

# DAH - CENTRAL ADMINISTRATION

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

### Employment Summary

|                         | Male | Female | Total | %     |
|-------------------------|------|--------|-------|-------|
| White Employees         | 56   | 73     | 129   | 86 %  |
| Black Employees         | 5    | 16     | 21    | 14 %  |
| Other Racial Minorities | 0    | 0      | 0     | 0 %   |
| Total Minorities        |      |        | 21    | 14 %  |
| Total Employees         |      |        | 150   | 100 % |

### Publications

#### A.C.A. 25-1-201 et seq.

| Name | Statutory Authorization | Required for |                  | # of Copies | Reason(s) for Continued Publication and Distribution | Unbound Black & White Copies Produced During the Last Two Years | Cost of Unbound Copies Produced During the Last Two Years |
|------|-------------------------|--------------|------------------|-------------|------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------|
|      |                         | Governor     | General Assembly |             |                                                      |                                                                 |                                                           |
| None | N/A                     | N            | N                | 0           | N/A                                                  | 0                                                               | 0.00                                                      |

## Department Appropriation Summary

| Appropriation                                | Historical Data   |            |                   |            |                   |            | Agency Request and Executive Recommendation |            |                   |            |                   |            |                   |            |
|----------------------------------------------|-------------------|------------|-------------------|------------|-------------------|------------|---------------------------------------------|------------|-------------------|------------|-------------------|------------|-------------------|------------|
|                                              | 2017-2018         |            | 2018-2019         |            | 2018-2019         |            | 2019-2020                                   |            |                   |            | 2020-2021         |            |                   |            |
|                                              | Actual            | Pos        | Budget            | Pos        | Authorized        | Pos        | Agency                                      | Pos        | Executive         | Pos        | Agency            | Pos        | Executive         | Pos        |
| 476 Conservation Tax-Amendment 75            | 5,776,021         | 19         | 8,729,181         | 40         | 7,709,795         | 40         | 8,931,584                                   | 40         | 8,931,584         | 40         | 8,934,046         | 40         | 8,934,046         | 40         |
| 482 Director's Office-State Operations       | 7,337,558         | 114        | 7,645,205         | 102        | 8,500,672         | 102        | 7,512,712                                   | 102        | 7,512,712         | 102        | 7,517,511         | 102        | 7,517,511         | 102        |
| C79 DAH-Delta Cultural Center - Bank Charges | 4,119             | 0          | 6,000             | 0          | 6,000             | 0          | 6,000                                       | 0          | 6,000             | 0          | 6,000             | 0          | 6,000             | 0          |
| C80 DAH-MTCC - Bank Charges                  | 3,247             | 0          | 5,060             | 0          | 5,060             | 0          | 5,060                                       | 0          | 5,060             | 0          | 5,060             | 0          | 5,060             | 0          |
| C81 DAH-Old State House - Bank Charges       | 4,257             | 0          | 5,060             | 0          | 5,060             | 0          | 5,060                                       | 0          | 5,060             | 0          | 5,060             | 0          | 5,060             | 0          |
| C82 DAH-Historic AR Museum - Bank Charges    | 11,765            | 0          | 11,250            | 0          | 11,250            | 0          | 11,250                                      | 0          | 11,250            | 0          | 11,250            | 0          | 11,250            | 0          |
| U40 DAH-Delta Cultural-Cash in Treasury      | 26,326            | 0          | 50,000            | 0          | 50,000            | 0          | 50,000                                      | 0          | 50,000            | 0          | 50,000            | 0          | 50,000            | 0          |
| U41 DAH-Mosaic Templar-Cash in Treasury      | 32,007            | 0          | 85,029            | 0          | 85,029            | 0          | 85,029                                      | 0          | 85,029            | 0          | 85,029            | 0          | 85,029            | 0          |
| U42 DAH-Old State House-Cash in Treasury     | 82,346            | 0          | 204,613           | 0          | 204,811           | 0          | 204,625                                     | 0          | 132,505           | 0          | 204,625           | 0          | 132,505           | 0          |
| U43 DAH-Hist Preserv-Real Esate Transfer Tax | 2,246,482         | 9          | 433,025           | 7          | 0                 | 7          | 0                                           | 7          | 0                 | 7          | 0                 | 7          | 0                 | 7          |
| U44 DAH-Historic Preservation-Federal Prog   | 1,616,820         | 13         | 1,222,495         | 16         | 629,420           | 16         | 1,307,503                                   | 16         | 1,307,503         | 16         | 1,307,872         | 16         | 1,307,872         | 16         |
| U45 DAH-Hist Pres-Main St-Cash in Treasury   | 0                 | 0          | 25,842            | 0          | 30,842            | 0          | 30,842                                      | 0          | 30,842            | 0          | 30,842            | 0          | 30,842            | 0          |
| U46 DAH-NHC-Nat Area Mgmt-Cash in Treasury   | 204,001           | 0          | 422,076           | 0          | 422,576           | 0          | 422,576                                     | 0          | 422,576           | 0          | 422,576           | 0          | 422,576           | 0          |
| U47 DAH-NHC-Nat Area Research-Treasury Cas   | 0                 | 0          | 10,000            | 0          | 40,033            | 0          | 39,781                                      | 0          | 39,781            | 0          | 39,781            | 0          | 39,781            | 0          |
| U48 DAH-Nat Heritage-Gas Royalty Expenses    | 119,567           | 0          | 745,178           | 0          | 811,073           | 0          | 811,073                                     | 0          | 811,073           | 0          | 811,073           | 0          | 811,073           | 0          |
| U49 DAH-Natural Heritage-Federal Program     | 318,755           | 1          | 2,047,538         | 1          | 2,110,558         | 1          | 2,048,973                                   | 1          | 2,048,973         | 1          | 2,048,973         | 1          | 2,048,973         | 1          |
| U51 DAH-Historic AR Musuem-Cash in Treasury  | 171,669           | 0          | 267,502           | 0          | 303,456           | 0          | 296,991                                     | 0          | 296,991           | 0          | 296,991           | 0          | 296,991           | 0          |
| U61 DAH-AR State Archives - Cash in Treasury | 28,402            | 0          | 66,357            | 0          | 69,357            | 0          | 69,357                                      | 0          | 69,357            | 0          | 69,357            | 0          | 69,357            | 0          |
| <b>Total</b>                                 | <b>17,983,342</b> | <b>156</b> | <b>21,981,411</b> | <b>166</b> | <b>20,994,992</b> | <b>166</b> | <b>21,838,416</b>                           | <b>166</b> | <b>21,766,296</b> | <b>166</b> | <b>21,846,046</b> | <b>166</b> | <b>21,773,926</b> | <b>166</b> |

  

| Funding Sources                |         | %                 |              | %                 |              | %                 |              | %                 |              | %                 |              | %                 |              |
|--------------------------------|---------|-------------------|--------------|-------------------|--------------|-------------------|--------------|-------------------|--------------|-------------------|--------------|-------------------|--------------|
| Fund Balance                   | 4000005 | 5,507,253         | 21.8         | 7,284,648         | 27.9         | 4,135,790         | 18.4         | 4,135,790         | 18.4         | 1,163,009         | 6.0          | 1,235,129         | 6.3          |
| General Revenue                | 4000010 | 7,337,558         | 29.0         | 7,645,205         | 29.3         | 7,512,712         | 33.5         | 7,512,712         | 33.5         | 7,517,511         | 38.6         | 7,517,511         | 38.4         |
| Federal Revenue                | 4000020 | 1,935,575         | 7.7          | 3,270,033         | 12.5         | 3,356,476         | 14.9         | 3,356,476         | 14.9         | 3,356,845         | 17.2         | 3,356,845         | 17.2         |
| Special Revenue                | 4000030 | 6,667,536         | 26.4         | 6,825,000         | 26.1         | 6,825,000         | 30.4         | 6,825,000         | 30.4         | 6,825,000         | 35.0         | 6,825,000         | 34.9         |
| Cash Fund                      | 4000045 | 1,447,208         | 5.7          | 261,000           | 1.0          | 258,000           | 1.1          | 258,000           | 1.1          | 258,000           | 1.3          | 258,000           | 1.3          |
| Inter-agency Fund Transfer     | 4000316 | 2,246,482         | 8.9          | 433,025           | 1.7          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          |
| Intra-agency Fund Transfer     | 4000317 | 79,117            | 0.3          | 398,290           | 1.5          | 370,000           | 1.6          | 370,000           | 1.6          | 370,000           | 1.9          | 370,000           | 1.9          |
| M & R Sales                    | 4000340 | 1,250             | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          |
| Rental Income                  | 4000430 | 46,011            | 0.2          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          | 0                 | 0.0          |
| <b>Total Funds</b>             |         | <b>25,267,990</b> | <b>100.0</b> | <b>26,117,201</b> | <b>100.0</b> | <b>22,457,978</b> | <b>100.0</b> | <b>22,457,978</b> | <b>100.0</b> | <b>19,490,365</b> | <b>100.0</b> | <b>19,562,485</b> | <b>100.0</b> |
| Excess Appropriation/(Funding) |         | (7,284,648)       |              | (4,135,790)       |              | (619,562)         |              | (691,682)         |              | 2,355,681         |              | 2,211,441         |              |
| <b>Grand Total</b>             |         | <b>17,983,342</b> |              | <b>21,981,411</b> |              | <b>21,838,416</b> |              | <b>21,766,296</b> |              | <b>21,846,046</b> |              | <b>21,773,926</b> |              |

The FY19 Budget amount exceeds the Authorized amount for Conservation Tax-Amendment 75 (476) and Historic Preservation-Federal (U44) due to salary and matching rate adjustments during the 2017-2019 Biennium. The FY19 Budget amount exceeds the Authorized amount for Historic Preservation-Real Estate Transfer Tax (U43) due to a transfer from the Natural and Cultural Resources Council (NCRC) Grant Fund (481) by authority of A.C.A. §15-12-103(3).

Variance in Fund Balance is due to unfunded appropriation for Conservation Tax-Amendment 75 (476), Mosaic Templars-Cash in Treasury (U41), NHC Nat Area Research-Treasury Cash (U47), Nat Heritage-Gas (U48), Historic AR Museum-Cash in Treasury (U51), and AR State Archives-Cash in Treasury (U61).

## **Analysis of Budget Request**

**Appropriation:** 476 - Conservation Tax-Amendment 75

**Funding Sources:** SHF - Arkansas Department of Heritage Fund

This appropriation provides for the special revenue funding from the additional 1/8<sup>th</sup> cent sales tax levied by Amendment 75 (A.C.A. §19-6-484). These funds are dedicated to DAH to provide for additional programs and to supplement general revenue funding for basic operating expenses. The Department utilizes this appropriation to improve and care for historic structures, artifacts in museum collections and natural areas held in trust for Arkansas; to encourage the arts; to keep historical information; and to expand knowledge of Arkansas' unique heritage from prehistoric times to the present.

The Agency's Request is \$8,931,584 for FY20 and \$8,934,046 for FY21.

The Agency's Change Level Requests are as follows:

- Extra Help and Personal Services Matching increase of \$80,784 to better reflect the ongoing, planned annual cost of payroll expense versus treating the process as a one-time request each year for extra help.
- Capital Outlay increase of \$100,000 by reallocation from Special Maintenance for land, buildings, equipment, furniture, and fixtures as necessary based solely on need and justification.
- Special Maintenance reduction of \$100,000 by reallocation to Capital Outlay.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency appropriation levels exceeded actual expenses for grants and aid by more than 10% due to several factors. The agency recently started two new grant programs, the Arkansas Historic Marker Program and the Arkansas Small Museum Grant program, which are currently ramping-up and incoming grant requests are below anticipated funding levels due to the relative newness of both programs. The agency has also re-prioritized the administration of some grant funds to allow greater agency control over state funds; in the past, some grants were provided to non-profit entities which were independent of the agency. This change in the administration of some grant funds has temporarily lowered the expenditure of some appropriation, but the long-term impact of the change will allow for greater oversight and control of grant funds. Additionally, some amount of agency appropriation level is held in reserve in anticipation of receiving outside grants that will then be distributed by the agency. Expenditure of this informal reserve appropriation is contingent upon receipt of cash revenue.

