

# DAH - DELTA CULTURAL CENTER

## Enabling Laws

Act 273 of 2014  
A.C.A. §13-5-701 et seq.

## History and Organization

### **Agency Mission Statement:**

It is the mission of the Delta Cultural Center (DCC) to preserve, research, document, interpret, and present the heritage of the Arkansas Delta. The Center is comprised of seven facilities and several acres of land located in Helena, AR.

- The Visitors Center is comprised of three connected buildings, two historic commercial buildings and one reconstructed structure. This facility houses staff offices, the museum gift shop and major interpretive exhibits.
- The restored 1912 Union Pacific Railroad Depot houses interpretive exhibits and is listed on the National Register.
- The Moore-Horner House, constructed in 1859, is listed on the National Register and is used as a historic house museum and Civil War interpretive center.
- The Cherry Street Pavilion serves as a permanent stage and outdoor pavilion for agency events and community programs.
- The Beth El Heritage Hall, a 1917 Jewish temple, provides an auditorium and classroom space for DCC and community programs. The structure also provides additional collections storage space. It is a contributing structure in the Beech Street Historic District.
- A maintenance shop is utilized by maintenance staff.
- The Miller Building provides a classroom/assembly space.

Other additions to the DCC are mission driven and will enhance our programming. These include a Replica of Fort Curtis, an 1862 Union Fortification and Freedom Park, an interpretive recreational area exploring the African American experience in the Civil War.

### **Brief Discussion of Statutory Responsibilities and Primary Activities:**

The Delta Cultural Center was established in 1989 to serve as the heritage center for the 27 counties that comprise the Arkansas Delta region. The Center has been in operation since 1990 utilizing exhibits and educational programs to reach its goals. Major projects include components of educational programming, research, preservation, exhibits, collections, historic site management, marketing, development, and administration.

The Delta Cultural Center follows a five year long-range plan that is updated regularly. This is a comprehensive plan which includes the goals and objectives of the Center dedicated to meet the overall mission and purpose.

**Agency Board or Commission:**

The Delta Cultural Center is advised by an 11 member advisory board appointed by the Governor which meets quarterly. The members serve for three-year terms. No member shall be eligible for appointment to more than two consecutive full terms. The advisory board positions are designated so that a broad range of interests are served: Helena community, blues musicians, historians, and Delta residents.



**Agency Commentary**

The mission of the Delta Cultural Center is to further the awareness of Arkansas Delta heritage through education, preservation and interpretation of the rich history of the 27-county region. The agency works to foster an appreciation and passion for all aspects of Delta

heritage, including the long impact of agriculture, music in social, religious, and economic forums, state and national political ramifications in the Delta, and the African American experience. The Agency is organized into functional areas to facilitate educational programming, research, preservation, exhibits, artifact collection, historic site management, marketing, development, and administration.

The Delta Cultural Center (DCC) was established in 1989 as the heritage center for a 27-county region known as the Arkansas Delta. The center has been in operation since 1990 utilizing historic sites, exhibits, and educational programs to reach specific goals relating to the overall mission, and organized into departments including education, exhibits & collections, marketing and development, and historic sites management. When the DCC opened in 1990 it included only one property, the 1917 Missouri Pacific Train Depot. Since that time, the center has expanded to include seven buildings and structures and will soon add two additional properties to its holdings. The current buildings encompass more than 43,000 square feet and more than four (4) acres of land. It is important to maintain properties at a professional level and provide visitors with a quality experience. The DCC is interested in pursuing grants to fund additional projects and programs.

### **Agency Requests**

The Agency requests a general revenue increase to restore the Agency's operating expenses funding amount to the 2015 appropriation level of \$130,590. This would allow enough funding to cover basic utility costs and insurance premiums for DCC's expanded number of properties. In FY2014, the Agency paid over \$51K in utility costs from its Conservation Tax appropriation, which took funding away from other programs had general revenue been sufficient to cover these expenses.

