

NORTHWEST TECHNICAL INSTITUTE

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

Employment Summary

	Male	Female	Total	%
White Employees	27	32	59	89 %
Black Employees	1	1	2	3 %
Other Racial Minorities	0	5	5	8 %
Total Minorities			7	11 %
Total Employees			66	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
N/A	N/A	N	N	0	N/A	0	0.00
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Department Appropriation Summary

Appropriation	Historical Data						Agency Request and Executive Recommendation							
	2017-2018		2018-2019		2018-2019		2019-2020				2020-2021			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
721 Northwest TI-State	4,658,264	58	4,961,875	57	5,757,448	60	5,171,622	60	5,171,622	60	5,182,310	60	5,182,310	60
722 Northwest TI-Federal	232,359	1	243,098	1	270,096	1	244,083	1	244,083	1	244,190	1	244,190	1
B60 Northwest TI-Cash	2,300,017	12	3,400,723	13	3,392,788	14	3,508,077	14	3,508,077	14	3,510,220	14	3,510,220	14
Total	7,190,640	71	8,605,696	71	9,420,332	75	8,923,782	75	8,923,782	75	8,936,720	75	8,936,720	75

Funding Sources		%		%		%		%		%		%	
Fund Balance	4000005	4,893,354	39.0	5,352,112	39.2	5,033,881	37.8	5,033,881	37.8	4,407,503	34.7	4,407,503	34.7
General Revenue	4000010	3,062,951	24.4	3,062,951	22.5	3,148,724	23.6	3,148,724	23.6	3,157,818	24.8	3,157,818	24.8
Federal Revenue	4000020	232,359	1.9	243,098	1.8	244,083	1.8	244,083	1.8	244,190	1.9	244,190	1.9
Cash Fund	4000045	1,458,542	11.6	2,895,000	21.2	2,895,000	21.7	2,895,000	21.7	2,895,000	22.8	2,895,000	22.8
Performance Fund	4000055	0	0.0	76,819	0.6	0	0.0	0	0.0	0	0.0	0	0.0
Adult Basic/General	4000065	950,000	7.6	1,160,011	8.5	1,160,011	8.7	1,160,011	8.7	1,161,468	9.1	1,161,468	9.1
Inter-agency Fund Transfer	4000316	1,065,434	8.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
M & R Sales	4000340	12,745	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Other	4000370	(4,737)	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Workforce 2000	4000740	872,104	7.0	849,586	6.2	849,586	6.4	849,586	6.4	849,586	6.7	849,586	6.7
Total Funds		12,542,752	100.0	13,639,577	100.0	13,331,285	100.0	13,331,285	100.0	12,715,565	100.0	12,715,565	100.0
Excess Appropriation/(Funding)		(5,352,112)		(5,033,881)		(4,407,503)		(4,407,503)		(3,778,845)		(3,778,845)	
Grand Total		7,190,640		8,605,696		8,923,782		8,923,782		8,936,720		8,936,720	

Variance in fund balance is due to unfunded appropriation.

Analysis of Budget Request

Appropriation: 721 - Northwest TI-State

Funding Sources: ETN - General Revenue - Northwest Technical Institute

Northwest Technical Institute (NTI), in partnership with the community, provides educational programs to serve the training/re-training needs of students who wish to enter a recognized occupation or improve their occupational skills and knowledge so that they may achieve stability or advancement in a technological society. NTI also responds to business and industry needs and initiatives. This appropriation is funded by general revenue, Adult Education grants received from the Department of Workforce Education and transfers from the Work Force 2000 Development Fund.

The Agency requests \$5,171,622 for FY20 and \$5,182,310 for FY21.

The Agency's request includes the following:

- Extra Help of (\$353,798) both years of the biennium to align with the Agency's General Revenue funding.
- Operating Expenses of (\$463,758) in FY20 and (\$462,481) in FY21 to align with the Agency's General Revenue funding.
- Conference and Travel of (\$31,451) both years of the biennium to align with the Agency's General Revenue funding.
- Capital Outlay of \$20,000 (appropriation only) both years of the biennium for equipment expenses for the Agency's Adult Education program. This program is funded by pass-thru fund through the Arkansas Department of Career Education.

