

DAH - CENTRAL ADMINISTRATION

Enabling Laws

Act 1605 of 2003 provides current operating authority for the Department of Arkansas Heritage.

The Department of Arkansas Heritage was created by Act 1001 of 1975 (A.C.A. § 25-3-101 et seq.)

History and Organization

Agency Mission Statement

The mission of the Department of Arkansas Heritage is to identify Arkansas's heritage and enhance the quality of life by the discovery, preservation, and presentation of the state's cultural, historic and natural resources.

Brief Discussion of Statutory Responsibilities and Primary Activities

The Department of Arkansas Heritage was created in 1975 to combine the state programs and agencies dealing most directly with the preservation of Arkansas's natural and cultural heritage. The Department's seven agencies are each assigned to one of two divisions. The Museums Division is comprised of the Delta Cultural Center, the Historic Arkansas Museum, the Old State House Museum, and the Mosaic Templars of America Center for African-American Culture and Business Enterprise. The Heritage Resources Division is comprised of the Arkansas Arts Council, the Arkansas Historic Preservation Program, and the Arkansas Natural Heritage Commission.

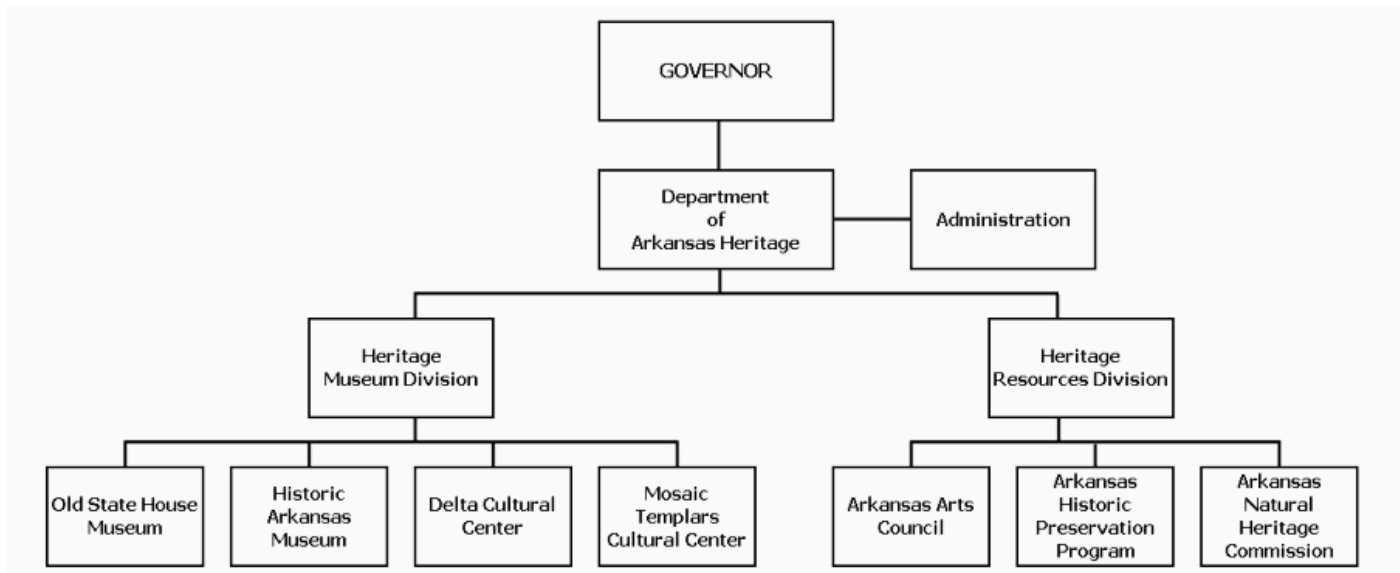
The Department aggressively and successfully seeks federal and private funding to augment its biennial state funding. The DAH director's office coordinates the activities of the Department's two divisions. It administers activities that span the department, including fiscal and personnel operations, purchasing, public information, and development. In the realm of heritage education, the department coordinates the education programs of its two divisions and collaborates with the regional educational service cooperatives. Arkansas Heritage Month is a department-wide effort to promote cultural, historic, and natural heritage in local communities around Arkansas.