In state fiscal year 2018, the agency undertook a comprehensive analysis and assessment of all fixed capital assets owned and operated by the agency by each agency division. The purpose of this process was to develop a long-range capital planning document to help guide capital investment decision-making by senior agency management and the agency facility manager. Due to this process, the expenditure of special maintenance appropriation was significantly, and temporarily, suppressed during 2018. Additionally, some capital projects were delayed due to longer than expected procurement processes and attention to some critical, high priority projects. These are also the same reasons that

agency appropriation levels exceeded actual expenses for construction by more than 10%.

Expenditure of appropriation is contingent upon available funding.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 476 - Conservation Tax-Amendment 75  
**Funding Sources:** SHF - Arkansas Department of Heritage Fund

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018         | 2018-2019         | 2018-2019        | 2019-2020        |                  | 2020-2021        |                  |  |
|--------------------------------|---------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|--|
|                                |         | Actual            | Budget            | Authorized       | Agency           | Executive        | Agency           | Executive        |  |
| Regular Salaries               | 5010000 | 901,247           | 2,311,761         | 1,292,422        | 2,189,826        | 2,189,826        | 2,191,826        | 2,191,826        |  |
| <b>#Positions</b>              |         | <b>19</b>         | <b>40</b>         | <b>40</b>        | <b>40</b>        | <b>40</b>        | <b>40</b>        | <b>40</b>        |  |
| Extra Help                     | 5010001 | 463,123           | 389,423           | 392,226          | 467,226          | 467,226          | 467,226          | 467,226          |  |
| <b>#Extra Help</b>             |         | <b>46</b>         | <b>46</b>         | <b>47</b>        | <b>47</b>        | <b>47</b>        | <b>47</b>        | <b>47</b>        |  |
| Personal Services Matching     | 5010003 | 353,665           | 764,504           | 495,321          | 744,706          | 744,706          | 745,168          | 745,168          |  |
| Operating Expenses             | 5020002 | 2,065,650         | 2,137,238         | 2,137,238        | 2,137,238        | 2,137,238        | 2,137,238        | 2,137,238        |  |
| Conference & Travel Expenses   | 5050009 | 60,008            | 47,750            | 86,826           | 86,826           | 86,826           | 86,826           | 86,826           |  |
| Professional Fees              | 5060010 | 831,520           | 715,984           | 943,241          | 943,241          | 943,241          | 943,241          | 943,241          |  |
| Construction                   | 5090005 | 37,329            | 600,000           | 600,000          | 600,000          | 600,000          | 600,000          | 600,000          |  |
| Data Processing                | 5090012 | 0                 | 0                 | 0                | 0                | 0                | 0                | 0                |  |
| Grants and Aid                 | 5100004 | 684,206           | 914,729           | 914,729          | 914,729          | 914,729          | 914,729          | 914,729          |  |
| Capital Outlay                 | 5120011 | 0                 | 0                 | 0                | 100,000          | 100,000          | 100,000          | 100,000          |  |
| Special Maintenance            | 5120032 | 379,273           | 847,792           | 847,792          | 747,792          | 747,792          | 747,792          | 747,792          |  |
| <b>Total</b>                   |         | <b>5,776,021</b>  | <b>8,729,181</b>  | <b>7,709,795</b> | <b>8,931,584</b> | <b>8,931,584</b> | <b>8,934,046</b> | <b>8,934,046</b> |  |
| <b>Funding Sources</b>         |         |                   |                   |                  |                  |                  |                  |                  |  |
| Fund Balance                   | 4000005 | 3,563,233         | 4,284,114         |                  | 2,154,933        | 2,154,933        | 0                | 0                |  |
| Special Revenue                | 4000030 | 6,450,891         | 6,600,000         |                  | 6,600,000        | 6,600,000        | 6,600,000        | 6,600,000        |  |
| Rental Income                  | 4000430 | 46,011            | 0                 |                  | 0                | 0                | 0                | 0                |  |
| <b>Total Funding</b>           |         | <b>10,060,135</b> | <b>10,884,114</b> |                  | <b>8,754,933</b> | <b>8,754,933</b> | <b>6,600,000</b> | <b>6,600,000</b> |  |
| Excess Appropriation/(Funding) |         | (4,284,114)       | (2,154,933)       |                  | 176,651          | 176,651          | 2,334,046        | 2,334,046        |  |
| <b>Grand Total</b>             |         | <b>5,776,021</b>  | <b>8,729,181</b>  |                  | <b>8,931,584</b> | <b>8,931,584</b> | <b>8,934,046</b> | <b>8,934,046</b> |  |

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

## **Analysis of Budget Request**

**Appropriation:** 482 - Director's Office-State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

This appropriation provides for the personal services and operating expenses of the Department of Arkansas Heritage including the Director's Office and the eight business areas consolidated as of July 1, 2016. This appropriation consists entirely of general revenue funding and the Director's Office coordinates the staffing and other administrative matters relating to state operations.

The Agency's Request is for appropriation and general revenue funding of \$7,512,712 for FY20 and appropriation and general revenue funding of \$7,517,511 for FY21.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency operating expenses were held below the budgeted appropriation level in part to help fund full-time, regular salary expense and extra help expense. This action helped the agency absorb increased payroll expense from the implementation of the statewide pay plan. The agency also saw some savings in operating expenses as a result of the implementation of various efficiency measures. These are also the same reasons that agency appropriation levels exceeded actual expenses for professional fees by more than 10%.

Agency appropriation levels exceeded actual expenses for grants and aid by more than 10% due to several factors. The agency recently started two new grant programs, the Arkansas Historic Marker Program and the Arkansas Small Museum Grant program, which are currently ramping-up and incoming grant requests are below anticipated funding levels due to the relative newness of both programs. The agency has also re-prioritized the administration of some grant funds to allow greater agency control over state funds; in the past, some grants were provided to non-profit entities which were independent of the agency. This change in the administration of some grant funds has temporarily lowered the expenditure of some appropriation, but the long-term impact of the change will allow for greater oversight and control of grant funds. Additionally, some amount of agency appropriation level is held in reserve in anticipation of receiving outside grants that will then be distributed by the agency. Expenditure of this informal reserve appropriation is contingent upon receipt of cash revenue.

In state fiscal year 2018, the agency undertook a comprehensive analysis and assessment of all fixed capital assets owned and operated by the agency by each agency division. The purpose of this process was to develop a long-range capital planning document to help guide capital investment decision-making by senior agency management and the agency facility manager. Due to this process, the expenditure of capital outlay appropriation was significantly, and temporarily, suppressed during 2018.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 482 - Director's Office-State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018        | 2018-2019        | 2018-2019        | 2019-2020        |                  | 2020-2021        |                  |
|--------------------------------|---------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                |         | Actual           | Budget           | Authorized       | Agency           | Executive        | Agency           | Executive        |
| Regular Salaries               | 5010000 | 4,353,611        | 3,860,663        | 4,502,750        | 3,950,417        | 3,950,417        | 3,954,317        | 3,954,317        |
| <b>#Positions</b>              |         | <b>114</b>       | <b>102</b>       | <b>102</b>       | <b>102</b>       | <b>102</b>       | <b>102</b>       | <b>102</b>       |
| Extra Help                     | 5010001 | 48,970           | 47,166           | 65,202           | 65,202           | 65,202           | 65,202           | 65,202           |
| <b>#Extra Help</b>             |         | <b>4</b>         | <b>3</b>         | <b>3</b>         | <b>3</b>         | <b>3</b>         | <b>3</b>         | <b>3</b>         |
| Personal Services Matching     | 5010003 | 1,580,916        | 1,402,381        | 1,590,346        | 1,427,969        | 1,427,969        | 1,428,868        | 1,428,868        |
| Operating Expenses             | 5020002 | 1,193,801        | 1,770,115        | 1,771,302        | 1,771,302        | 1,771,302        | 1,771,302        | 1,771,302        |
| Conference & Travel Expenses   | 5050009 | 7,205            | 6,400            | 7,206            | 7,206            | 7,206            | 7,206            | 7,206            |
| Professional Fees              | 5060010 | 0                | 20,800           | 20,800           | 20,800           | 20,800           | 20,800           | 20,800           |
| Data Processing                | 5090012 | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| Grants and Aid                 | 5100004 | 132,371          | 250,500          | 255,886          | 255,886          | 255,886          | 255,886          | 255,886          |
| Capital Outlay                 | 5120011 | 8,492            | 273,250          | 273,250          | 0                | 0                | 0                | 0                |
| Black History Commission       | 5900041 | 12,192           | 13,930           | 13,930           | 13,930           | 13,930           | 13,930           | 13,930           |
| <b>Total</b>                   |         | <b>7,337,558</b> | <b>7,645,205</b> | <b>8,500,672</b> | <b>7,512,712</b> | <b>7,512,712</b> | <b>7,517,511</b> | <b>7,517,511</b> |
| <b>Funding Sources</b>         |         |                  |                  |                  |                  |                  |                  |                  |
| General Revenue                | 4000010 | 7,337,558        | 7,645,205        |                  | 7,512,712        | 7,512,712        | 7,517,511        | 7,517,511        |
| Total Funding                  |         | 7,337,558        | 7,645,205        |                  | 7,512,712        | 7,512,712        | 7,517,511        | 7,517,511        |
| Excess Appropriation/(Funding) |         | 0                | 0                |                  | 0                | 0                | 0                | 0                |
| <b>Grand Total</b>             |         | <b>7,337,558</b> | <b>7,645,205</b> |                  | <b>7,512,712</b> | <b>7,512,712</b> | <b>7,517,511</b> | <b>7,517,511</b> |



## **Analysis of Budget Request**

**Appropriation:** C79 - DAH-Delta Cultural Center - Bank Charges

**Funding Sources:** 121 - Delta Cultural Museum Bank Charges

This cash appropriation provides for the payment of bank charges, credit card charges and fees from revenues collected by the Delta Cultural Museum Store.

The Agency's Request is \$6,000 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency bank charges funds appropriation levels typically exceed actual expenses by more than 10% due to the nature of retail store transactions that are tied to bank charges funds; retail store transactions (gift shop purchases by visitors and guests) fluctuate significantly throughout the year due to seasonality, consumer interest in purchasing items, inventory levels, mix of use of cash and debit/credit cards, changes in fees charged by banks and merchant services providers, visitor and guest attendance levels, and other, various factors that impact merchandise sales volume. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** C79 - DAH-Delta Cultural Center - Bank Charges

**Funding Sources:** 121 - Delta Cultural Museum Bank Charges

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018     | 2018-2019      | 2018-2019    | 2019-2020      |                | 2020-2021      |                |
|--------------------------------|---------|---------------|----------------|--------------|----------------|----------------|----------------|----------------|
|                                |         | Actual        | Budget         | Authorized   | Agency         | Executive      | Agency         | Executive      |
| Operating Expenses             | 5020002 | 4,119         | 6,000          | 6,000        | 6,000          | 6,000          | 6,000          | 6,000          |
| Conference & Travel Expenses   | 5050009 | 0             | 0              | 0            | 0              | 0              | 0              | 0              |
| Professional Fees              | 5060010 | 0             | 0              | 0            | 0              | 0              | 0              | 0              |
| Data Processing                | 5090012 | 0             | 0              | 0            | 0              | 0              | 0              | 0              |
| Capital Outlay                 | 5120011 | 0             | 0              | 0            | 0              | 0              | 0              | 0              |
| <b>Total</b>                   |         | <b>4,119</b>  | <b>6,000</b>   | <b>6,000</b> | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   |
| <b>Funding Sources</b>         |         |               |                |              |                |                |                |                |
| Fund Balance                   | 4000005 | 57,550        | 75,477         |              | 94,477         | 94,477         | 113,477        | 113,477        |
| Cash Fund                      | 4000045 | 22,046        | 25,000         |              | 25,000         | 25,000         | 25,000         | 25,000         |
| <b>Total Funding</b>           |         | <b>79,596</b> | <b>100,477</b> |              | <b>119,477</b> | <b>119,477</b> | <b>138,477</b> | <b>138,477</b> |
| Excess Appropriation/(Funding) |         | (75,477)      | (94,477)       |              | (113,477)      | (113,477)      | (132,477)      | (132,477)      |
| <b>Grand Total</b>             |         | <b>4,119</b>  | <b>6,000</b>   |              | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   |

## **Analysis of Budget Request**

**Appropriation:** C80 - DAH-MTCC - Bank Charges

**Funding Sources:** 122 - Mosaic Templars Bank Charges

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Mosaic Templars Cultural Center Museum.

