

DEPARTMENT OF PARKS AND TOURISM

Enabling Laws

Appropriation Acts: Act 213, 214, and 2103 of 2005.

AR Codes: §25-13-101, §15-11-202 to 206, §13-9-101 to 105, §27-69-201 to 207, §26-52-1006, §15-11-101 to 410, §15-11-601 to 604, §8-6-404, §19-4-801, §19-6-484, §22-4-501 to 504, §13-5-201 to 207, §13-5-401 to 604, §19-4-801 to 815, §27-67-204 thru 815, §19-5-051, §14-270-201 to 203, §13-3-101 to 108, §13-3-201 to 206.

History and Organization

The mission of the Department of Parks and Tourism is to enhance the quality of life in Arkansas by promoting, protecting, interpreting and managing the State's natural and cultural resources.

The reorganization of State government, as affected by Act 38 of 1971, gave considerable emphasis to Arkansas's travel and recreation industry. This was emphasized by the creation of the Department of Parks and Tourism and by the expansion of the overall effort of the Agency. The Department Director is appointed by the Governor and is responsible for personnel and administration; policy is set by various Commissions.

Within the Department itself, organization of the staff functions and delivery of services are divided into six defined areas with each managed by a Division Director. The Executive Director's office coordinates the overall operations of the Department and also directs the personnel, internal audit and public information functions.

The Personnel Section of the Department of Parks and Tourism works directly for the Department Director. The Personnel Section's primary functions include the personnel process, policy, affirmative action, training, human resources management, personnel records, performance evaluation, job classification and the application/interview process. It works with all Divisions of the Department to provide technical assistance, employee counseling and career planning.

The Administration Division provides administrative support for all Department Divisions in the accounting, auditing, purchasing and payroll areas, as well as the mailroom, printing reproduction, warehouse functions, and data processing service. All Department budgetary funding responsibilities are coordinated, verified, and monitored by the Administration Division.

The Arkansas State Parks, Recreation and Travel Commission, the policy board of the Parks and Tourism Divisions of the Department, has fourteen members appointed by the Governor. One is a Commissioner Emeritus (lifetime) and one represents the retirement age sector of our population. The remaining twelve members include representatives of the newspaper, radio, television, news media, recreation, and hospitality industries. Each of the four Congressional Districts of the State is represented on this Commission.

The Parks Division is the largest in the Department. It is charged with conserving and protecting the

State resources, providing recreation to the State's citizens and visitors, and enhancing the economy through tourism. The State Parks Division, founded in 1937, four years after the initial development of the first State Parks in 1933 by the National Parks Service advisors and the Civilian Conservation Corps (CCC), is responsible for the development, maintenance, and operation of over 53,238 acres of land, consisting of 52 State Parks and Museums that offer a variety of natural, cultural, historical, educational, and recreational experiences. The Parks Division handles the Outdoor Recreation Grants Program from the U.S. Department of Interior, the Natural and Cultural Resources Fund for cities, the Statewide Comprehensive Outdoor Recreation Plan (SCORP), and provides technical assistance in park development and operation for cities and counties. The staff participates in statewide trail programs, environmental reviews, and conservation, recreation and environmental committees on behalf of the Department. The Arkansas Outdoor Recreation Grants Advisory Committee is organized under provisions of the Land and Water Conservation Fund Act of 1965 and the Arkansas Open Project Selection Process as approved by the National Park Service. The Committee shall consist of five members appointed by the Governor.

In 1996, Amendment 75 was passed by the voters establishing a 1/8 cent Conservation Tax to repair, renovate and improve the State Parks. In 1999, ArkansasStateParks.com web site was developed to enhance marketing, educational and informational efforts.

The State Parks Division works with the Prairie Grove Battlefield Commission, which is composed of five members appointed by the Governor, and charged with the duties and responsibilities deemed appropriate by the Commission for the preservation and development of the park commemorating those that fought the Battle of Prairie Grove.

The Arkansas Museum of Natural Resources Advisory Committee, consisting of fifteen members, appointed by the Governor, serves in an advisory capacity to the Agency. At least half of the members are residents of oil and brine producing counties of south Arkansas. The Advisory Committee advises in the establishment of policies and procedures for the development of the Arkansas Museum of Natural Resources and coordinates efforts to encourage gifts or donations to the Museum.

The Plantation Agriculture Review Committee is a five-member group appointed by the Governor to advise the Agency in the establishment of policies and procedures for the development of the Plantation Agriculture Museum and develops and coordinates efforts to encourage gifts or donations to the Plantation Agriculture Museum.

The Arkansas Post Museum was operated by Arkansas County until January 1997, when it became part of the Arkansas State Parks system. The Arkansas Post Museum Advisory Committee will consist of not less than seven nor more than nine members as determined by the Governor. At least one member of the committee is required to be a historian by profession.

The Ozark Folk Cultural Center Commission members are selected by the seated Commission members and must be approved by the City Council of Mountain View. The nine (9) member board was created by legislation for the purpose of construction and operation of the Ozark Folk Center. The OFCCC serves as an advisory board and approves Capital Improvements/Major Maintenance Expenditures Reserve Account projects.

The overall purpose of the Tourism Division is to enrich the quality of life and improve the economy of Arkansas by generating travel and enhancing the image of the State. The Division's out-of-state efforts are to: (1) generate travel and tourism to Arkansas by utilizing sophisticated marketing techniques; (2) enhance the image of the State via advertising messages, the internet, and editorial efforts with national media; (3) encourage investment in Arkansas's tourism industry by providing an environment of cooperation and incentive where possible; and (4) encourage retirement and relocation to the State. The Division's in-state objectives are to: (1) encourage travel and tourism in Arkansas by Arkansas people; (2) build pride by image enhancement and educational efforts; (3) be a leader and advocate to build understanding and support for the important role tourism plays in the Arkansas economy; (4) work to present and preserve the image of Arkansas. In 1998, arkansas.com web site was developed to enhance marketing and promotional efforts.

The Tourism Division operates thirteen (13) Welcome Centers at points of entry into the State. The communication and photographic staff generates photos and articles on Arkansas, which are made available to the public and the media. A Matching Fund Program of the division makes grant monies available to recognized regional tourist promotion associations within the State for promotion of regions. A Tourism Development Section conducts hospitality training seminars, provides technical assistance to city and county governments, assists communities and businesses with tourism development plans, promotes and assists in the development of retirement and relocation to the state, and aids in the planning and promotion of local festivals. The Group Travel Section markets the state to increase visitor expenditures made by motorcoach tours, conventions and other group travelers and assists the Arkansas tourism industry in its group travel and convention marketing efforts. The Research and Information Service Section compiles statistical data and also responds to the Division's 500,000 plus annual requests for information.

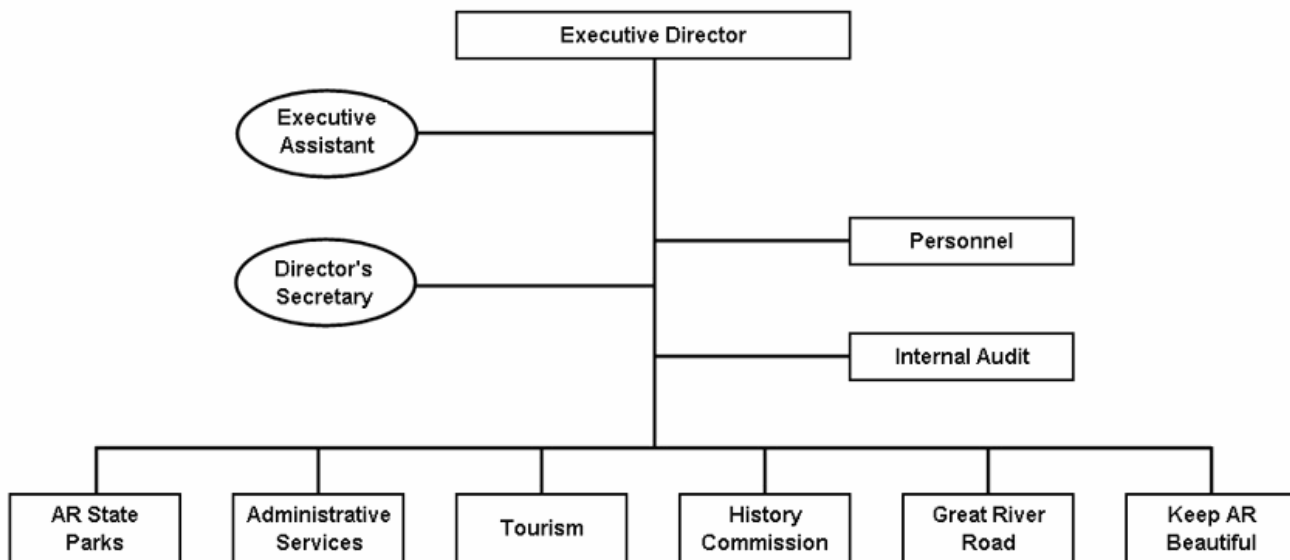
The Great River Road was reorganized under the Tourism Division, for administrative purposes. The Great River Road has a policy board, the Arkansas Mississippi River Parkway Commission, composed of ten members appointed by the Governor. The members represent the ten counties bordering the Mississippi River. The Great River Road Section is charged with preserving and promoting all tourism and historic aspects of the ten counties and also working with the other states of the International Mississippi River Parkway Commission to secure funding to complete the Parkway along the river by working in cooperation with the Arkansas State Highway and Transportation Department. This International Parkway provides a unique route for tourists from Canada to the Gulf of Mexico.

The History Commission was created by Act 215 of 1905, but its existence as a functioning state agency was uncertain until after the passage of Act 355 by the General Assembly of 1911. The latter Act, as amended by Act 207 of 1963, is the basic law under which the Commission operates. This fundamental Act charges the History Commission with the responsibility of keeping and caring for the official archives of the State, collecting materials relating to Arkansas history, and encouraging the use of historical source materials such as documents, newspaper files, maps and photographs. A documents restoration laboratory and a microfilm section assist with preservation. In 1996, the ark-ives.com web site was developed to enhance educational and informational efforts.

The History Commission itself is composed of seven members appointed by the Governor with the approval of the Senate. Since the passage of Act 38 of 1971, the Commission has operated within the Department of Parks and Tourism. The Arkansas Black History Advisory Committee, created by Act 1233 of 1991, operates in connection with the History Commission.