The Museums Division's agencies preserve, present, and interpret historic structures, objects, and cultural assets. They serve as partners in education with public and private schools throughout Arkansas. The Department's four existing museums are the Old State House Museum (which also manages Trapnall Hall), the Historic Arkansas Museum, the Delta Cultural Center, and the Mosaic Templars of America Center for African-American Culture and Business Enterprise. Two of the museums, Historic Arkansas Museum and Old State House Museum are two of the seven museums in Arkansas accredited by the American Association of Museums.

The Heritage Resources Division's agencies are concerned with the state's natural and cultural resources. The Arkansas Natural Heritage Commission identifies, preserves, and promotes Arkansas's natural resources that are rare, unique, or endangered. The Arkansas Arts Council and the Arkansas Historic Preservation Program identify, preserve, and promote the state's cultural resources while serving as conduits for federal and state grant funds that conserve or develop these resources.

Advisory Board or Commission

Commissions govern or advise each of the seven DAH agencies. In the following pages each agency describes the nature of its commission or advisory board.



Agency Commentary

The Department of Arkansas Heritage (DAH) was created to be responsive to the cultural needs of the people of Arkansas and sufficiently flexible to meet changing conditions. The Department's mission is to identify Arkansas's heritage and enhance the quality of life for citizens and visitors by the discovery, preservation, and presentation of the state's natural, cultural, and historic resources.

In November of 1996, Arkansas voters approved an eighth of a cent increase in the state sales tax to help accomplish this mission. Nine percent of the annual proceeds from this Conservation Tax are dedicated to DAH to provide additional programs and to supplement - not replace - general revenue funding for basic operating expenses. With these additional funds, DAH historic sites, museums, arts programs, natural areas, public education programs, and public outreach initiatives have experienced a renewal. DAH is committed to follow the mandate of the voters by using these proceeds to fund improvements to and adequately care for 20 historic structures, approximately 30,000 artifacts in the 4 museum collections, and over 23,000 acres of natural areas held in trust for Arkansans by DAH agencies.

A similar initiative in 1987 dedicated increased proceeds from the Real Estate Transfer Tax to preserve state-owned natural areas, historic sites, and parks. The Natural and Cultural Resources Council awards grants from these proceeds. DAH utilizes these grant awards to restore and maintain 20 historic structures, purchase priceless pieces of Arkansas history to protect and preserve, conserve those pieces within the collections of the 4 DAH museums, preserve and protect over 23,000 acres of natural areas, purchase additional natural areas in danger of being destroyed, and provide heritage programs across the state. As more state agencies compete for these grants, fewer dollars can be allocated to individual competitors, including DAH. In May of 2004 seventeen state agencies requested \$29.9 million in grants; awards totaled \$13.89 million. The demand for money far exceeds the amount available for funding.

Each DAH agency accesses federal and private funding, where available, to maximize efforts to satisfy conservation and preservation needs and to meet specific program goals. Cash funds are generated by sales in gift shops and fees for participation in agency programs, such as research services by staff and donations by private citizens and non-profit organizations.

Basic operations are paid in part by General Revenues. As the foregoing paragraphs demonstrate, DAH works hard to supplement our state funding as competition increases. DAH appreciates the difficult position decision makers face in the allocation of limited state funds. Therefore, our requests for additional or replacement General Revenues is limited to those items that are basic to the operations of the agencies and do not meet the criteria or mandates that created the Department's special funding streams.

Staffing

DAH is requesting salary increases for the 3 Grade 99 positions in DAH that do not have access to the CLIP bonus system. There has been no increase for these positions, other than COLA, in at least 10 years. This request is for an 8% increase in salary.

The remaining requests are a continuation of our efforts to work with the Office of Personnel Management to resolve inequities within the Department.

Three new positions are requested apart from the Mosaic Templars Cultural Center request addressed below. Two requests respond to audit exceptions that have been identified in the last two DAH audits: an accountant for the Historic Arkansas Museum and a registrar for the Old State House Museum. These requests would be paid for with new general revenue funding. The other request is for a Management Project Analyst II for the Historic Preservation Program to be paid for with federal money. DAH also requests a reclassification for the Payroll Officer because of the increased workload due to compliance with state personnel and accounting procedures. Lastly, the Department requests 3 CLIP reclassifications.

General Revenue Restoration

In preceding bienniums the general revenue dollars for basic operations have been reduced through numerous budget cuts. Compounding the effect of these reductions are increased utility costs at the DAH museums and increased demands for DAH programs and services. This request to restore reductions in General Revenue income will provide for the day-to-day operations of DAH - increased utility costs at the museums, arts grants, CLIP training, and basic office operations.

