

# RIVERSIDE VOCATIONAL TECHNICAL SCHOOL

## Enabling Laws

Act 61 of 2010

A.C.A. §12-29-306 - §12-29-310

## History and Organization

Vocational Education Programs began at the Tucker Unit, Arkansas Department of Correction in May, 1970 and at the Cummins Unit in August, 1970. Buildings were constructed utilizing funds from the Law Enforcement Assistance Administration. Funding for staff, equipment and supplies was provided by the Manpower Development Training Act. These funds were later supplanted by the Comprehensive Employment Training Act. The guidelines established by Congress for participation in the Job Training Partnership Act ended federal funding on October 1, 1984.

In 1985, Act 288 of the legislature (A.C.A. § 12-29-306) created Riverside Vocational Technical School effective July 1, 1985. Funding from October 1, 1984 to July 1, 1985 was provided on an interim basis by the Vocational Education Division, the Arkansas Department of Correction and the Employment Security Division.

Legislative action, Act 496 of 2005 was passed placing Riverside Vocational Technical School and the Arkansas Department of Correction School District under the same umbrella, resulting in what is now known as the Arkansas Correctional School System.

Riverside Vocational Technical School is regulated by the State Board of Workforce Education and Career Opportunities and is governed by the Corrections Board of Education. Riverside Vocational Technical School is responsible for all Vocational Education Programs provided within the Arkansas Department of Correction and the Department of Community Corrections.

CORRECTIONS SCHOOL SYSTEM  
CHIEF ADMINISTRATION OFFICER

**Riverside Vocational Technical School**

**DIRECTOR**

Human Resources A.A.

Accountant

Office Manager

Post Secondary Coordinator

2Yr & Community Colleges

**Newport**  
Asst. Director

**Varner**  
Asst. Director

**Tucker**  
Asst. Director

**Community Corrections and ACI Co-op Programs**

Employment/Rehab Counselor

Workplace Readiness  
Employability

Office Technology

Horticulture

Computer Accounting

Grimes Program

Cosmetology

Career Counselor

Records/Testing  
Tech

Auto Body

Automotive /Diesel  
Mechanics

Computer Repair  
Technology

Combination Welding

Food Service

Heat Ventilation  
and Air

Plumbing

Residential  
Carpentry

Residential  
Electricity

Power Equipment  
Technology

Employability  
Skills

Developmental  
Reading /ESL

Coordinator

Building & Grounds  
Maintenance

CAT- Computer  
Applications Tech

Welding

Landscape Design  
& Construction

Horticulture

Cabinetry &  
Finish Carpentry

Developmental Reading  
/ESL/ Employability  
Skills

SEACCC  
CAT

CACCC  
Home Electrical

CACCC  
Horticulture

NEACCC  
CAT

Co-op  
Tucker

SWACCC  
Welding

Co-ops  
Wrightsville

## Agency Commentary

The mission of Riverside Vocational Technical School is to provide quality vocational training to all qualified inmates incarcerated within the Arkansas Departments of Correction and Community Corrections. Successful completion of any program will allow the inmate to re-enter society with a marketable skill upon release from prison.

Studies have shown that inmates who participate in Vocational Technical programs have a lower recidivism rate than those who do not participate. Those who receive a G.E.D. and complete a technical program have a lower recidivism rate than those who receive a G.E.D. or Vocational Technical certificate only. There is a direct correlation between the length of time before release and the participation in a vocational technical program when applied to recidivism.

Programs at the Arkansas Department of Correction are 1440 to 1500 contact hours in length and enrollment is open entry/open exit to better utilize training slots. Currently, there are 9 programs offered at the Varner Unit, 5 programs and 2 Co-Op programs at the Tucker Unit, 3 Co-Op programs at the Wrightsville Unit, 5 programs at the McPherson Unit for female offenders at Newport and 1 Co-Op program at the Hawkins Unit for Women at Wrightsville. Programs have been added to the Ouachita Unit at Malvern and the Pine Bluff Complex at Pine Bluff. Related study, employability, workplace and career readiness programs are provided to aid in the re-entry and transition process. Short term or part-time programs are available at facilities of the Department of Community Corrections. There are 2 short term programs available at the Little Rock Unit, 1 program at the Pine Bluff Unit and 1 program at the Osceola Unit.