The Keep Arkansas Beautiful Commission (KArB) was established in 1989 by Executive Order of the Governor. Since 1993, the Keep Arkansas Beautiful Commission has been a division of the Department of Parks and Tourism. In 1996, Amendment 75 the Conservation Amendment created funding for the Keep Arkansas Beautiful Commission. Act 1278 of 1997 superseded the Executive order and re-created the KArB Commission and a new Commission was appointed by the Governor, consisting of nine Commissioners appointed to six-year terms. Two members are appointed from each of the four Congressional Districts and one from the state at-large. In 2000, KeepArkansasBeautiful.com web site was developed to enhance marketing, educational and informational efforts.

Keep Arkansas Beautiful is charged with: (1) raising public awareness of our litter problem; (2) educating the general public of the economics and ecological impact of litter; (3) encouraging litter prevention; (4) increasing awareness of litter laws and enforcement; (5) promoting recycling and recycling benefits to consumers; (6) generating interest in beautification projects; (7) supporting communities statewide in establishing litter prevention programs, ongoing recycling campaigns, and beautification projects.



Agency Commentary

Administration Division

The Administration Division provides centralized management and administrative services for the Department. These services include internal audit, personnel, accounting, purchasing, budgeting, computer technology services, printing and warehousing. In addition, overall department

coordination, direction and liaison with the Governor, Legislature and various Commissions are responsibilities of this division.

The budget request includes an increase in the maintenance and operation line item to cover normal cost of doing business in order to maintain the current level of operations and support additional positions. In addition, a request for capital equipment funding to replace a 26-year-old offset printing press and computer file servers/software. It also includes funding for the Administrative Division's share of the Department's Technology Plan which covers normal equipment replacement of computers, software updates, network services, and training.

One new position is requested, a Staff Development Specialist II, to assist with developing and conducting employee training for field operations. The restoration of a User Support Analyst position in the management information systems section is requested to provide computer user and field support for over 500 installations. Restoration of full salary for two currently authorized, partially budgeted, accounting positions needed to meet DFA accounting mandates and GAP standards. Additional extra help budget of \$10,000 is requested, in lieu of a full-time position, to assist with recurring accounting tasks, such as account reconciliations, reviews and analysis.

Tourism Division

The Department's Tourism Division has an overriding mission: to contribute to improving the economy of the State of Arkansas. It does this via several objectives: enhancing the image of the State, generating travel to Arkansas, and encouraging retirement/relocation to the Natural State. Given the quick and lucrative returns possible in the tourism industry, most state governments have made it a priority in their overall economic development plans. Arkansas's competitive states are certainly no exception, each devoting extensive resources to attracting the next season's visitors. They're improving their websites, purchasing more television exposure, and buying more newspaper and magazine ads - all aimed at getting into the mindsets of potential visitors and influencing their travel decisions. For Arkansas to maintain and increase its market share, the State's tourism promotion efforts must be expanded.

The Tourism Division's request for additional general revenue is to bring the State's Retirement/Relocation Program up to a competitive level. In Appropriation 504 (the State's 2% tourism tax), increases are requested for advertising, regional matching fund grants, and capital expenditures (for replacement vehicles and photographic equipment). Additional monies are also requested for web site improvements and other technological advancements.

State Parks Division

The State Parks Division operates 52 state parks and museums covering 53,238 acres of forest, wetlands, fish and wildlife habitat, outdoor recreation facilities and unique historic and cultural resources. The system includes over 935 buildings (including 183 historic structures) in its inventory with the buildings and contents insured for over \$211 million. Our state parks have over 1,770 campsites, over 960 picnic sites, 132 cabins, five lodges (278 guest rooms), eight restaurants, eight marinas, 268 miles of hiking trails, over 120 miles of roads, and 268 miles of utilities. The parks have over 10.2 million visitors each year who come from all regions of the country. In fiscal year 2006 the parks took in over \$15.8 million in revenue. Each park is similar to a small city, except the

population changes every week. There are constant maintenance needs with buildings, recreational facilities, roads, and utility systems. There are customer service, law enforcement, fire protection, visitor safety and security responsibilities to be concerned with on a daily basis.

Personnel Request: The State Parks Division requests 39 new positions and 19 restored positions. The positions are needed to staff: a) the recently opened Mt. Magazine lodge and cabins; b) new facilities at Hobbs, Moro Bay, Old Washington, Village Creek, and Lake Ft. Smith State Parks; c) maintenance and facility staff at four locations to meet demand for full-time positions supporting revenue generating facilities; and d) two positions to assume the program management responsibilities for the Amendment 75 program currently being performed by a consulting firm.

General Revenue (Appropriation 499): The general revenue request is "continuing level" and is \$140,315 or .9% less than FY01 funding. General revenue has not increased with inflation, requiring more of 499 and 500 to meet the day to day operating costs of the state park system. The only reason we have not requested inflationary adjustments is due to the budget instructions. It is imperative that any salary adjustments or COLA resulting from the Pay Plan Study be funded by general revenue.

Parks Cash Fund (Appropriation 986) - Generated from the numerous retail facilities and services provided at the state parks and museums, this is the major operating fund for their operations. Twenty-seven new and four restored positions are requested for new facilities and to meet the demand for full-time positions at major revenue facilities (\$540,217 for FY08 and FY09). Additionally, two supplemental positions are requested to be restored for the Mt. Magazine restaurant to manage the dining and banquet facilities at the restaurant (\$40,282 for FY08 and FY09). An increase in extra help of \$432,626 (FY08 and FY09) is necessary to operate the Mt. Magazine Lodge and Cabin complex and new facilities at Lake Ft. Smith, Bull Shoals, Crater of Diamonds, and Moro Bay. An increase in payroll matching of \$297,208 (FY08 and FY09) is required for the employees for the above mentioned facilities, an increase for returning extra help employees who operate and maintain the numerous revenue facilities in the system, and the new minimum wage that is increasing October 1, 2006 by \$1.10 an hour.

With the opening of the Mt. Magazine Lodge and 13 cabins, an increase in purchase for resale of \$934,808 (FY08) and \$1,003,069 (FY09) is necessary to operate the restaurant, gift shop and related retail sales. This request also includes expected annual increases from suppliers for all of the park system's locations that sell food, gifts and merchandise and the new facilities coming on line in the new biennium.

An increase of \$10,000 each fiscal year is necessary to address training needs of park staff responsible for administering, managing and operating a complex business that generates over \$15 million in revenue annually. In order to replace deteriorated equipment and vehicles, our request is to re-establish the capital outlay line item in the amount of \$525,000 each year of the biennium for the central office and regional offices.

Amendment 75 - 1/8¢ Conservation Tax (Appropriation 500) - The request is to continue the long term plan to repair, renovate, improve, expand and properly equip the 52 state parks. An additional \$2,971,624 (FY08) and \$2,176,756 (FY09) in maintenance and operations (M & O) is needed to operate new facilities and cover increasing utility and fuel costs. This request also includes funding

for the Mt. Magazine Lodge Complex and the relocated and expanded Lake Ft. Smith State Park, which will open in the spring/summer 2007. The second request is to re-establish continuing level for each year of the biennium of \$1,295,334 to continue to replace worn out equipment throughout the state park system. Third, the request includes restoring positions for new facilities at Hobbs, Lake Ft. Smith, Mississippi River, Delta Heritage, and positions at Pinnacle Mountain and Old Washington. Lastly, the increase also covers M & O throughout the state park system, due to the reduction in Appropriation 986 M & O commitment item, necessary to maintain a \$1.4 million cash fund balance required in the bond insurance policy for the Mt. Magazine Lodge project and the ADFA loan for the Village Creek Golf Course.

There is a need to increase Professional Fees by \$150,000 (FY08) and \$200,000 (FY09) in order for the Ozark Folk Center to increase their operating revenues through their popular celebrity concert series and for performers for special events and programs throughout the park system. This request also includes funding for the division's advertising and web sites budgets, essential in informing and attracting visitors to the 52 state parks.

Arkansas Museum of Natural Resources: Continuing Level.

Outdoor Recreation Grants Program - Appropriation 579 (Real Estate Transfer Tax Fund): Continuing Level. Appropriation 2JJ (Federal Land & Water Conservation Fund): Restore regular salaries and matching costs of \$78,539 (FY08 and FY09) are requested should the Conservation and Reinvestment Act grant program of LWCF be funded. Appropriation 1MH (Tobacco Settlement Proceeds Act): Continuing Level is for the disbursement of grants to local and county governments to build health and fitness trails.

Keep Arkansas Beautiful

The Keep Arkansas Beautiful Program is primarily funded by the 1/8¢ Conservation Amendment, but also receives some revenue from litter law enforcement fines. It is responsible for the coordination of anti-litter efforts, encouraging recycling, and promoting of scenic beautification. Program growth has resulted in the establishment of an active network of local affiliated communities which undertake environmental improvements within their local areas as well as participating in statewide activities. The program utilizes the voluntary efforts of individual citizens, governmental agencies, and community improvement organizations to accomplish these programs, contributing more than \$8.00 in cost avoidance benefit value to each program dollar. To strengthen this relationship, we wish to increase communication, knowledge and training, and development opportunities offered by the program.

History Commission

The History Commission's budget request is base level plus (1) funds for new positions and operating expenses needed to establish the Northeast Arkansas Regional Archives at Powhatan, an operation similar to the existing program at Old Washington; (2) funds for technology-related equipment and services to enable the State Archives to meet ever-increasing demands for information delivered via the internet; and (3) program improvements needed as a result of growth of outreach activities and increased services for visitors/patrons.