The Agency's Request is \$5,060 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency bank charges funds appropriation levels typically exceed actual expenses by more than 10% due to the nature of retail store transactions that are tied to bank charges funds; retail store transactions (gift shop purchases by visitors and guests) fluctuate significantly throughout the year due to seasonality, consumer interest in purchasing items, inventory levels, mix of use of cash and debit/credit cards, changes in fees charged by banks and merchant services providers, visitor and guest attendance levels, and other, various factors that impact merchandise sales volume. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** C80 - DAH-MTCC - Bank Charges  
**Funding Sources:** 122 - Mosaic Templars Bank Charges

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                       |         | 2017-2018        | 2018-2019        | 2018-2019    | 2019-2020        |                  | 2020-2021        |                  |
|---------------------------------------|---------|------------------|------------------|--------------|------------------|------------------|------------------|------------------|
|                                       |         | Actual           | Budget           | Authorized   | Agency           | Executive        | Agency           | Executive        |
| Operating Expenses                    | 5020002 | 3,247            | 5,060            | 5,060        | 5,060            | 5,060            | 5,060            | 5,060            |
| Conference & Travel Expenses          | 5050009 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Professional Fees                     | 5060010 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Data Processing                       | 5090012 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Capital Outlay                        | 5120011 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| <b>Total</b>                          |         | <b>3,247</b>     | <b>5,060</b>     | <b>5,060</b> | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     |
| <b>Funding Sources</b>                |         |                  |                  |              |                  |                  |                  |                  |
| Fund Balance                          | 4000005 | 193,477          | 231,327          |              | 256,267          | 256,267          | 281,207          | 281,207          |
| Cash Fund                             | 4000045 | 41,097           | 30,000           |              | 30,000           | 30,000           | 30,000           | 30,000           |
| <b>Total Funding</b>                  |         | <b>234,574</b>   | <b>261,327</b>   |              | <b>286,267</b>   | <b>286,267</b>   | <b>311,207</b>   | <b>311,207</b>   |
| <b>Excess Appropriation/(Funding)</b> |         | <b>(231,327)</b> | <b>(256,267)</b> |              | <b>(281,207)</b> | <b>(281,207)</b> | <b>(306,147)</b> | <b>(306,147)</b> |
| <b>Grand Total</b>                    |         | <b>3,247</b>     | <b>5,060</b>     |              | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     |

## **Analysis of Budget Request**

**Appropriation:** C81 - DAH-Old State House - Bank Charges

**Funding Sources:** 101 - Old State House Cash in Bank

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Old State House Museum.

The Agency's Request is \$5,060 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency bank charges funds appropriation levels typically exceed actual expenses by more than 10% due to the nature of retail store transactions that are tied to bank charges funds; retail store transactions (gift shop purchases by visitors and guests) fluctuate significantly throughout the year due to seasonality, consumer interest in purchasing items, inventory levels, mix of use of cash and debit/credit cards, changes in fees charged by banks and merchant services providers, visitor and guest attendance levels, and other, various factors that impact merchandise sales volume. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** C81 - DAH-Old State House - Bank Charges

**Funding Sources:** 101 - Old State House Cash in Bank

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                       |         | 2017-2018        | 2018-2019        | 2018-2019    | 2019-2020        |                  | 2020-2021        |                  |
|---------------------------------------|---------|------------------|------------------|--------------|------------------|------------------|------------------|------------------|
|                                       |         | Actual           | Budget           | Authorized   | Agency           | Executive        | Agency           | Executive        |
| Operating Expenses                    | 5020002 | 4,257            | 5,060            | 5,060        | 5,060            | 5,060            | 5,060            | 5,060            |
| Conference & Travel Expenses          | 5050009 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Professional Fees                     | 5060010 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Data Processing                       | 5090012 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| Capital Outlay                        | 5120011 | 0                | 0                | 0            | 0                | 0                | 0                | 0                |
| <b>Total</b>                          |         | <b>4,257</b>     | <b>5,060</b>     | <b>5,060</b> | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     |
| <b>Funding Sources</b>                |         |                  |                  |              |                  |                  |                  |                  |
| Fund Balance                          | 4000005 | 134,498          | 123,287          |              | 138,227          | 138,227          | 153,167          | 153,167          |
| Cash Fund                             | 4000045 | 23,738           | 20,000           |              | 20,000           | 20,000           | 20,000           | 20,000           |
| Intra-agency Fund Transfer            | 4000317 | (30,692)         | 0                |              | 0                | 0                | 0                | 0                |
| <b>Total Funding</b>                  |         | <b>127,544</b>   | <b>143,287</b>   |              | <b>158,227</b>   | <b>158,227</b>   | <b>173,167</b>   | <b>173,167</b>   |
| <b>Excess Appropriation/(Funding)</b> |         | <b>(123,287)</b> | <b>(138,227)</b> |              | <b>(153,167)</b> | <b>(153,167)</b> | <b>(168,107)</b> | <b>(168,107)</b> |
| <b>Grand Total</b>                    |         | <b>4,257</b>     | <b>5,060</b>     |              | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     | <b>5,060</b>     |

## **Analysis of Budget Request**

**Appropriation:** C82 - DAH-Historic AR Museum - Bank Charges

**Funding Sources:** 112 - Historic Arkansas Museum Bank Charges Fund

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Historic Arkansas Museum.

The Agency's Request is \$11,250 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency bank charges funds appropriation levels typically exceed actual expenses by more than 10% due to the nature of retail store transactions that are tied to bank charges funds; retail store transactions (gift shop purchases by visitors and guests) fluctuate significantly throughout the year due to seasonality, consumer interest in purchasing items, inventory levels, mix of use of cash and debit/credit cards, changes in fees charged by banks and merchant services providers, visitor and guest attendance levels, and other, various factors that impact merchandise sales volume. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** C82 - DAH-Historic AR Museum - Bank Charges  
**Funding Sources:** 112 - Historic Arkansas Museum Bank Charges Fund

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                       |         | 2017-2018       | 2018-2019        | 2018-2019     | 2019-2020        |                  | 2020-2021        |                  |
|---------------------------------------|---------|-----------------|------------------|---------------|------------------|------------------|------------------|------------------|
|                                       |         | Actual          | Budget           | Authorized    | Agency           | Executive        | Agency           | Executive        |
| Operating Expenses                    | 5020002 | 11,765          | 11,250           | 11,250        | 11,250           | 11,250           | 11,250           | 11,250           |
| Conference & Travel Expenses          | 5050009 | 0               | 0                | 0             | 0                | 0                | 0                | 0                |
| Professional Fees                     | 5060010 | 0               | 0                | 0             | 0                | 0                | 0                | 0                |
| Data Processing                       | 5090012 | 0               | 0                | 0             | 0                | 0                | 0                | 0                |
| Capital Outlay                        | 5120011 | 0               | 0                | 0             | 0                | 0                | 0                | 0                |
| <b>Total</b>                          |         | <b>11,765</b>   | <b>11,250</b>    | <b>11,250</b> | <b>11,250</b>    | <b>11,250</b>    | <b>11,250</b>    | <b>11,250</b>    |
| <b>Funding Sources</b>                |         |                 |                  |               |                  |                  |                  |                  |
| Fund Balance                          | 4000005 | 106,797         | 69,688           |               | 143,438          | 143,438          | 217,188          | 217,188          |
| Cash Fund                             | 4000045 | 100,555         | 85,000           |               | 85,000           | 85,000           | 85,000           | 85,000           |
| Intra-agency Fund Transfer            | 4000317 | (125,899)       | 0                |               | 0                | 0                | 0                | 0                |
| <b>Total Funding</b>                  |         | <b>81,453</b>   | <b>154,688</b>   |               | <b>228,438</b>   | <b>228,438</b>   | <b>302,188</b>   | <b>302,188</b>   |
| <b>Excess Appropriation/(Funding)</b> |         | <b>(69,688)</b> | <b>(143,438)</b> |               | <b>(217,188)</b> | <b>(217,188)</b> | <b>(290,938)</b> | <b>(290,938)</b> |
| <b>Grand Total</b>                    |         | <b>11,765</b>   | <b>11,250</b>    |               | <b>11,250</b>    | <b>11,250</b>    | <b>11,250</b>    | <b>11,250</b>    |



## **Analysis of Budget Request**

**Appropriation:** U40 - DAH-Delta Cultural-Cash in Treasury

**Funding Sources:** NNH - Delta Cultural Center Cash

Act 109 of 1989 (A.C.A. §13-5-703) established the Delta Cultural Center to provide a resource to study, preserve, interpret, and present the rich cultural heritage of a rural Mississippi River Delta community. This appropriation is used to supplement the operating expenses of the Delta Cultural Center. Funding is derived from cash funds generated at the Delta Cultural Center in Helena, Arkansas.

The Agency's Request \$50,000 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U40 - DAH-Delta Cultural-Cash in Treasury

**Funding Sources:** NNH - Delta Cultural Center Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | Historical Data     |                     |                         | 2019-2020     |               | 2020-2021     |               |
|--------------------------------|---------|---------------------|---------------------|-------------------------|---------------|---------------|---------------|---------------|
|                                |         | 2017-2018<br>Actual | 2018-2019<br>Budget | 2018-2019<br>Authorized | Agency        | Executive     | Agency        | Executive     |
| Operating Expenses             | 5020002 | 14,867              | 15,000              | 15,000                  | 15,000        | 15,000        | 15,000        | 15,000        |
| Conference & Travel Expenses   | 5050009 | 0                   | 0                   | 0                       | 0             | 0             | 0             | 0             |
| Professional Fees              | 5060010 | 0                   | 10,000              | 10,000                  | 10,000        | 10,000        | 10,000        | 10,000        |
| Data Processing                | 5090012 | 0                   | 0                   | 0                       | 0             | 0             | 0             | 0             |
| Resale (COGS)                  | 5090017 | 11,459              | 25,000              | 25,000                  | 25,000        | 25,000        | 25,000        | 25,000        |
| Capital Outlay                 | 5120011 | 0                   | 0                   | 0                       | 0             | 0             | 0             | 0             |
| <b>Total</b>                   |         | <b>26,326</b>       | <b>50,000</b>       | <b>50,000</b>           | <b>50,000</b> | <b>50,000</b> | <b>50,000</b> | <b>50,000</b> |
| <b>Funding Sources</b>         |         |                     |                     |                         |               |               |               |               |
| Fund Balance                   | 4000005 | 172                 | 50,946              |                         | 30,946        | 30,946        | 10,946        | 10,946        |
| Cash Fund                      | 4000045 | 51,997              | 0                   |                         | 0             | 0             | 0             | 0             |
| Intra-agency Fund Transfer     | 4000317 | 25,103              | 30,000              |                         | 30,000        | 30,000        | 30,000        | 30,000        |
| <b>Total Funding</b>           |         | <b>77,272</b>       | <b>80,946</b>       |                         | <b>60,946</b> | <b>60,946</b> | <b>40,946</b> | <b>40,946</b> |
| Excess Appropriation/(Funding) |         | (50,946)            | (30,946)            |                         | (10,946)      | (10,946)      | 9,054         | 9,054         |
| <b>Grand Total</b>             |         | <b>26,326</b>       | <b>50,000</b>       |                         | <b>50,000</b> | <b>50,000</b> | <b>50,000</b> | <b>50,000</b> |

## **Analysis of Budget Request**

**Appropriation:** U41 - DAH-Mosaic Templar-Cash in Treasury

**Funding Sources:** NNH - Mosaic Templars Cash in Treasury

The Mosaic Templars of America Center for African-American Culture and Business Enterprise (MTCC) was established by Act 1176 of 2001 as a division of the Department of Arkansas Heritage. The Mosaic Templars Cultural Center Museum building was destroyed by fire during March 2005. During the 2007-09 Biennium this cash appropriation was used to provide for insurance settlement proceeds for construction costs related to the rebuilding of the museum. This cash appropriation supports Agency programs and is funded by donations and Museum Gift Shop operations.