The federally funded Workplace Transition appropriation, is currently authorized through a Miscellaneous Federal Grant from the U.S. Department of Education Office of Vocational and Adult Education. This program offers post-secondary training to incarcerated offenders with a high school diploma or GED who are under the age of 36, within 7 years of release and have not been convicted of murder or sex related crimes as defined by prescribed federal legislation.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
RIVERSIDE VOCATIONAL TECHNICAL SCHOOL  
FOR THE YEAR ENDED JUNE 30, 2009

Findings

None

Recommendations

None

## Employment Summary

|                         | Male | Female | Total | %     |
|-------------------------|------|--------|-------|-------|
| White Employees         | 17   | 13     | 30    | 83 %  |
| Black Employees         | 3    | 3      | 6     | 17 %  |
| Other Racial Minorities | 0    | 0      | 0     | 0 %   |
| Total Minorities        |      |        | 6     | 17 %  |
| Total Employees         |      |        | 36    | 100 % |

## Publications

### A.C.A. 25-1-204

| Name | Statutory Authorization | Required for |                  | # of Copies | Reason(s) for Continued Publication and Distribution |
|------|-------------------------|--------------|------------------|-------------|--|
|      |                         | Governor     | General Assembly |             |  |
| N/A  | N/A                     | N            | N                | 0           | N/A  |

# Department Appropriation Summary

## Historical Data

## Agency Request and Executive Recommendation

| Appropriation                       | 2009-2010        |           | 2010-2011        |           | 2010-2011        |           | 2011-2012        |           |                  |           |                  |           | 2012-2013        |           |                  |           |                  |           |
|-------------------------------------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|
|                                     | Actual           | Pos       | Budget           | Pos       | Authorized       | Pos       | Base Level       | Pos       | Agency           | Pos       | Executive        | Pos       | Base Level       | Pos       | Agency           | Pos       | Executive        | Pos       |
| 4GY Workplace Training              | 354,384          | 1         | 265,000          | 0         | 317,556          | 1         | 265,000          | 0         | 265,000          | 0         | 265,000          | 0         | 265,000          | 0         | 265,000          | 0         | 265,000          | 0         |
| 732 Riverside VT-State Operations   | 2,000,614        | 35        | 2,144,776        | 35        | 2,312,471        | 36        | 2,155,416        | 35        | 2,155,416        | 35        | 2,155,416        | 35        | 2,155,416        | 35        | 2,155,416        | 35        | 2,155,416        | 35        |
| 750 Plumbing Apprenticeship Program | 70,664           | 1         | 72,583           | 1         | 73,986           | 1         | 71,491           | 1         | 71,491           | 1         | 71,491           | 1         | 71,491           | 1         | 71,491           | 1         | 71,491           | 1         |
| <b>Total</b>                        | <b>2,425,662</b> | <b>37</b> | <b>2,482,359</b> | <b>36</b> | <b>2,704,013</b> | <b>38</b> | <b>2,491,907</b> | <b>36</b> | <b>2,491,907</b> | <b>36</b> | <b>2,491,907</b> | <b>36</b> | <b>2,491,907</b> | <b>36</b> | <b>2,491,907</b> | <b>36</b> | <b>2,491,907</b> | <b>36</b> |

| Funding Sources                |                  | %            |                  | %            |  | % |                  | %            |                  | %            |                  | %            |                  | %            |                  | %            |                  | %            |
|--------------------------------|------------------|--------------|------------------|--------------|--|---|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| General Revenue 4000010        | 2,071,278        | 85.4         | 2,217,359        | 89.3         |  |   | 2,226,907        | 89.4         | 2,226,907        | 89.4         | 2,226,907        | 89.4         | 2,226,907        | 89.4         | 2,226,907        | 89.4         | 2,226,907        | 89.4         |
| Federal Revenue 4000020        | 354,384          | 14.6         | 265,000          | 10.7         |  |   | 265,000          | 10.6         | 265,000          | 10.6         | 265,000          | 10.6         | 265,000          | 10.6         | 265,000          | 10.6         | 265,000          | 10.6         |
| <b>Total Funds</b>             | <b>2,425,662</b> | <b>100.0</b> | <b>2,482,359</b> | <b>100.0</b> |  |   | <b>2,491,907</b> | <b>100.0</b> | <b>2,491,907</b> | <b>100.0</b> | <b>2,491,907</b> | <b>100.0</b> | <b>2,491,907</b> | <b>100.0</b> | <b>2,491,907</b> | <b>100.0</b> | <b>2,491,907</b> | <b>100.0</b> |
| Excess Appropriation/(Funding) | 0                |              | 0                |              |  |   | 0                |              | 0                |              | 0                |              | 0                |              | 0                |              | 0                |              |
| <b>Grand Total</b>             | <b>2,425,662</b> |              | <b>2,482,359</b> |              |  |   | <b>2,491,907</b> |              | <b>2,491,907</b> |              | <b>2,491,907</b> |              | <b>2,491,907</b> |              | <b>2,491,907</b> |              | <b>2,491,907</b> |              |