The proposed budget also reflects an increase of \$10,000/year for the cash fund's authorized spending. The cash fund comes from photocopying charges and fees for duplication of microfilm, photographs, maps, and other materials. With the addition of the facility at Powhatan and increases in availability of information on the AHC website, the amount of revenue generated through sales is anticipated to increase. This money, in turn, will be used to purchase microfilm and photographic supplies for preservation purposes.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
DEPARTMENT OF PARKS AND TOURISM
FOR THE YEAR ENDED JUNE 30, 2004

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	316	263	579	89 %
Black Employees	17	37	54	8 %
Other Racial Minorities	7	10	17	3 %
Total Minorities			71	11 %
Total Employees			650	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Department Appropriation Summary

		Historical Data						Agency Request and Executive Recommendation							
Appropriation		2005-2006		2006-2007		2006-2007		2007-2008				2008-2009			
		Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
1MH	Trails for Life Grants-Treas	465,983	0	606,000	0	606,000	0	280,000	0	280,000	0	260,000	0	260,000	0
1VH	Motorcoach Incentive	0	0	100,000	0	100,000	0	100,000	0	100,000	0	100,000	0	100,000	0
2JJ	SCORP Program-Federal	1,021,305	1	6,640,642	1	6,692,267	1	6,720,547	3	6,720,547	3	6,720,547	3	6,720,547	3
433	Museum Natural Res-Spec Rev	98,095	2	110,118	2	117,319	2	110,825	2	110,825	2	110,825	2	110,825	2
499	State Operations	19,447,376	472	19,094,793	442	20,423,471	462	19,724,603	444	19,523,886	444	19,548,630	444	19,523,886	444
500	Conservation Tax	27,959,291	103	34,360,209	111	34,459,009	111	32,874,285	136	32,874,285	136	28,985,730	136	28,985,730	136
501	Museum Natural Res-ConsTax	66,444	0	66,500	0	66,500	0	66,500	0	66,500	0	66,500	0	66,500	0
502	Keep Arkansas Beautiful-ConsTax	546,717	3	572,705	3	567,044	3	715,542	3	693,182	3	715,542	3	693,182	3
504	Tourism Promotion-Special Rev	10,084,952	7	11,056,701	7	11,064,946	7	13,478,010	7	13,104,215	7	13,530,596	7	13,289,215	7
579	Outdoor Recreation Grants Prg	1,996,173	4	5,360,846	4	5,400,744	4	5,341,269	4	5,341,269	4	4,841,269	4	4,841,269	4
984	Museum Natural Resources-Treas	163,345	4	191,579	4	289,446	4	193,022	4	193,022	4	193,022	4	193,022	4
986	Operations - Cash in Treasury	17,549,741	88	23,243,801	130	19,065,587	130	22,820,281	163	22,820,281	163	22,288,623	163	22,288,623	163
994	Retirement & Relocation Program	228,218	0	228,278	0	228,278	0	500,000	0	228,278	0	500,000	0	228,278	0
995	Tourism - Cash in Treasury	26,648	0	65,200	0	65,200	0	65,200	0	65,200	0	65,200	0	65,200	0
996	Entertainers Hall of Fame-Treas	10,328	0	49,633	0	49,633	0	49,633	0	49,633	0	49,633	0	49,633	0
Total		79,664,616	684	101,747,005	704	99,195,444	724	103,039,717	766	102,171,123	766	97,976,117	766	97,415,910	766

Funding Sources			%		%		%		%		%		%
Fund Balance	4000005	21,379,806	20.2	25,996,803	22.2	15,183,204	14.3	15,183,204	14.3	3,407,038	3.5	3,803,193	3.9
General Revenue	4000010	18,814,295	17.8	19,289,876	16.5	20,224,603	19.0	19,752,164	18.7	20,048,630	20.4	19,752,164	20.1
Federal Revenue	4000020	1,021,305	1.0	6,640,642	5.7	6,720,547	6.3	6,720,547	6.3	6,720,547	6.8	6,720,547	6.8
Special Revenue	4000030	79,054	0.1	202,980	0.2	210,825	0.2	210,825	0.2	210,825	0.2	210,825	0.2
Cash Fund	4000045	17,676,797	16.7	19,029,978	16.3	19,983,656	18.8	19,983,656	18.9	20,973,499	21.4	20,973,499	21.4
Trust Fund	4000050	10,122,294	9.6	11,315,859	9.7	12,334,286	11.6	12,334,286	11.6	13,506,043	13.8	13,506,043	13.7
Merit Adjustment Fund	4000055	861,299	0.8	33,195	0.0	0	0.0	0	0.0	0	0.0	0	0.0
ADFA Loan	4000063	2,526,660	2.4	4,573,340	3.9	0	0.0	0	0.0	0	0.0	0	0.0
Interest	4000300	49,745	0.0	45,000	0.0	45,000	0.0	45,000	0.0	43,000	0.0	43,000	0.0
Real Estate Transfer Tax	4000403	2,998,865	2.8	2,974,826	2.5	3,124,722	2.9	3,124,722	3.0	3,280,958	3.3	3,280,958	3.3
Conservation Tax	4000453	29,885,463	28.3	26,577,710	22.7	28,295,994	26.6	28,295,994	26.7	29,687,468	30.3	29,687,468	30.2
Tobacco Settlement	4000495	245,836	0.3	250,000	0.3	250,000	0.3	250,000	0.3	250,000	0.3	250,000	0.4

Funding Sources		%		%		%		%		%		%	
Total Funds	105,661,419	100.0	116,930,209	100.0		106,372,837	100.0	105,900,398	100.0	98,128,008	100.0	98,227,697	100.0
Excess Appropriation/(Funding)	(25,996,803)		(15,183,204)			(3,333,120)		(3,729,275)		(151,891)		(811,787)	
Grand Total	79,664,616		101,747,005			103,039,717		102,171,123		97,976,117		97,415,910	

Actual # of Positions may exceed the Authorized # (499) due to the flexibility inherent in the authorization of all positions through one salary section in appropriation acts.

Budget exceeds Authorized Appropriation in Operations (986) due to a transfer from the Cash Fund Holding Account.

Actual exceeds Authorized Appropriation in Keep Arkansas Beautiful (502) due to a transfer from the Motor Vehicle Acquisition Fund.

FY08/FY09 Fund Balances reflect requests for Unfunded Appropriation (995 & 996).

Agency Position Usage Report

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
713	618	42	660	53	13.32%	724	640	64	704	20	11.60%	724	650	54	704	20	10.22%

Analysis of Budget Request

Appropriation: 1MH - Trails for Life Grants-Treas

Funding Sources: NPT Parks Treasury Fund

This appropriation is funded by proceeds derived from the DHHS - Division of Health - Tobacco Settlement Proceeds Act for grants to cities and counties for the purpose of constructing health and fitness trails and other related facilities that target public health and fitness improvements in their communities.

The Agency Request is for a Base Level reduction of \$326,000 in FY08 and \$346,000 in FY09 due to declining income levels of tobacco settlement proceeds.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 1MH Trails for Life Grants-Treas
Funding Sources: NPT Parks Treasury Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	465,983	606,000	606,000	606,000	280,000	280,000	606,000	260,000	260,000
Total	465,983	606,000	606,000	606,000	280,000	280,000	606,000	260,000	260,000
Funding Sources									
Fund Balance 4000005	569,229	366,978		24,978	24,978	24,978	0	4,978	4,978
Interest 4000300	17,896	14,000		10,000	10,000	10,000	8,000	8,000	8,000
Tobacco Settlement 4000495	245,836	250,000		250,000	250,000	250,000	250,000	250,000	250,000
Total Funding	832,961	630,978		284,978	284,978	284,978	258,000	262,978	262,978
Excess Appropriation/(Funding)	(366,978)	(24,978)		321,022	(4,978)	(4,978)	348,000	(2,978)	(2,978)
Grand Total	465,983	606,000		606,000	280,000	280,000	606,000	260,000	260,000

Change Level by Appropriation

Appropriation: 1MH-Trails for Life Grants-Treas

Funding Sources: NPT Parks Treasury Fund

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	606,000	0	606,000	100.0	606,000	0	606,000	100.0
C03	Discontinue Program	(326,000)	0	280,000	46.2	(346,000)	0	260,000	42.9

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	606,000	0	606,000	100.0	606,000	0	606,000	100.0
C03	Discontinue Program	(326,000)	0	280,000	46.2	(346,000)	0	260,000	42.9

Justification

C03	Reduction of \$326,000 in FY08 and \$346,000 in FY09 due to insufficient anticipated funding levels.
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Analysis of Budget Request

Appropriation: 1VH - Motorcoach Incentive

Funding Sources: MCP Motorcoach Carrier Incentive Program

A.C.A. 23-13-501 establishes a Financial Incentive Program for Motorcoach Carriers, to promote tourism by providing a financial incentive to eligible motorcoach carriers who transport tourists in Arkansas. The Department utilizes this appropriation for the payment of financial incentives to eligible motorcoach carriers.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 1VH Motorcoach Incentive
Funding Sources: MCP Motorcoach Carrier Incentive Program

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Motorcoach Incentive Payments 5900046	0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total	0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Funding Sources									
Special Revenue 4000030	0	100,000		100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	0	100,000		100,000	100,000	100,000	100,000	100,000	100,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	100,000		100,000	100,000	100,000	100,000	100,000	100,000

Analysis of Budget Request

Appropriation: 2JJ - SCORP Program-Federal

Funding Sources: FPT Parks & Tourism Federal

The Department utilizes this appropriation to provide for the Outdoor Recreation Grant Program and the Development of the Statewide Comprehensive Outdoor Recreation Plan. This appropriation is funded by the Federal Land and Water Conservation Fund Program.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level request of \$79,539 each year in Regular Salaries & Personal Services Matching provides to restore two (1) Management Project Analyst II (Grade 20) positions in anticipation of restoration of Federal Land & Water Conservation Fund grants.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 2JJ SCORP Program-Federal
Funding Sources: FPT Parks & Tourism Federal

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	18,232	20,175	58,788	20,175	78,963	78,963	20,175	78,963	78,963
#Positions	1	1	1	1	3	3	1	3	3
Personal Services Matching 5010003	7,742	8,072	21,084	8,438	29,189	29,189	8,438	29,189	29,189
Operating Expenses 5020002	22,580	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800
Conference & Travel Expenses 5050009	2,044	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	970,707	6,581,995	6,581,995	6,581,995	6,581,995	6,581,995	6,581,995	6,581,995	6,581,995
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	1,021,305	6,640,642	6,692,267	6,641,008	6,720,547	6,720,547	6,641,008	6,720,547	6,720,547
Funding Sources									
Federal Revenue 4000020	1,021,305	6,640,642		6,641,008	6,720,547	6,720,547	6,641,008	6,720,547	6,720,547
Total Funding	1,021,305	6,640,642		6,641,008	6,720,547	6,720,547	6,641,008	6,720,547	6,720,547
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	1,021,305	6,640,642		6,641,008	6,720,547	6,720,547	6,641,008	6,720,547	6,720,547

Change Level by Appropriation

Appropriation: 2JJ-SCORP Program-Federal

Funding Sources: FPT Parks & Tourism Federal

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	6,641,008	1	6,641,008	100.0	6,641,008	1	6,641,008	100.0
C01	Existing Program	79,539	2	6,720,547	101.2	79,539	2	6,720,547	101.2

