

# DHS - Children & Family Services

## Enabling Laws

Act 215 of 2016  
A.C.A. §25-10-102  
A.C.A. §9-16-101 et seq.

## History and Organization

DCFS is the designated state agency to administer and supervise all child welfare services (Title IV-B and IV-E of the Social Security Act), including child maltreatment investigations, child abuse and neglect prevention, protective services, foster care services, supportive services and adoptive programs. The State's child welfare system investigated 33,353 reports of child maltreatment, 1,302 referrals to Differential Response and managed 7,700 foster care cases, 11,151 protective service cases involving 25,852 children and 503 supportive service cases involving 1,195 children.

In a given month, the agency is responsible for the safety and well-being of approximately 10,000 children. In addition to ensuring the safety of these children, the agency conducts on average 3,700 investigations and 200 Differential Response referrals monthly.

The Division is in compliance with Titles VI and VII of the Civil Rights Act and operates, manages, and delivers services without regard to race, color, religion, sex, age, national origin, mental or physical disability, veteran status, political affiliation or belief.

Our mission is to keep children safe and help families. DCFS will respectfully engage families and youth and use community-based services and support to assist parents in successfully caring for their children. We will focus on the safety, permanency and well-being for all children and youth.

## **History and Organization**

In 1985, the 75<sup>th</sup> Arkansas General Assembly enacted Act 348 that reorganized the Department of Human Services (DHS). Included in this Act was the provision to create a Division of Children and Family Services (DCFS). This legislative action culminated several years of departmental review and legislative interest in the delivery of services to the children, youth, and families throughout the State of Arkansas.

Specifically, Act 348 combined into DCFS all functions and duties of the Division of Youth Services (DYS) as provided in Act 502 of 1977,

child welfare functions of the Division of Social Services, and residential treatment services for emotionally disturbed youth previously provided by the Division of Mental Health Services (DMHS).

DCFS' target population included children, and when appropriate, families of children who were or may be at risk of being abused, neglected, exploited, dependent, delinquent, or who were experiencing serious emotional problems. In addition, DCFS served unmarried parents, children in need of substitute care, day care or supervision, and youth entering the juvenile justice system.

The service delivery system included two (2) Youth Services Centers for delinquent youth committed by the courts, an office in each county staffed with direct service worker(s), and a network of private providers supplying contracted services to the target population.

In 1993, the 79<sup>th</sup> General Assembly enacted Act 1296, which authorized the Governor to create a Division of Youth Services (DYS) within DHS. The juvenile justice functions of DCFS were transferred to the newly created DHS.

In 1997, the 81<sup>st</sup> General Assembly enacted Act 1132 which authorized the creation of the Division of Child Care and Early Childhood Education (DCC) within DHS. The daycare licensing, day care eligibility, and special nutrition functions of DCFS were transferred to the newly created division.

In 1997, the 81<sup>st</sup> General Assembly also enacted Act 1240, which authorized the formation of a Family Protection Unit within the Arkansas State Police (ASP) to conduct child abuse investigations. The Central Intake and Special Investigation functions of DCFS were transferred to the newly created Family Protection Unit, presently called Crimes Against Children Division of Arkansas State Police.

Act 1014 of 1997 created the Child Welfare Agency Review Board. The Board was given the authority to promulgate rules and regulations to enforce the provisions of this act. The Board was also given authority to identify and implement alternate methods of regulations and enforcement. The Board licenses residential child welfare facilities and child placement agencies including agencies that provide foster care or adoption services.

To accomplish the mandates of ACT 348, DCFS is functionally organized into the following major areas:

- 1) The Office of Director directly supervises the following executive staff and program managers: Assistant Director of Community Services, Chief Fiscal Officer of the Office of Finance and Administrative Support, Assistant Director of Office of Central Operations, Youth Services Manager, Adoption Managers, Planning Manager, Foster Care Manager, Mental Health Manager, and Policy and Professional Development Manager.
- 2) The Office of Community Services is responsible for the direct and purchased services delivery of child welfare services in each of the 75 counties of the state. Each of the ten areas has an Area Director, County Supervisors, Family Services Workers, Social Services

providers.

In the central office, the Office of Community Services includes a Program Administrator, Program Manager, the Interstate Compact for the Placement of Children (ICPC) staff, and a Client Advocate who assist DCFS consumers.

- 3) The Office of Finance and Administrative Support provides support in the following areas: financial support, budgeting, funds management, accounts payable, contracts management, and personnel.
- 4) The Office of Operations provides support in the following areas: Child Maltreatment Registry, Criminal Background Checks, Eligibility, Investigations and Child Protective Services and Vehicle Safety. This office is also responsible for the management of day-to-day operations for DCFS.
- 5) The Quality Assurance management is contracted with Hornby Zeller Associates Inc., and falls under the direction of the Division Director.

DCFS is dedicated to the establishment of a coordinated and integrated service delivery system based on the following objectives:

- The protection of children
- Safety, permanency and well-being of children and youth
- Development and implementation of a well-defined family-centered model of practice
- Expansion of the family-centered approach to service delivery to help strengthen and maintain families when possible, with children's safety always paramount
- Development and expansion of programs needed to protect children and serve families
- Development, enhancement and expansion of programs to address the root causes for families involvement in the child welfare system
- Continuing development and implementation of integrated administrative/management systems including: a comprehensive management information system, restructuring purchase of service and contracting systems, revising and publishing policy/procedure manuals, refining the quality assurance monitoring system and enhanced training of supervisory and direct service staff.

