- Resale, \$50,000 for FY04 and \$51,000 for FY05, for additional costs of books and supplies, and tool kits for expanded computer technology programs to be implemented. This increase will also cover the cost of collegiate textbooks sold through bookstore for college and university courses offered on campus and lab.
- Special Maintenance, \$100,000 each year, for additional classrooms and labs needed to accommodate the electrical and mechanical training needs of business and industry and the apprenticeship training programs driven by area employers.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is dependant upon available funding.

AGENCY	1	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
Name:	Forest Echoes Technical Institute	Name: Forest Echoes Technical Institute Cash Operations	Name: Forest Echoes Technical Institute - Cash	BUDGET REQUEST	
Code:	543	Code: B57	Code: 196		391

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Cash Operations
Appropriation Code	857
Fund Name	Forest Echoes Technical Institute - Cash
Fund Code	196

		Exp	enditures								Agency I	Request	-		0.401.00				Recomment	fations	
Character	2001-02	2002-03		2002-03			_	2003-04					_	2004-05					Execut	ve	
Name	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	0	184,338	9	256,023	0	187,622	9	0	0	187,622	9	190,993	9	0	0	190,993	9	187,622	9	190,993	1
Extra Help	15,891	198,331	58	198,331	0	198,331	58	0	0	198,331	58	198,331	58	0	0	198,331	58	198,331	58	198,331	5
Personal Services Matching	1,366	82,280	0	65,732	0	86,525	0	0	0	86,525	0	87,225	0	0	0	87,225	0	86,525	0	87,225	
Operating Expenses	70,240	190,500	0	190,500	0	190,500	0	34,500	0	225,000	0	190,500	0	34,500	0	225,000	0	225,000	0	225,000	
Travel-Conferences	150	20,000	0	20,000	0	20,000	0	0	0	20,000	0	20,000	0	0	0	20,000	0	20,000	0	20,000	
Capital Outlay	0	125,000	0	125,000	0	0	0	50,000	0	50,000	0	0	0	50,000	0	50,000	0	50,000	0	50,000	
Protessional Fees & Services	1,605	22,600	0	22,500	0	22,600	0	2,400	0	25,000	0	22,600	0	2,400	0	25,000	0	25,000	0	25,000	
Resale	61,306	100,000	0	100,000	0	100,000	0	50,000	0	150,000	0	100,000	0	51,000	0	151,000	0	150,000	0	151,000	
Dobt Service	36,528	48,000	0	48,000	0	48,000	0	0	0	48,000	0	48,000	0	0	0	48,000	0	48,000	0	48,000	
Special Maintenance	55,234	200,000	0	200,000	0	200,000	0	100,000	0	300,000	0	200,000	0	100,000	0	300,000	0	300,000	0	300,000	
Grand Total	242,320	1,171,049	67	1,246,836	0	1,053,578	67	236,900	0	1,290,478	67	1,057,649	67	237,900	0	1,295,549	67	1,290,478	67	1,295,549	6

Funding Sources Name																					
Fund Balance	411,536	472,986			******	0		0		0		0		0		0		0		0	
Cash Funds	303,770	698,063		****************		1,053,578		236,900	*******	1,290,478	*******	1,057,649	*******	237,900	*******	1,295,549	*******	1,290,478	*******	1,295,549	*******
Total Funding	715,306	1,171,049		****************	*******	1,053,578	*******	235,900	*******	1,290,478		1,057,649	*******	237,900	*******	1,295,549	*******	1,290,478	*******	1,295,549	*******
Excess Appro/(Funding)	(472,986)	0		**************	*******	0	*******	0		0	*******	0	*******	0	*******	0		0	*******	0	
Grand Total	242,320	1,171,049	*******		*******	1,053,578	*******	235,900	*******	1,290,478		1.057.649	*******	237,900	*******	1,295,549		1,290,478	*******	1,295,549	

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Cash Operations
Appropriation Code	B57
Fund Name	Forest Echoes, Technical Institute - Cash
Fund Code	196

			Exp	enditures		
Character		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	0	184,338	9	256,023	0
Extra Help	5010001	15,891	198,331	58	198,331	0
Personal Services Matching	5010003	1,366	82,280	0	86,382	0
Operating Expenses	5020002	70,240	190,500	0	190,500	0
Travel-Conferences	5050009	150	20,000	0	20,000	0
Capital Outlay	5120011	0	125,000	0	125,000	0
Professional Fees & Services	5060010	1,605	22,600	0	22,600	0
Resale	5090017	61,306	100,000	0	100,000	0
Debt Service	5120019	36,528	48,000	0	48,000	0
Special Maintenance	5120032	55,234	200,000	0	200,000	0
Grand Total		242,320	1,171,049	67	1,246,836	0

Funding Sc	ources					
Name	Code					
Fund Balance	4000005	411,536	472,986	******	*****	******
Cash Funds	4000045	303,770	698,063	******	*****	******
Total Funding		715,306	1,171,049	******	*****	*******
Excess Appro/(Funding)		(472,986)	0	******	*****	******
Grand Total		242,320	1,171,049	*******	*****	******

Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Cash Operations
Appropriation Code	B57
Fund Name	Forest Echoes Technical Institute - Cash
Fund Code	196