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	6,641,008	1	6,641,008	100.0	6,641,008	1	6,641,008	100.0
C01	Existing Program	79,539	2	6,720,547	101.2	79,539	2	6,720,547	101.2

Justification

C01	Restore two Management Project Analyst II's for the Outdoor Recreation Grants program in anticipation of restoration of the Federal Land and Water Conservation Fund.
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Analysis of Budget Request

Appropriation: 433 - Museum Natural Res-Spec Rev

Funding Sources: SAH Arkansas Oil Museum Fund

The Department utilizes this appropriation to provide operating expenses for the Museum of Natural Resources (formerly the Oil and Brine Museum). Pursuant to Arkansas Code §25-58-301, this appropriation receives its income from the 1/2 Cent Tax on each barrel of oil produced in the State.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 433 Museum Natural Res-Spec Rev
Funding Sources: SAH Arkansas Oil Museum Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	65,955	70,296	75,145	70,296	70,296	70,296	70,296	70,296	70,296
#Positions	2	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	22,542	22,462	24,814	23,169	23,169	23,169	23,169	23,169	23,169
Operating Expenses 5020002	9,598	17,360	17,360	17,360	17,360	17,360	17,360	17,360	17,360
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	98,095	110,118	117,319	110,825	110,825	110,825	110,825	110,825	110,825
Funding Sources									
Fund Balance 4000005	26,179	7,138		0	0	0	0	0	0
Special Revenue 4000030	79,054	102,980		110,825	110,825	110,825	110,825	110,825	110,825
Total Funding	105,233	110,118		110,825	110,825	110,825	110,825	110,825	110,825
Excess Appropriation/(Funding)	(7,138)	0		0	0	0	0	0	0
Grand Total	98,095	110,118		110,825	110,825	110,825	110,825	110,825	110,825

Analysis of Budget Request

Appropriation: 499 - State Operations

Funding Sources: HGA Parks & Tourism Account

This appropriation provides State Funding for the personal services and operating expenses of the Central Administration, Tourism (including Great River Road), and Parks (including Museum Services) Divisions of the Department of Parks and Tourism. The funding source for this appropriation is general revenue.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. The Base Level request of \$13,224,165 each year for Regular Salaries does include Board Member Stipend payments. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests total \$366,950 in FY08 and \$190,977 in FY09 and reflect the following:

Regular Salaries & Personal Services Matching totaling \$100,468 each year for: one new position, a Staff Development Specialist (Grade 18); to restore an existing User Support Analyst (Grade 20) position; and to provide sufficient appropriation to cover an Agency Fiscal Officer (Grade 22) position and an Administrative Assistant (Grade 17) position which were only partially budgeted in FY07.

Extra Help & Personal Services Matching increase of \$10,765 each year for support to the internal accounting group and to provide for the recent minimum wage increase for existing extra help positions.

Additional Operating Expenses in the sum of \$167,543 in FY08 and \$76,044 in FY09 for computer replacement, software upgrades and training as outlined in the Department's IT plan, office equipment, rent, supplies, utilities, travel costs & fuel, and supplies for all administrative divisions.

Conference & Travel Expenses totaling \$3,700 each year for staff professional development in the areas of accounting and personnel.

Capital Outlay in the amount of \$84,474 in FY08 to purchase servers and replace a 26-year-old offset printing press.

In summary, the Executive Recommendation for new general revenue above the Base Level is:

- \$100,468 each year in Regular Salaries & Personal Services Matching for one new and one restore position; and to provide adequate appropriation for two partially budgeted positions.

- \$10,765 each year in Extra Help & Personal Services Matching for administrative support and to provide for the recent minimum wage increase for existing extra help positions.
- \$55,000 each year in Operating Expenses for rent, utilities, software upgrades, conference fees and other miscellaneous expenses.

The Executive Recommendation does not approve the Agency Request for additional appropriation and general revenue funding for Capital Outlay of \$84,474 in FY08, but does recommend this request be funded from the General Improvement Fund.

Appropriation Summary

Appropriation: 499 State Operations
Funding Sources: HGA Parks & Tourism Account

Historical Data

Agency Request and Executive Recommendation

Commitment Item		2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
		Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	13,449,171	13,224,165	13,970,542	13,224,165	13,300,401	13,300,401	13,224,165	13,300,401	13,300,401
#Positions		472	442	462	442	444	444	442	444	444
Extra Help	5010001	10,466	13,032	13,032	13,032	23,032	23,032	13,032	23,032	23,032
#Extra Help		4	19	19	19	19	19	19	19	19
Personal Services Matching	5010003	4,527,814	4,370,889	4,953,190	4,633,749	4,658,746	4,658,746	4,633,749	4,658,746	4,658,746
Operating Expenses	5020002	459,217	459,916	459,916	459,916	627,459	514,916	459,916	535,960	514,916
Conference & Travel Expenses	5050009	1,455	4,950	4,950	4,950	8,650	4,950	4,950	8,650	4,950
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	0	22,588	22,588	22,588	22,588	22,588	22,588	22,588	22,588
Capital Outlay	5120011	0	0	0	0	84,474	0	0	0	0
Tourist Promotion	5900046	316,263	316,263	316,263	316,263	316,263	316,263	316,263	316,263	316,263
Advertising Expense	5900047	682,890	682,890	682,890	682,890	682,890	682,890	682,890	682,890	682,890
Conference - DAC	5900048	100	100	100	100	100	100	100	100	100
Total		19,447,376	19,094,793	20,423,471	19,357,653	19,724,603	19,523,886	19,357,653	19,548,630	19,523,886
Funding Sources										
General Revenue	4000010	18,586,077	19,061,598		19,357,653	19,724,603	19,523,886	19,357,653	19,548,630	19,523,886
Merit Adjustment Fund	4000055	861,299	33,195		0	0	0	0	0	0
Total Funding		19,447,376	19,094,793		19,357,653	19,724,603	19,523,886	19,357,653	19,548,630	19,523,886
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		19,447,376	19,094,793		19,357,653	19,724,603	19,523,886	19,357,653	19,548,630	19,523,886

Actual and/or Budgeted Number of Positions may exceed the Authorized Number due to the flexibility inherent in the authorization of all positions through one salary section in appropriation acts.

Change Level by Appropriation

Appropriation: 499-State Operations
Funding Sources: HGA Parks & Tourism Account

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	19,357,653	442	19,357,653	100.0	19,357,653	442	19,357,653	100.0
C01	Existing Program	247,041	2	19,604,694	101.2	170,311	2	19,527,964	100.8
C08	Technology	119,909	0	19,724,603	101.9	20,666	0	19,548,630	100.9

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	19,357,653	442	19,357,653	100.0	19,357,653	442	19,357,653	100.0
C01	Existing Program	151,165	2	19,508,818	100.7	162,165	2	19,519,818	100.8
C08	Technology	15,068	0	19,523,886	100.8	4,068	0	19,523,886	100.8

Justification

C01	<p>The need for staff development has grown tremendously (Maestro, CPR, AASIS HR, ASSIS Payroll, Employee Orientation to name a few), more so than can be covered by one person. For this reason, we are requesting an additional staff member to serve as a Staff Development Specialist II. The salary expense is \$25,897 plus matching of \$7,770 for a total of \$33,667 for FY08, and \$26,674 plus \$8,002 in matching funds for a total of \$34,676 for FY09. The additional M&O to cover this position is about \$12,700 in FY08 (When expenses for office furniture and a computer would incur) and \$10,700 in FY09. Additional appropriation of \$6,879 and associated matching is requested to fund the partially budgeted and unfilled grade level 22 Agency Fiscal Manager position to entry level salary. New accounting regulations and DFA mandated review and analysis requires periodic comparison of year-to-date revenue and expense with explanation of variances that meet defined thresholds and other job duties as assigned. Additional appropriation of \$12,066 is requested to fund the partially budgeted and unfilled grade 17 Admin Assistant position to entry level salary. This position provides administrative support to the Information Technology section necessary to keep the "geek squad" positions working on problems that only they can fix. The Department is also requesting to restore a User Support Analyst (20) position to assist 3 User Support Analysts with requests from Park's 700+ employees. An additional Extra Help budget of \$10,000 plus matching is requested for the accounting area to perform such tasks as review and reconciliation of annual park inventory reports; maintaining equipment inventory transfers/disposals; review of P-Card transactions; assistance with payroll processing and APERS reconciliation; assistance with special projects and other duties as assigned. To support these three positions, M&O of \$18,100 and \$5,460 respectively is needed for office equipment, rent, and supplies. Only M&O support is needed in the second year. Additional M&O is requested to cover the normal inflationary increased cost of doing business along with the rising price of fuel, travel costs, utilities, rent, and related items. The request is categorized as follows: Director's Office \$5,250 each year; Technology office \$4,115 and \$3,715; Internal Audit \$2800 each year; Warehouse/print shop \$6,160 and \$5,930; Personnel \$14,263 and \$10,263; Accounting/Purchasing \$13,420 and \$11,260. Additional funding of \$4,100 each year is requested for the Accounting and Purchasing areas to use for training employees and to stay abreast of trends and maintain various professional certifications. Capital Outlay of \$55,300 is requested in FY08 to replace a 26-year-old offset printing press to avoid the cost and delays of commercial printing.</p>
C08	<p>The Admin Division's share of the Department's technology plan is \$119,909 the first year and \$20,666 the second year. The hardware portion of the plan includes purchasing new and replacement PCs, replacing several servers, upgrading and expanding backup storage, and switch upgrades. The software portion includes record retention, server management, SQL upgrades, imaging software, and ongoing software support, and other related items. \$11,000 is requested in first year only for software tools used by the MIS Programmer staff. The training portion is \$4,068 and covers MIS and user training.</p>

Analysis of Budget Request

Appropriation: 500 - Conservation Tax

Funding Sources: SPT Department of Parks & Tourism Treasury Fund

This appropriation provides for the special revenue funding realized from the 1/8 Cent Sales Tax levied by Amendment 75 (A.C.A.19-6-484). The Department utilizes these funds to supplement existing funding for State Parks and to provide for their repair and further development, consistent with the referendum presented to and approved by the citizens of Arkansas in 1996.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Department's request for Base Level reductions of (\$231,034) in FY08 and (\$4,119,589) in FY09 reflects an inability to certify full funding of Base Level for Construction. The Agency has secured loans for major construction for this biennium from its cash fund, so this difference should be negligible, allowing fund balances to build for future construction projects.