The Division delivers services directly and purchases services from private and public agencies, universities and individuals, using state and federal funds. Programs and services of other Divisions within the Department of Human Services (DHS) are also available to clients of DCFS. Delivery of services is coordinated with other Divisions administering TEA/TANF, Medicaid, Food Stamps, Social Services Block Grant, and other federal entitlement programs. DCFS continues to work with the state Community-Based Child Abuse Prevention Program (CBCAP) State Lead Agency funded under Title II of CAPTA to develop child abuse prevention programs, in addition to the ones DCFS purchases.

DCFS staff provides child maltreatment investigations, family assessment, case planning, referral, and case management services. If a child cannot be maintained safely in their own home, DCFS will petition the court for custody and place the child in an approved foster home or

licensed residential facility.

Child Welfare Services are a broad category of services to children and their families.

In February 2008, the federal Administration for Children and Families in Health and Human Services completed the second round on-site review portion of the Child and Family Service Review (CFSR) of Arkansas child welfare services, as required by Congress. The CFSR is the Federal Government's program for assessing the performance of State child welfare agencies with regard to achieving positive outcomes for children and families. It is essentially the state's report card from the federal government.

The CFSR assesses State performance on 23 items relevant to 7 outcomes and 22 items pertaining to 7 systemic factors. The 7 outcomes cover the areas of safety, permanency and well-being.

The Division received the report in the fall of 2009 which indicated the state did not have substantial compliance in any of the 7 outcomes and was found to be in compliance with 2 of the systemic factors. As a result of the finding, the Division was required to develop the federally mandated Program Improvement Plan (PIP), which is a plan to address issues identified in the CFSR and aide in the transformation of the Arkansas Child Welfare system.

Arkansas implemented the Program Improvement Plan and utilized our Quality Services Peer Review (QSPR) process to monitor our progress. DCFS successfully met the Program Improvement Plan goals and did not receive any financial penalties for not having met the goals. To ensure that we are continuing to improve the AR Child Welfare system, we continue to monitor our progress throughout the year. It is the goal of the Division to continue to increase the state's performance on the federal measures so the children and families we serve have the best outcomes.

The Arkansas child welfare practice model describes all of our efforts to renew our work with families and aligns us more readily with our Division's mission. It reflects our goals and our principles and is embedded in our casework process, our daily interactions and our decisions. It is not spelled out in a large document but instead is increasingly a part of everything we do - every action, every decision and is reflected in every document we develop and implement.

The Practice Model is the way our systems work together to serve children and families. One of the key elements is the focus on how we do the work is as important as the work we do.

### **Practice Model Goals**

Our Practice Model unites our casework process with an approach that values and supports families at every step of a family's encounter with our system. The goals of our Practice Model are:

- Safely keep children with their families.

- Enhance well-being in all of our practice with families.
- Ensure foster care and other placements support goals of permanency.
- Use permanent placement with relatives or other adults, when reunification is not possible, who have a close relationship to the child or children (preferred permanency option).
- Ensure adoptions, when that is the best permanency option, are timely, well-supported and lifelong.
- Ensure youth have access to an array of resources to help achieve successful transition to adulthood.

### **Principles to Guide Best Practices**

Along with our goals, we support the practice model by looking for ways to incorporate the following principles into every encounter we have when working on behalf of families.

#### ***We believe...***

- Behavior change and the work of change is a part of our daily challenge.
- Safety for children is achieved through positive protective relationships with caring family and community members.
- Meaningful decisions require close family participation in decision making.
- Strengths of families and supporting these strengths contribute to life-long permanent relationship for children.
- Families' success depends on community involvement and shared problem solving.
- Practice with families is interrelated at every step of the casework process.
- Sustainable success with families is the work of a team.
- The entire system must support frontline practice to achieve positive outcomes with families.
- Every staff position, role, and activity of the Division shows continuous effort to build and maintain professionalism.
- Skill based training and consultation forms the foundation for successful practice with families.
- Quality improvement and accountability guide all of our work.
- How we do the work is as important as the work we do.

Outcomes will address:

- Safety
- Permanency
- Child and family well-being

The Division's child welfare practice should be:

- Child focused
- Family centered
- Individualized to meet the specific needs of the children and families
- Collaborative

- Enhanced to strengthen parent capacity
- Culturally responsive
- Community based
- Outcome oriented

## Department of Human Services Division of Children and Family Services



### **Agency Commentary**

The Division of Children and Family Services (DCFS) requests additional funding and appropriation to meet the needs of the rapid increase of children in care. As of September 28, 2016 the DCFS is serving 5,209 Children in Foster Care, which is an increase of 20% over the number of children in care from July 1, 2015. Without additional staff and strengthened prevention and reunification programs, the division projects to see substantial growth of children in care annually. This request will aid the division to reduce the number of children in care over the

biennium.

The ultimate goal of DCFS is to provide safety and permanency for children and to achieve divisional efficiencies. In order to do this, we must have quality skilled staff. DCFS staff must also have sufficient training and resources for placement and treatment to do their jobs, and they need access to support systems to coordinate resources. Employees who possess these resources and trained skills, along with quality supervisory support, will have a clear understanding of their roles and responsibilities to better make decisions needed for children and families. DCFS's hiring focus will be on prevention and reunification to stabilize entries into foster care and safely increase exits from foster care.