The Agency's Request is \$85,029 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U41 - DAH-Mosaic Templar-Cash in Treasury

**Funding Sources:** NNH - Mosaic Templars Cash in Treasury

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018     | 2018-2019     | 2018-2019     | 2019-2020     |               | 2020-2021     |               |  |
|--------------------------------|---------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
|                                |         | Actual        | Budget        | Authorized    | Agency        | Executive     | Agency        | Executive     |  |
| Operating Expenses             | 5020002 | 17,268        | 39,029        | 39,029        | 39,029        | 39,029        | 39,029        | 39,029        |  |
| Conference & Travel Expenses   | 5050009 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Professional Fees              | 5060010 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Data Processing                | 5090012 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Resale (COGS)                  | 5090017 | 14,739        | 46,000        | 46,000        | 46,000        | 46,000        | 46,000        | 46,000        |  |
| Capital Outlay                 | 5120011 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| <b>Total</b>                   |         | <b>32,007</b> | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> |  |
| <b>Funding Sources</b>         |         |               |               |               |               |               |               |               |  |
| Fund Balance                   | 4000005 | 52,271        | 48,022        |               | 8,993         | 8,993         | 0             | 0             |  |
| Cash Fund                      | 4000045 | 27,758        | 16,000        |               | 16,000        | 16,000        | 16,000        | 16,000        |  |
| Intra-agency Fund Transfer     | 4000317 | 0             | 30,000        |               | 30,000        | 30,000        | 30,000        | 30,000        |  |
| <b>Total Funding</b>           |         | <b>80,029</b> | <b>94,022</b> |               | <b>54,993</b> | <b>54,993</b> | <b>46,000</b> | <b>46,000</b> |  |
| Excess Appropriation/(Funding) |         | (48,022)      | (8,993)       |               | 30,036        | 30,036        | 39,029        | 39,029        |  |
| <b>Grand Total</b>             |         | <b>32,007</b> | <b>85,029</b> |               | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> | <b>85,029</b> |  |

## **Analysis of Budget Request**

**Appropriation:** U42 - DAH-Old State House-Cash in Treasury

**Funding Sources:** NNH - Old State House Cash

This cash appropriation is used to supplement the operating expenses for the Agency's programs and activities. Funding consists of rental receipts, donations, interest income and gift shop sales for the Old Statehouse and Trapnall Hall.

The Agency's Request is \$204,625 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request except for Operating Expenses which is recommended at \$50,000 and Professional Fees which is recommended at \$0.

## Appropriation Summary

**Appropriation:** U42 - DAH-Old State House-Cash in Treasury

**Funding Sources:** NNH - Old State House Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018      | 2018-2019      | 2018-2019      | 2019-2020      |                | 2020-2021      |                |  |
|--------------------------------|---------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                |         | Actual         | Budget         | Authorized     | Agency         | Executive      | Agency         | Executive      |  |
| Extra Help                     | 5010001 | 6,456          | 20,430         | 20,430         | 20,430         | 20,430         | 20,430         | 20,430         |  |
| <b>#Extra Help</b>             |         | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       |  |
| Personal Services Matching     | 5010003 | 510            | 1,563          | 1,761          | 1,575          | 1,575          | 1,575          | 1,575          |  |
| Operating Expenses             | 5020002 | 43,445         | 109,895        | 109,895        | 109,895        | 50,000         | 109,895        | 50,000         |  |
| Conference & Travel Expenses   | 5050009 | 0              | 500            | 500            | 500            | 500            | 500            | 500            |  |
| Professional Fees              | 5060010 | 0              | 12,225         | 12,225         | 12,225         | 0              | 12,225         | 0              |  |
| Data Processing                | 5090012 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Resale (COGS)                  | 5090017 | 31,935         | 60,000         | 60,000         | 60,000         | 60,000         | 60,000         | 60,000         |  |
| Capital Outlay                 | 5120011 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| <b>Total</b>                   |         | <b>82,346</b>  | <b>204,613</b> | <b>204,811</b> | <b>204,625</b> | <b>132,505</b> | <b>204,625</b> | <b>132,505</b> |  |
| <b>Funding Sources</b>         |         |                |                |                |                |                |                |                |  |
| Fund Balance                   | 4000005 | 264,147        | 250,433        |                | 140,820        | 140,820        | 31,195         | 103,315        |  |
| Cash Fund                      | 4000045 | 35,966         | 35,000         |                | 35,000         | 35,000         | 35,000         | 35,000         |  |
| Intra-agency Fund Transfer     | 4000317 | 32,666         | 60,000         |                | 60,000         | 60,000         | 60,000         | 60,000         |  |
| <b>Total Funding</b>           |         | <b>332,779</b> | <b>345,433</b> |                | <b>235,820</b> | <b>235,820</b> | <b>126,195</b> | <b>198,315</b> |  |
| Excess Appropriation/(Funding) |         | (250,433)      | (140,820)      |                | (31,195)       | (103,315)      | 78,430         | (65,810)       |  |
| <b>Grand Total</b>             |         | <b>82,346</b>  | <b>204,613</b> |                | <b>204,625</b> | <b>132,505</b> | <b>204,625</b> | <b>132,505</b> |  |

## **Analysis of Budget Request**

**Appropriation:** U43 - DAH-Hist Preserv-Real Esate Transfer Tax

**Funding Sources:** TGP - Natural & Cultural Resources Historic Preservation Fund

This appropriation provides for state grant funding collected from the Real Estate Transfer Tax for Historic Preservation/Main Street Programs. The Director of the Department of Arkansas Heritage is designated as the disbursing officer for grant funding and appropriation provided by the Natural and Cultural Resources Council (NCRC).

According to A.C.A. §15-12-103 (3), "Ten percent (10%) of the net amount [of the Real Estate Transfer Tax, after deducting 3% for the Constitutional Officers Fund] shall be credited to a fund to be known as the 'Natural and Cultural Resources Historic Preservation Trust Fund', to be used by the Council for providing a source of funds for the operation of the state historic preservation program and the 'Main Street' program."

Under this authority, the Natural and Cultural Resources Council is authorized to grant appropriation and funding to the Historic Preservation Program pursuant to special language in Section 27 of Act 217 of 2018 [Appropriation 481]. The Director of the Department of Arkansas Heritage is authorized to allocate grant appropriation and funding as determined by the conditions of the grant and the state agency.

The Agency's Request is zero (\$0) for each year.

The salary and matching appropriation for these positions as well as supporting operations appropriations are not reflected here. The appropriation and funding will be transferred from the Department of Arkansas Heritage - Natural & Cultural Resources Council - NCRC - Main Street Program appropriation (481) by authority of A.C.A. § 15-12-103(3).

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U43 - DAH-Hist Preserv-Real Esate Transfer Tax  
**Funding Sources:** TGP - Natural & Cultural Resources Historic Preservation Fund

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018        | 2018-2019      | 2018-2019  | 2019-2020 |           | 2020-2021 |           |
|--------------------------------|---------|------------------|----------------|------------|-----------|-----------|-----------|-----------|
|                                |         | Actual           | Budget         | Authorized | Agency    | Executive | Agency    | Executive |
| Regular Salaries               | 5010000 | 434,422          | 323,449        | 0          | 0         | 0         | 0         | 0         |
| <b>#Positions</b>              |         | <b>9</b>         | <b>7</b>       | <b>7</b>   | <b>7</b>  | <b>7</b>  | <b>7</b>  | <b>7</b>  |
| Extra Help                     | 5010001 | 55,673           | 0              | 0          | 0         | 0         | 0         | 0         |
| <b>#Extra Help</b>             |         | <b>4</b>         | <b>7</b>       | <b>7</b>   | <b>7</b>  | <b>7</b>  | <b>7</b>  | <b>7</b>  |
| Personal Services Matching     | 5010003 | 156,788          | 109,576        | 0          | 0         | 0         | 0         | 0         |
| Operating Expenses             | 5020002 | 266,822          | 0              | 0          | 0         | 0         | 0         | 0         |
| Conference & Travel Expenses   | 5050009 | 20,000           | 0              | 0          | 0         | 0         | 0         | 0         |
| Professional Fees              | 5060010 | 48,077           | 0              | 0          | 0         | 0         | 0         | 0         |
| Data Processing                | 5090012 | 0                | 0              | 0          | 0         | 0         | 0         | 0         |
| Grants and Aid                 | 5100004 | 1,264,700        | 0              | 0          | 0         | 0         | 0         | 0         |
| Capital Outlay                 | 5120011 | 0                | 0              | 0          | 0         | 0         | 0         | 0         |
| <b>Total</b>                   |         | <b>2,246,482</b> | <b>433,025</b> | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |
| <b>Funding Sources</b>         |         |                  |                |            |           |           |           |           |
| Inter-agency Fund Transfer     | 4000316 | 2,246,482        | 433,025        |            | 0         | 0         | 0         | 0         |
| <b>Total Funding</b>           |         | <b>2,246,482</b> | <b>433,025</b> |            | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |
| Excess Appropriation/(Funding) |         | 0                | 0              |            | 0         | 0         | 0         | 0         |
| <b>Grand Total</b>             |         | <b>2,246,482</b> | <b>433,025</b> |            | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |

The FY19 Budget exceeds the Authorized appropriation due to a transfer from the Natural and Cultural Resources Council (NCRC) Grant Fund (481) by authority of A.C.A. §15-12-103(3).



## **Analysis of Budget Request**

**Appropriation:** U44 - DAH-Historic Preservation-Federal Prog

**Funding Sources:** FHP - Historic Preservation Federal

The Historic Preservation Program is charged with coordinating the State Historic Preservation Plan with the representatives of the Federal Government, other States, and governmental units within Arkansas, State Agencies, organizations, and individuals with regard to matters of historic preservation (A.C.A. §13-7-106). This appropriation provides federal funding from the United States National Park Service for the Historic Preservation Program.

The Agency's Request is \$1,307,503 for FY20 and \$1,307,872 for FY21.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: due to differences between state fiscal year budgeting patterns (July to June) and federal fiscal year budgeting patterns (October to September), agency appropriation levels can exceed actual expenses for operating expenses by more than 10% at times. Additionally, historic funding patterns for federal funds have changed recently due to the process of using continuing resolutions by the U.S. Congress to fund the operation of federal government services versus traditional annual budget appropriations.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U44 - DAH-Historic Preservation-Federal Prog

**Funding Sources:** FHP - Historic Preservation Federal

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018        | 2018-2019        | 2018-2019      | 2019-2020        |                  | 2020-2021        |                  |  |
|--------------------------------|---------|------------------|------------------|----------------|------------------|------------------|------------------|------------------|--|
|                                |         | Actual           | Budget           | Authorized     | Agency           | Executive        | Agency           | Executive        |  |
| Regular Salaries               | 5010000 | 563,451          | 731,776          | 237,648        | 744,697          | 744,697          | 744,997          | 744,997          |  |
| <b>#Positions</b>              |         | <b>13</b>        | <b>16</b>        | <b>16</b>      | <b>16</b>        | <b>16</b>        | <b>16</b>        | <b>16</b>        |  |
| Extra Help                     | 5010001 | 0                | 0                | 0              | 0                | 0                | 0                | 0                |  |
| <b>#Extra Help</b>             |         | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |  |
| Personal Services Matching     | 5010003 | 198,739          | 248,729          | 81,332         | 252,366          | 252,366          | 252,435          | 252,435          |  |
| Operating Expenses             | 5020002 | 11,505           | 137,740          | 205,394        | 205,394          | 205,394          | 205,394          | 205,394          |  |
| Conference & Travel Expenses   | 5050009 | 6,780            | 4,250            | 5,046          | 5,046            | 5,046            | 5,046            | 5,046            |  |
| Professional Fees              | 5060010 | 0                | 0                | 0              | 0                | 0                | 0                | 0                |  |
| Data Processing                | 5090012 | 0                | 0                | 0              | 0                | 0                | 0                | 0                |  |
| Grants and Aid                 | 5100004 | 836,345          | 100,000          | 100,000        | 100,000          | 100,000          | 100,000          | 100,000          |  |
| Capital Outlay                 | 5120011 | 0                | 0                | 0              | 0                | 0                | 0                | 0                |  |
| <b>Total</b>                   |         | <b>1,616,820</b> | <b>1,222,495</b> | <b>629,420</b> | <b>1,307,503</b> | <b>1,307,503</b> | <b>1,307,872</b> | <b>1,307,872</b> |  |
| <b>Funding Sources</b>         |         |                  |                  |                |                  |                  |                  |                  |  |
| Federal Revenue                | 4000020 | 1,616,820        | 1,222,495        |                | 1,307,503        | 1,307,503        | 1,307,872        | 1,307,872        |  |
| Total Funding                  |         | 1,616,820        | 1,222,495        |                | 1,307,503        | 1,307,503        | 1,307,872        | 1,307,872        |  |
| Excess Appropriation/(Funding) |         | 0                | 0                |                | 0                | 0                | 0                | 0                |  |
| <b>Grand Total</b>             |         | <b>1,616,820</b> | <b>1,222,495</b> |                | <b>1,307,503</b> | <b>1,307,503</b> | <b>1,307,872</b> | <b>1,307,872</b> |  |

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

## **Analysis of Budget Request**

**Appropriation:** U45 - DAH-Hist Pres-Main St-Cash in Treasury

**Funding Sources:** NNH - Natural and Cultural Resources Historic Preservation Cash

The Main Street Program was established in 2001 and works with local communities to revitalize downtown commercial areas throughout Arkansas. The Agency utilizes this appropriation to provide professional services and educational training meetings to support Main Street activities. This appropriation is also used to administer the State Tax Credit program established by Act 498 of 2009 Regular Session. Funding is derived from cash funds generated by technical assistance receipts collected for the Historic Preservation Main Street Program.