The Agency's Change Level requests reflect the following:

Regular Salaries & Personal Services Matching increases totaling \$791,811 each fiscal year to support twenty-five new and restore positions, including: 1) New positions - Park Tech I for Cossatot, Examiner I for Daisy, Superintendent II, Interpreter and Park Tech III for Hobbs, Superintendent I (Asst.) at Lake Poinsett, Park Tech I for Moro Bay, Museum Guide II for Old Washington, Park Aide II for Village Creek, and an Accountant II, Management Project Analyst II and Engineer for the Central Office; 2) Restore positions - Park Tech I at Delta Heritage Trail, Document Examiner I and Facility Manager I at Hobbs, Facility Manager I, Ranger and Park Tech II for Lake Fort Smith, Park Tech III, Ranger, Superintendent II and P&T Administrative Support Coordinator for Mississippi River, Heating & A/C Mechanic Supervisor at Old Washington, and a Facility Manager II and Park Tech I for Pinnacle.

Extra Help & Personal Services Matching in the sum of \$298,966 each year to support twenty (20) additional extra help positions to be used for expanded operations system wide, as well as to provide increased appropriation as a result of the recent minimum wage increase.

Additional Operating Expenses in the amount of \$2,971,624 in FY08 and \$2,176,756 in FY09 for: 1) new facilities at Lake Fort Smith, Bull Shoals, Hobbs and Moro Bay; 2) increases of approximately \$1.8 million in FY08 and \$1.2 million in FY09 to offset the Department's Cash Operations due to loan repayments in that fund for major construction projects; and 3) networking, computer replacement and software as outlined in the Department's IT plan.

Professional Fees increases of \$150,000 in FY08 and \$200,000 in FY09 for advertising and

website development system wide, with special emphasis on the new facilities at Mount Magazine, Lake Fort Smith, and promotion of celebrity performances at the Ozark Folk Center.

Reductions for Construction of (\$5,738,769) in FY08 and (\$8,882,456) in FY09 due to inability to certify funding for the full Base Level amount of \$17.8 million in the Construction line item for this appropriation. The Department has secured loans for major construction projects not covered by this line from its cash fund. Therefore, this reduction should allow fund balances to build for future construction projects.

Additional Capital Outlay totaling \$1,295,334 in each year to continue the Department's Amendment 75 commitment to replacing worn out and deteriorated equipment system wide.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 500 Conservation Tax
Funding Sources: SPT Department of Parks & Tourism Treasury Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	2,230,780	2,786,687	2,809,300	2,786,687	3,352,372	3,352,372	2,786,687	3,352,372	3,352,372
#Positions	103	111	111	111	136	136	111	136	136
Extra Help 5010001	484,372	756,540	756,540	756,540	1,034,260	1,034,260	756,540	1,034,260	1,034,260
#Extra Help	82	89	89	89	109	109	89	109	109
Personal Services Matching 5010003	1,022,568	1,075,322	1,151,509	1,115,766	1,363,138	1,363,138	1,115,766	1,363,138	1,363,138
Operating Expenses 5020002	8,829,161	8,901,279	8,901,279	8,901,279	11,872,903	11,872,903	8,901,279	11,078,035	11,078,035
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	96,705	96,760	96,760	96,760	246,760	246,760	96,760	296,760	296,760
Construction 5090005	12,733,936	17,798,749	17,798,749	17,798,749	12,059,980	12,059,980	17,798,749	8,916,293	8,916,293
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	1,433,039	1,295,334	1,295,334	0	1,295,334	1,295,334	0	1,295,334	1,295,334
Special Maintenance 5120032	1,128,730	1,649,538	1,649,538	1,649,538	1,649,538	1,649,538	1,649,538	1,649,538	1,649,538
Total	27,959,291	34,360,209	34,459,009	33,105,319	32,874,285	32,874,285	33,105,319	28,985,730	28,985,730
Funding Sources									
Fund Balance 4000005	12,411,989	13,681,889		5,249,780	5,249,780	5,249,780	0	0	0
Conservation Tax 4000453	29,229,191	25,928,100		27,624,505	27,624,505	27,624,505	28,985,730	28,985,730	28,985,730
Total Funding	41,641,180	39,609,989		32,874,285	32,874,285	32,874,285	28,985,730	28,985,730	28,985,730
Excess Appropriation/(Funding)	(13,681,889)	(5,249,780)		231,034	0	0	4,119,589	0	0
Grand Total	27,959,291	34,360,209		33,105,319	32,874,285	32,874,285	33,105,319	28,985,730	28,985,730

Actual exceeds Authorized Appropriation in Capital Outlay due to transfers from the Motor Vehicle Acquisition Fund.

Change Level by Appropriation

Appropriation: 500-Conservation Tax
Funding Sources: SPT Department of Parks & Tourism Treasury Fund

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	33,105,319	111	33,105,319	100.0	33,105,319	111	33,105,319	100.0
C01	Existing Program	5,011,140	25	38,116,459	115.1	4,534,372	25	37,639,691	113.7
C03	Discontinue Program	(5,738,769)	0	32,377,690	97.8	(8,882,456)	0	28,757,235	86.8
C08	Technology	496,595	0	32,874,285	99.3	228,495	0	28,985,730	87.5

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	33,105,319	111	33,105,319	100.0	33,105,319	111	33,105,319	100.0
C01	Existing Program	5,011,140	25	38,116,459	115.1	4,534,372	25	37,639,691	113.7
C03	Discontinue Program	(5,738,769)	0	32,377,690	97.8	(8,882,456)	0	28,757,235	86.8
C08	Technology	496,595	0	32,874,285	99.3	228,495	0	28,985,730	87.5

Justification

C01	NEW POSITIONS-Park Tech I for Cossatot River for maintenance of the 16,800 sq. ft. Visitor Info/Education Ctr. to assist w/ maintenance of the 5,300 acre park; a Doc. Examiner I for Daisy for the addtl. Visitor Ctr. duties associated with increased visitation, AASIS and reservation system duties and manage the Visitor Ctr. gift shop; Supt. II, Interpreter and Park Tech III for Hobbs. Positions will be needed as the Visitor Info/Education Ctr. and other facs. are completed; Supt. I (Asst.) at Lake Poinsett to provide a 2nd uniformed employee to assist in the overall mgmt. of the park; Park Tech I for Moro Bay to provide maintenance for new cabins and facs.; Museum Guide II for Old Washington for the planned BW Edwards Weapons Museum; Park Aide II for Village Creek to assist with park maintenance for the new stables and addtl. 25 miles of multi-use trails; Acct. II, Mgmt. Proj. Analyst II and an Engineer, PE for the P&D section of the Central Office to assume the duties being performed by contract with Carter Burgess for Amendment 75 program management, construction plan review, financial management and Fixed Asset Management. RESTORE POSITIONS-Park Tech I at Delta Heritage Trail; Doc. Examiner I and Fac. Mgr. I at Hobbs; Fac. Mgr. I, Ranger and Park Tech II for the new facs. at Lake Fort Smith; Park Tech III, Ranger, Supt. II and PASC for the new Mississippi River; Heating & A/C Mech. Supv. at Old Washington; Fac. Mgr. II and Park Tech I for Pinnacle Mtn. OPERATING EXPENSE-We are asking for an addtl. 20 positions in Extra Help at the following locations; Lake Ft. Smith, 8 positions for new facs.; Hobbs, 6 for new facs.; Bull Shoals, 2 for new facs., Moro Bay, 2 for new cabins and 2 for the water play area at Crater of Diamonds. This will increase this commitment item by \$277,720 each year of the biennium. MAINT&OPS-An increase of \$636,654 for FY08 and \$709,804 for FY09 is needed for addtl. M&O for new facs. at Lake Ft. Smith, Bull Shoals, Hobbs and Moro Bay. We also need an addtl. \$1,838,375 in FY08 and \$1,238,457 in FY09 to cover M&O throughout the parks system that must use this fund center in order to maintain cash balances in Fund Ctr. 986 for the bond payments for the Village Creek Golf Course. PROF FEES-An increase of \$150,000 in FY08 and \$200,000 in FY09 for advertising & websites systemwide to include addtl. expenses for the new Mt. Magazine Lodge and Cabins, new Lake Ft. Smith and planned facs. at Hobbs along with increased fees for celebrity performers at the Ozark Folk Ctr. and increased costs for performers across the State Parks system. CAPITAL OUTLAY-Establish the Capital Outlay each year of the biennium of \$1,295,334 in order to continue our commitment to the Conservation Amendment to replace worn out and deteriorated equipment throughout the parks system.
C08	This request is for WAN network services, computer hardware and computer software. An increase of \$496,595 is needed for FY08 and \$228,495 for FY09 to cover these increases.

Analysis of Budget Request

Appropriation: 501 - Museum Natural Res-ConsTax

Funding Sources: SPT Department of Parks & Tourism Treasury Fund

This appropriation provides for Operating Expenses of the Museum of Natural Resources (formerly the Oil and Brine Museum). Funding is derived from the Conservation Tax levied by Amendment 75 (A.C.A. 19-6-484).

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 501 Museum Natural Res-ConsTax
Funding Sources: SPT Department of Parks & Tourism Treasury Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	66,444	66,500	66,500	66,500	66,500	66,500	66,500	66,500	66,500
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	66,444	66,500	66,500	66,500	66,500	66,500	66,500	66,500	66,500
Funding Sources									
Conservation Tax 4000453	66,444	66,500		66,500	66,500	66,500	66,500	66,500	66,500
Total Funding	66,444	66,500		66,500	66,500	66,500	66,500	66,500	66,500
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	66,444	66,500		66,500	66,500	66,500	66,500	66,500	66,500

Analysis of Budget Request

Appropriation: 502 - Keep Arkansas Beautiful-ConsTax

Funding Sources: SBA Keep Arkansas Beautiful

Act 1278 of 1997 (A.C.A. 15-11-603) established the Keep Arkansas Beautiful Commission to implement a statewide litter prevention program through the voluntary actions of local communities. This appropriation provides for the special revenue funding realized from the 1/8th Cent Sales Tax levied by Amendment 75 (A.C.A. 19-6-484). This funding will be utilized to support the Keep Arkansas Beautiful Commission and its activities.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. The Base Level request of \$101,328 each year for Regular Salaries does include Board Member Stipend payments. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests total \$141,729 each year and reflect the following:

Operating Expenses increase of \$22,018 each year for education materials to provide at schools and local events and for computer hardware/software upgrades and staff training, based on the Department's IT plan.