Mosaic Templars of America Center

Act 1176 of 2001 created the Center as an agency of DAH. At present, there are 3 full time positions and a small operations budget. Grant money is currently being used to renovate a 4-story 24,000 sq.ft. structure in Little Rock to house the museum. The museum will be ready to open in late summer or early fall of 2006. The requested staffing and budget is based upon the operations of the Delta Cultural Center in Helena, a museum of similar composition. These requested staff positions and the increased funding request will be essential for the full-time operations of this museum. DAH requests 10 new positions with all associated costs and sufficient general revenue funding for operations.

Information Technology

The DAH Information Technology plan calls for a three-year rotation for the replacement of computer equipment and periodic upgrades for software. This request includes replacement of

servers that will be at the recommended lifetime levels during the biennium. Our research, artifact management, special interest inventories, Geographic Information System applications, and ecological assessment systems all require periodic updates to communicate with state and nationally recognized technological systems. The plan also addresses all of the equipment, software, networking, and cabling needs that come with setting up the operations of the Mosaic Templars Cultural Center at the restored Mosaic Templars Building.

Non-General Revenue/Basic Operations

To comply with DFA procurement procedures, DAH is requesting to relocate appropriation from Professional Fees and Services to operating expenses for Technical Service contracts. Another request is an increase in cash funds for basic operations, for operating expenses for museum stores, and operations and maintenance costs for a collections storage facility which we anticipate acquiring in early 2005 with review and approval of the General Assembly. The final request is an increase in the federal appropriation for operating and equipment expense for the Arkansas Natural Heritage Commission.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
DEPARTMENT OF ARKANSAS HERITAGE
FOR THE YEAR ENDED JUNE 30, 2003

Findings

During the implementation of the Arkansas Administrative Statewide Information System (AASIS), the Old State House Museum Commission provided the Department of Finance and Administration (DFA) with certain capitalized asset balances not previously reported on the State's Comprehensive Annual Financial Report (CAFR). The Old State House Museum Commission provided inaccurate information by providing DFA with the appraised or insured value of their museum collections rather than the historical cost. This resulted in capital assets for museum collections on AASIS being overstated by \$2,197,709.

During fiscal year 2004, the Agency purchased a museum gallery software program for maintaining information related to the museum collections including historical cost information. As of July 9, 2004, the Agency has determined the historical cost or donation value for the museum collection as of the previous fiscal year ended June 30, 2001.

Recommendations

Continue efforts to determine the historical value of the museum collections from July 1, 2001 through the current period and properly record the valuation in AASIS.

Employment Summary

	Male	Female	Total	%
White Employees	6	20	26	87 %
Black Employees	0	3	3	10 %
Other Racial Minorities	0	1	1	3 %
			Total Minorities	4 13%
			Total Employees	30 100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Department Appropriation / Program Summary

Appropriation / Program	Historical Data						Agency Request and Executive Recommendation							
	2003-2004		2004-2005		2004-2005		2005-2006				2006-2007			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
2JE Publications	0	0	45,000	0	45,000	0	45,000	0	45,000	0	45,000	0	45,000	0
2KY DAH-Director's-Treas	0	0	0	0	0	0	90,000	0	90,000	0	90,000	0	90,000	0
476 Conservation Tax-Amendment 75	4,292,698	9	6,896,619	10	6,902,793	10	6,887,711	10	6,857,711	10	6,899,557	10	6,869,557	10
482 Director's Office-State Operations	1,010,601	20	1,040,058	20	1,082,697	20	1,115,733	20	1,113,646	20	1,144,188	20	1,142,039	20
Total	5,303,299	29	7,981,677	30	8,030,490	30	8,138,444	30	8,106,357	30	8,178,745	30	8,146,596	30