Children have the best outcomes when they are able to safely remain in their parents' custody. Services and casework should be targeted to support and strengthen the family before crisis or severe maltreatment. This request will allow the DCFS to improve the needs of our children and families while meeting the goals and outcome measures. DCFS realizes our workers are the heart in the delivery of our services. The development and retention of a quality child welfare workforce is the key to the transformation of our system.

In order to meet these goals the Division requests the following:

The Department requests additional general revenue funding of \$36,513,115 FY18 and \$48,427,798 FY19 to meet current obligations and to increase the number of staff to support the expanded caseload. The additional staff will be focused on preventative measures including additional caseworker, supervisory staff, and support staff to focus on investigations, in-home services cases, team decision making, differential response, and reunification.

Personnel Request:

DCFS is requesting 161 additional field staff in FY18 and 228 additional field staff in FY19. The Field staff will include

- Family Service Worker Specialists: 105 in FY18 and 150 in FY19
- DHS program Assistants: 40 in FY18 and 60 in FY19
- Family Service Worker Supervisors: 16 in FY18 and 18 in FY19.

Of these additional staff preference will be given to hiring staff to better facility in home and reunification services.

DCFS also request additional staff for the central office and area offices to strengthen prevention and reunification programs within the division. The request includes 18 staff members:

- (1) Assistant Director N903 to oversee prevention and reunification programs.
- (11) DHS Program Managers for the Area Offices to manage the prevention programs on a regional level.
- (1) Family Service Worker Specialist C118 to be utilized in central office as a Reunification Specialist.

- (1) Contracts Manager C121 to supervise procurement of additional and strengthen current prevention services.
- (3) Admin Assistants to help with contract management for the Division.
- (1) Project Manager dedicated to monitoring and reporting the Divisions progress.

DCFS is requesting to restore 28 currently authorized positions with unfunded appropriation for both salary and fringe benefits for both 2018 and 2019. These positions are vital to allowing the division to continue to serve the children and families already occurring within the system.

The Division is requesting to transfer 19 Positions to DHS Shared Services. Those positions will be utilized by the Finance, Contracts and Personal Offices.

DCFS will transfer 1 Budget Manager C120 to Division of Blind Services.

2 Patient Account Specialist C109 are requested to be discontinued, these positions were surrendered to the OPM pool in September.

#### State Operations Request:

For Operations (896), DCFS is requesting operating expense appropriation of \$2,805,000 FY18 and \$5,478,000 FY19 which includes:

- \$1,638,000 FY18 and \$1,905,000 FY19 to meet increased expenses in mileage and fuel reimbursements for the divisions Family Services Workers, Foster Parents and volunteers;
- \$1,167,000 FY18 and 3,573,000 FY19 in additional appropriation for overhead expenses associated with current and additional staff; and a -47,000 in each year of the biennium to be transferred to DHS Shared services to support positions transferred.

Professional Service Fees of 1,556,000 FY18 and 1,978,000 FY19 requested to increase capacity for client services due to rising number of children in care. These services include but are not limited to Family Treatment and Parent Training.

#### Grants State Request:

For Foster Care (883), DCFS requests additional apportion and funding of 11,396,536 FY18 and 16,561,653 FY19 for increases to placements, board payments and adoption subsidies due to the rising number of children in care. DCFS also request unfunded appropriation



of \$1,651,464 FY18 and \$311,347 FY19 to be utilized for client services if savings are generated in other areas.

For State Residential Treatment (882), DCFS requests appropriation and funding of \$5,271,000 FY18 and \$5,362,000 FY19 to meet needs for residential treatment services due to the growing number of children in care.

TANF/Foster Care Request:

TANF/ Foster Care (898), DCFS requests appropriation and funding for:

- \$6,470,686 FY18 and \$10,075,686 FY19 for client services due to the increased number of children in care; services include counseling, home studies, intensive family services, psych evaluations, respite care, and day care.
- \$3,500,000 FY18 and \$5,000,000 FY19 federally funded appropriation to accommodate the growing number of federally subsidized adoptions.
- Unfunded appropriation of \$10,091,000 FY18 and \$14,621,314 FY19 in the event additional federal funding becomes available for board payments and client services.

**Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
DEPARTMENT OF HUMAN SERVICES  
FOR THE YEAR ENDED JUNE 30, 2015

Findings

Recommendations

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Audit findings are reported under the DHS Administrative Services Division.