Professional Fees in the amount of \$15,200 each year for website improvements to allow improved interaction and collaboration between citizens, volunteers and staff.

Grants and Aid in the sum of \$32,360 each year to invest in local community improvement organizations to attract, train and maintain volunteers.

Advertising Expense totaling \$72,151 each year to continue to improve citizen behavior via mass media, the Commission's primary vehicle for change.

The Executive Recommendation provides for the Agency Request with the exception of Grants and Aid, which is approved in the amount of \$20,000 each year.

Appropriation Summary

Appropriation: 502 Keep Arkansas Beautiful-ConsTax
Funding Sources: SBA Keep Arkansas Beautiful

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	92,307	101,328	94,398	101,328	101,328	101,328	101,328	101,328	101,328
#Positions		3	3	3	3	3	3	3	3	3
Extra Help	5010001	0	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
#Extra Help		0	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	31,580	32,067	33,336	33,175	33,175	33,175	33,175	33,175	33,175
Operating Expenses	5020002	52,354	80,210	80,210	80,210	102,228	102,228	80,210	102,228	102,228
Conference & Travel Expenses	5050009	768	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Professional Fees	5060010	24,000	25,200	25,200	25,200	40,400	40,400	25,200	40,400	40,400
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	238	10,000	10,000	10,000	42,360	20,000	10,000	42,360	20,000
Capital Outlay	5120011	26,287	0	0	0	0	0	0	0	0
Advertising Expense	5900047	319,183	319,900	319,900	319,900	392,051	392,051	319,900	392,051	392,051
Total		546,717	572,705	567,044	573,813	715,542	693,182	573,813	715,542	693,182
Funding Sources										
Fund Balance	4000005	142,055	185,166		195,571	195,571	195,571	226,747	85,018	107,378
Conservation Tax	4000453	589,828	583,110		604,989	604,989	604,989	635,238	635,238	635,238
Total Funding		731,883	768,276		800,560	800,560	800,560	861,985	720,256	742,616
Excess Appropriation/(Funding)		(185,166)	(195,571)		(226,747)	(85,018)	(107,378)	(288,172)	(4,714)	(49,434)
Grand Total		546,717	572,705		573,813	715,542	693,182	573,813	715,542	693,182

The FY07 Budgeted amount in Regular Salaries exceeds the authorized amount due to a transfer of Board Member Stipends from Operating Expense to Regular Salaries.

Actual exceeds Authorized Appropriation in Capital Outlay due to a transfer from the Motor Vehicle Acquisition Fund.

Change Level by Appropriation

Appropriation: 502-Keep Arkansas Beautiful-ConsTax

Funding Sources: SBA Keep Arkansas Beautiful

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	573,813	3	573,813	100.0	573,813	3	573,813	100.0
C01	Existing Program	139,089	0	712,902	124.2	139,089	0	712,902	124.2
C08	Technology	2,640	0	715,542	124.7	2,640	0	715,542	124.7

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	573,813	3	573,813	100.0	573,813	3	573,813	100.0
C01	Existing Program	116,729	0	690,542	120.3	116,729	0	690,542	120.3
C08	Technology	2,640	0	693,182	120.8	2,640	0	693,182	120.8

Justification

C01	<p>Keep Arkansas Beautiful is increasingly utilizing electronic technology to communicate and educate citizens about the harmful consequences of litter, the benefits of waste reduction and recycling and to encourage public beautification. We have invested in a new website and wish to further develop its content to increase information and resources about these mission objectives, its navigation to enable greater ease of use by interested individuals and to offer interactive communication between our division and our web visitors. We are requesting an additional \$15,200 for each year to apply toward accomplishing these objectives. The growth of our network of local community improvement organizations that support and participate in our grass root programs across the state has challenged our grant ability to offer equal opportunity for program coordinators and volunteers of all qualifying organizations to attend our instructional workshops and conferences where they receive the required continuing education and training that they then pass on to their members, and to offer incentives for groups establishing sustainable organizations in communities for the purpose of successfully undertaking local community environmental improvement program initiatives. We request grant enhancements of \$32,360 for each year so we can invest in the existing and emerging local community improvement organizations to attract, train and maintain active and engaged volunteers to carry out our programs and mission objectives. Because education and communication are crucial for influencing positive behavioral change, we wish to expand the use of materials we provide to young people in schools and who are involved in our activities, events and programs. We request \$19,378 for these items for each of the two biennial years. We continue to aggressively communicate to citizens and groups via mass media to influence and promote improved behaviors effecting our mission objectives, alert people to our programs and events and to encourage voluntary participation in them. We wish to augment statewide communication with additional local market messages and are requesting \$72,151 for each year to increase advertising for this purpose. Keep Arkansas Beautiful is increasingly utilizing electronic technology to communicate and educate citizens about the harmful consequences of litter, the benefits of waste reduction and recycling and to encourage public beautification. We have invested in a new website and wish to further develop its content to increase information and resources about these mission objectives, its navigation to enable greater ease of use by interested individuals and to offer interactive communication between our division and our web visitors. The growth of our network of local community improvement organizations that support and participate in our grass root campaigns.</p>
C08	<p>To better utilize our technology efficiencies, computer hardware and software replacement and upgrades and staff training to their effective use, we request funding of \$2,640 each year to provide us this ability.</p>

Analysis of Budget Request

Appropriation: 504 - Tourism Promotion-Special Rev

Funding Sources: TDT Tourism Development Trust

Act 629 of 1989 (A.C.A. §19-5-956) established the Tourism Development Trust Fund to promote tourism in Arkansas. Pursuant to A.C.A. §26-52-1006, funding is derived from a 2% Gross Receipts Tax on tourist-related business. The Department utilizes this appropriation for operating expenses to promote Arkansas tourism through advertising and website promotion, grassroots campaigns, and printed materials.

Since 1999, the 2% Gross Receipts Tax on tourist-related business has increased an average of 9.6% each biennium. Biennial funding levels are based on internal projections provided by the Department.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests total \$2,468,795 each year and reflect the following:

Operating Expenses increase of \$233,795 in FY08 and \$241,381 in FY09 for conference expenses, association and membership dues, fuel, brochures & printing costs, postage, freight, promotional materials for the three new Tourist Information Centers in Blytheville, Lake Village, and West Memphis, and computer equipment replacement & software expenses as outlined in the Department's IT plan.

Professional Fees in the sum of \$285,000 in FY08 and \$130,000 in FY09 for the design, construction, storage, and transport of a major display complex for use at trade shows.

Capital Outlay in the amount of \$50,000 each year for vehicle replacement and digital photography equipment.

Additional Tourism Promotion totaling \$50,000 in FY08 and \$100,000 in FY09 to increase the regional matching fund program which serves grassroots promotions across the State.

Advertising Expense in the amount of \$1,850,000 in FY08 and \$2,000,000 in FY09 for print, broadcast, and internet mass media advertising to promote tourism in Arkansas.

The Executive Recommendation provides for: Base Level Operating Expenses; \$150,000 in FY08 and \$135,000 in FY09 for Professional Fees to provide for an interagency agreement to share costs for ADED's convention booth; and Capital Outlay, Tourism Promotion and Advertising Expense per the Agency Request.

Appropriation Summary

Appropriation: 504 Tourism Promotion-Special Rev
Funding Sources: TDT Tourism Development Trust

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	173,750	181,277	184,851	181,277	181,277	181,277	181,277	181,277	181,277
#Positions	7	7	7	7	7	7	7	7	7
Extra Help 5010001	12,504	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000
#Extra Help	4	5	5	5	5	5	5	5	5
Personal Services Matching 5010003	67,498	66,581	71,252	69,095	69,095	69,095	69,095	69,095	69,095
Operating Expenses 5020002	1,129,456	1,483,674	1,483,674	1,483,674	1,717,469	1,478,674	1,483,674	1,725,055	1,478,674
Conference & Travel Expenses 5050009	90	3,860	3,860	3,860	3,860	3,860	3,860	3,860	3,860
Professional Fees 5060010	3,220	10,000	10,000	10,000	295,000	160,000	10,000	140,000	145,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	26,574	50,000	50,000	0	50,000	50,000	0	50,000	50,000
Tourist Promotion 5900046	762,490	812,490	812,490	812,490	862,490	862,490	812,490	912,490	912,490
Advertising Expense 5900047	7,909,370	8,429,819	8,429,819	8,429,819	10,279,819	10,279,819	8,429,819	10,429,819	10,429,819
Total	10,084,952	11,056,701	11,064,946	11,009,215	13,478,010	13,104,215	11,009,215	13,530,596	13,289,215
Funding Sources									
Fund Balance 4000005	852,256	921,447		1,211,605	1,211,605	1,211,605	2,571,676	102,881	476,676
Trust Fund 4000050	10,122,294	11,315,859		12,334,286	12,334,286	12,334,286	13,506,043	13,506,043	13,506,043
Interest 4000300	31,849	31,000		35,000	35,000	35,000	35,000	35,000	35,000
Total Funding	11,006,399	12,268,306		13,580,891	13,580,891	13,580,891	16,112,719	13,643,924	14,017,719
Excess Appropriation/(Funding)	(921,447)	(1,211,605)		(2,571,676)	(102,881)	(476,676)	(5,103,504)	(113,328)	(728,504)
Grand Total	10,084,952	11,056,701		11,009,215	13,478,010	13,104,215	11,009,215	13,530,596	13,289,215

Change Level by Appropriation

Appropriation: 504-Tourism Promotion-Special Rev

Funding Sources: TDT Tourism Development Trust

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	11,009,215	7	11,009,215	100.0	11,009,215	7	11,009,215	100.0
C01	Existing Program	2,417,000	0	13,426,215	121.9	2,484,000	0	13,493,215	122.5
C08	Technology	51,795	0	13,478,010	122.4	37,381	0	13,530,596	122.9

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	11,004,215	7	11,004,215	100.0	11,004,215	7	11,004,215	100.0
C01	Existing Program	2,100,000	0	13,104,215	119.0	2,285,000	0	13,289,215	120.7
C08	Technology	0	0	13,104,215	119.0	0	0	13,289,215	120.7

Justification

C01	Special revenues from the 2% tourism tax are placed in a Tourism Development Trust Fund to support Arkansas's marketing campaigns. These promotional efforts have produced great results, with tourism tax collections increasing in excess of 8% over each of the past two fiscal years. Reinvesting these additional dollars will continue to generate growth in sales tax dollars, thus benefiting the entire State. The lion's share of the proposed increases will be earmarked for advertising/Internet programs: \$1,850,000 in FY08 and \$2,000,000 in FY09. If the State is to remain competitive, Arkansas must continue to develop and implement aggressive and targeted promotional campaigns. The increase will allow the purchase of additional media exposure – print, broadcast, and the Internet. At the request of our partners across the state, the Tourism Division is also proposing to purchase a major display complex for use at trade shows – at a cost of \$285,000 in FY08 (design, construction, storage, transportation, and set up for 4 shows) and \$130,000 in FY 09 (storage, transportation, and set up for 4 shows). Other major expenditures include: fulfillment (\$165,000 in FY08 and \$185,000 in FY09); regional matching fund program (\$50,000 in FY08 and \$100,000 in FY09; the program supports grassroots promotions in the state's 12 tourism regions); capital outlay (\$50,000 both years; to upgrade capital equipment and vehicles as needed and to continue converting our photography equipment to the digital format); common carrier (\$2,500 & \$3,500 respectively); warehouse rent (\$1,500); and postage and freight (\$500 each).
C08	To keep the Tourism Division's operations effective and efficient, the Department is requesting \$51,795 in FY08 and \$37,381 in FY09 for Technology improvements. During the first year of the biennium, three new "Welcome Centers" will open in Blytheville, Lake Village, and West Memphis – and funds are budgeted for appropriate equipment to meet the needs of the traveling public. Additional funds will be used for hardware upgrades, software updates, and network services in the central office.