A reallocation of cash appropriation will allow the Agency to purchase additional resale inventory needed to accommodate increased visitation and sales.

### **Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
DEPARTMENT OF ARKANSAS HERITAGE  
FOR THE YEAR ENDED JUNE 30, 2013

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Findings

Recommendations

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Audit findings are reported under DAH-Central Administration.

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2014

None

### Employment Summary

	Male	Female	Total	%
White Employees	3	3	6	55 %
Black Employees	3	2	5	45 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			5	45 %
Total Employees			11	100 %

### Cash Fund Balance Description as of June 30, 2014

Fund Account	Balance	Type	Location
1210100	\$42,277	Checking	Southern Bancorp, Helena, Arkansas

#### Statutory/Other Restrictions on use:

A.C.A. §13-5-706, established that the agency can accept gifts of real or personal property and money. The agency shall have the authority to set fees related to services and programs.

#### Statutory Provisions for Fees, Fines, Penalties:

A.C.A §13-5-706 established that the agency can accept gifts of real or personal property and money. The agency shall have the authority to set fees related to services and programs.

Revenue Receipts Cycle:

Funds are collected on an irregular basis throughout the year. Deposits are made in a timely manner upon receipt of funds. Receipts are generated from Museum Store sales, rentals and/or donations.

Fund Balance Utilization:

The fund balance will be used to purchase additional inventory for resale through the Museum Store. The funds will be deposited to the State Treasury and expenditures made according to DFA regulations.

**Publications**

**A.C.A. 25-1-201 et seq.**

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
None	N/A	N	N	0	N/A	0	0.00

# Department Appropriation Summary

## Historical Data

## Agency Request and Executive Recommendation

Appropriation	2013-2014		2014-2015		2014-2015		2015-2016						2016-2017					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
2JF Delta Cultural Center - Cash in Treasury	42,402	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0
922 Delta Cultural Center - State Operations	585,377	12	627,445	13	692,460	13	634,288	13	739,960	13	739,960	13	636,613	13	742,285	13	742,285	13
C14 Delta Cultural Center - Bank Charges Fund	3,977	0	6,000	0	6,000	0	6,000	0	6,000	0	6,000	0	6,000	0	6,000	0	6,000	0
<b>Total</b>	<b>631,756</b>	<b>12</b>	<b>683,445</b>	<b>13</b>	<b>748,460</b>	<b>13</b>	<b>690,288</b>	<b>13</b>	<b>795,960</b>	<b>13</b>	<b>795,960</b>	<b>13</b>	<b>692,613</b>	<b>13</b>	<b>798,285</b>	<b>13</b>	<b>798,285</b>	<b>13</b>

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	51,218	7.6	43,419	6.1	32,419	4.3	32,419	3.8	32,419	4.3	61,419	7.8	61,419	6.9	61,419	7.8	
General Revenue	4000010	585,377	86.7	627,445	87.6	634,288	84.4	739,960	86.3	634,288	84.4	636,613	81.3	742,285	83.5	636,613	81.3	
Cash Fund	4000045	80,668	11.9	93,930	13.1	120,000	16.0	120,000	14.0	120,000	16.0	120,000	15.3	120,000	13.5	120,000	15.3	
Intra-agency Fund Transfer	4000317	(42,088)	(6.2)	(48,930)	(6.8)	(35,000)	(4.7)	(35,000)	(4.1)	(35,000)	(4.7)	(35,000)	(4.5)	(35,000)	(3.9)	(35,000)	(4.5)	
Total Funds		675,175	100.0	715,864	100.0	751,707	100.0	857,379	100.0	751,707	100.0	783,032	100.0	888,704	100.0	783,032	100.0	
Excess Appropriation/(Funding)		(43,419)		(32,419)		(61,419)		(61,419)		44,253		(90,419)		(90,419)		15,253		
Grand Total		631,756		683,445		690,288		795,960		795,960		692,613		798,285		798,285		

Variance in Fund Balance is due to unfunded appropriation.