The Agency's Request is \$30,842 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U45 - DAH-Hist Pres-Main St-Cash in Treasury  
**Funding Sources:** NNH - Natural and Cultural Resources Historic Preservation Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018 | 2018-2019 | 2018-2019  | 2019-2020 |           | 2020-2021 |           |
|--------------------------------|---------|-----------|-----------|------------|-----------|-----------|-----------|-----------|
|                                |         | Actual    | Budget    | Authorized | Agency    | Executive | Agency    | Executive |
| Operating Expenses             | 5020002 | 0         | 10,842    | 10,842     | 10,842    | 10,842    | 10,842    | 10,842    |
| Conference & Travel Expenses   | 5050009 | 0         | 0         | 0          | 0         | 0         | 0         | 0         |
| Professional Fees              | 5060010 | 0         | 15,000    | 20,000     | 20,000    | 20,000    | 20,000    | 20,000    |
| Data Processing                | 5090012 | 0         | 0         | 0          | 0         | 0         | 0         | 0         |
| Capital Outlay                 | 5120011 | 0         | 0         | 0          | 0         | 0         | 0         | 0         |
| <b>Total</b>                   |         | 0         | 25,842    | 30,842     | 30,842    | 30,842    | 30,842    | 30,842    |
| <b>Funding Sources</b>         |         |           |           |            |           |           |           |           |
| Fund Balance                   | 4000005 | 257,679   | 304,579   |            | 278,737   | 278,737   | 247,895   | 247,895   |
| Cash Fund                      | 4000045 | 46,900    | 0         |            | 0         | 0         | 0         | 0         |
| <b>Total Funding</b>           |         | 304,579   | 304,579   |            | 278,737   | 278,737   | 247,895   | 247,895   |
| Excess Appropriation/(Funding) |         | (304,579) | (278,737) |            | (247,895) | (247,895) | (217,053) | (217,053) |
| <b>Grand Total</b>             |         | 0         | 25,842    |            | 30,842    | 30,842    | 30,842    | 30,842    |

## **Analysis of Budget Request**

**Appropriation:** U46 - DAH-NHC-Nat Area Mgmt-Cash in Treasury

**Funding Sources:** NNH - Natural Area Management Cash

This appropriation provides management and stewardship funds for natural areas located throughout the State. Funding is provided by interest income, donations, timber thins and grants. The Agency utilizes this appropriation to administer the Natural Area Management Program.

The Agency's Request is \$422,576 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency expenditure of cash for the statewide natural area management program varies due to fluctuations in incoming cash revenue from earned interest income, cash donations, timber sales, and incoming cash from private grants. Cash revenue supports the management and stewardship of natural areas throughout the state, which is dependent upon availability of staff resources and the need and intensity for management services. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U46 - DAH-NHC-Nat Area Mgmt-Cash in Treasury

**Funding Sources:** NNH - Natural Area Management Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018        | 2018-2019      | 2018-2019      | 2019-2020      |                | 2020-2021      |                |  |
|--------------------------------|---------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                |         | Actual           | Budget         | Authorized     | Agency         | Executive      | Agency         | Executive      |  |
| Operating Expenses             | 5020002 | 7,470            | 100,000        | 100,000        | 100,000        | 100,000        | 100,000        | 100,000        |  |
| Conference & Travel Expenses   | 5050009 | 0                | 2,000          | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          |  |
| Professional Fees              | 5060010 | 0                | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Data Processing                | 5090012 | 0                | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Capital Outlay                 | 5120011 | 0                | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Special Maintenance            | 5120032 | 0                | 65,000         | 65,000         | 65,000         | 65,000         | 65,000         | 65,000         |  |
| Land Aquisition                | 5900046 | 196,531          | 255,076        | 255,076        | 255,076        | 255,076        | 255,076        | 255,076        |  |
| <b>Total</b>                   |         | <b>204,001</b>   | <b>422,076</b> | <b>422,576</b> | <b>422,576</b> | <b>422,576</b> | <b>422,576</b> | <b>422,576</b> |  |
| <b>Funding Sources</b>         |         |                  |                |                |                |                |                |                |  |
| Fund Balance                   | 4000005 | 88,598           | 952,586        |                | 530,510        | 530,510        | 107,934        | 107,934        |  |
| Cash Fund                      | 4000045 | 1,067,989        | 0              |                | 0              | 0              | 0              | 0              |  |
| <b>Total Funding</b>           |         | <b>1,156,587</b> | <b>952,586</b> |                | <b>530,510</b> | <b>530,510</b> | <b>107,934</b> | <b>107,934</b> |  |
| Excess Appropriation/(Funding) |         | (952,586)        | (530,510)      |                | (107,934)      | (107,934)      | 314,642        | 314,642        |  |
| <b>Grand Total</b>             |         | <b>204,001</b>   | <b>422,076</b> |                | <b>422,576</b> | <b>422,576</b> | <b>422,576</b> | <b>422,576</b> |  |

## **Analysis of Budget Request**

**Appropriation:** U47 - DAH-NHC-Nat Area Research-Treasury Cash

**Funding Sources:** NNH - Natural Area Management Cash

This appropriation is funded from cash receipts generated by environmental studies performed by the Commission's staff. The Commission operates a system of fees or special charges to defray the expenses of providing research services to users of the heritage data systems.

The Agency's Request \$39,781 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency expenditure of cash for research projects in natural areas varies due to fluctuations in incoming cash revenue from fees for environmental studies conducted by staff, availability of staff resources, types of requests for research data, and the need for research services to support state environmental review processes. Research data is incorporated in commercial and residential development projects, transportation projects, utility construction projects, landfill projects, mining projects, and flood control projects. Research data is also provided to private developers and public land use planners to notify them of the location of rare species or biologically sensitive areas early in the planning process. Demand for, and utilization of, these services vary year-to-year. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation Provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U47 - DAH-NHC-Nat Area Research-Treasury Cash

**Funding Sources:** NNH - Natural Area Management Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018     | 2018-2019     | 2018-2019     | 2019-2020     |               | 2020-2021     |               |  |
|--------------------------------|---------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
|                                |         | Actual        | Budget        | Authorized    | Agency        | Executive     | Agency        | Executive     |  |
| Extra Help                     | 5010001 | 0             | 0             | 27,650        | 27,650        | 27,650        | 27,650        | 27,650        |  |
| <b>#Extra Help</b>             |         | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      |  |
| Personal Services Matching     | 5010003 | 0             | 0             | 2,383         | 2,131         | 2,131         | 2,131         | 2,131         |  |
| Operating Expenses             | 5020002 | 0             | 10,000        | 10,000        | 10,000        | 10,000        | 10,000        | 10,000        |  |
| Conference & Travel Expenses   | 5050009 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Professional Fees              | 5060010 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Data Processing                | 5090012 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| Capital Outlay                 | 5120011 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |  |
| <b>Total</b>                   |         | <b>0</b>      | <b>10,000</b> | <b>40,033</b> | <b>39,781</b> | <b>39,781</b> | <b>39,781</b> | <b>39,781</b> |  |
| <b>Funding Sources</b>         |         |               |               |               |               |               |               |               |  |
| Fund Balance                   | 4000005 | 32,797        | 40,716        |               | 30,716        | 30,716        | 0             | 0             |  |
| Cash Fund                      | 4000045 | 7,919         | 0             |               | 0             | 0             | 0             | 0             |  |
| <b>Total Funding</b>           |         | <b>40,716</b> | <b>40,716</b> |               | <b>30,716</b> | <b>30,716</b> | <b>0</b>      | <b>0</b>      |  |
| Excess Appropriation/(Funding) |         | (40,716)      | (30,716)      |               | 9,065         | 9,065         | 39,781        | 39,781        |  |
| <b>Grand Total</b>             |         | <b>0</b>      | <b>10,000</b> |               | <b>39,781</b> | <b>39,781</b> | <b>39,781</b> | <b>39,781</b> |  |



## **Analysis of Budget Request**

**Appropriation:** U48 - DAH-Nat Heritage-Gas Royalty Expenses

**Funding Sources:** HRA - Arkansas Heritage Fund

The Natural Heritage Commission establishes a system of natural areas and a registry for them, it conducts research and publishes information on natural areas, and it performs other duties relating to the use, management, and preservation of the natural features of the State. Funding for this appropriation consists primarily of general revenue. Other funding consists of gas lease payments from Agency's Big Creek Natural Area and Cove Creek Natural Area.

The Agency's Request is \$811,073 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditure includes the following justifications: agency expenditure of natural gas royalty appropriation has been conservative due to falling natural gas prices and the depletion of natural gas reserves in the Fayetteville Shale play. Incoming revenue will continue to drop and the existing fund balance will decrease overtime. The execution of a multi-year spending plan by the agency continues to help manage the spend down of funds and this practice will remain in place during the next biennium. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U48 - DAH-Nat Heritage-Gas Royalty Expenses

**Funding Sources:** HRA - Arkansas Heritage Fund

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018 | 2018-2019 | 2018-2019  | 2019-2020 |           | 2020-2021 |           |
|--------------------------------|---------|-----------|-----------|------------|-----------|-----------|-----------|-----------|
|                                |         | Actual    | Budget    | Authorized | Agency    | Executive | Agency    | Executive |
| Gas Royalty Expenses           | 5900047 | 119,567   | 745,178   | 811,073    | 811,073   | 811,073   | 811,073   | 811,073   |
| Total                          |         | 119,567   | 745,178   | 811,073    | 811,073   | 811,073   | 811,073   | 811,073   |
| Funding Sources                |         |           |           |            |           |           |           |           |
| Fund Balance                   | 4000005 | 724,134   | 821,212   |            | 301,034   | 301,034   | 0         | 0         |
| Special Revenue                | 4000030 | 216,645   | 225,000   |            | 225,000   | 225,000   | 225,000   | 225,000   |
| Total Funding                  |         | 940,779   | 1,046,212 |            | 526,034   | 526,034   | 225,000   | 225,000   |
| Excess Appropriation/(Funding) |         | (821,212) | (301,034) |            | 285,039   | 285,039   | 586,073   | 586,073   |
| Grand Total                    |         | 119,567   | 745,178   |            | 811,073   | 811,073   | 811,073   | 811,073   |

## **Analysis of Budget Request**

**Appropriation:** U49 - DAH-Natural Heritage-Federal Program

**Funding Sources:** FHH - Natural & Cultural Heritage Federal

This appropriation uses federal funds to perform the inventory and data management function of the Natural Heritage Commission. The Department utilizes this appropriation for personal services and operating expenses to administer this program.