The Agency's request to maintain appropriation above 10% of their actual FY18 expenditures includes the following justifications:

- Extra Help appropriation to enable the Agency to hire additional instructors for short term industry training.
- Conference and Travel appropriation to provide faculty member adequate professional development hours needed for licensure as well as the Agency needing to attend conferences for accreditation purposes.
- Capital Outlay appropriation for the purchase of equipment necessary to run the Adult Education Program.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 721 - Northwest TI-State

Funding Sources: ETN - General Revenue - Northwest Technical Institute

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	2,509,058	2,825,496	2,748,677	2,982,292	2,982,292	2,983,892	2,983,892
#Positions		58	57	60	60	60	60	60
Extra Help	5010001	355,599	500,190	870,471	516,673	516,673	516,673	516,673
#Extra Help		32	69	71	71	71	71	71
Personal Services Matching	5010003	858,544	937,263	961,376	995,942	995,942	1,003,753	1,003,753
Operating Expenses	5020002	889,723	628,600	1,075,147	611,389	611,389	612,666	612,666
Conference & Travel Expenses	5050009	32,594	45,326	76,777	45,326	45,326	45,326	45,326
Professional Fees	5060010	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	12,746	25,000	25,000	20,000	20,000	20,000	20,000
Total		4,658,264	4,961,875	5,757,448	5,171,622	5,171,622	5,182,310	5,182,310

Funding Sources								
Fund Balance	4000005	438,417	611,892		799,384	799,384	786,083	786,083
General Revenue	4000010	3,062,951	3,062,951		3,148,724	3,148,724	3,157,818	3,157,818
Performance Fund	4000055	0	76,819		0	0	0	0
Adult Basic/General	4000065	950,000	1,160,011		1,160,011	1,160,011	1,161,468	1,161,468
Inter-agency Fund Transfer	4000316	(66,649)	0		0	0	0	0
M & R Sales	4000340	12,745	0		0	0	0	0
Other	4000370	588	0		0	0	0	0
Workforce 2000	4000740	872,104	849,586		849,586	849,586	849,586	849,586
Total Funding		5,270,156	5,761,259		5,957,705	5,957,705	5,954,955	5,954,955
Excess Appropriation/(Funding)		(611,892)	(799,384)		(786,083)	(786,083)	(772,645)	(772,645)
Grand Total		4,658,264	4,961,875		5,171,622	5,171,622	5,182,310	5,182,310

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium. Per A.C.A §19-5-1004(c), fund balances are transferred into General Improvement Fund accounts.

Analysis of Budget Request

Appropriation: 722 - Northwest TI-Federal

Funding Sources: FTN - Federal Operations - NTI

This federal appropriation is administered by Northwest Technical Institute (NTI) and federal funds for its support are received from the Carl D. Perkins Vocational & Applied Technology Education Act (P.L. 101-392), and reimbursement programs such as the Jobs Training Partnership Act.

The Agency requests \$244,083 in FY20 and \$244,190 in FY21.

The Agency's request includes the following:

- Operating Expenses of (\$27,993) each year to align with the Agency's expenses in the Commitment Item.