Funding Sources		%		%		%		%		%		%	
Fund Balance 4000005	5,316,191	51.4	5,033,490	47.2		2,680,479	30.9	2,680,479	30.9	541,414	7.9	571,414	8.3
General Revenue 4000010	1,009,959	9.8	1,004,373	9.4		1,115,733	12.9	1,113,646	12.8	1,144,188	16.6	1,142,039	16.5
Cash Fund 4000045	0	0.0	0	0.0		90,000	1.0	90,000	1.0	90,000	1.3	90,000	1.3
Merit Adjustment Fund 4000055	0	0.0	35,685	0.3		0	0.0	0	0.0	0	0.0	0	0.0
M & R Sales 4000340	642	0.0	0	0.0		0	0.0	0	0.0	0	0.0	0	0.0
Miscellaneous Revolving 4000350	1,608	0.0	25,000	0.2		38,027	0.4	38,027	0.4	45,000	0.7	45,000	0.7
Special 1/8% Tax Revenues 4000460	4,008,389	38.8	4,563,608	42.9		4,755,619	54.8	4,755,619	54.9	5,053,555	73.5	5,053,555	73.2
Total Funds	10,336,789	100.0	10,662,156	100.0		8,679,858	100.0	8,677,771	100.0	6,874,157	100.0	6,902,008	100.0
Excess Appropriation/(Funding)	(5,033,490)		(2,680,479)			(541,414)		(571,414)		1,304,588		1,244,588	
Grand Total	5,303,299		7,981,677			8,138,444		8,106,357		8,178,745		8,146,596	

Analysis of Budget Request

Appropriation / Program: 2JE - Publications

Funding Sources: MPR Publications Development and Resale Revolving

This appropriation authorizes the development and/or purchase of publications for resale to the public. As stated in Arkansas Code §19-5-1001, proceeds from the sale of the publications provides income to be used to develop or purchase additional publications for resale to the public.

The Agency Request is for Base Level of \$45,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: 2JE Publications
Funding Sources: MPR Publications Development and Resale Revolving

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Publications for Resale 5900036	0	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Total	0	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Funding Sources									
Fund Balance 4000005	25,365	26,973		6,973	6,973	6,973	0	0	0
Miscellaneous Revolving 4000350	1,608	25,000		38,027	38,027	38,027	45,000	45,000	45,000
Total Funding	26,973	51,973		45,000	45,000	45,000	45,000	45,000	45,000
Excess Appropriation/(Funding)	(26,973)	(6,973)		0	0	0	0	0	0
Grand Total	0	45,000		45,000	45,000	45,000	45,000	45,000	45,000

Analysis of Budget Request

Appropriation / Program: 2KY - DAH-Director's-Treas

Funding Sources: NNH Cash in Treasury (Department of Arkansas Heritage)

This appropriation will provide for the operations and maintenance of a new collections storage facility. The agency anticipates acquisition of this building in March of 2005 and will require this cash fund to provide for Operating Expense and Special Maintenance. Funding is anticipated to be provided by rental income from leases authorized by the ABA to other State Agencies for records storage. The Agency will utilize this appropriation to house museum collections, records, and other equipment used by the department.

To provide spending authority for these anticipated funds the Agency's request reflects the following changes:

Operating Expense of \$57,500 for utilities, insurance, and security.

Special Maintenance of \$32,500 for building maintenance.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: 2KY DAH-Director's-Treas
Funding Sources: NNH Cash in Treasury (Department of Arkansas Heritage)

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	0	0	0	0	57,500	57,500	0	57,500	57,500
Special Maintenance 5120032	0	0	0	0	32,500	32,500	0	32,500	32,500
Total	0	0	0	0	90,000	90,000	0	90,000	90,000
Funding Sources									
Cash Fund 4000045	0	0		0	90,000	90,000	0	90,000	90,000
Total Funding	0	0		0	90,000	90,000	0	90,000	90,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		0	90,000	90,000	0	90,000	90,000

Change Level by Appropriation

Appropriation / Program: 2KY-DAH-Director's-Treas

Funding Sources: NNH Cash in Treasury (Department of Arkansas Heritage)

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
C01	Existing Program	90,000	0	90,000	100.0	90,000	0	90,000	100.0

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
C01	Existing Program	90,000	0	90,000	100.0	90,000	0	90,000	100.0

Justification

C01	This change level is to request a new cash fund appropriation for the operations and maintenance of a collections storage facility. The agency anticipates generating income from rent leases authorized by ABA. A portion of the building can be leased to other State agencies for records storage. The collections storage facility will be used to house museum collections, records, and other equipment used by the department.
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Analysis of Budget Request

Appropriation / Program: 476 - Conservation Tax-Amendment 75

Funding Sources: SHF Department of Arkansas Heritage

This appropriation provides for the Special Revenue Funding realized from the additional 1/8th Cent Sales Tax levied by Amendment 75 (A.C.A. §19-6-484). The Department utilizes this appropriation to support agency activities.