## Agency Position Usage Report

| FY2008 - 2009     |          |          |       |            |                        | FY2009 - 2010     |          |          |       |            |                        | FY2010 - 2011     |          |          |       |            |                        |
|-------------------|----------|----------|-------|------------|------------------------|-------------------|----------|----------|-------|------------|------------------------|-------------------|----------|----------|-------|------------|------------------------|
| Authorized in Act | Budgeted |          |       | Unbudgeted | % of Authorized Unused | Authorized in Act | Budgeted |          |       | Unbudgeted | % of Authorized Unused | Authorized in Act | Budgeted |          |       | Unbudgeted | % of Authorized Unused |
|                   | Filled   | Unfilled | Total | Total      |                        |                   | Filled   | Unfilled | Total | Total      |                        |                   | Filled   | Unfilled | Total | Total      |                        |
| 38                | 37       | 1        | 38    | 0          | 2.63 %                 | 38                | 33       | 4        | 37    | 1          | 13.16 %                | 38                | 33       | 3        | 36    | 2          | 13.16 %                |

## **Analysis of Budget Request**

**Appropriation:** 4GY - Workplace Training

**Funding Sources:** FTR - Workplace Training - Federal - RVTS

Riverside Vocational Technical School administers a federally funded program entitled Workplace & Community Transition Training. Funding is provided through a grant from the U.S. Department of Education. The program offers vocational training to incarcerated youth offenders of the Department of Community Correction through working partnerships with applicable institutions of higher education.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

Riverside Vocational Technical School requests Base Level for each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 4GY - Workplace Training

**Funding Sources:** FTR - Workplace Training - Federal - RVTS

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                      | 2009-2010<br>Actual | 2010-2011<br>Budget | 2010-2011<br>Authorized | 2011-2012      |                |                | 2012-2013      |                |                |
|--------------------------------------|---------------------|---------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                      |                     |                     |                         | Base Level     | Agency         | Executive      | Base Level     | Agency         | Executive      |
| Regular Salaries 5010000             | 36,400              | 0                   | 38,990                  | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>#Positions</b>                    | <b>1</b>            | <b>0</b>            | <b>1</b>                | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| Personal Services Matching 5010003   | 13,084              | 0                   | 13,566                  | 0              | 0              | 0              | 0              | 0              | 0              |
| Operating Expenses 5020002           | 1,152               | 15,000              | 15,000                  | 15,000         | 15,000         | 15,000         | 15,000         | 15,000         | 15,000         |
| Conference & Travel Expenses 5050009 | 0                   | 0                   | 0                       | 0              | 0              | 0              | 0              | 0              | 0              |
| Professional Fees 5060010            | 0                   | 0                   | 0                       | 0              | 0              | 0              | 0              | 0              | 0              |
| Data Processing 5090012              | 0                   | 0                   | 0                       | 0              | 0              | 0              | 0              | 0              | 0              |
| Grants and Aid 5100004               | 303,748             | 250,000             | 250,000                 | 250,000        | 250,000        | 250,000        | 250,000        | 250,000        | 250,000        |
| Capital Outlay 5120011               | 0                   | 0                   | 0                       | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>Total</b>                         | <b>354,384</b>      | <b>265,000</b>      | <b>317,556</b>          | <b>265,000</b> | <b>265,000</b> | <b>265,000</b> | <b>265,000</b> | <b>265,000</b> | <b>265,000</b> |
| <b>Funding Sources</b>               |                     |                     |                         |                |                |                |                |                |                |
| Federal Revenue 4000020              | 354,384             | 265,000             |                         | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        |
| Total Funding                        | 354,384             | 265,000             |                         | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        |
| Excess Appropriation/(Funding)       | 0                   | 0                   |                         | 0              | 0              | 0              | 0              | 0              | 0              |
| Grand Total                          | 354,384             | 265,000             |                         | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        | 265,000        |



## **Analysis of Budget Request**

**Appropriation:** 732 - Riverside VT-State Operations

**Funding Sources:** ETR - General Revenue - Riverside Voc-Tech School

Riverside Vocational Technical School operates five (5) campuses within the Department of Community Correction. These are the Varner Unit, Tucker Unit, Wrightsville Unit, Grimes Unit, and the McPherson Unit for female offenders. Short term or part-time programs are available at the Little Rock, Pine Bluff, and Osceola facilities of the Department of Community Corrections. Emphasis is placed on education and skill development which will result in lower recidivism rate and employment upon release. This appropriation is funded by general revenue.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

Riverside Vocational Technical School requests Base Level for each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 732 - Riverside VT-State Operations