The Agency does not have any expenditures above 10% of their actual FY18 expenditures.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 722 - Northwest TI-Federal

Funding Sources: FTN - Federal Operations - NTI

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	41,504	42,738	41,117	42,656	42,656	42,656	42,656
#Positions		1	1	1	1	1	1	1
Extra Help	5010001	151,339	159,600	160,396	160,396	160,396	160,396	160,396
#Extra Help		9	10	12	12	12	12	12
Personal Services Matching	5010003	25,678	26,502	26,332	26,773	26,773	26,880	26,880
Operating Expenses	5020002	13,838	14,258	42,251	14,258	14,258	14,258	14,258
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0
Total		232,359	243,098	270,096	244,083	244,083	244,190	244,190
Funding Sources								
Federal Revenue	4000020	232,359	243,098		244,083	244,083	244,190	244,190
Total Funding		232,359	243,098		244,083	244,083	244,190	244,190
Excess Appropriation/(Funding)		0	0		0	0	0	0
Grand Total		232,359	243,098		244,083	244,083	244,190	244,190

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

Analysis of Budget Request

Appropriation: B60 - Northwest TI-Cash

Funding Sources: 173 - Cash Operations - NTI

Funding for this cash appropriation is received from tuition (\$36 to \$100 per hour), resale from the bookstore, and reimbursement programs such as Apprenticeship. These funds supplement and enhance general revenue funding.

The Agency request \$3,508,077 in FY20 and \$3,510,220 in FY21.

The Agency's request includes the following:

- Operating Expenses of \$67,710 (appropriation only) both years of the biennium for software maintenance to the Agency's student database.
- Capital Outlay of \$200,000 (appropriation only) both years of the biennium for equipment expenses for the Agency's diploma programs, industry training and plant & maintenance.

The Agency's request to maintain appropriation above 10% of their actual FY18 expenditures includes the following justifications:

- Extra Help appropriation to enable the Agency to hire additional instructors for short term industry training.
- Operating Expenses appropriation to cover operational and maintenance expenses.
- Conference and Travel appropriation to provide faculty member adequate professional development hours needed for licensure as well as the Agency needing to attend conferences for accreditation purposes.
- Professional Fees appropriation to meet the needs of the Agency's apprenticeship program.
- Capital Outlay appropriation for the purchase of equipment necessary to run the Adult Education Program.
- Resale appropriation for the increase in sales of books due to increases in enrollment.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: B60 - Northwest TI-Cash
Funding Sources: 173 - Cash Operations - NTI

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2017-2018	2018-2019	2018-2019	2019-2020		2020-2021	
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	430,821	488,586	477,411	515,442	515,442	516,142	516,142
#Positions		12	13	14	14	14	14	14
Extra Help	5010001	331,657	556,450	556,450	556,450	556,450	556,450	556,450
#Extra Help		34	33	52	52	52	52	52
Personal Services Matching	5010003	184,423	213,867	217,107	226,655	226,655	228,098	228,098
Operating Expenses	5020002	882,239	1,226,820	1,226,820	1,294,530	1,294,530	1,294,530	1,294,530
Conference & Travel Expenses	5050009	3,136	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees	5060010	257,809	375,000	375,000	375,000	375,000	375,000	375,000
Data Processing	5090012	0	0	0	0	0	0	0
Resale (COGS)	5090017	178,506	325,000	325,000	325,000	325,000	325,000	325,000
Promotional Items	5090028	24,622	0	0	0	0	0	0
Capital Outlay	5120011	6,804	200,000	200,000	200,000	200,000	200,000	200,000
Total		2,300,017	3,400,723	3,392,788	3,508,077	3,508,077	3,510,220	3,510,220
Funding Sources								
Fund Balance	4000005	4,454,937	4,740,220		4,234,497	4,234,497	3,621,420	3,621,420
Cash Fund	4000045	1,458,542	2,895,000		2,895,000	2,895,000	2,895,000	2,895,000
Inter-agency Fund Transfer	4000316	1,132,083	0		0	0	0	0
Other	4000370	(5,325)	0		0	0	0	0
Total Funding		7,040,237	7,635,220		7,129,497	7,129,497	6,516,420	6,516,420
Excess Appropriation/(Funding)		(4,740,220)	(4,234,497)		(3,621,420)	(3,621,420)	(3,006,200)	(3,006,200)
Grand Total		2,300,017	3,400,723		3,508,077	3,508,077	3,510,220	3,510,220

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium. Expenditure of appropriation is contingent upon availability of funding.