## Agency Position Usage Report

FY2012 - 2013						FY2013 - 2014						FY2014 - 2015					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
11	10	1	11	0	9.09 %	13	12	1	13	0	7.69 %	13	11	2	13	0	15.38 %

## **Analysis of Budget Request**

**Appropriation:** 2JF - Delta Cultural Center - Cash in Treasury

**Funding Sources:** NNH - Delta Cultural Center Cash

Act 109 of 1989 (A.C.A. §13-5-703) established the Delta Cultural Center to provide a resource to study, preserve, interpret, and present the rich cultural heritage of a rural Mississippi River Delta community. This appropriation is used to supplement the operating expenses of the Delta Cultural Center. Funding is derived from cash funds generated at the Delta Cultural Center in Helena, Arkansas.

The Agency Base Level Request includes appropriation of \$50,000 each year of the biennium.

The Agency's Change Level Request provides for a reallocation of \$5,000 from Professional Fees to Resale - Cost of Goods Sold in anticipation of an increase in visitation and sale of store goods.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.



## Appropriation Summary

**Appropriation:** 2JF - Delta Cultural Center - Cash in Treasury

**Funding Sources:** NNH - Delta Cultural Center Cash

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	9,102	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	5,500	15,000	15,000	15,000	10,000	10,000	15,000	10,000	10,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Resale (COGS)	5090017	27,800	20,000	20,000	20,000	25,000	25,000	20,000	25,000	25,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>42,402</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Funding Sources</b>										
Fund Balance	4000005	676	1,142		15,072	15,072	15,072	50,072	50,072	50,072
Cash Fund	4000045	42,868	63,930		85,000	85,000	85,000	85,000	85,000	85,000
<b>Total Funding</b>		<b>43,544</b>	<b>65,072</b>		<b>100,072</b>	<b>100,072</b>	<b>100,072</b>	<b>135,072</b>	<b>135,072</b>	<b>135,072</b>
Excess Appropriation/(Funding)		(1,142)	(15,072)		(50,072)	(50,072)	(50,072)	(85,072)	(85,072)	(85,072)
<b>Grand Total</b>		<b>42,402</b>	<b>50,000</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

## Change Level by Appropriation

**Appropriation:** 2JF - Delta Cultural Center - Cash in Treasury  
**Funding Sources:** NNH - Delta Cultural Center Cash

### Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100.0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100.0</b>
C01	Existing Program	5,000	0	55,000	110.0	5,000	0	55,000	110.0
C03	Discontinue Program	(5,000)	0	50,000	100.0	(5,000)	0	50,000	100.0

### Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100.0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100.0</b>
C01	Existing Program	5,000	0	55,000	110.0	5,000	0	55,000	110.0
C03	Discontinue Program	(5,000)	0	50,000	100.0	(5,000)	0	50,000	100.0

### Justification

C01	The \$5,000 appropriation increase in Resale is in anticipation of additional needs in our Museum Store. Due to increased visitation and increased sales, additional resale inventory must be purchased from our cash funds.
C03	The \$5,000 appropriation decrease in Professional Fees was submitted to cancel the increase in Resale (COGS).

## **Analysis of Budget Request**

**Appropriation:** 922 - Delta Cultural Center - State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

The Delta Cultural Center (DCC), located in historic downtown Helena, Arkansas, is a museum dedicated to the history of the Arkansas Delta. The DCC is comprised of seven facilities and several acres of land located in Helena, Arkansas. This appropriation provides for maintenance and general operations of the agency, as well as routinely updated programming and exhibitory illustrating the historical, musical, and geographical significance of the 27 county Delta region.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

Base Level includes appropriation and general revenue funding of \$634,288 in FY16 and \$636,613 in FY17 with thirteen (13) Regular positions.

The Agency's Change Level Request provides for \$105,672 each year of the biennium for basic utility increases as a result of expanded facilities and increased utilization of properties.