Due to the irregular nature of large-scale capital projects, the Department experiences recurrent balances in Conservation Tax funding. This request for unfunded appropriation (\$1,304,588 in FY07) will utilize those balances to fund Construction and Special Maintenance projects, should funding remain available.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching for ten (10) Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Agency Request is for Base Level, as well as additional Capital Outlay of \$10,000 each year to replace obsolete servers, consolidate existing servers and add two new servers for additional database, network security and backup needs. This increase is referenced in the Department's Information Technology Plan.

The Executive Recommendation provides for the Agency Request, with a Base Level reduction of \$30,000 in Travel.

Appropriation / Program Summary

Appropriation / Program: 476 Conservation Tax-Amendment 75
Funding Sources: SHF Department of Arkansas Heritage

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	279,765	318,645	326,702	329,824	329,824	329,824	339,715	339,715	339,715
#Positions	9	10	10	10	10	10	10	10	10
Extra Help 5010001	235,314	330,226	330,226	330,226	330,226	330,226	330,226	330,226	330,226
#Extra Help	37	29	29	29	29	29	29	29	29
Personal Services Matching 5010003	112,544	125,174	123,291	132,337	132,337	132,337	134,292	134,292	134,292
Operating Expenses 5020002	1,098,042	1,403,320	1,403,320	1,403,320	2,432,354	2,432,354	1,403,320	2,432,354	2,432,354
Travel-Conference Fees 5050009	58,921	102,500	102,500	102,500	102,500	72,500	102,500	102,500	72,500
Professional Fees and Services 5060010	1,020,761	2,078,775	2,078,775	2,078,775	1,049,741	1,049,741	2,078,775	1,049,741	1,049,741
Construction 5090005	133,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	717,631	900,729	900,729	900,729	900,729	900,729	900,729	900,729	900,729
Capital Outlay 5120011	10,223	37,250	37,250	0	10,000	10,000	0	10,000	10,000
Special Maintenance 5120032	626,497	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total	4,292,698	6,896,619	6,902,793	6,877,711	6,887,711	6,857,711	6,889,557	6,899,557	6,869,557
Funding Sources									
Fund Balance 4000005	5,290,826	5,006,517		2,673,506	2,673,506	2,673,506	541,414	541,414	571,414
Special 1/8% Tax Revenues 4000460	4,008,389	4,563,608		4,745,619	4,755,619	4,755,619	5,043,555	5,053,555	5,053,555
Total Funding	9,299,215	9,570,125		7,419,125	7,429,125	7,429,125	5,584,969	5,594,969	5,624,969
Excess Appropriation/(Funding)	(5,006,517)	(2,673,506)		(541,414)	(541,414)	(571,414)	1,304,588	1,304,588	1,244,588
Grand Total	4,292,698	6,896,619		6,877,711	6,887,711	6,857,711	6,889,557	6,899,557	6,869,557

The FY05 Budgeted amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2003-2005 biennium.

Actual and/or Budgeted Number of Positions may exceed the Authorized Number due to the flexibility inherent in the authorization of all positions through one salary section of appropriation acts.

This is a biennial appropriation. Special Language provides carryforward of Construction and Special Maintenance.

Change Level by Appropriation

Appropriation / Program: 476-Conservation Tax-Amendment 75

Funding Sources: SHF Department of Arkansas Heritage

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	6,877,711	10	6,877,711	100.0	6,889,557	10	6,889,557	100.0
C01	Existing Program	1,029,034	0	7,906,745	114.9	1,029,034	0	7,918,591	114.9
C03	Discontinue Program	(1,029,034)	0	6,877,711	100.0	(1,029,034)	0	6,889,557	100.0
C08	Technology	10,000	0	6,887,711	100.1	10,000	0	6,899,557	100.1

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	6,877,711	10	6,877,711	100.0	6,889,557	10	6,889,557	100.0
C01	Existing Program	1,029,034	0	7,906,745	114.9	1,029,034	0	7,918,591	114.9
C03	Discontinue Program	(1,029,034)	0	6,877,711	100.0	(1,029,034)	0	6,889,557	100.0
C08	Technology	10,000	0	6,887,711	100.1	10,000	0	6,899,557	100.1
C19	Executive Changes	(30,000)	0	6,857,711	99.7	(30,000)	0	6,869,557	99.7

Justification

C01	This change level is to request a decrease in Professional Fees with a corresponding increase in Technical Services (Operating Expense) due to an administrative expenditure reclassification.
C03	This change level request provides a decrease in Professional Fees as discussed in C01.
C08	This change level is to request appropriation for the purchase of data processing equipment that will be capitalized. The equipment is referenced in the department's IT plan for FY06 and FY07. The plan is to replace servers that will become obsolete. The plan is to consolidate some of the existing servers during an upgrade process. We envision the need to add two dedicated servers for additional database, network security and backup needs.
C19	The Executive Recommendation provides for a Base Level reduction of \$30,000 in travel.