The Agency's Request \$2,048,973 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency federal grant program funds appropriation levels exceed actual expenses by more than 10% due to a variety of factors. For agency programs that sub-grant federal funds, grantees may not fully utilize available funds or may not be fully reimburse by not following grant guidelines or requirements as administered by the agency as required by the federal entity providing grants. Funding of federal grants is on a federal fiscal year, which may cause timing issues for the agency, which is operating on a state fiscal year. Allotment of federal grants maybe uneven over a grant period, creating unplanned discrepancies between planned spending and actual spending. Delays in execution of planned grant activities can create expense variations over time.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U49 - DAH-Natural Heritage-Federal Program

**Funding Sources:** FHH - Natural & Cultural Heritage Federal

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018      | 2018-2019        | 2018-2019        | 2019-2020        |                  | 2020-2021        |                  |  |
|--------------------------------|---------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
|                                |         | Actual         | Budget           | Authorized       | Agency           | Executive        | Agency           | Executive        |  |
| Regular Salaries               | 5010000 | 37,717         | 41,550           | 87,020           | 41,468           | 41,468           | 41,468           | 41,468           |  |
| <b>#Positions</b>              |         | <b>1</b>       | <b>1</b>         | <b>1</b>         | <b>1</b>         | <b>1</b>         | <b>1</b>         | <b>1</b>         |  |
| Personal Services Matching     | 5010003 | 12,246         | 14,584           | 30,634           | 14,601           | 14,601           | 14,601           | 14,601           |  |
| Operating Expenses             | 5020002 | 148,078        | 260,740          | 260,740          | 260,740          | 260,740          | 260,740          | 260,740          |  |
| Conference & Travel Expenses   | 5050009 | 800            | 7,500            | 9,000            | 9,000            | 9,000            | 9,000            | 9,000            |  |
| Professional Fees              | 5060010 | 0              | 0                | 0                | 0                | 0                | 0                | 0                |  |
| Data Processing                | 5090012 | 0              | 0                | 0                | 0                | 0                | 0                | 0                |  |
| Capital Outlay                 | 5120011 | 0              | 0                | 0                | 0                | 0                | 0                | 0                |  |
| Special Maintenance            | 5120032 | 0              | 44,914           | 44,914           | 44,914           | 44,914           | 44,914           | 44,914           |  |
| Land Acquisition               | 5900046 | 119,914        | 1,678,250        | 1,678,250        | 1,678,250        | 1,678,250        | 1,678,250        | 1,678,250        |  |
| <b>Total</b>                   |         | <b>318,755</b> | <b>2,047,538</b> | <b>2,110,558</b> | <b>2,048,973</b> | <b>2,048,973</b> | <b>2,048,973</b> | <b>2,048,973</b> |  |
| <b>Funding Sources</b>         |         |                |                  |                  |                  |                  |                  |                  |  |
| Federal Revenue                | 4000020 | 318,755        | 2,047,538        |                  | 2,048,973        | 2,048,973        | 2,048,973        | 2,048,973        |  |
| Total Funding                  |         | 318,755        | 2,047,538        |                  | 2,048,973        | 2,048,973        | 2,048,973        | 2,048,973        |  |
| Excess Appropriation/(Funding) |         | 0              | 0                |                  | 0                | 0                | 0                | 0                |  |
| <b>Grand Total</b>             |         | <b>318,755</b> | <b>2,047,538</b> |                  | <b>2,048,973</b> | <b>2,048,973</b> | <b>2,048,973</b> | <b>2,048,973</b> |  |

## **Analysis of Budget Request**

**Appropriation:** U51 - DAH-Historic AR Musuem-Cash in Treasury

**Funding Sources:** NNH - Historic Arkansas Museum Cash

The Agency utilizes this cash appropriation to supplement Museum operations and replenish Craft Store inventory. Funding is generated by admission fees, rental receipts, donations and proceeds at the Craft Store at the Historic Arkansas Museum.

The Agency's Request \$296,991 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U51 - DAH-Historic AR Musuem-Cash in Treasury

**Funding Sources:** NNH - Historic Arkansas Museum Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018      | 2018-2019      | 2018-2019      | 2019-2020      |                | 2020-2021      |                |  |
|--------------------------------|---------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                |         | Actual         | Budget         | Authorized     | Agency         | Executive      | Agency         | Executive      |  |
| Regular Salaries               | 5010000 | 0              | 0              | 22,994         | 22,994         | 22,994         | 22,994         | 22,994         |  |
| <b>#Positions</b>              |         | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |  |
| Extra Help                     | 5010001 | 116,014        | 141,103        | 142,134        | 142,134        | 142,134        | 142,134        | 142,134        |  |
| <b>#Extra Help</b>             |         | <b>10</b>      | <b>12</b>      | <b>12</b>      | <b>12</b>      | <b>12</b>      | <b>12</b>      | <b>12</b>      |  |
| Personal Services Matching     | 5010003 | 8,898          | 10,794         | 22,723         | 16,258         | 16,258         | 16,258         | 16,258         |  |
| Operating Expenses             | 5020002 | 7,196          | 34,521         | 34,521         | 34,521         | 34,521         | 34,521         | 34,521         |  |
| Conference & Travel Expenses   | 5050009 | 917            | 3,334          | 3,334          | 3,334          | 3,334          | 3,334          | 3,334          |  |
| Professional Fees              | 5060010 | 0              | 7,570          | 7,570          | 7,570          | 7,570          | 7,570          | 7,570          |  |
| Data Processing                | 5090012 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Resale (COGS)                  | 5090017 | 38,644         | 70,180         | 70,180         | 70,180         | 70,180         | 70,180         | 70,180         |  |
| Capital Outlay                 | 5120011 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| <b>Total</b>                   |         | <b>171,669</b> | <b>267,502</b> | <b>303,456</b> | <b>296,991</b> | <b>296,991</b> | <b>296,991</b> | <b>296,991</b> |  |
| <b>Funding Sources</b>         |         |                |                |                |                |                |                |                |  |
| Fund Balance                   | 4000005 | 790            | 7,060          |                | 19,558         | 19,558         | 0              | 0              |  |
| Cash Fund                      | 4000045 | 0              | 28,000         |                | 25,000         | 25,000         | 25,000         | 25,000         |  |
| Intra-agency Fund Transfer     | 4000317 | 177,939        | 252,000        |                | 245,000        | 245,000        | 245,000        | 245,000        |  |
| <b>Total Funding</b>           |         | <b>178,729</b> | <b>287,060</b> |                | <b>289,558</b> | <b>289,558</b> | <b>270,000</b> | <b>270,000</b> |  |
| Excess Appropriation/(Funding) |         | (7,060)        | (19,558)       |                | 7,433          | 7,433          | 26,991         | 26,991         |  |
| <b>Grand Total</b>             |         | <b>171,669</b> | <b>267,502</b> |                | <b>296,991</b> | <b>296,991</b> | <b>296,991</b> | <b>296,991</b> |  |

## **Analysis of Budget Request**

**Appropriation:** U61 - DAH-AR State Archives - Cash in Treasury

**Funding Sources:** NNH - Arkansas State Archives

This appropriation is utilized to provide for the operating expenses of the Arkansas State Archives. Funding is derived from cash receipts generated from sales of microfilm, photographs, and photocopies.

The Agency's Request is \$69,357 for each year.

The Agency's Request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: agency cash in treasury funds appropriation levels typically exceed actual expenses by more than 10% due to the unpredictable nature of retail store transactions (gift shop purchases by visitors and guests), cost of goods sold, inventory management practices, restricted and unrestricted gift giving, small cash donations, charitable giving, facility rental income, and utilization rates of extra help personnel. Expenditure of appropriation is contingent upon available cash revenue.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** U61 - DAH-AR State Archives - Cash in Treasury

**Funding Sources:** NNH - Arkansas State Archives

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018     | 2018-2019     | 2018-2019     | 2019-2020     |               | 2020-2021     |               |
|--------------------------------|---------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                                |         | Actual        | Budget        | Authorized    | Agency        | Executive     | Agency        | Executive     |
| Operating Expenses             | 5020002 | 28,402        | 62,357        | 69,357        | 69,357        | 69,357        | 69,357        | 69,357        |
| Conference & Travel Expenses   | 5050009 | 0             | 4,000         | 0             | 0             | 0             | 0             | 0             |
| Professional Fees              | 5060010 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |
| Data Processing                | 5090012 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |
| Capital Outlay                 | 5120011 | 0             | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>Total</b>                   |         | <b>28,402</b> | <b>66,357</b> | <b>69,357</b> | <b>69,357</b> | <b>69,357</b> | <b>69,357</b> | <b>69,357</b> |
| <b>Funding Sources</b>         |         |               |               |               |               |               |               |               |
| Fund Balance                   | 4000005 | 31,110        | 25,201        |               | 7,134         | 7,134         | 0             | 0             |
| Cash Fund                      | 4000045 | 21,243        | 22,000        |               | 22,000        | 22,000        | 22,000        | 22,000        |
| Intra-agency Fund Transfer     | 4000317 | 0             | 26,290        |               | 5,000         | 5,000         | 5,000         | 5,000         |
| M & R Sales                    | 4000340 | 1,250         | 0             |               | 0             | 0             | 0             | 0             |
| <b>Total Funding</b>           |         | <b>53,603</b> | <b>73,491</b> |               | <b>34,134</b> | <b>34,134</b> | <b>27,000</b> | <b>27,000</b> |
| Excess Appropriation/(Funding) |         | (25,201)      | (7,134)       |               | 35,223        | 35,223        | 42,357        | 42,357        |
| <b>Grand Total</b>             |         | <b>28,402</b> | <b>66,357</b> |               | <b>69,357</b> | <b>69,357</b> | <b>69,357</b> | <b>69,357</b> |



# DAH - ARKANSAS ARTS COUNCIL

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

### Publications

#### A.C.A. 25-1-201 et seq.

| Name          | Statutory Authorization | Required for |                  | # of Copies | Reason(s) for Continued Publication and Distribution | Unbound Black & White Copies Produced During the Last Two Years | Cost of Unbound Copies Produced During the Last Two Years |
|---------------|-------------------------|--------------|------------------|-------------|------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------|
|               |                         | Governor     | General Assembly |             |                                                      |                                                                 |                                                           |
| Annual Report | A.C.A. §13-8-106(f)     | Y            | N                | 1           | Governor's Office request                            | 0                                                               | 0.00                                                      |

## Department Appropriation Summary

| Appropriation                       | Historical Data |          |                |          |                |          | Agency Request and Executive Recommendation |          |                |          |                |          |                |          |
|-------------------------------------|-----------------|----------|----------------|----------|----------------|----------|---------------------------------------------|----------|----------------|----------|----------------|----------|----------------|----------|
|                                     | 2017-2018       |          | 2018-2019      |          | 2018-2019      |          | 2019-2020                                   |          |                |          | 2020-2021      |          |                |          |
|                                     | Actual          | Pos      | Budget         | Pos      | Authorized     | Pos      | Agency                                      | Pos      | Executive      | Pos      | Agency         | Pos      | Executive      | Pos      |
| 486 Arts Council - Federal Program  | 706,526         | 2        | 785,512        | 2        | 802,820        | 2        | 810,635                                     | 2        | 810,635        | 2        | 810,763        | 2        | 810,763        | 2        |
| 943 Arts Council - Cash in Treasury | 116,928         | 0        | 153,189        | 0        | 153,189        | 0        | 153,189                                     | 0        | 153,189        | 0        | 153,189        | 0        | 153,189        | 0        |
| C84 DAH-Arts Council - Bank Charges | 671             | 0        | 2,500          | 0        | 0              | 0        | 2,500                                       | 0        | 2,500          | 0        | 2,500          | 0        | 2,500          | 0        |
| <b>Total</b>                        | <b>824,125</b>  | <b>2</b> | <b>941,201</b> | <b>2</b> | <b>956,009</b> | <b>2</b> | <b>966,324</b>                              | <b>2</b> | <b>966,324</b> | <b>2</b> | <b>966,452</b> | <b>2</b> | <b>966,452</b> | <b>2</b> |

  

| Funding Sources                |                | %            |                | %            |                | %            |                | %            |                | %            |                | %            |
|--------------------------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Fund Balance 4000005           | 148,678        | 15.1         | 158,285        | 16.4         | 25,596         | 3.0          | 25,596         | 3.0          | 23,198         | 2.7          | 23,198         | 2.7          |
| Federal Revenue 4000020        | 706,526        | 71.9         | 785,512        | 81.2         | 810,635        | 94.3         | 810,635        | 94.3         | 810,763        | 94.6         | 810,763        | 94.6         |
| Cash Fund 4000045              | 127,206        | 12.9         | 23,000         | 2.4          | 23,000         | 2.7          | 23,000         | 2.7          | 23,000         | 2.7          | 23,000         | 2.7          |
| <b>Total Funds</b>             | <b>982,410</b> | <b>100.0</b> | <b>966,797</b> | <b>100.0</b> | <b>859,231</b> | <b>100.0</b> | <b>859,231</b> | <b>100.0</b> | <b>856,961</b> | <b>100.0</b> | <b>856,961</b> | <b>100.0</b> |
| Excess Appropriation/(Funding) | (158,285)      |              | (25,596)       |              | 107,093        |              | 107,093        |              | 109,491        |              | 109,491        |              |
| <b>Grand Total</b>             | <b>824,125</b> |              | <b>941,201</b> |              | <b>966,324</b> |              | <b>966,324</b> |              | <b>966,452</b> |              | <b>966,452</b> |              |

Budget exceeds Authorized Appropriation in Arts Council-Bank Charges (C84) due to a transfer from the Cash Fund Holding Account.  
 Variance in Fund Balance is due to unfunded appropriation in Arts Council-Cash in Treasury (943).

