

DAH - DELTA CULTURAL CENTER

Enabling Laws

Act 1605 of 2003 provides current operating authority for the Delta Cultural Center.

The Delta Cultural Center was established by Act 109 of 1989 (A.C.A. § 13-5-701 et seq.)

History and Organization

Agency Mission Statement

It is the mission of the Delta Cultural Center to preserve, research, document, interpret, and present the heritage of the Arkansas Delta. The Center is comprised of several facilities. The Visitors Center is located at 141 Cherry and is comprised of three connected buildings, two historic commercial buildings and one reconstructed structure. This facility houses staff offices, the museum gift shop, and major interpretive exhibits. The restored 1912 Union Pacific Railroad Depot houses interpretive exhibits. The Moore-Horner House was constructed in 1859 and is listed on the National Register; it is still a project under construction. The newly constructed Cherry Street Pavilion serves as a permanent stage and outdoor pavilion for agency events and community programs.

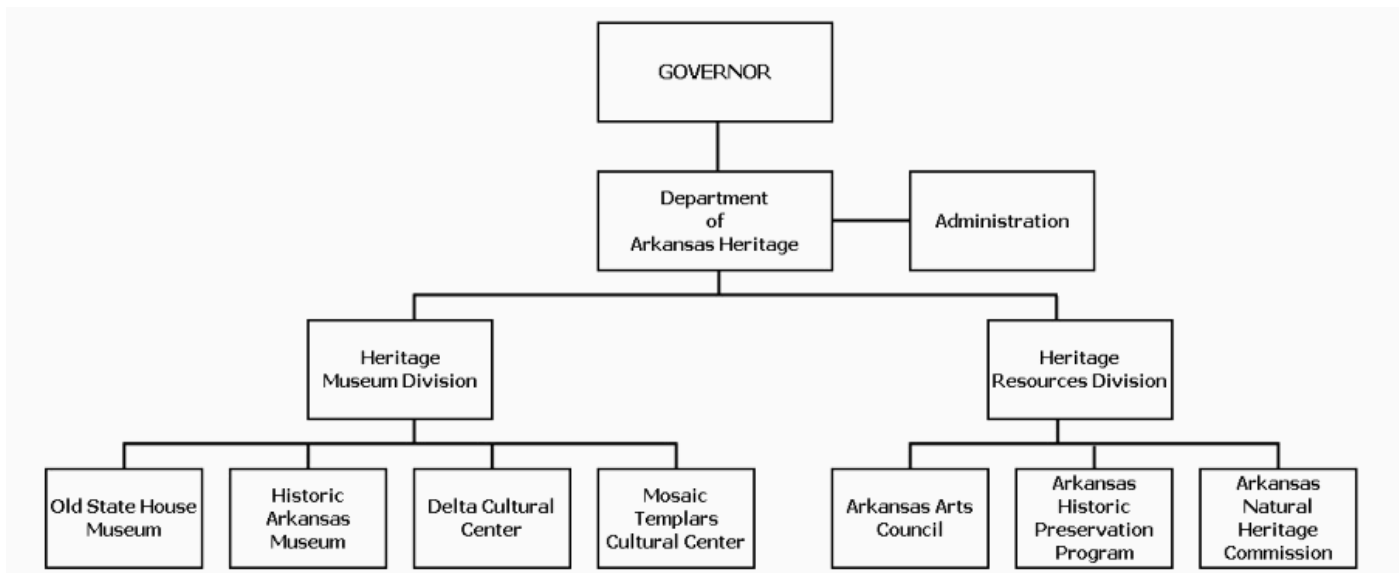
Brief Discussion of Statutory Responsibilities and Primary Activities

The Delta Cultural Center was established in 1989 to serve as the heritage center for the 27 counties that comprise the Arkansas Delta region. The Center has been in operation since 1990 utilizing exhibits and educational programs to reach specified goals relating to the overall mission. The work of the Center is organized into major and minor projects. Major projects are expected to be carried out over several years and are designed to include components of educational programming, research, preservation, exhibits, collections, historic site management, marketing, development, and administration. Minor projects have a shorter life and a narrower focus and support or relate to the major projects the Center provides.

The Delta Cultural Center has developed a policy manual and long-range plan. This plan maps out the direction the Center will be taking over the next five years. This is a comprehensive plan for the Center's major projects, and defines functional areas such as educational programming, exhibits, collections, site management, publicity and marketing, and development. The manual also includes goals and objectives that the Center is dedicated to in order to meet our overall mission and purpose.