Analysis of Budget Request

Appropriation / Program: 482 - Director's Office-State Operations

Funding Sources: HRA Arkansas Heritage Fund

This appropriation provides State Funding for the personal services and operating expenses of the Department of Arkansas Heritage - Director's Office. The Director's Office coordinates and provides consistency among all of the activities of the seven Agencies and administers fiscal, personnel, and public information services.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching for twenty (20) Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Agency Request is for Base Level, as well as Change Level requests totaling \$32,017 in FY06 and \$34,209 in FY07. The Agency's request reflects the following changes:

Additional Salary and Matching costs totaling \$17,090 in FY06 and \$17,542 in FY07 for one Non-CLIP reclassification request for a payroll officer whose responsibilities have expanded, and two Extraordinary Salary Increases for the Director and Assistant Director positions that have not received any salary increase other than COLA in more than ten years.

Additional Operating Expenses totaling \$14,927 in FY06 and \$16,667 in FY07 for anticipated rent increases due to lease renewal negotiations scheduled for December 2005.

The Executive Recommendation provides for the Agency Request, with the exception of one position reclassification, which is not recommended.

Appropriation / Program Summary

Appropriation / Program: 482 Director's Office-State Operations
Funding Sources: HRA Arkansas Heritage Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	702,058	725,030	744,201	753,587	767,854	766,112	775,513	790,158	788,364
#Positions	20	20	20	20	20	20	20	20	20
Personal Services Matching 5010003	193,414	210,759	205,590	225,860	228,683	228,338	230,197	233,094	232,739
Operating Expenses 5020002	108,689	102,829	125,620	102,829	117,756	117,756	102,829	119,496	119,496
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	1,440	1,440	2,286	1,440	1,440	1,440	1,440	1,440	1,440
Grants and Aid 5100004	5,000	0	5,000	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	1,010,601	1,040,058	1,082,697	1,083,716	1,115,733	1,113,646	1,109,979	1,144,188	1,142,039
Funding Sources									
General Revenue 4000010	1,009,959	1,004,373		1,083,716	1,115,733	1,113,646	1,109,979	1,144,188	1,142,039
Merit Adjustment Fund 4000055	0	35,685		0	0	0	0	0	0
M & R Sales 4000340	642	0		0	0	0	0	0	0
Total Funding	1,010,601	1,040,058		1,083,716	1,115,733	1,113,646	1,109,979	1,144,188	1,142,039
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	1,010,601	1,040,058		1,083,716	1,115,733	1,113,646	1,109,979	1,144,188	1,142,039

The FY05 Budgeted amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2003-2005 biennium.

Change Level by Appropriation

Appropriation / Program: 482-Director's Office-State Operations

Funding Sources: HRA Arkansas Heritage Fund

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,083,716	20	1,083,716	100.0	1,109,979	20	1,109,979	100.0
C01	Existing Program	14,927	0	1,098,643	101.3	16,667	0	1,126,646	101.5
C10	Reclass	2,087	0	1,100,730	101.5	2,149	0	1,128,795	101.7
C15	Ex Salary Increase	15,003	0	1,115,733	102.9	15,393	0	1,144,188	103.0

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,083,716	20	1,083,716	100.0	1,109,979	20	1,109,979	100.0
C01	Existing Program	14,927	0	1,098,643	101.3	16,667	0	1,126,646	101.5
C10	Reclass	0	0	1,098,643	101.3	0	0	1,126,646	101.5
C15	Ex Salary Increase	15,003	0	1,113,646	102.7	15,393	0	1,142,039	102.8

Justification

C01	This request is to restore general revenue appropriation and funding to the 2001 level for payment of office rent. The only line item in operating expenses for the base level is for office rent. Due to an anticipated increase when the current lease expires December 2005, the base level amount is inadequate.
C10	This request is to reclassify a Payroll Officer (15) to an Administrative Officer(17) whose responsibilities have expanded.
C15	DAH is requesting two Extraordinary Salary Increases for the Director and Assistant Director who have not received increases other than COLA in more than ten years.