							Agency R	lequest							
Character				2003-04				2004-05							
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.		
Regular Salaries	5010000	187,622	9	0	0	187,622	9	190,993	9	0	0	190,993	ę		
Extra Help	5010001	198,331	58	0	0	198,331	58	198,331	58	0	0	198,331	58		
Personal Services Matching	5010003	86,525	0	• 0	0	86,525	0	87,225	0	0	0	87,225	0		
Operating Expenses	5020002	190,500	0	34,500	0	225,000	0	190,500	0	34,500	0	225,000	0		
Travel-Conferences	5050009	20,000	0	0	0	20,000	0	20,000	0	0	0	20,000	(
Capital Outlay	5120011	0	0	50,000	0	50,000	0	0	0	50,000	0	50,000	0		
Professional Fees & Services	5060010	22,600	0	2,400	0	25,000	0	22,600	0	2,400	0	25,000	0		
Resale	5090017	100,000	0	50,000	0	150,000	0	100,000	0	51,000	0	151,000	0		
Debt Service	5120019	48,000	0	0	0	48,000	0	48,000	0	0	0	48,000	0		
Special Maintenance	5120032	200,000	0	100,000	0	300,000	0	200,000	0	100,000	0	300,000	(
Grand Total		1,053,578	67	236,900	0	1,290,478	67	1,057,649	67	237,900	0	1,295,549	67		

Funding Sou	urces										
Name	Code										
Fund Balance	4000005	0	 0		0	 0		0		0	
Cash Funds	4000045	1,053,578	 236,900		1,290,478	 1,057,649	*******	237,900		1,295,549	
Total Funding		1,053,578	 236,900	*******	1,290,478	 1,057,649	******	237,900		1,295,549	
Excess Appro/(Funding)		0	 0		0	 0	*******	0	******	0	*******
Grand Total		1,053,578	 236,900		1,290,478	 1,057,649		237,900		1,295,549	

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Cash Operations
Appropriation Code	B57
Fund Name	Forest Echoes Technical Institute - Cash
Fund Code	196

				Recom	mendatio	ns						
Character			Execu	tive	Legislative							
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.			
Regular Salaries	5010000	187,622	9	190,993	9	0	0	0	0			
Extra Help	5010001	198,331	58	198,331	58	0	0	0	0			
Personal Services Matching	5010003	86,525	0	87,225	0	0	0	0	0			
Operating Expenses	5020002	225,000	0	225,000	0	0	0	0	0			
Travel-Conferences	5050009	20,000	0	20,000	0	0	0	0	0			
Capital Outlay	5120011	50,000	0	50,000	0	0	0	0	0			
Professional Fees & Services -	5060010	25,000	0	25,000	0	0	0	0	0			
Resale	5090017	150,000	0	151,000	0	0	0	0	0			
Debt Service	5120019	48,000	0	48,000	0	0	0	0	0			
Special Maintenance	5120032	300,000	0	300,000	0	0	0	0	0			
Grand Total		1,290,478	67	1,295,549	67	0	0	0	0			

Funding So	ources								
Name	Code								
Fund Balance	4000005	0	******	0	******	0	******	0	******
Cash Funds	4000045	1,290,478	******	1,295,549	******	0	******	0	******
Total Funding		1,290,478	******	1,295,549	******	0	******	0	*******
Excess Appro/(Funding)		0	******	0	******	0	******	0	******
Grand Total		1,290,478	******	1,295,549	******	0	******	0	*******

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Agency Name	FOREST ECHOES TECHNICAL INSTITUTE
Agency Code	543
Appropriation Name	Forest Echoes Technical Institute - Cash Operations
Appropriation Code	857
Fund Name	Forest Echoes Technical Institute - Cash
Fund Code	196

				2001-02	2002-03		Agency Request				Executiv	mmendatio	n L						
Rank	Justification		Designation	-	Cost Center	Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04 P	05. 20	004-05 1
		BL	Base Level	Total		242,320	1,171,049	9	1,053,578	9 1	1,057,649	9	1,053,578	9 1	,057,649	9	0	0	0
,	Operating Expenses to accommodate renovation & repair/construction, as well as accommodate additional students and equipment to meet the training needs of business and industry. Capital Outlay for instructional equipment that must be purchased for business and industry classes and grant-supported apprenticeship training. Professional Fees & Services for Engineers and Architect Fees for anticipated remodeling repairs to current facilities; Resale for additional costs of books and supples, and took kits for expanded computer technology programs to be implemented; Special Maintenance to accommodate a welding lab must be expanded to accommodate additional students and to house additional equipment to meet the training requests of business and industry. Additional classrooms and labs are needed to accommodate the electrical and mechanical training needs of business and industry and the apprenticeship training programs driven by area employers.	C02		373261	Maint and Oper-Cash	0	0	0	277,400	0	278,400	0	277,400		278,400	0	0	0	0
1	Reallocation of resources. Reduction in the Electricity cost element.	C03		373261 Total	Maint and Oper-Cash	0	0	0	(40,500) (40,500)	0	(40,500) (40,500)	0	(40,500) (40,500)		(40,500) (40,500)	0	0	0	0
		Grand Tot	al	Total		242 320	1,171,049	9	1,290,478	0	1,295,549	9	1,290,478	0 1	295,549	0	0	0	0