Analysis of Budget Request

Appropriation: 579 - Outdoor Recreation Grants Prg

Funding Sources: MPT Parks & Tourism Outdoor Recreation

The Department utilizes this appropriation for operating expenses and outdoor recreational grants to cities and counties. Funding is derived from the State Parks' portion of the proceeds of the Real Estate Transfer Tax increase levied by Act 729 of 1987, and further increased by Act 1181 of 1993 (A.C.A. 26-60-105).

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency Request is for Base Level, with the exception of a Base Level reduction in the Grants and Aid line item of \$500,000 in FY09 due to the inability to certify funding to fully support Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 579 Outdoor Recreation Grants Prg
Funding Sources: MPT Parks & Tourism Outdoor Recreation

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	179,169	173,487	192,604	173,487	173,487	173,487	173,487	173,487	173,487
#Positions	4	4	4	4	4	4	4	4	4
Extra Help 5010001	12,704	15,210	15,210	15,210	15,210	15,210	15,210	15,210	15,210
#Extra Help	1	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	47,860	44,115	64,896	54,538	54,538	54,538	54,538	54,538	54,538
Operating Expenses 5020002	24,490	37,020	37,020	37,020	37,020	37,020	37,020	37,020	37,020
Conference & Travel Expenses 5050009	552	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	1,712,752	5,059,514	5,059,514	5,059,514	5,059,514	5,059,514	5,059,514	4,559,514	4,559,514
Capital Outlay 5120011	18,646	30,000	30,000	0	0	0	0	0	0
Total	1,996,173	5,360,846	5,400,744	5,341,269	5,341,269	5,341,269	5,341,269	4,841,269	4,841,269
Funding Sources									
Fund Balance 4000005	5,243,304	6,245,996		3,859,976	3,859,976	3,859,976	1,643,429	1,643,429	1,643,429
Real Estate Transfer Tax 4000403	2,998,865	2,974,826		3,124,722	3,124,722	3,124,722	3,280,958	3,280,958	3,280,958
Total Funding	8,242,169	9,220,822		6,984,698	6,984,698	6,984,698	4,924,387	4,924,387	4,924,387
Excess Appropriation/(Funding)	(6,245,996)	(3,859,976)		(1,643,429)	(1,643,429)	(1,643,429)	416,882	(83,118)	(83,118)
Grand Total	1,996,173	5,360,846		5,341,269	5,341,269	5,341,269	5,341,269	4,841,269	4,841,269

Change Level by Appropriation

Appropriation: 579-Outdoor Recreation Grants Prg
Funding Sources: MPT Parks & Tourism Outdoor Recreation

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	5,341,269	4	5,341,269	100.0	5,341,269	4	5,341,269	100.0
C03	Discontinue Program	0	0	5,341,269	100.0	(500,000)	0	4,841,269	90.6

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	5,341,269	4	5,341,269	100.0	5,341,269	4	5,341,269	100.0
C03	Discontinue Program	0	0	5,341,269	100.0	(500,000)	0	4,841,269	90.6

Justification

C03	Reduction of \$500,000 in FY09 due to insufficient anticipated funding levels.
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Analysis of Budget Request

Appropriation: 984 - Museum Natural Resources-Treas

Funding Sources: NPT Parks Oil Museum

The Department utilizes this appropriation for personal services and operating expenses of the Museum of Natural Resources. Pursuant to Arkansas Code §26-58-302, funding is derived from a 2 cents per barrel tax on oil produced in the State and a 10 cents per 1,000 barrels tax on brine produced in the State for bromine extraction.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 984 Museum Natural Resources-Treas
Funding Sources: NPT Parks Oil Museum

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	103,081	113,110	181,511	113,110	113,110	113,110	113,110	113,110	113,110
#Positions	4	4	4	4	4	4	4	4	4
Extra Help 5010001	5,219	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
#Extra Help	2	3	3	3	3	3	3	3	3
Personal Services Matching 5010003	38,914	39,969	69,435	41,412	41,412	41,412	41,412	41,412	41,412
Operating Expenses 5020002	5,866	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Conference & Travel Expenses 5050009	0	500	500	500	500	500	500	500	500
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Resale (COGS) 5090017	10,265	21,500	21,500	21,500	21,500	21,500	21,500	21,500	21,500
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	163,345	191,579	289,446	193,022	193,022	193,022	193,022	193,022	193,022
Funding Sources									
Fund Balance 4000005	17,847	36,789		29,040	29,040	29,040	16,018	16,018	16,018
Cash Fund 4000045	182,287	183,830		180,000	180,000	180,000	180,000	180,000	180,000
Total Funding	200,134	220,619		209,040	209,040	209,040	196,018	196,018	196,018
Excess Appropriation/(Funding)	(36,789)	(29,040)		(16,018)	(16,018)	(16,018)	(2,996)	(2,996)	(2,996)
Grand Total	163,345	191,579		193,022	193,022	193,022	193,022	193,022	193,022

Analysis of Budget Request

Appropriation: 986 - Operations - Cash in Treasury

Funding Sources: NPT Parks Fund

This appropriation is financed by cash receipts and interest income generated by the State Park System. Cash receipts include the fees charged for park facility usage and/or property rentals, the sale of items purchased from gift shops, restaurant operations, and other miscellaneous receipts. The Department utilizes this appropriation to provide staff and operational support to park and museum activities.

The Mt. Magazine Construction Bond requires that \$1.5 million in available cash remain in this fund at all times. This retainer provides a lower rate of interest for the bond service schedule. As a result, several warrants routinely issued from this account will be assigned to the Department's Conservation Tax Fund (Appropriation 500). During the current biennium, the Department secured a loan from Arkansas Development Finance Authority totaling \$7,100,000 for the construction of a golf course at Village Creek State Park.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Agency's Change Level requests total \$4,618,516 in FY08 and \$4,086,858 in FY09 and reflect the following:

Regular Salaries & Personal Services Matching totaling \$844,611 each year to support thirty-three (33) new and restore positions, including: 1) New positions - Park Tech II for the Lake Catherine marina, Park Interpreter for Village Creek, Park Tech I (housekeeper) and a Document Examiner I at Lake Ouachita, Park Aide II (Housekeeping) at Moro Bay, Waitress/Waiter & Facility Manager I at Petit Jean, Waitress/Waiter and a Document Examiner at Queen Wilhelmina, Park Superintendent III (Assistant Lodge Manager), three Park Tech I (Housekeepers), three Cook II, three Waitress/Waiters, two Park Aide II (Bus Person/Dishwashers), Park Tech I (Pool & Spa Tech), two Park Tech I (Banquet Set-up & Maintenance), Security Officer II, Park Tech I (Outside Maintenance) and a Document Examiner I at Mt. Magazine; 2) Restore positions - includes Park Tech I, Park Tech II, P&T Admin Support Coordinator and a Cashier/Cashier II for Lake Fort Smith State Park, due to open in the summer of 2007, and two Facility Manager II positions at Mount Magazine that were authorized in FY07 through supplemental appropriation authority.

Extra Help and Personal Services Matching increases of \$465,722 each year to support eleven (11) restore positions for new facilities at Lake Ft. Smith and Mt. Magazine, and to cover the minimum wage increase for six hundred forty-one existing positions.

Conference & Travel Expenses totaling \$10,000 each year for reservation system training needs and staff professional development.

Resale Items in the sum of \$934,808 in FY08 and \$1,003,069 in FY09 for increasing prices system-wide and the increase to supply new park facilities due to open in 2007.

Capital Outlay in the amount of \$525,000 each year for vehicle replacement and equipment needs at park facilities.