Agency Board or Commission

The Delta Cultural Center is advised by a 11 member Governor appointed advisory board which meets quarterly. The advisory board positions are designated so that a broad range of interests are served: Helena community, blues musicians, historians, and Delta residents.



Agency Commentary

See Agency Commentary in DAH - Central Administration page 25.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
DEPARTMENT OF ARKANSAS HERITAGE - DELTA CULTURAL CENTER
FOR THE YEAR ENDED JUNE 30, 2003

Findings

Findings are reported in a single audit under DAH - Central Administration page 27.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	3	4	7	70 %
Black Employees	2	1	3	30 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			3	30%
Total Employees			10	100 %

Cash Fund Balance Description as of June 30, 2004

Fund Account	Balance	Type	Location
1210100	\$16,583	Checking	1st National Bank of Phillips County

Statutory/Other Restrictions on use:

A.C.A. § 13-5-706 establishes that the agency can accept gifts of real or personal property and money. The agency shall have the authority to set fees related to services and programs.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. § 13-5-706 authorizes the agency to set fees.

Revenue Receipts Cycle:

Funds are collected on an irregular basis throughout the year. Deposits are made in a timely manner upon receipt of funds. Receipts are generated from gift shop sales, rentals, and/or donations.

Fund Balance Utilization:

The fund balance will be used to purchase additional inventory for resale through the museum store. The funds will be deposited to the State Treasury and expenditures made according to DFA regulations.

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Department Appropriation / Program Summary

Historical Data						Agency Request and Executive Recommendation								
Appropriation / Program	2003-2004		2004-2005		2004-2005		2005-2006				2006-2007			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
2JF Delta Cultural Center-Treas	18,887	0	67,000	0	178,304	0	67,000	0	67,000	0	67,000	0	67,000	0
922 Delta Culture Center-Operations	410,923	11	453,706	11	492,086	11	469,790	11	469,790	11	480,717	11	480,717	11
C14 Bank Charges Fund	340	0	1,650	0	0	0	1,650	0	1,650	0	1,650	0	1,650	0
Total	430,150	11	522,356	11	670,390	11	538,440	11	538,440	11	549,367	11	549,367	11

Funding Sources			%		%		%		%		%		%		
Fund Balance	4000005	27,225	5.9	29,085	5.5			4,085	0.8	4,085	0.8	0	0.0	0	0.0
General Revenue	4000010	410,923	89.5	438,249	83.2			469,790	90.8	469,790	90.8	480,717	91.7	480,717	91.7
Cash Fund	4000045	21,087	4.6	43,650	8.3			43,650	8.4	43,650	8.4	43,650	8.3	43,650	8.3
Merit Adjustment Fund	4000055	0	0.0	15,457	3.0			0	0.0	0	0.0	0	0.0	0	0.0
Total Funds		459,235	100.0	526,441	100.0			517,525	100.0	517,525	100.0	524,367	100.0	524,367	100.0
Excess Appropriation/(Funding)		(29,085)		(4,085)				20,915		20,915		25,000		25,000	
Grand Total		430,150		522,356				538,440		538,440		549,367		549,367	

Analysis of Budget Request

Appropriation / Program: 2JF - Delta Cultural Center-Treas

Funding Sources: NNH Cash in Treasury (Delta Cultural Center)

Act 109 of 1989 (A.C.A. §13-5-703) established the Delta Cultural Center to provide a resource to study, preserve, interpret, and present the rich cultural heritage of a rural Mississippi River Delta community. This appropriation provides for personal services and operating expenses of the Delta Cultural Center. Funding is derived from Cash Funds generated at the Delta Cultural Center in Helena.