## Publications

### A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Arkansas Child Welfare Report Card	Act 1222 of 1995	N	Y	200	AR Child Welfare Public Accountability Act Mandated	40	384.00
Compliance Outcome Report	COR	N	N	500	Continuation monitoring objectives of Angela R Settlement	10	144.00
Family Preservation	Act 1025 of 1991	N	Y	50	Arkansas Family Preservation Services Program Act	4	10.00
Garrett's Law Report	Act 1176 of 2005	N	Y	50	Mandated	20	108.00

**ARKANSAS PLANNING BUDGETING & ADMINISTRATIVE SYSTEM**  
**STATE CONTRACTS OVER \$50,000 AWARDED TO MINORITY OWNED BUSINESSES**  
 Fiscal Year 2016  
 Required by A.C.A. 25-36-104

**AGENCY: 0710 DHS - Children & Family Services**

Minority Business	Total Contract Awarded	Minority Type per A.C.A. 15-4-303 (2)					
		African American	Hispanic American	American Indian	Asian American	Pacific Islander American	Disabled Veteran
ACTIVE PARENTING PUBLISHERS INC	\$24,910	X					
AR SPANISH INTERPRETERS & TRANSLATOR	\$30,500		X				
CET OF ARKANSAS LLC	\$592,918	X					
DESIGN GROUP MARKETING LLC	\$4,500	X					
GODDESS PRODUCTS INC	\$69,610	X					
OLDE TYME TUTORS LLC	\$10,504		X				
SOBER LIVING INC	\$1,200	X					

<b>TOTAL NUMBER OF MINORITY CONTRACTS AWARDED</b>	<u>7</u>
<b>TOTAL EXPENDITURES FOR CONTRACTS AWARDED</b>	<u>\$61,871,296</u>
<b>% OF MINORITY CONTRACTS AWARDED</b>	<u>1.17 %</u>

## Department Appropriation Summary

### Historical Data

### Agency Request and Executive Recommendation

Appropriation	2015-2016		2016-2017		2016-2017		2017-2018					2018-2019						
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
882 State Residential Treatment	1,828,922	0	8,591,656	0	10,860,055	0	8,591,656	0	13,862,656	0	13,862,656	0	8,591,656	0	13,953,656	0	13,953,656	0
883 Foster Care	37,199,052	0	31,863,982	0	34,689,983	0	31,863,982	0	44,911,982	0	44,911,982	0	31,863,982	0	48,736,982	0	48,736,982	0
896 Division of Children & Family Services	75,264,496	1,109	73,688,109	1,040	85,375,440	1,127	73,888,855	1,040	87,313,992	1,225	87,313,992	1,225	73,921,694	1,040	93,319,037	1,292	93,319,037	1,292
898 TANF/Foster Care	58,945,633	0	56,120,193	0	60,230,751	0	56,120,193	0	76,181,879	0	76,181,879	0	56,120,193	0	85,817,193	0	85,817,193	0
<b>Total</b>	<b>173,238,103</b>	<b>1,109</b>	<b>170,263,940</b>	<b>1,040</b>	<b>191,156,229</b>	<b>1,127</b>	<b>170,464,686</b>	<b>1,040</b>	<b>222,270,509</b>	<b>1,225</b>	<b>222,270,509</b>	<b>1,225</b>	<b>170,497,525</b>	<b>1,040</b>	<b>241,826,868</b>	<b>1,292</b>	<b>241,826,868</b>	<b>1,292</b>

Funding Sources		%		%		%		%		%		%		%		%	
General Revenue	4000010	71,827,783	41.5	91,537,075	53.8	91,737,450	53.8	128,250,565	61.6	118,250,565	59.7	91,753,216	53.8	140,181,014	62.4	130,181,014	60.7
Federal Revenue	4000020	82,353,446	47.5	75,744,853	44.5	75,855,129	44.5	77,204,622	37.1	77,204,622	38.9	75,872,202	44.5	81,640,335	36.4	81,640,335	38.0
Merit Adjustment Fund	4000055	0	0.0	111,220	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Reimbursement	4000425	4,355,952	2.5	3,725,000	2.2	3,725,000	2.2	3,725,000	1.8	3,725,000	1.9	3,725,000	2.2	3,725,000	1.7	3,725,000	1.7
Transfer to State Police	4000675	(1,268,671)	(0.7)	(1,674,208)	(1.0)	(1,674,208)	(1.0)	(1,674,208)	(0.8)	(1,674,208)	(0.8)	(1,674,208)	(1.0)	(1,674,208)	(0.7)	(1,674,208)	(0.8)
Various Program Support	4000730	15,969,593	9.2	820,000	0.5	821,315	0.5	710,095	0.3	710,095	0.4	821,315	0.5	710,095	0.3	710,095	0.3
<b>Total Funds</b>		<b>173,238,103</b>	<b>100.0</b>	<b>170,263,940</b>	<b>100.0</b>	<b>170,464,686</b>	<b>100.0</b>	<b>208,216,074</b>	<b>100.0</b>	<b>198,216,074</b>	<b>100.0</b>	<b>170,497,525</b>	<b>100.0</b>	<b>224,582,236</b>	<b>100.0</b>	<b>214,582,236</b>	<b>100.0</b>
Excess Appropriation/(Funding)		0		0		0		14,054,435		24,054,435		0		17,244,632		27,244,632	
<b>Grand Total</b>		<b>173,238,103</b>		<b>170,263,940</b>		<b>170,464,686</b>		<b>222,270,509</b>		<b>222,270,509</b>		<b>170,497,525</b>		<b>241,826,868</b>		<b>241,826,868</b>	

## Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016						FY2016 - 2017					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1,129	1003	10	1013	116	11.16 %	1,126	1019	0	1019	107	9.50 %	1,127	1017	23	1040	87	9.76 %

## **Analysis of Budget Request**

**Appropriation:** 882 - State Residential Treatment

**Funding Sources:** DCF - Children and Family Services Fund Account

This appropriation provides residential treatment services to children in need of placement and treatment. These services are purchased through private provider contracts and Medicaid Eligible service providers. The services are targeted for children who have been diagnosed as having serious emotional and/or behavioral problems and are in need of placement and treatment.

