

RIVERSIDE VOCATIONAL TECHNICAL SCHOOL

Enabling Laws

Act 797 of 2007

A.C.A. §12-29-306 - §12-29-310

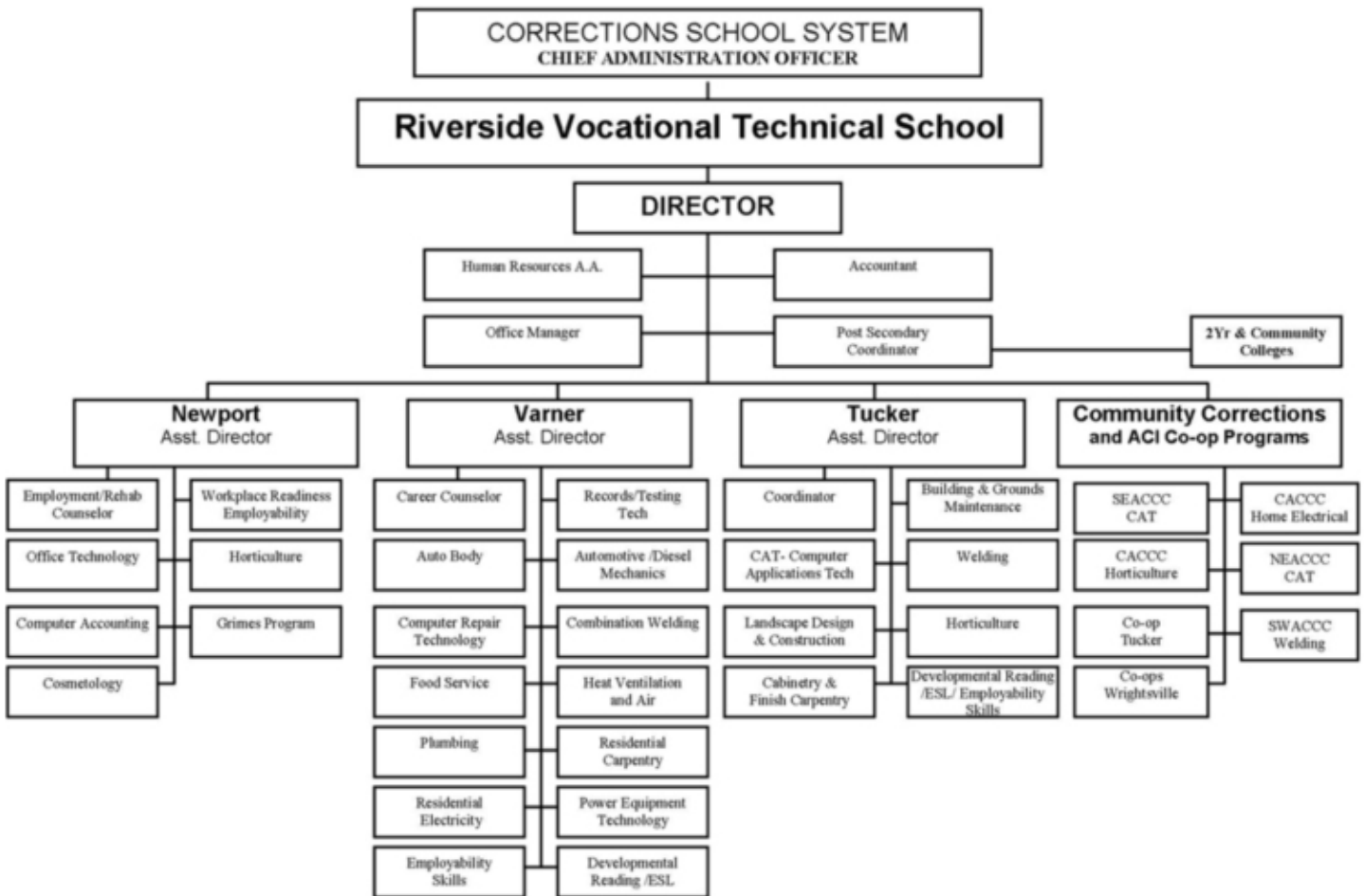
History and Organization

Vocational Education Programs began at the Tucker Unit, Arkansas Department of Correction in May, 1970 and at the Cummins Unit in August, 1970. Buildings were constructed utilizing funds from the Law Enforcement Assistance Administration. Funding for staff, equipment and supplies was provided by the Manpower Development Training Act. These funds were later supplanted by the Comprehensive Employment Training Act. The guidelines established by Congress for participation in the Job Training Partnership Act ended federal funding on October 1, 1984.