The Agency is requesting unfunded appropriation in the event that income exceeds expected levels.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: 2JF Delta Cultural Center-Treas
Funding Sources: NNH Cash in Treasury (Delta Cultural Center)

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help 5010001	0	0	1,000	0	0	0	0	0	0
#Extra Help	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	0	0	77	0	0	0	0	0	0
Operating Expenses 5020002	967	26,000	84,600	26,000	26,000	26,000	26,000	26,000	26,000
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	0	23,000	74,627	23,000	23,000	23,000	23,000	23,000	23,000
Construction 5090005	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Resale (COGS) 5090017	17,920	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	18,887	67,000	178,304	67,000	67,000	67,000	67,000	67,000	67,000
Funding Sources									
Fund Balance 4000005	27,225	29,085		4,085	4,085	4,085	0	0	0
Cash Fund 4000045	20,747	42,000		42,000	42,000	42,000	42,000	42,000	42,000
Total Funding	47,972	71,085		46,085	46,085	46,085	42,000	42,000	42,000
Excess Appropriation/(Funding)	(29,085)	(4,085)		20,915	20,915	20,915	25,000	25,000	25,000
Grand Total	18,887	67,000		67,000	67,000	67,000	67,000	67,000	67,000

Extra Help appropriation of \$1,000 is not requested for the new biennium.

Analysis of Budget Request

Appropriation / Program: 922 - Delta Culture Center-Operations

Funding Sources: HRA Arkansas Heritage Fund

This appropriation provides State Funding for the Delta Cultural Center in Helena. The Center opened in November 1990 in the Old Missouri Pacific Railroad Depot. The Department utilizes this appropriation to provide staff for maintenance and general operations, as well as to provide routinely updated programming and exhibitory illustrating the historical, musical, and geographical significance of the 27 county Delta region.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching for eleven (11) Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: 922 Delta Culture Center-Operations
Funding Sources: HRA Arkansas Heritage Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	269,966	297,453	318,064	306,396	306,396	306,396	315,590	315,590	315,590
#Positions	11	11	11	11	11	11	11	11	11
Extra Help 5010001	0	2,550	18,500	2,550	2,550	2,550	2,550	2,550	2,550
#Extra Help	0	1	4	4	4	4	4	4	4
Personal Services Matching 5010003	84,651	92,897	94,716	100,038	100,038	100,038	101,771	101,771	101,771
Operating Expenses 5020002	56,306	60,806	60,806	60,806	60,806	60,806	60,806	60,806	60,806
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	410,923	453,706	492,086	469,790	469,790	469,790	480,717	480,717	480,717
Funding Sources									
General Revenue 4000010	410,923	438,249		469,790	469,790	469,790	480,717	480,717	480,717
Merit Adjustment Fund 4000055	0	15,457		0	0	0	0	0	0
Total Funding	410,923	453,706		469,790	469,790	469,790	480,717	480,717	480,717
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	410,923	453,706		469,790	469,790	469,790	480,717	480,717	480,717

Analysis of Budget Request

Appropriation / Program: C14 - Bank Charges Fund

Funding Sources: 121 Delta Cultural Museum Bank Charges Fund

This appropriation provides a private bank account, removed from the State Treasury, for the payment of Bank Charges, Credit Card Charges and Fees from revenues collected by the Delta Cultural Museum.

Actual expenses presented here do not reflect A-Book expenses reported by AASIS due to journal entry errors assigning these expenditures to Non-Budget Relevant expense codes. In the future, all but reconciling items on bank accounts will be recorded prior to June 30, thereby resolving this issue.

The Agency Change Level Requests total \$1,650 each year for additional Operating Expense. These requests were previously approved through PEER review.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: C14 Bank Charges Fund
Funding Sources: 121 Delta Cultural Museum Bank Charges Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	340	1,650	0	0	1,650	1,650	0	1,650	1,650
Total	340	1,650	0	0	1,650	1,650	0	1,650	1,650
Funding Sources									
Cash Fund 4000045	340	1,650		0	1,650	1,650	0	1,650	1,650
Total Funding	340	1,650		0	1,650	1,650	0	1,650	1,650
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	340	1,650		0	1,650	1,650	0	1,650	1,650

Actual and Budgeted exceeds authorized appropriation in Operating Expense due to a transfer from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation / Program: C14-Bank Charges Fund

Funding Sources: 121 Delta Cultural Museum Bank Charges Fund

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	0	0	0	x	0	0	0	x
C01	Existing Program	1,650	0	1,650	x	1,650	0	1,650	x

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	0	0	0	100.0	0	0	0	100.0
C01	Existing Program	1,650	0	1,650	100.0	1,650	0	1,650	100.0

Justification

C01	This request is for a new appropriation in regard to the agency's cash in bank. The cash will be certified from activity of sales from the museum's store. The cash will be in a non-AASIS bank account due to the issues with credit card sales. The appropriation is needed to accurately record expenses related to bank fees, credit card fees, and sales tax.
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