Funding for this appropriation is general revenue (DCF - Children and Family Services Fund Account) and refunds that consist of contract reimbursements for spent general revenue.

The Agency Base Level for this appropriation is \$8,591,565 each year of the biennium.

The Agency Change Level request of \$5,271,000 in FY2018 and \$5,362,000 in FY2019 is to meet needs in residential treatment services due to the growing number of children in care.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 882 - State Residential Treatment  
**Funding Sources:** DCF - Children and Family Services Fund Account

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			2017-2018			2018-2019		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid	5100004	1,828,922	8,591,656	10,860,055	8,591,656	13,862,656	13,862,656	8,591,656	13,953,656	13,953,656
Total		1,828,922	8,591,656	10,860,055	8,591,656	13,862,656	13,862,656	8,591,656	13,953,656	13,953,656
<b>Funding Sources</b>										
General Revenue	4000010	1,711,258	8,566,656		8,566,656	13,837,656	13,837,656	8,566,656	13,928,656	13,928,656
Reimbursement	4000425	14,444	25,000		25,000	25,000	25,000	25,000	25,000	25,000
Various Program Support	4000730	103,220	0		0	0	0	0	0	0
Total Funding		1,828,922	8,591,656		8,591,656	13,862,656	13,862,656	8,591,656	13,953,656	13,953,656
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		1,828,922	8,591,656		8,591,656	13,862,656	13,862,656	8,591,656	13,953,656	13,953,656

## Change Level by Appropriation

**Appropriation:** 882 - State Residential Treatment  
**Funding Sources:** DCF - Children and Family Services Fund Account

### Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>8,591,656</b>	<b>0</b>	<b>8,591,656</b>	<b>100.0</b>	<b>8,591,656</b>	<b>0</b>	<b>8,591,656</b>	<b>100.0</b>
C01	Existing Program	5,271,000	0	13,862,656	161.4	5,362,000	0	13,953,656	162.4

### Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>8,591,656</b>	<b>0</b>	<b>8,591,656</b>	<b>100.0</b>	<b>8,591,656</b>	<b>0</b>	<b>8,591,656</b>	<b>100.0</b>
C01	Existing Program	5,271,000	0	13,862,656	161.4	5,362,000	0	13,953,656	162.4

### Justification

C01	\$5,271,000 and \$5,362,000 are requested to meet need in residential treatment services due to the growing number of children in care.								
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## **Analysis of Budget Request**

**Appropriation:** 883 - Foster Care

**Funding Sources:** DCF - Children and Family Services Fund Account

The Division of Children and Family Services (DCFS) provides selective placement for children in the custody of the Department of Human Services in approved foster homes or licensed facilities for a planned period of time when separation from a birth parent or legal guardian necessitates such separation. Foster Care is an integral part of the service delivery system of the Division of Children and Family Services.

Funding for this appropriation consists of general revenue (DCF-Children and Family Services Fund Account), refunds that consist of board reimbursements for spent general revenue and other funding which is indicated as various program support can also include sources such as federal awards, fees, and maximization of federal claiming. These other funds are considered to be non-federal and technically can be expended for any program or service within the Department.

The Agency Base Level request for this appropriation is \$31,863,982 each year of the biennium with general revenue of \$28,163,982.

The Agency Change Level request for this appropriation is \$13,048,000 in FY2018 and \$16,873,000 in FY2019 with general revenue request of \$11,396,536 in FY2018 and \$16,561,653 in FY2019. The following delineates the agency request:

- \$11,396,536 in FY2018 and \$16,561,563 in FY2019 due to increased payments for the rising number of children in care, board payments, and the increase in adoption subsidies.
- \$1,651,464 for FY2018 and \$311,347 in FY2019 for unfunded appropriation to be utilized for client services if savings are generated in other areas.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 883 - Foster Care

**Funding Sources:** DCF - Children and Family Services Fund Account

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			2017-2018			2018-2019		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid	5100004	37,199,052	31,863,982	34,689,983	31,863,982	44,911,982	44,911,982	31,863,982	48,736,982	48,736,982
Total		37,199,052	31,863,982	34,689,983	31,863,982	44,911,982	44,911,982	31,863,982	48,736,982	48,736,982
<b>Funding Sources</b>										
General Revenue	4000010	32,857,544	28,163,982		28,163,982	39,560,518	39,560,518	28,163,982	44,725,635	44,725,635
Reimbursement	4000425	4,341,508	3,700,000		3,700,000	3,700,000	3,700,000	3,700,000	3,700,000	3,700,000
Total Funding		37,199,052	31,863,982		31,863,982	43,260,518	43,260,518	31,863,982	48,425,635	48,425,635
Excess Appropriation/(Funding)		0	0		0	1,651,464	1,651,464	0	311,347	311,347
Grand Total		37,199,052	31,863,982		31,863,982	44,911,982	44,911,982	31,863,982	48,736,982	48,736,982