**Funding Sources:** ETR - General Revenue - Riverside Voc-Tech School

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | Historical Data     |                     |                         | 2011-2012        |                  |                  | 2012-2013        |                  |                  |
|--------------------------------|---------|---------------------|---------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                |         | 2009-2010<br>Actual | 2010-2011<br>Budget | 2010-2011<br>Authorized | Base Level       | Agency           | Executive        | Base Level       | Agency           | Executive        |
| Regular Salaries               | 5010000 | 1,460,695           | 1,455,085           | 1,568,950               | 1,459,125        | 1,459,125        | 1,459,125        | 1,459,125        | 1,459,125        | 1,459,125        |
| <b>#Positions</b>              |         | <b>35</b>           | <b>35</b>           | <b>36</b>               | <b>35</b>        | <b>35</b>        | <b>35</b>        | <b>35</b>        | <b>35</b>        | <b>35</b>        |
| Personal Services Matching     | 5010003 | 477,475             | 493,384             | 524,219                 | 499,984          | 499,984          | 499,984          | 499,984          | 499,984          | 499,984          |
| Operating Expenses             | 5020002 | 58,444              | 190,807             | 213,102                 | 190,807          | 190,807          | 190,807          | 190,807          | 190,807          | 190,807          |
| Conference & Travel Expenses   | 5050009 | 4,000               | 4,000               | 4,000                   | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| Professional Fees              | 5060010 | 0                   | 1,500               | 2,200                   | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            |
| Data Processing                | 5090012 | 0                   | 0                   | 0                       | 0                | 0                | 0                | 0                | 0                | 0                |
| Capital Outlay                 | 5120011 | 0                   | 0                   | 0                       | 0                | 0                | 0                | 0                | 0                | 0                |
| <b>Total</b>                   |         | <b>2,000,614</b>    | <b>2,144,776</b>    | <b>2,312,471</b>        | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> |
| <b>Funding Sources</b>         |         |                     |                     |                         |                  |                  |                  |                  |                  |                  |
| General Revenue                | 4000010 | 2,000,614           | 2,144,776           |                         | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        |
| Total Funding                  |         | 2,000,614           | 2,144,776           |                         | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        | 2,155,416        |
| Excess Appropriation/(Funding) |         | 0                   | 0                   |                         | 0                | 0                | 0                | 0                | 0                | 0                |
| <b>Grand Total</b>             |         | <b>2,000,614</b>    | <b>2,144,776</b>    |                         | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> | <b>2,155,416</b> |

## **Analysis of Budget Request**

**Appropriation:** 750 - Plumbing Apprenticeship Program

**Funding Sources:** ETR - General Revenue - Riverside Voc-Tech School

The Plumbing Apprenticeship Program is administered by Riverside Vocational Technical School. Program costs consists of personal services for one (1) faculty member and provides technical training in the area of plumbing to qualified persons incarcerated in facilities of the Department of Community Correction. The goal is to provide individuals with marketable skills to re-enter the workplace upon release from prison. This appropriation is funded by general revenue.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

Riverside Vocational Technical School requests Base Level for each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 750 - Plumbing Apprenticeship Program

**Funding Sources:** ETR - General Revenue - Riverside Voc-Tech School

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                    | 2009-2010<br>Actual | 2010-2011<br>Budget | 2010-2011<br>Authorized | 2011-2012     |               |               | 2012-2013     |               |               |
|------------------------------------|---------------------|---------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                                    |                     |                     |                         | Base Level    | Agency        | Executive     | Base Level    | Agency        | Executive     |
| Regular Salaries 5010000           | 54,882              | 55,201              | 56,598                  | 54,301        | 54,301        | 54,301        | 54,301        | 54,301        | 54,301        |
| <b>#Positions</b>                  | <b>1</b>            | <b>1</b>            | <b>1</b>                | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      |
| Personal Services Matching 5010003 | 15,782              | 17,382              | 17,388                  | 17,190        | 17,190        | 17,190        | 17,190        | 17,190        | 17,190        |
| <b>Total</b>                       | <b>70,664</b>       | <b>72,583</b>       | <b>73,986</b>           | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> |
| <b>Funding Sources</b>             |                     |                     |                         |               |               |               |               |               |               |
| General Revenue 4000010            | 70,664              | 72,583              |                         | 71,491        | 71,491        | 71,491        | 71,491        | 71,491        | 71,491        |
| <b>Total Funding</b>               | <b>70,664</b>       | <b>72,583</b>       |                         | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> |
| Excess Appropriation/(Funding)     | 0                   | 0                   |                         | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>Grand Total</b>                 | <b>70,664</b>       | <b>72,583</b>       |                         | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> | <b>71,491</b> |