## **Analysis of Budget Request**

**Appropriation:** 486 - Arts Council - Federal Program

**Funding Sources:** FHH - Natural & Cultural Heritage Federal

This appropriation provides for federal funding received from the National Endowment for the Arts. The Department utilizes this appropriation to provide art programs and grants to promote and assist Arkansas artists.

The Agency's Request is \$810,635 for FY20 and \$810,763 for FY21.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the the following justification: agency federal grant program funds appropriation levels exceed actual expenses by more than 10% due to a variety of factors. For agency programs that sub-grant federal funds, grantees may not fully utilize available funds or may not be fully reimburse by not following grant guidelines or requirements as administered by the agency as required by the federal entity providing grants. Funding of federal grants is on a federal fiscal year, which may cause timing issues for the agency, which is operating on a state fiscal year. Allotment of federal grants maybe uneven over a grant period, creating unplanned discrepancies between planned spending and actual spending. Delays in execution of planned grant activities can create expense variations overtime.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 486 - Arts Council - Federal Program  
**Funding Sources:** FHH - Natural & Cultural Heritage Federal

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018      | 2018-2019      | 2018-2019      | 2019-2020      |                | 2020-2021      |                |  |
|--------------------------------|---------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                |         | Actual         | Budget         | Authorized     | Agency         | Executive      | Agency         | Executive      |  |
| Regular Salaries               | 5010000 | 65,231         | 69,839         | 66,462         | 69,804         | 69,804         | 69,904         | 69,904         |  |
| <b>#Positions</b>              |         | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       |  |
| Personal Services Matching     | 5010003 | 24,842         | 29,614         | 25,173         | 29,646         | 29,646         | 29,674         | 29,674         |  |
| Operating Expenses             | 5020002 | 49,615         | 77,885         | 82,385         | 82,385         | 82,385         | 82,385         | 82,385         |  |
| Conference & Travel Expenses   | 5050009 | 3,194          | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         |  |
| Professional Fees              | 5060010 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Data Processing                | 5090012 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| Grants and Aid                 | 5100004 | 563,644        | 598,174        | 618,800        | 618,800        | 618,800        | 618,800        | 618,800        |  |
| Capital Outlay                 | 5120011 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |  |
| <b>Total</b>                   |         | <b>706,526</b> | <b>785,512</b> | <b>802,820</b> | <b>810,635</b> | <b>810,635</b> | <b>810,763</b> | <b>810,763</b> |  |
| <b>Funding Sources</b>         |         |                |                |                |                |                |                |                |  |
| Federal Revenue                | 4000020 | 706,526        | 785,512        |                | 810,635        | 810,635        | 810,763        | 810,763        |  |
| Total Funding                  |         | 706,526        | 785,512        |                | 810,635        | 810,635        | 810,763        | 810,763        |  |
| Excess Appropriation/(Funding) |         | 0              | 0              |                | 0              | 0              | 0              | 0              |  |
| <b>Grand Total</b>             |         | <b>706,526</b> | <b>785,512</b> |                | <b>810,635</b> | <b>810,635</b> | <b>810,763</b> | <b>810,763</b> |  |

FY19 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2017-2019 Biennium.

## **Analysis of Budget Request**

**Appropriation:** 943 - Arts Council - Cash in Treasury

**Funding Sources:** NNH - Arts & Humanities Cash

This appropriation is funded from cash receipts generated by registration fees, interest income and the sales of items purchased for display and for workshop sessions. The Agency coordinates an annual conference on the arts as well as several smaller conferences and workshops to support the education, organizational development, and marketing Arkansas's craft and traditional artists.

The Agency's Request is \$153,189 for each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures includes the following justifications: Operating Expenses, Conference and Travel, and Grants and Aid expenditures do not exceed 90% of the respective authorized appropriations due to ongoing agency efforts to improve efficiency and reduce discretionary costs where possible without affecting service levels and legislated program goals and objectives. Award grantees may not fully utilize available funds or may not be fully reimbursed by not following grant guidelines or requirements as administered by the agency.

Expenditure of appropriation is contingent upon available funds.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 943 - Arts Council - Cash in Treasury

**Funding Sources:** NNH - Arts & Humanities Cash

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018      | 2018-2019      | 2018-2019      | 2019-2020      |                | 2020-2021      |                |
|--------------------------------|---------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                |         | Actual         | Budget         | Authorized     | Agency         | Executive      | Agency         | Executive      |
| Operating Expenses             | 5020002 | 100            | 14,210         | 14,210         | 14,210         | 14,210         | 14,210         | 14,210         |
| Conference & Travel Expenses   | 5050009 | 0              | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
| Professional Fees              | 5060010 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| Data Processing                | 5090012 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| Grants and Aid                 | 5100004 | 116,828        | 132,979        | 132,979        | 132,979        | 132,979        | 132,979        | 132,979        |
| Capital Outlay                 | 5120011 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>Total</b>                   |         | <b>116,928</b> | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> |
| <b>Funding Sources</b>         |         |                |                |                |                |                |                |                |
| Fund Balance                   | 4000005 | 147,571        | 150,087        |                | 9,898          | 9,898          | 0              | 0              |
| Cash Fund                      | 4000045 | 119,444        | 13,000         |                | 13,000         | 13,000         | 13,000         | 13,000         |
| <b>Total Funding</b>           |         | <b>267,015</b> | <b>163,087</b> |                | <b>22,898</b>  | <b>22,898</b>  | <b>13,000</b>  | <b>13,000</b>  |
| Excess Appropriation/(Funding) |         | (150,087)      | (9,898)        |                | 130,291        | 130,291        | 140,189        | 140,189        |
| <b>Grand Total</b>             |         | <b>116,928</b> | <b>153,189</b> |                | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> | <b>153,189</b> |

## **Analysis of Budget Request**

**Appropriation:** C84 - DAH-Arts Council - Bank Charges

**Funding Sources:** 128 - DAH-Arts Council Bank Charges

This cash appropriation provides for the payment of bank charges, credit card charges and fees from revenues collected by the Arkansas Arts Council.

This appropriation was authorized through a transfer from the Cash Fund Holding Account.

The Agency's Request is \$2,500 for each year.

The Agency's Change Level Request is as follows:

- Operating Expenses increase of \$2,500 for bank charges funds. The agency collects program registration fees for various annual events and workshop registration fees for the Arkansas Arts Council. Events include programs and workshops that support both local art communities and statewide art program outreach.

Expenditure of appropriation is contingent upon available funds.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** C84 - DAH-Arts Council - Bank Charges

**Funding Sources:** 128 - DAH-Arts Council Bank Charges

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018 | 2018-2019 | 2018-2019  | 2019-2020 |           | 2020-2021 |           |  |
|--------------------------------|---------|-----------|-----------|------------|-----------|-----------|-----------|-----------|--|
|                                |         | Actual    | Budget    | Authorized | Agency    | Executive | Agency    | Executive |  |
| Operating Expenses             | 5020002 | 671       | 2,500     | 0          | 2,500     | 2,500     | 2,500     | 2,500     |  |
| Total                          |         | 671       | 2,500     | 0          | 2,500     | 2,500     | 2,500     | 2,500     |  |
| <b>Funding Sources</b>         |         |           |           |            |           |           |           |           |  |
| Fund Balance                   | 4000005 | 1,107     | 8,198     |            | 15,698    | 15,698    | 23,198    | 23,198    |  |
| Cash Fund                      | 4000045 | 7,762     | 10,000    |            | 10,000    | 10,000    | 10,000    | 10,000    |  |
| Total Funding                  |         | 8,869     | 18,198    |            | 25,698    | 25,698    | 33,198    | 33,198    |  |
| Excess Appropriation/(Funding) |         | (8,198)   | (15,698)  |            | (23,198)  | (23,198)  | (30,698)  | (30,698)  |  |
| Grand Total                    |         | 671       | 2,500     |            | 2,500     | 2,500     | 2,500     | 2,500     |  |

Budget exceeds Authorized Appropriation in Operating Expenses due to a transfer from the Cash Fund Holding Account.



# DAH - NATURAL & CULTURAL RESOURCES COUNCIL

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2018

None

### Employment Summary

|                         | Male | Female | Total | %     |
|-------------------------|------|--------|-------|-------|
| White Employees         | 0    | 1      | 1     | 100 % |
| Black Employees         | 0    | 0      | 0     | 0 %   |
| Other Racial Minorities | 0    | 0      | 0     | 0 %   |
| Total Minorities        |      |        | 0     | 0 %   |
| Total Employees         |      |        | 1     | 100 % |

### Publications

#### A.C.A. 25-1-201 et seq.

| Name | Statutory Authorization | Required for |                  | # of Copies | Reason(s) for Continued Publication and Distribution | Unbound Black & White Copies Produced During the Last Two Years | Cost of Unbound Copies Produced During the Last Two Years |
|------|-------------------------|--------------|------------------|-------------|------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------|
|      |                         | Governor     | General Assembly |             |                                                      |                                                                 |                                                           |
| None | N/A                     | N            | N                | 0           | N/A                                                  | 0                                                               | 0.00                                                      |

## Department Appropriation Summary

| Appropriation                                  | Historical Data |          |                   |          |                   |          | Agency Request and Executive Recommendation |          |                   |          |                   |          |                   |          |
|------------------------------------------------|-----------------|----------|-------------------|----------|-------------------|----------|---------------------------------------------|----------|-------------------|----------|-------------------|----------|-------------------|----------|
|                                                | 2017-2018       |          | 2018-2019         |          | 2018-2019         |          | 2019-2020                                   |          |                   |          | 2020-2021         |          |                   |          |
|                                                | Actual          | Pos      | Budget            | Pos      | Authorized        | Pos      | Agency                                      | Pos      | Executive         | Pos      | Agency            | Pos      | Executive         | Pos      |
| 2MZ NCRC--Administration                       | 64,247          | 1        | 49,500            | 1        | 0                 | 1        | 0                                           | 1        | 0                 | 1        | 0                 | 1        | 0                 | 1        |
| 480 NCRC - State Owned Lands or Historic Sites | 0               | 0        | 30,000,000        | 0        | 30,000,000        | 0        | 30,000,000                                  | 0        | 30,000,000        | 0        | 30,000,000        | 0        | 30,000,000        | 0        |
| 481 NCRC - Main Street Program                 | 0               | 0        | 3,000,000         | 0        | 3,000,000         | 0        | 3,000,000                                   | 0        | 3,000,000         | 0        | 3,000,000         | 0        | 3,000,000         | 0        |
| <b>Total</b>                                   | <b>64,247</b>   | <b>1</b> | <b>33,049,500</b> | <b>1</b> | <b>33,000,000</b> | <b>1</b> | <b>33,000,000</b>                           | <b>1</b> | <b>33,000,000</b> | <b>1</b> | <b>33,000,000</b> | <b>1</b> | <b>33,000,000</b> | <b>1</b> |

  

| Funding Sources                |         | %            |        | %            |        | %            |       | %            |       | %            |       | %            |       |
|--------------------------------|---------|--------------|--------|--------------|--------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| Fund Balance                   | 4000005 | 37,218,920   | 93.8   | 39,632,415   | 69.7   | 23,778,788   | 42.3  | 23,778,788   | 42.3  | 23,278,788   | 41.7  | 23,278,788   | 41.7  |
| Interest                       | 4000300 | 145,487      | 0.4    | 0            | 0.0    | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   |
| Inter-agency Fund Transfer     | 4000316 | (23,775,930) | (59.9) | (15,304,127) | (26.9) | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   |
| Intra-agency Fund Transfer     | 4000317 | 0            | 0.0    | 0            | 0.0    | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   | 0            | 0.0   |
| Real Estate Transfer Tax       | 4000403 | 26,108,185   | 65.8   | 32,500,000   | 57.2   | 32,500,000   | 57.7  | 32,500,000   | 57.7  | 32,500,000   | 58.3  | 32,500,000   | 58.3  |
| Total Funds                    |         | 39,696,662   | 100.0  | 56,828,288   | 100.0  | 56,278,788   | 100.0 | 56,278,788   | 100.0 | 55,778,788   | 100.0 | 55,778,788   | 100.0 |
| Excess Appropriation/(Funding) |         | (39,632,415) |        | (23,778,788) |        | (23,278,788) |       | (23,278,788) |       | (22,778,788) |       | (22,778,788) |       |
| Grand Total                    |         | 64,247       |        | 33,049,500   |        | 33,000,000   |       | 33,000,000   |       | 33,000,000   |       | 33,000,000   |       |

The FY19 Budget exceeds the Authorized amount due to a transfer from the Natural and Cultural Resources Grant Fund (480) by authority of A.C.A. § 15-12-103(1).