In 1985, Act 288 of the legislature (A.C.A. § 12-29-306) created Riverside Vocational Technical School effective July 1, 1985. Funding from October 1, 1984 to July 1, 1985 was provided on an interim basis by the Vocational Education Division, the Arkansas Department of Correction and the Employment Security Division.

Through legislative action, Act 496 of 2005 was passed placing Riverside Vocational Technical School and the Arkansas Department of Correction School District under the same umbrella, resulting in what is now known as the Arkansas Correctional School System.

Riverside Vocational Technical School is regulated by the State Board of Workforce Education and Career Opportunities and is governed by the Corrections Board of Education. Riverside Vocational Technical School is responsible for all Vocational Education Programs provided within the Arkansas Department of Correction and the Department of Community Corrections.



Agency Commentary

The mission of Riverside Vocational Technical School is to provide quality vocational training to all qualified inmates incarcerated within the Arkansas Departments of Correction and Community Corrections. Successful completion of any program will allow the inmate to re-enter society with a marketable skill upon release from prison.

Studies have shown that inmates that participate in Vocational Technical programs have a lower recidivism rate than those who do not. Those who receive a G.E.D. and complete a technical program have a lower recidivism rate than those who receive a G.E.D. or Vocational Technical certificate only.

Programs at the Arkansas Department of Correction are 1440 contact hours in length and enrollment is open entry/open exit to better utilize training slots. Currently, there are 12 programs offered at the

Varner Unit, 5 programs and 2 Co-Op programs at the Tucker Unit, 3 Co-Op programs at the Wrightsville Unit, 5 programs at the McPherson Unit for female offenders at Newport and 1 program at the Grimes Unit at Newport. Related study programs are available at Tucker and Varner. There is also short term or part-time programs available at facilities of the Department of Community Corrections. There are 2 short term programs available at the Little Rock Unit, 1 program at the Pine Bluff Unit and 1 program at the Osceola Unit.

For the 2009-2011 biennium, Riverside Vocational Technical School requests Change Level increases in appropriation and funding of \$41,360 for Operating Expenses for the start up of a new Cosmetology program to be placed at an existing male unit of the Arkansas Department of Correction. The students completing the course will be eligible for the State Board of Cosmetology examination. Cosmetology is projected as a growing long term occupation by the Department of Workforce Services.

For the federally funded Workplace Transition appropriation, which is currently authorized through a Miscellaneous Federal Grant through the U.S. Department of Education, Change Level requests total \$50,000 each year for Grants & Aids. This program offers post-secondary training to incarcerated youthful offenders of the Department of Correction and Community Corrections. This Change Level increase is requested in order to provide adequate resources due to: the growing number of grants awarded to participants, the increase of participation from the community college system and to supplement the rising cost of post-secondary tuition, textbooks and materials.

Employment Summary

	Male	Female	Total	%
White Employees	20	12	32	86 %
Black Employees	3	2	5	14 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		5	14 %
	Total Employees		37	100 %

Publications

A.C.A. 25-1-204

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		Governor	General Assembly		
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Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
4GY Workplace Training	288,302	1	253,080	1	252,149	1	266,509	1	316,509	1	316,509	1	267,556	1	317,556	1	317,556	1
732 Riverside VT-State Operations	1,922,725	35	2,102,812	36	2,100,430	36	2,230,427	36	2,271,787	36	2,271,787	36	2,271,111	36	2,312,471	36	2,312,471	36
750 Plumbing Apprenticeship Program	68,592	1	69,289	1	65,180	1	72,462	1	72,462	1	72,462	1	73,986	1	73,986	1	73,986	1
Total	2,279,619	37	2,425,181	38	2,417,759	38	2,569,398	38	2,660,758	38	2,660,758	38	2,612,653	38	2,704,013	38	2,704,013	38

Funding Sources		%		%		%		%		%		%		%		%		
General Revenue 4000010	1,975,084	86.6	2,153,610	88.8			2,302,889	89.6	2,344,249	88.1	2,302,889	87.9	2,345,097	89.8	2,386,457	88.3	2,345,097	88.1
Federal Revenue 4000020	288,302	12.6	253,080	10.4			266,509	10.4	316,509	11.9	316,509	12.1	267,556	10.2	317,556	11.7	317,556	11.9
Merit Adjustment Fund 4000055	0	0.0	18,491	0.8			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
DFA Motor Vehicle Acquisition 4000184	16,233	0.7	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Total Funds	2,279,619	100.0	2,425,181	100.0			2,569,398	100.0	2,660,758	100.0	2,619,398	100.0	2,612,653	100.0	2,704,013	100.0	2,662,653	100.0
Excess Appropriation/(Funding)	0		0				0		0		41,360		0		0		41,360	
Grand Total	2,279,619		2,425,181				2,569,398		2,660,758		2,660,758		2,612,653		2,704,013		2,704,013	

FY08 Actual Expenditures in Fund Center 4GY exceed Authorized Level due to transfers from the Miscellaneous Federal Grant Holding Account.