## Change Level by Appropriation

**Appropriation:** 883 - Foster Care  
**Funding Sources:** DCF - Children and Family Services Fund Account

### Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>31,863,982</b>	<b>0</b>	<b>31,863,982</b>	<b>100.0</b>	<b>31,863,982</b>	<b>0</b>	<b>31,863,982</b>	<b>100.0</b>
C01	Existing Program	11,396,536	0	43,260,518	135.8	16,561,653	0	48,425,635	152.0
C05	Unfunded Appropriation	1,651,464	0	44,911,982	140.9	311,347	0	48,736,982	153.0

### Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>31,863,982</b>	<b>0</b>	<b>31,863,982</b>	<b>100.0</b>	<b>31,863,982</b>	<b>0</b>	<b>31,863,982</b>	<b>100.0</b>
C01	Existing Program	11,396,536	0	43,260,518	135.8	16,561,653	0	48,425,635	152.0
C05	Unfunded Appropriation	1,651,464	0	44,911,982	140.9	311,347	0	48,736,982	153.0

### Justification

C01	\$4,674,536 FY18 and \$7,639,653 FY19 for increased placements due to the rising number of children in care. \$4,666,000 FY18 and \$5,714,000 FY19 for board payments due to the rising number of children in care. \$2,056,000 FY18 and 3,208,000 FY19 increase in adoption subsidies to meet current obligations and accommodate new adoptions.
C05	\$1,651,464 FY18 and \$311,347 unfunded appropriation requested to be utilized for client services if savings are generated in other areas.

## **Analysis of Budget Request**

**Appropriation:** 896 - DHS–Admin Paying Account

**Funding Sources:** PWP - Administration Paying

This appropriation provides administrative support for the Division of Children and Family Services (DCFS). This Division is responsible for the protection of children, the continuation of the family-centered approach to service delivery to help strengthen and maintain natural families when possible, the expansion of programs such as therapeutic services, foster care prevention, management information systems and quality assurance and monitoring.

DCFS provides family supports to keep children at home, assist families when the families temporarily can't provide the necessary care for their children and help eliminate child maltreatment. DCFS attempts to keep families together and only separates children from their families as a last alternative. Specific services provided by the Division are: Support Services, Foster Care, Adoption Services and Protective Services.

The Division was operating under a Child Welfare Reform Federal Consent Decree until December, 2001. The original lawsuit (commonly known as "Angela R") was filed in 1991, alleging gross abuse and neglect of children of this State and the State's failure to protect those children. The consent decree was approved in 1994 and extended in 1999 and again in October 2001. In December 2001, the decree ended when the plaintiffs to the original lawsuit did not challenge DCFS compliance with the federal consent decree.

Funding for this appropriation includes general revenue (DCF-Children and Family Services Fund Account), federal revenues and other revenues, which is identified as various program support. The federal funds are derived from Title IV-E, Title IV-B, TANF, Child Abuse Prevention Treatment Act (CAPTA), Social Service Block Grant, Emergency Assessment funding, and Safe and Stable Families Act funding. Other revenues which are indicated as various program support are derived from many sources including federal awards, fees, third party reimbursements and maximization of federal claiming. These other revenues are considered to be non-federal and technically can be expended for any program or service within the Department.

### *Base Level:*

The Agency Base Level Request for this appropriation is \$73,888,855 in FY2018 and \$73,921,694 in FY2019 with \$34,709,548 in FY2018 and \$34,725,314 in FY2019 of general revenue funding and 1040 budgeted base level positions.

### *Change Level:*

The Agency Change Level Request is \$13,425,137 in FY2018 and \$19,397,343 in FY2019 with \$13,374,893 in FY2018 and \$16,428,459 in FY2019 in new general revenue and an increase of 185 positions in FY2018 and 252 in FY2018, and reflects the following:

- New Positions (179 in FY2018 and 246 in FY2019): Regular Salaries and Personal Services Matching of \$8,063,325 in FY2018 and \$10,940,531 in FY2019 to meet the need from the growing number of children in care.
- Discontinue Position (2): Regular Salaries and Personal Services Matching of (\$63,980) each year of the biennium.
- Transfer Positions Out (20): Regular Salaries and Personal Services Matching of (\$1,200,179) for each year of the biennium to support agency reorganization.
- Restore Unfunded Positions (28): Regular Salaries and Personal Services Matching of \$1,280,401 for each year of the biennium to provide direct service or provide direct support to field staff.
- Extra Help of \$1,031,570 for each year of the biennium.
- Operating Expenses of \$2,758,000 in FY2018 and \$5,431,000 in FY2019 which includes a transfer of (\$47,000) each year of the biennium to support agency reorganization and an increase of \$2,805,000 for FY2018 and \$5,478,000 for FY2019 for increased overhead associated with new staff, increased mileage reimbursements, and fuel purchases for transportation.
- Professional Fees and Services of \$1,556,000 for FY2018 and \$1,978,000 for FY2019 for increase in client services to the rising number of children in care.

The Executive Recommendation provides for the Agency Request for appropriation with \$3,374,893 in FY2018 and \$6,428,459 in FY2019 in new general revenue.