The Executive Recommendation provides for the Agency Request in appropriation only.

## Appropriation Summary

**Appropriation:** 922 - Delta Cultural Center - State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	408,062	439,970	412,326	444,068	444,068	444,068	445,968	445,968	445,968
<b>#Positions</b>		<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
Personal Services Matching	5010003	156,034	162,557	149,544	165,302	165,302	165,302	165,727	165,727	165,727
Operating Expenses	5020002	21,281	24,918	130,590	24,918	130,590	130,590	24,918	130,590	130,590
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>585,377</b>	<b>627,445</b>	<b>692,460</b>	<b>634,288</b>	<b>739,960</b>	<b>739,960</b>	<b>636,613</b>	<b>742,285</b>	<b>742,285</b>
<b>Funding Sources</b>										
General Revenue	4000010	585,377	627,445		634,288	739,960	634,288	636,613	742,285	636,613
Total Funding		585,377	627,445		634,288	739,960	634,288	636,613	742,285	636,613
Excess Appropriation/(Funding)		0	0		0	0	105,672	0	0	105,672
<b>Grand Total</b>		<b>585,377</b>	<b>627,445</b>		<b>634,288</b>	<b>739,960</b>	<b>739,960</b>	<b>636,613</b>	<b>742,285</b>	<b>742,285</b>

FY15 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2013-2015 Biennium.

## Change Level by Appropriation

**Appropriation:** 922 - Delta Cultural Center - State Operations  
**Funding Sources:** HRA - Arkansas Heritage Fund

### Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>634,288</b>	<b>13</b>	<b>634,288</b>	<b>100.0</b>	<b>636,613</b>	<b>13</b>	<b>636,613</b>	<b>100.0</b>
C01	Existing Program	105,672	0	739,960	116.7	105,672	0	742,285	116.6

### Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>634,288</b>	<b>13</b>	<b>634,288</b>	<b>100.0</b>	<b>636,613</b>	<b>13</b>	<b>636,613</b>	<b>100.0</b>
C01	Existing Program	105,672	0	739,960	116.7	105,672	0	742,285	116.6

### Justification

C01	The Agency requests an increase in General Revenue appropriation and funding to cover basic utility costs due to overall utility increases, expanded facilities, and increased utilization of properties. The Agency has decreased its energy consumption and reduced costs where possible. Even with these aggressive steps, the Agency is requesting an increase in Operating Expenses to cover the anticipated cost of daily operations.
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## **Analysis of Budget Request**

**Appropriation:** C14 - Delta Cultural Center - Bank Charges Fund

**Funding Sources:** 121 - Delta Cultural Museum Bank Charges

This cash appropriation provides for the payment of bank charges, credit card charges and fees from revenues collected by the Delta Cultural Museum Store.

The Agency's Base Level Request includes Operating Expenses appropriation of \$6,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** C14 - Delta Cultural Center - Bank Charges Fund

**Funding Sources:** 121 - Delta Cultural Museum Bank Charges

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	3,977	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>3,977</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Funding Sources</b>										
Fund Balance	4000005	50,542	42,277		17,347	17,347	17,347	11,347	11,347	11,347
Cash Fund	4000045	37,800	30,000		35,000	35,000	35,000	35,000	35,000	35,000
Intra-agency Fund Transfer	4000317	(42,088)	(48,930)		(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
<b>Total Funding</b>		<b>46,254</b>	<b>23,347</b>		<b>17,347</b>	<b>17,347</b>	<b>17,347</b>	<b>11,347</b>	<b>11,347</b>	<b>11,347</b>
Excess Appropriation/(Funding)		(42,277)	(17,347)		(11,347)	(11,347)	(11,347)	(5,347)	(5,347)	(5,347)
<b>Grand Total</b>		<b>3,977</b>	<b>6,000</b>		<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>

The Intra-agency Fund Transfer represents a transfer of cash funds from the Agency's Cash In Bank Fund to the Agency's Cash in Treasury Fund.