FY08 Actual Expenditures and/or FY09 Budgeted Levels in Fund Centers 732 & 750 may exceed Authorized Levels due to salary adjustments made during the 2007-2009 biennium.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
38	34	4	38	0	10.53 %	38	35	3	38	0	7.89 %	38	37	1	38	0	2.63 %

Analysis of Budget Request

Appropriation: 4GY - Workplace Training

Funding Sources: FTR - Workplace Training - Federal - RVTS

Riverside Vocational Technical School administers a federally funded program entitled Workplace & Community Transition Training. Funding is provided through a grant from the U.S. Department of Education. The program offers vocational training to incarcerated youth offenders of the Department of Community Correction through working partnerships with applicable institutions of higher education.

The Base Level position was changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Change Level increases total \$50,000 each year for Grants & Aids. These increases are requested in order to provide adequate authority for costs associated with the awarding of grants to a growing number of program participants and to help supplement the rising costs of post-secondary college tuition, textbooks, and educational materials.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 4GY - Workplace Training

Funding Sources: FTR - Workplace Training - Federal - RVTS

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	28,893	27,850	27,050	38,132	38,132	38,132	38,990	38,990	38,990
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	10,158	10,230	10,099	13,377	13,377	13,377	13,566	13,566	13,566
Operating Expenses 5020002	2,442	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	246,809	200,000	200,000	200,000	250,000	250,000	200,000	250,000	250,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	288,302	253,080	252,149	266,509	316,509	316,509	267,556	317,556	317,556
Funding Sources									
Federal Revenue 4000020	288,302	253,080		266,509	316,509	316,509	267,556	317,556	317,556
Total Funding	288,302	253,080		266,509	316,509	316,509	267,556	317,556	317,556
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	288,302	253,080		266,509	316,509	316,509	267,556	317,556	317,556

FY08 Actual Expenditures for Grants and Aid exceed Authorized Level due to a transfer from the Miscellaneous Federal Grant Holding Account.

FY08 Actual Expenditures and FY09 Budgeted Levels for Regular Salaries & Personal Services Matching exceeds Authorized level due to salary adjustments made during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 4GY - Workplace Training
Funding Sources: FTR - Workplace Training - Federal - RVTS

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	266,509	1	266,509	100.0	267,556	1	267,556	100.0
C01	Existing Program	50,000	0	316,509	118.8	50,000	0	317,556	118.7

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	266,509	1	266,509	100.0	267,556	1	267,556	100.0
C01	Existing Program	50,000	0	316,509	118.8	50,000	0	317,556	118.7

Justification

C01	The agency requests an additional \$50,000 each year in Grants and Aid for tuition costs due to an increase in grants awarded, additional participation from the community college system providing post secondary education, and rising costs of tuition, books, and other educational supplies.
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Analysis of Budget Request

Appropriation: 732 - Riverside VT-State Operations

Funding Sources: ETR - General Revenue - Riverside Voc-Tech School

Riverside Vocational Technical School operates five (5) campuses within the Department of Community Correction. These are the Varner Unit, Tucker Unit, Wrightsville Unit, Grimes Unit, and the McPherson Unit for female offenders. Short term or part-time programs are available at the Little Rock, Pine Bluff, and Osceola facilities of the Department of Community Corrections. Emphasis is placed on education and skill development which will result in lower recidivism rate and employment upon release. This appropriation is funded by general revenue.

A total of twenty-seven (27) Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. Salaries for other Base Level classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Riverside Vocational Technical School requests Change Levels totaling \$41,360 each year in Operating Expenses for educational supplies and materials to support a new Cosmetology program to be placed at an existing male unit of the Arkansas Department of Correction. Cosmetology is projected by the Department of Workforce Services to be an occupation that will continuously grow in demand. Male students successfully completing the course will be eligible to take the State Board of Cosmetology examination.