## **Analysis of Budget Request**

**Appropriation:** 2MZ - NCRC--Administration

**Funding Sources:** TGT - Natural & Cultural Heritage Grant & Trust

This appropriation provides for the administration of Real Estate Transfer Tax proceeds by the Natural and Cultural Resources Council (NCRC).

According to A.C.A. §15-12-103(b)(1), "Eighty percent (80%) of the net amount [of the Real Estate Transfer Tax, after deducting 3% for the Constitutional Officers Fund] shall be credited to the Natural and Cultural Resources Grants and Trust Fund, to be preserved and managed by the Arkansas Natural and Cultural Resources Council for use in the acquisition, management, and stewardship of state-owned lands or the preservation of state-owned historic sites, buildings, structures, or objects which the council determines to be of value for recreation or conservation purposes..."

Furthermore, consistent with subparagraph (C) - "The grants shall be made in such amounts, for such purposes, and to such agencies as the council in its discretion shall select."

Under this authority, the Director of the Department of Arkansas Heritage is charged as the disbursing officer of grant funding and appropriation for the administrative costs of the Natural and Cultural Resources Council pursuant to special language in Section 27 of Act 217 of 2018, so long as it does not conflict with A.C.A. §15-12-103 (1)(B) - "It is not the intention of this chapter that the Council shall itself manage, operate, or maintain any lands so acquired, but, rather, that it from time to time in its own discretion shall make grants to other agencies..."

The Agency's Request is zero (\$0) for each year.

The Regular Salary and Personal Services Matching appropriation for the position is not reflected, the appropriation and funding will be transferred from the NCRC Grant Fund (480) pursuant to A.C.A. § 15-12-103(1).

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 2MZ - NCRC--Administration

**Funding Sources:** TGT - Natural & Cultural Heritage Grant & Trust

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018     | 2018-2019     | 2018-2019  | 2019-2020 |           | 2020-2021 |           |  |
|--------------------------------|---------|---------------|---------------|------------|-----------|-----------|-----------|-----------|--|
|                                |         | Actual        | Budget        | Authorized | Agency    | Executive | Agency    | Executive |  |
| Regular Salaries               | 5010000 | 46,091        | 36,155        | 0          | 0         | 0         | 0         | 0         |  |
| <b>#Positions</b>              |         | <b>1</b>      | <b>1</b>      | <b>1</b>   | <b>1</b>  | <b>1</b>  | <b>1</b>  | <b>1</b>  |  |
| Extra Help                     | 5010001 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| <b>#Extra Help</b>             |         | <b>0</b>      | <b>0</b>      | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |  |
| Personal Services Matching     | 5010003 | 13,703        | 13,345        | 0          | 0         | 0         | 0         | 0         |  |
| Operating Expenses             | 5020002 | 4,453         | 0             | 0          | 0         | 0         | 0         | 0         |  |
| Conference & Travel Expenses   | 5050009 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| Professional Fees              | 5060010 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| Data Processing                | 5090012 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| Grants and Aid                 | 5100004 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| Capital Outlay                 | 5120011 | 0             | 0             | 0          | 0         | 0         | 0         | 0         |  |
| <b>Total</b>                   |         | <b>64,247</b> | <b>49,500</b> | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |  |
| <b>Funding Sources</b>         |         |               |               |            |           |           |           |           |  |
| Intra-agency Fund Transfer     | 4000317 | 64,247        | 49,500        |            | 0         | 0         | 0         | 0         |  |
| <b>Total Funding</b>           |         | <b>64,247</b> | <b>49,500</b> |            | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |  |
| Excess Appropriation/(Funding) |         | 0             | 0             |            | 0         | 0         | 0         | 0         |  |
| <b>Grand Total</b>             |         | <b>64,247</b> | <b>49,500</b> |            | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  |  |

The FY18 Budget exceed the Authorized due to a transfer from the Natural and Cultural Resources Council Grant Fund (480) by authority of A.C.A. § 15-12-103(1).

## **Analysis of Budget Request**

**Appropriation:** 480 - NCRC - State Owned Lands or Historic Sites

**Funding Sources:** TGT - Natural & Cultural Heritage Grant & Trust

The Natural and Cultural Resources Council utilizes this appropriation to make grants for the acquisition, management, and stewardship of state owned lands or the preservation of state owned historic sites, buildings, structures, or objects. Funding for the appropriation is provided by the increase in the Real Estate Transfer Tax levied by Act 729 of 1987 and Act 1181 of 1993 (A.C.A. §26-60-105).

According to A.C.A. § 15-12-103 (b)(1), "Eighty percent (80%) of the net amount [of the Real Estate Transfer Tax, after deducting 3% for the Constitutional Officers Fund] shall be credited to the Natural and Cultural Resources Grants and Trust Fund, to be preserved and managed by the Arkansas Natural and Cultural Resources Council for use in the acquisition, management, and stewardship of state-owned lands or the preservation of state-owned historic sites, buildings, structures, or objects which the council determines to be of value for recreation or conservation purposes..."

The Agency's Request is \$30,000,000 for each year of the biennium.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures is due to appropriation and funds which are transferred on a year-to-year basis to those agencies receiving grants from the Council. Actual expenditures are reflected by the recipient agency.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 480 - NCRC - State Owned Lands or Historic Sites

**Funding Sources:** TGT - Natural & Cultural Heritage Grant & Trust

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item |         | 2017-2018 | 2018-2019  | 2018-2019  | 2019-2020  |            | 2020-2021  |            |
|-----------------|---------|-----------|------------|------------|------------|------------|------------|------------|
|                 |         | Actual    | Budget     | Authorized | Agency     | Executive  | Agency     | Executive  |
| Grants and Aid  | 5100004 | 0         | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |
| Total           |         | 0         | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |

| Funding Sources                |         |              |              |  |              |              |              |              |
|--------------------------------|---------|--------------|--------------|--|--------------|--------------|--------------|--------------|
| Fund Balance                   | 4000005 | 35,488,505   | 37,240,352   |  | 22,319,750   | 22,319,750   | 22,319,750   | 22,319,750   |
| Interest                       | 4000300 | 145,487      | 0            |  | 0            | 0            | 0            | 0            |
| Inter-agency Fund Transfer     | 4000316 | (21,529,448) | (14,871,102) |  | 0            | 0            | 0            | 0            |
| Intra-agency Fund Transfer     | 4000317 | (64,247)     | (49,500)     |  | 0            | 0            | 0            | 0            |
| Real Estate Transfer Tax       | 4000403 | 23,200,055   | 30,000,000   |  | 30,000,000   | 30,000,000   | 30,000,000   | 30,000,000   |
| Total Funding                  |         | 37,240,352   | 52,319,750   |  | 52,319,750   | 52,319,750   | 52,319,750   | 52,319,750   |
| Excess Appropriation/(Funding) |         | (37,240,352) | (22,319,750) |  | (22,319,750) | (22,319,750) | (22,319,750) | (22,319,750) |
| Grand Total                    |         | 0            | 30,000,000   |  | 30,000,000   | 30,000,000   | 30,000,000   | 30,000,000   |

The Director of the Department of Arkansas Heritage shall be the disbursing officer for the NCRC appropriation and when grants are made to state agencies, the corresponding amount of appropriation and funding shall be transferred to the receiving agency. Therefore, actual expenditures are reflected by the recipient agency.

The Inter-Agency Fund Transfer amount in FY18 represents the amount of obligated funding distributed for FY18 grants and FY17 grant extensions. The FY19 amount represents the amount of obligated funding distributed for FY19 grants.

The Intra-agency Fund Transfer amount for FY18 and FY19 is grant funding transferred to the NCRC Administration appropriation (2MZ).

## **Analysis of Budget Request**

**Appropriation:** 481 - NCRC - Main Street Program

**Funding Sources:** TGP - Natural & Cultural Resources Historic Preservation

This appropriation provides for the operation of the State Historic Preservation Program and the Main Street Arkansas Program. Funding for the appropriation is provided by the increase in the Real Estate Transfer Tax levied by Act 729 of 1987 and Act 1181 of 1993 (A.C.A. §26-60-105). Appropriation and funds are transferred on a year to year basis to the Historic Preservation Program and reflected as expenditures of that state agency. This appropriation is utilized to augment federal funding for the Historic Preservation Program and to provide for programs such as Main Street and Model Business Grants.

According to A.C.A. § 15-12-103 (b)(3), "Ten percent (10%) of the net amount [of the Real Estate Transfer Tax, after deducting 3% for the Constitutional Officers Fund] shall be credited to a fund to be known as the 'Natural and Cultural Resources Historic Preservation Trust Fund', to be used by the council for providing a source of funds for the operation of the state historic preservation program and the 'Main Street' program."

The Agency's Request is \$3,000,000 each year.

The Agency's request to maintain appropriation above 10% of the FY18 Actual Expenditures is due to appropriation and funds which are transferred on a year-to-year basis to those agencies receiving historic preservation or 'Main Street' grants from the Council. The expenditures are reflected by the recipient agency.

There were no one time operating expenses requested in the previous biennium.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 481 - NCRC - Main Street Program

**Funding Sources:** TGP - Natural & Cultural Resources Historic Preservation

### Historical Data

### Agency Request and Executive Recommendation

| Commitment Item                |         | 2017-2018   | 2018-2019   | 2018-2019  | 2019-2020 |           | 2020-2021 |           |
|--------------------------------|---------|-------------|-------------|------------|-----------|-----------|-----------|-----------|
|                                |         | Actual      | Budget      | Authorized | Agency    | Executive | Agency    | Executive |
| Grants and Aid                 | 5100004 | 0           | 3,000,000   | 3,000,000  | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Total                          |         | 0           | 3,000,000   | 3,000,000  | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Funding Sources                |         |             |             |            |           |           |           |           |
| Fund Balance                   | 4000005 | 1,730,415   | 2,392,063   |            | 1,459,038 | 1,459,038 | 959,038   | 959,038   |
| Inter-agency Fund Transfer     | 4000316 | (2,246,482) | (433,025)   |            | 0         | 0         | 0         | 0         |
| Real Estate Transfer Tax       | 4000403 | 2,908,130   | 2,500,000   |            | 2,500,000 | 2,500,000 | 2,500,000 | 2,500,000 |
| Total Funding                  |         | 2,392,063   | 4,459,038   |            | 3,959,038 | 3,959,038 | 3,459,038 | 3,459,038 |
| Excess Appropriation/(Funding) |         | (2,392,063) | (1,459,038) |            | (959,038) | (959,038) | (459,038) | (459,038) |
| Grand Total                    |         | 0           | 3,000,000   |            | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |

The Director of the Department of Arkansas Heritage shall be the disbursing officer for the Main Street appropriation and when grants are made to state agencies, the corresponding amount of appropriation and funding may be transferred to the receiving agency. Therefore, actual expenditures are reflected by the grant recipient agency.

The Inter-Agency Fund Transfer in FY18 reflects the transfer of appropriation and funding to DAH Historic Preservation - Real Estate Transfer Tax appropriation (0865).