## Appropriation Summary

**Appropriation:** 896 - DHS--Admin Paying Account

**Funding Sources:** PWP - Administration Paying

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	38,019,263	36,559,363	39,297,324	36,589,285	42,307,105	43,307,105	36,615,885	44,390,494	44,390,494
<b>#Positions</b>		<b>1,109</b>	<b>1,040</b>	<b>1,127</b>	<b>1,040</b>	<b>1,225</b>	<b>1,225</b>	<b>1,040</b>	<b>1,292</b>	<b>1,292</b>
Extra Help	5010001	531,608	200,000	625,000	200,000	1,231,570	1,231,570	200,000	1,231,570	1,231,570
<b>#Extra Help</b>		<b>53</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>
Personal Services Matching	5010003	13,401,540	13,932,031	14,787,617	14,127,855	16,489,602	16,489,602	14,134,094	17,316,258	17,316,258
Overtime	5010006	0	1,200,000	4,000,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Operating Expenses	5020002	10,097,166	9,799,660	12,145,347	9,799,660	12,557,660	12,557,660	9,799,660	15,230,660	15,230,660
Conference & Travel Expenses	5050009	19,794	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Professional Fees	5060010	12,994,719	11,942,055	14,390,152	11,942,055	13,498,055	13,498,055	11,942,055	13,920,055	13,920,055
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	200,406	25,000	100,000	0	0	0	0	0	0
<b>Total</b>		<b>75,264,496</b>	<b>73,688,109</b>	<b>85,375,440</b>	<b>73,888,855</b>	<b>87,313,992</b>	<b>87,272,833</b>	<b>87,313,992</b>	<b>93,319,037</b>	<b>93,319,037</b>
<b>Funding Sources</b>										
General Revenue	4000010	22,158,989	34,509,173		34,709,548	48,084,441	38,084,441	34,725,314	51,153,773	41,153,773
Federal Revenue	4000020	40,148,956	40,261,924		40,372,200	38,221,693	38,221,693	40,389,273	41,157,406	41,157,406
Merit Adjustment Fund	4000055	0	111,220		0	0	0	0	0	0
Transfer to State Police	4000675	(1,268,671)	(1,674,208)		(1,674,208)	(1,674,208)	(1,674,208)	(1,674,208)	(1,674,208)	(1,674,208)
Various Program Support	4000730	14,225,222	480,000		481,315	370,095	370,095	481,315	370,095	370,095
<b>Total Funding</b>		<b>75,264,496</b>	<b>73,688,109</b>		<b>73,888,855</b>	<b>85,002,021</b>	<b>75,002,021</b>	<b>73,921,694</b>	<b>91,007,066</b>	<b>81,007,066</b>
Excess Appropriation/(Funding)		0	0		0	2,311,971	12,311,971	0	2,311,971	12,311,971
<b>Grand Total</b>		<b>75,264,496</b>	<b>73,688,109</b>		<b>73,888,855</b>	<b>87,313,992</b>	<b>87,313,992</b>	<b>73,921,694</b>	<b>93,319,037</b>	<b>93,319,037</b>

## Change Level by Appropriation

**Appropriation:** 896 - DHS--Admin Paying Account  
**Funding Sources:** PWP - Administration Paying

### Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	73,888,855	1,040	73,888,855	100.0	73,921,694	1,040	73,921,694	100.0
C01	Existing Program	12,424,325	179	86,313,180	116.8	18,396,531	246	92,318,225	124.9
C03	Discontinue Program	(63,980)	(2)	86,249,200	116.7	(63,980)	(2)	92,254,245	124.8
C05	Unfunded Appropriation	2,311,971	28	88,561,171	119.9	2,311,971	28	94,566,216	127.9
C07	Agency Transfer	(1,247,179)	(20)	87,313,992	118.2	(1,247,179)	(20)	93,319,037	126.2

### Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	73,888,855	1,040	73,888,855	100.0	73,921,694	1,040	73,921,694	100.0
C01	Existing Program	12,383,166	178	86,272,021	116.8	18,355,372	245	92,277,066	124.8
C03	Discontinue Program	(63,980)	(2)	86,208,041	116.7	(63,980)	(2)	92,213,086	124.7
C05	Unfunded Appropriation	2,311,971	28	88,520,012	119.8	2,311,971	28	94,525,057	127.9
C07	Agency Transfer	(1,247,179)	(20)	87,272,833	118.1	(1,247,179)	(20)	93,277,878	126.2

### Justification

C01	\$8,063,325 FY18 and \$10,940,531 FY19 is requested for a total of 179 and 246 additional staff in FY18 and FY19 respectively. This request includes 163 additional field staff FY18 and 228 FY19: 105 additional Family Service Worker Specialists FY18 and 150 FY19; 40 additional DHS program Assistants FY18 and 60 FY19; 16 additional Family Service Worker Supervisors FY18 and 18 FY19. The Division also request additional Staff for central office and area offices to strengthen prevention and reunification programs including 1 Assistant Director N903 to oversee prevention and reunification programs. 10 DHS Program Managers for the Area Offices to manage the prevention programs on a regional level. 1 Family Service Worker Specialist C118 to be utilized in central office as a Reunification Specialist, 1 Contracts Manager C121 to supervise procurement of additional and strengthen current prevention services, 3 Admin Assistants to help with contract management for the Division, 1 Project Manager dedicated to prevention and reunification programs. 1,638,000 and 1,905,000 for increased mileage reimbursements and fuel purchases for transportation of children in care. \$112,000 each year of the biennium for wireless fees to upgrade all field staff to smart phone lines for security of client information. \$1,055,000 and \$ 3,461,000 for increases in overhead associated with new and current staff. \$1,556,000 and \$1,978,000 for FY18 and FY19 respectively for increases in client services due to the rising number of care.
C03	The Division is surrendering 2 positions that where given to the OPM pool.
C05	The Division is requesting unfunded restoration of 28 positions unbudgeted in FY17 due to funding constraints and 1,301,570 each year of the biennium for extra help to support field staff is savings allow in other areas.
C07	The Divisions is transferring 19 positions, there associated salary and match and 47,000 in overhead expenses to DHS Shared Services. The division is also transferring one position to the Division of Services to the Blind.