The Executive Recommendation provides for Base Level each year and an additional \$41,360 each year in appropriation only for Operating Expenses.

Appropriation Summary

Appropriation: 732 - Riverside VT-State Operations

Funding Sources: ETR - General Revenue - Riverside Voc-Tech School

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	1,317,359	1,461,975	1,454,141	1,535,519	1,535,519	1,535,519	1,568,950	1,568,950	1,568,950
#Positions		35	36	36	36	36	36	36	36	36
Personal Services Matching	5010003	413,418	462,895	468,347	516,966	516,966	516,966	524,219	524,219	524,219
Operating Expenses	5020002	171,722	171,742	171,742	171,742	213,102	213,102	171,742	213,102	213,102
Conference & Travel Expenses	5050009	3,993	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Professional Fees	5060010	0	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	16,233	0	0	0	0	0	0	0	0
Total		1,922,725	2,102,812	2,100,430	2,230,427	2,271,787	2,271,787	2,271,111	2,312,471	2,312,471
Funding Sources										
General Revenue	4000010	1,906,492	2,085,416		2,230,427	2,271,787	2,230,427	2,271,111	2,312,471	2,271,111
Merit Adjustment Fund	4000055	0	17,396		0	0	0	0	0	0
DFA Motor Vehicle Acquisition	4000184	16,233	0		0	0	0	0	0	0
Total Funding		1,922,725	2,102,812		2,230,427	2,271,787	2,230,427	2,271,111	2,312,471	2,271,111
Excess Appropriation/(Funding)		0	0		0	0	41,360	0	0	41,360
Grand Total		1,922,725	2,102,812		2,230,427	2,271,787	2,271,787	2,271,111	2,312,471	2,312,471

FY08 Actual Expenditures for Capital Outlay exceeds Authorized Level due to a transfer from the Motor Vehicle Acquisition Fund for vehicle purchases.

FY09 Budget Level for Regular Salaries exceeds Authorized Level due to salary adjustments made during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 732 - Riverside VT-State Operations
Funding Sources: ETR - General Revenue - Riverside Voc-Tech School

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	2,230,427	36	2,230,427	100.0	2,271,111	36	2,271,111	100.0
C02	New Program	41,360	0	2,271,787	101.9	41,360	0	2,312,471	101.8

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	2,230,427	36	2,230,427	100.0	2,271,111	36	2,271,111	100.0
C02	New Program	41,360	0	2,271,787	101.9	41,360	0	2,312,471	101.8

Justification

C02	The agency requests additional appropriation and funding for Operating Expenses to support start-up costs associated with a new Cosmetology program to be placed at an existing male unit of the Department of Correction. Cosmetology is projected as a growing long term occupation by the Department of Workforce Services. Students completing this course will be eligible for the State Board of Cosmetology examination.
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Analysis of Budget Request

Appropriation: 750 - Plumbing Apprenticeship Program

Funding Sources: ETR - General Revenue - Riverside Voc-Tech School

The Plumbing Apprenticeship Program is administered by Riverside Vocational Technical School. Program costs consists of personal services for one (1) faculty member and provides technical training in the area of plumbing to qualified persons incarcerated in facilities of the Department of Community Correction. The goal is to provide individuals with marketable skills to re-enter the workplace upon release from prison. This appropriation is funded by general revenue.

The Base Level position was changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Riverside Vocational Technical School requests Base Level for this appropriation.

The Executive Recommendation provides for Base Level each year of the 2009-11 biennium.

Appropriation Summary

Appropriation: 750 - Plumbing Apprenticeship Program
Funding Sources: ETR - General Revenue - Riverside Voc-Tech School

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	52,932	53,505	50,061	55,346	55,346	55,346	56,598	56,598	56,598
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	15,660	15,784	15,119	17,116	17,116	17,116	17,388	17,388	17,388
Total	68,592	69,289	65,180	72,462	72,462	72,462	73,986	73,986	73,986
Funding Sources									
General Revenue 4000010	68,592	68,194		72,462	72,462	72,462	73,986	73,986	73,986
Merit Adjustment Fund 4000055	0	1,095		0	0	0	0	0	0
Total Funding	68,592	69,289		72,462	72,462	72,462	73,986	73,986	73,986
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	68,592	69,289		72,462	72,462	72,462	73,986	73,986	73,986

FY08 Actual Expenditures & FY09 Budgeted Levels may exceed Authorized Levels for Regular Salaries and Personal Services Matching due to salary adjustments made during the 2007-2009 biennium.