Debt Service increase totaling \$1,838,375 in FY08 and \$1,238,457 in FY09 to make bond payments for the construction of the golf course at Village Creek State Park.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 986 Operations - Cash in Treasury
Funding Sources: NPT Parks Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	1,979,693	3,075,363	3,203,195	3,075,363	3,655,862	3,655,862	3,075,363	3,655,862	3,655,862
#Positions	88	130	130	130	163	163	130	163	163
Extra Help 5010001	2,930,411	3,347,640	3,152,267	3,152,267	3,584,893	3,584,893	3,152,267	3,584,892	3,584,892
#Extra Help	578	641	641	641	652	652	641	652	652
Personal Services Matching 5010003	1,541,019	1,428,472	1,590,983	1,459,135	1,756,343	1,756,343	1,459,135	1,756,343	1,756,343
Overtime 5010006	3,746	0	0	0	0	0	0	0	0
Operating Expenses 5020002	1,909,250	3,526,282	3,526,282	3,526,282	3,526,282	3,526,282	3,526,282	3,526,282	3,526,282
Conference & Travel Expenses 5050009	13,749	20,000	20,000	20,000	30,000	30,000	20,000	30,000	30,000
Professional Fees 5060010	684,224	687,700	687,700	687,700	687,700	687,700	687,700	687,700	687,700
Construction 5090005	2,526,660	4,573,340	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Resale (COGS) 5090017	2,954,786	3,368,785	3,114,799	3,114,799	4,049,607	4,049,607	3,114,799	4,117,868	4,117,868
Capital Outlay 5120011	0	50,000	50,000	0	525,000	525,000	0	525,000	525,000
Debt Service 5120019	2,751,275	2,830,042	2,830,042	2,830,042	4,668,417	4,668,417	2,830,042	4,068,499	4,068,499
Outsource Contingency 5130018	0	0	554,142	0	0	0	0	0	0
Contractual Services 5900043	254,928	336,177	336,177	336,177	336,177	336,177	336,177	336,177	336,177
Total	17,549,741	23,243,801	19,065,587	18,201,765	22,820,281	22,820,281	18,201,765	22,288,623	22,288,623
Funding Sources									
Fund Balance 4000005	1,989,639	4,439,352		4,592,339	4,592,339	4,592,339	6,173,230	1,554,714	1,554,714
Cash Fund 4000045	17,472,794	18,823,448		19,782,656	19,782,656	19,782,656	20,771,999	20,771,999	20,771,999
ADFA Loan 4000063	2,526,660	4,573,340		0	0	0	0	0	0
Total Funding	21,989,093	27,836,140		24,374,995	24,374,995	24,374,995	26,945,229	22,326,713	22,326,713
Excess Appropriation/(Funding)	(4,439,352)	(4,592,339)		(6,173,230)	(1,554,714)	(1,554,714)	(8,743,464)	(38,090)	(38,090)
Grand Total	17,549,741	23,243,801		18,201,765	22,820,281	22,820,281	18,201,765	22,288,623	22,288,623

The FY06 Actual in Overtime and FY07 Budgeted for Extra Help, Resale and Construction exceeds authorized due to transfers from Cash Fund Holding for participation in Operation KARE.

Change Level by Appropriation

Appropriation: 986-Operations - Cash in Treasury

Funding Sources: NPT Parks Fund

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	18,201,765	130	18,201,765	100.0	18,201,765	130	18,201,765	100.0
C01	Existing Program	4,452,522	31	22,654,287	124.4	3,920,864	31	22,122,629	121.5
C06	Restored Position	165,994	2	22,820,281	125.3	165,994	2	22,288,623	122.4

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	18,201,765	130	18,201,765	100.0	18,201,765	130	18,201,765	100.0
C01	Existing Program	4,452,522	31	22,654,287	124.4	3,920,864	31	22,122,629	121.5
C06	Restored Position	165,994	2	22,820,281	125.3	165,994	2	22,288,623	122.4

Justification

C01	<p>NEW POSITIONS – Parks is requesting the following new positions: Park Tech II for Lake Catherine for their marina operations and overall park maintenance; Park Interpreter for Village Creek due to increased public demand due to the new golf course and planned lodge, restaurant and related amenities; Park Tech I (housekeeper) for an increased number of cabins to clean and a Document Examiner I to serve as the primary front desk clerk at Lake Ouachita; Park Aide II (Housekeeping) at Moro Bay for new cabins; Waitress/Waiter and Facility Manager I at Petit Jean Restaurant - full time restaurant positions are needed to create a stable work force and supervision in lodging and restaurant facilities; Waitress/Waiter for the restaurant and a Document Examiner for the front desk at Queen Wilhelmina; and a Park Superintendent III (Assistant Lodge Manager), Three Park Tech I's (Housekeepers), Three Cook II's, Three Waitress/Waiters, Two Park Aide II's (Bus Person/Dishwashers), Park Tech I (Pool & Spa Tech), Two Park Tech I's (Banquet Set-up & Maintenance), Security Officer II, Park Tech I (Outside Maintenance) and a Document Examiner I at Mount Magazine State Park. RESTORE POSITIONS - Park Tech I, Park Tech II, P&T Admin Support Coordinator, and a Cashier/Cashier II for the summer 2007 opening of Lake Ft Smith State Park. OPERATING EXPENSES – Extra Help - An increase of \$432,626 is needed for each year of the biennium for extra help to cover the minimum wage increase and new facilities that have or will open at Mount Magazine, Lake Fort Smith, Bull Shoals, Crater of Diamonds and Moro Bay. CONFERENCE FEES & TRAVEL – An increase of \$10,000 each year to cover reservation system training needs and other training of park staff responsible for managing, operating and administering state parks and museums. RESALE – An increase of \$934,808 in FY08 and \$1,003,069 in FY09 for increasing prices systemwide and the increase in resale purchase items for the new facilities coming on line in the new biennium. CAPITAL OUTLAY – To reestablish Capital Outlay each year of the biennium of \$525,000 for vehicle replacement and other equipment needs in the park systems Central and Regional Offices. DEBT SERVICE – An increase of \$1,838,375 for FY08 and \$1,238,457 for FY09 is needed in order to pay bond payments for the construction of Village Creek Golf Course.</p>
C06	Restore two (2) Facility Manager II positions at the Mount Magazine State Park that were authorized by supplemental appropriation authority during FY07.

Analysis of Budget Request

Appropriation: 994 - Retirement & Relocation Program

Funding Sources: HGA Parks & Tourism Account

Act 609 of 1997 (A.C.A. §25-13-301) created the Retirement and Relocation Program to promote economic development of the State by encouraging retirees to relocate to Arkansas. Funding is derived from general revenues. The Department utilizes the appropriation for advertising expenses to encourage retirees to relocate to Arkansas.

The Agency's Change Level requests total \$271,722 each year and reflect the following:

Operating Expenses in the amount of \$3,341 each year for postage for increased recruitment.

Additional Professional Fees of \$7,000 each year for website improvements.

Advertising Expense increase totaling \$261,381 each year to improve the State's opportunities to attract retiring baby boomers to Arkansas.

The Executive Recommendation provides for Base Level.

Appropriation Summary

Appropriation: 994 Retirement & Relocation Program
Funding Sources: HGA Parks & Tourism Account

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	26,659	26,659	26,659	26,659	30,000	26,659	26,659	30,000	26,659
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	3,000	3,000	3,000	3,000	10,000	3,000	3,000	10,000	3,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Advertising Expense 5900047	198,559	198,619	198,619	198,619	460,000	198,619	198,619	460,000	198,619
Total	228,218	228,278	228,278	228,278	500,000	228,278	228,278	500,000	228,278
Funding Sources									
General Revenue 4000010	228,218	228,278		228,278	500,000	228,278	228,278	500,000	228,278
Total Funding	228,218	228,278		228,278	500,000	228,278	228,278	500,000	228,278
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	228,218	228,278		228,278	500,000	228,278	228,278	500,000	228,278

Change Level by Appropriation

Appropriation: 994-Retirement & Relocation Program

Funding Sources: HGA Parks & Tourism Account

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	228,278	0	228,278	100.0	228,278	0	228,278	100.0
C01	Existing Program	271,722	0	500,000	219.0	271,722	0	500,000	219.0

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	228,278	0	228,278	100.0	228,278	0	228,278	100.0
C01	Existing Program	0	0	228,278	100.0	0	0	228,278	100.0

Justification

C01 As the nation's baby boomers begin their retirement years, Arkansas has a unique opportunity to cash in on a very lucrative market. Due to our climate, location, cost of living, friendly folks, medical care and attractive landscapes, Arkansas is indeed a natural for people looking for retirement options. Already the State is showing a net migration gain – and the potential for bringing in additional residents (and their time, talents, and trust funds) is something we cannot afford to ignore. The State's current retirement/relocation program is modest and was actually reduced several years ago due to a cut in general revenues. The proposed budget adds \$3,341 to fulfillment operations, \$7,000 to professional and administrative fees (for website improvements), and \$261,381 to advertising.

Analysis of Budget Request

Appropriation: 995 - Tourism - Cash in Treasury

Funding Sources: NPT Tourism Operations

This appropriation provides for the operation of the Gift Shop in the Central Office. Funding is derived from the sale of merchandise from the Gift Shop.

Items for resale are purchased in bulk as necessary. Since 1999, this appropriation has typically averaged in excess of \$60,000 in fund balances. The unfunded balance of this request (\$40,963 in FY08; \$53,700 in FY09) will be covered by these projected balances.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 995 Tourism - Cash in Treasury
Funding Sources: NPT Tourism Operations

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	20,877	40,200	40,200	40,200	40,200	40,200	40,200	40,200	40,200
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Resale (COGS) 5090017	5,771	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	26,648	65,200	65,200	65,200	65,200	65,200	65,200	65,200	65,200
Funding Sources									
Fund Balance 4000005	78,838	65,737		13,237	13,237	13,237	0	0	0
Cash Fund 4000045	13,547	12,700		11,000	11,000	11,000	11,500	11,500	11,500
Total Funding	92,385	78,437		24,237	24,237	24,237	11,500	11,500	11,500
Excess Appropriation/(Funding)	(65,737)	(13,237)		40,963	40,963	40,963	53,700	53,700	53,700
Grand Total	26,648	65,200		65,200	65,200	65,200	65,200	65,200	65,200

Analysis of Budget Request

Appropriation: 996 - Entertainers Hall of Fame-Treas

Funding Sources: NPT Parks & Tourism Hall of Fame

Act 671 of 1985 (A.C.A. 13-9-101) as amended, created the Arkansas Entertainers Hall of Fame Board to honor individuals who by achievement or service have made outstanding and lasting contributions in entertainment. During the 81st General Assembly, Act 255 of 1997 transferred the authority and responsibility for the administration of the Arkansas Hall of Fame to the Arkansas Department of Parks and Tourism. Additional funding is provided by donations from private sources and the City of Pine Bluff, where the Agency is located. This appropriation provides for the operation of the Arkansas Entertainers Hall of Fame.

The Agency Request is for Base Level.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 996 Entertainers Hall of Fame-Treas
Funding Sources: NPT Parks & Tourism Hall of Fame

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Various Exp. - Entertainers Hall of Farr5900046	10,328	49,633	49,633	49,633	49,633	49,633	49,633	49,633	49,633
Total	10,328	49,633	49,633	49,633	49,633	49,633	49,633	49,633	49,633
Funding Sources									
Fund Balance 4000005	48,470	46,311		6,678	6,678	6,678	0	0	0
Cash Fund 4000045	8,169	10,000		10,000	10,000	10,000	10,000	10,000	10,000
Total Funding	56,639	56,311		16,678	16,678	16,678	10,000	10,000	10,000
Excess Appropriation/(Funding)	(46,311)	(6,678)		32,955	32,955	32,955	39,633	39,633	39,633
Grand Total	10,328	49,633		49,633	49,633	49,633	49,633	49,633	49,633