## **Analysis of Budget Request**

**Appropriation:** 898 - DHS-Grants Paying Account

**Funding Sources:** PWE - Grants Paying

The TANF/Foster Care Program is used to assist with the costs of foster care maintenance for eligible children; administrative costs to manage the program; and training for staff and foster parents. The primary purpose of this program is to fund proper care for children who need placement outside their homes. This appropriation is also used to assist States in paying maintenance costs for adopted children with special needs, such as children who are older or who have disabilities. The primary purpose of this program is to advance the permanency of hard to place children in adoptive homes and avoid inappropriate and excessive numbers of foster care placements.

This appropriation also provides for Independent Living services for foster children age 16 and older. This service is intended to provide a transition to independent living by providing encouragement and assistance in obtaining a high school diploma or vocational skill training, as well as training in daily living skills.

Funding for this appropriation includes general revenue (DCF - Children and Family Services Fund Account), federal revenues, and other revenues, which are identified as various program support. Federal revenues include Title IV-E Adoption Subsidies, Title IV-B Family Preservation Funding, SSBG, and TANF. Other revenues which are indicated as various program support and consists of match out of board reimbursements.

The Agency Base Level request for this appropriation is \$56,120,193 each year of the biennium with general revenue of \$20,297,264.

The Agency Change Level request for this appropriation is \$20,061,686 in FY2018 and \$29,697,000 in FY2019 with general revenue request of \$6,470,686 in FY2018 and \$10,075,686 in FY2019. The following delineates the agency request:

- \$9,970,686 in FY2018 and \$15,075,686 in FY2019 due to the increased number of children in care for counseling, home studies, intensive family services, psych evaluations, and respite care.
- \$10,091,000 for FY2018 and \$14,621,314 in FY2019 for unfunded appropriation in case additional federal funding becomes available for IV-E eligible board payments and client services.

The Executive Recommendation provides for the Agency Request.



# Appropriation Summary

**Appropriation:** 898 - DHS-Grants Paying Account

**Funding Sources:** PWE - Grants Paying

## Historical Data

## Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid	5100004	58,945,633	56,120,193	60,230,751	56,120,193	76,181,879	76,181,879	56,120,193	85,817,193	85,817,193
Total		58,945,633	56,120,193	60,230,751	56,120,193	76,181,879	76,181,879	56,120,193	85,817,193	85,817,193
<b>Funding Sources</b>										
General Revenue	4000010	15,099,992	20,297,264		20,297,264	26,767,950	26,767,950	20,297,264	30,372,950	30,372,950
Federal Revenue	4000020	42,204,490	35,482,929		35,482,929	38,982,929	38,982,929	35,482,929	40,482,929	40,482,929
Various Program Support	4000730	1,641,151	340,000		340,000	340,000	340,000	340,000	340,000	340,000
Total Funding		58,945,633	56,120,193		56,120,193	66,090,879	66,090,879	56,120,193	71,195,879	71,195,879
Excess Appropriation/(Funding)		0	0		0	10,091,000	10,091,000	0	14,621,314	14,621,314
Grand Total		58,945,633	56,120,193		56,120,193	76,181,879	76,181,879	56,120,193	85,817,193	85,817,193

## Change Level by Appropriation

**Appropriation:** 898 - DHS-Grants Paying Account  
**Funding Sources:** PWE - Grants Paying

### Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>56,120,193</b>	<b>0</b>	<b>56,120,193</b>	<b>100.0</b>	<b>56,120,193</b>	<b>0</b>	<b>56,120,193</b>	<b>100.0</b>
C01	Existing Program	9,970,686	0	66,090,879	117.8	15,075,686	0	71,195,879	126.9
C05	Unfunded Appropriation	10,091,000	0	76,181,879	135.7	14,621,314	0	85,817,193	152.9

### Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>56,120,193</b>	<b>0</b>	<b>56,120,193</b>	<b>100.0</b>	<b>56,120,193</b>	<b>0</b>	<b>56,120,193</b>	<b>100.0</b>
C01	Existing Program	9,970,686	0	66,090,879	117.8	15,075,686	0	71,195,879	126.9
C05	Unfunded Appropriation	10,091,000	0	76,181,879	135.7	14,621,314	0	85,817,193	152.9

### Justification

C01	The Division requests \$1,839,000 and \$3,245,000 FY19 for client services due to the increased number of children in care; services include counseling, home studies, intensive family services, psych evaluations and respite care. \$4,631,686 FY18 and \$6,822,686 FY19 for day care services. \$3,500,000 FY18 and \$5,000,000 FY19 federally funded appropriation to accommodate the growing number of federally subsidized adoptions.
C05	Unfunded appropriation is requested incase additional federal funding becomes available for IV-E eligible board payments and client services.