

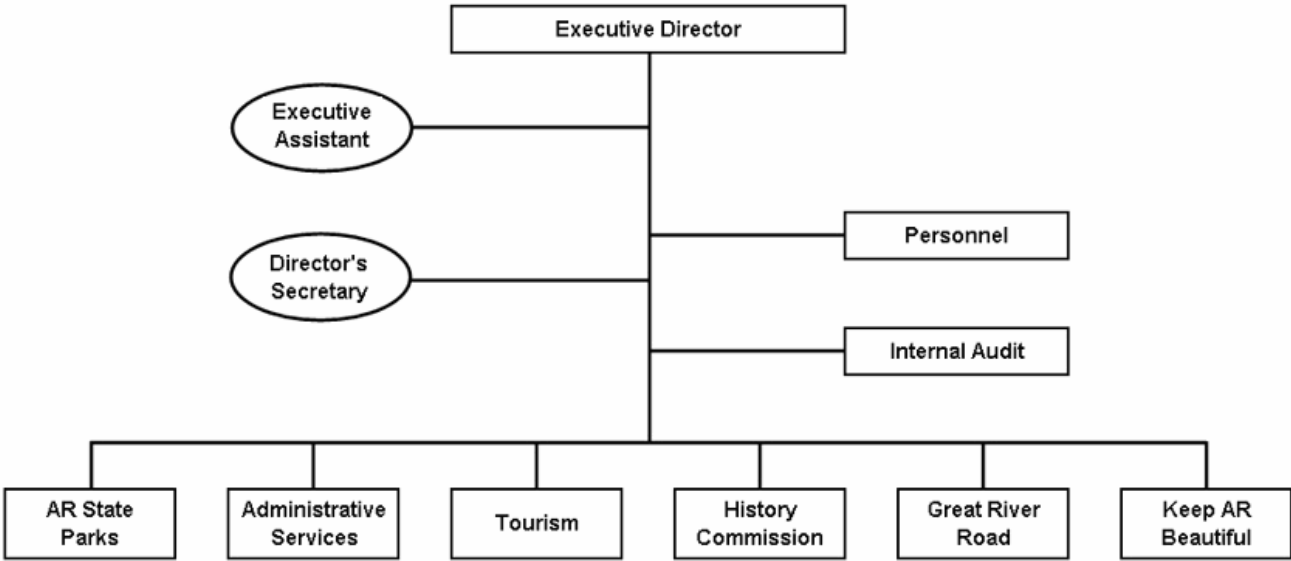
DEPT OF PARKS & TOURISM - HISTORY COMMISSION

Enabling Laws

Appropriation Acts: Act 97 and 226 of 2003.
 AR Codes: §13-3-101 to 108, §13-3-201 to 206.

History and Organization

The History Commission was created by Act 215 of 1905, but its existence as a functioning State Agency was uncertain until after the passage of Act 355 by the General Assembly of 1911. The latter Act, as amended by Act 207 of 1963, is the basic law under which the Commission operates.



Agency Commentary

See Agency Commentary in Department of Parks & Tourism page 203.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 DEPARTMENT OF PARKS AND TOURISM - HISTORY COMMISSION
 FOR THE YEAR ENDED JUNE 30, 2002

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	5	9	14	70 %
Black Employees	0	6	6	30 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		6	30%
	Total Employees		20	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	None	N	N	0	N/A

Department Appropriation / Program Summary

Historical Data						Agency Request and Executive Recommendation								
Appropriation / Program	2003-2004		2004-2005		2004-2005		2005-2006				2006-2007			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
226 State Operations	1,246,264	20	1,294,633	20	1,245,981	20	1,569,212	24	1,305,440	20	1,569,616	24	1,328,658	20
955 History-Treasury Paying	51,463	0	55,000	0	55,000	0	79,000	0	55,000	0	79,000	0	55,000	0
Total	1,297,727	20	1,349,633	20	1,300,981	20	1,648,212	24	1,360,440	20	1,648,616	24	1,383,658	20

Funding Sources			%		%		%		%		%		%
Fund Balance	4000005	53,216	4.0	41,289	3.0			17,659	1.1	17,659	1.3	0	0.0
General Revenue	4000010	1,246,264	93.1	1,245,981	91.1			1,569,212	95.4	1,305,440	96.0	1,569,616	96.4
Cash Fund	4000045	39,536	2.9	31,370	2.3			58,341	3.5	37,341	2.7	58,341	3.6
Merit Adjustment Fund	4000055	0	0.0	48,652	3.6			0	0.0	0	0.0	0	0.0
Total Funds		1,339,016	100.0	1,367,292	100.0			1,645,212	100.0	1,360,440	100.0	1,627,957	100.0
Excess Appropriation/(Funding)		(41,289)		(17,659)				3,000		0		20,659	
Grand Total		1,297,727		1,349,633				1,648,212		1,360,440		1,648,616	

Analysis of Budget Request

Appropriation / Program: 226 - State Operations

Funding Sources: HGA Parks and Tourism - History Commission Account

This appropriation provides for the personal services and operating expenses of the History Commission. As stated in Arkansas Code §13-3-101, the History Commission maintains official archives of the State, collects historical materials, and encourages historic research. Funding is provided by General Revenues.

The Department is requesting to take over operations of the Southwest Arkansas Regional Archives (SARA). This program is a non-profit central clearing house for archival material from twelve counties in southwest Arkansas: Columbia, Howard, Hempstead, Lafayette, Little River, Miller, Nevada, Ouachita, Pike, Polk, Sevier, and Union. The program is governed by a Board of Directors, comprised of two members selected from each county, and is located at Old Washington State Park in Washington. Due to the announced retirement of the program's administrator, the Board has decided that SARA can no longer support itself as an independent non-profit agency.

Should the state decide not to support this acquisition, SARA will be forced to cease operations and will donate its various collections to local institutions of higher learning. The Department of Parks & Tourism will be left with an unoccupied building at Old Washington State Park that holds little historical or recreational value, yet will require continued maintenance to protect the overall aesthetic value of the Park.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching for twenty (20) Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Change Level Requests total \$253,772 in FY06 and \$230,958 in FY07. The Agency's request reflects the following changes:

Additional Operating Expense totaling \$79,150 in FY06 and \$59,150 in FY07 for the acquisition and incorporation of SARA, and for special maintenance improvements.

Reduction in Grants of (\$10,000) each year for funding that formerly supported the SARA as an independent organization in lieu of this acquisition.

Salary and Matching totaling \$129,132 in FY06 and \$132,558 in FY07 for four (4) new employees to operate the SARA.

Travel and Conference increases of \$6,024 in FY06 and \$4,500 in FY07 for staff training and development.

Technology totaling \$49,466 in FY06 and \$44,750 in FY07 to provide for the Commission's

portion of the Dept. of Parks & Tourism's Information Technology Budget, as well as the cost of replacing the computers at SARA and networking to the History Commission.

The Executive Recommendation does not support the acquisition of the Southwest Arkansas Regional Archives due to limitations on available General Revenue to support the program, and provides for Base Level, with a reduction of \$10,000 each year in Grants based on its projected discontinuance.

Appropriation / Program Summary

Appropriation / Program: 226 State Operations
Funding Sources: HGA Parks and Tourism - History Commission Account

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	635,268	644,474	616,910	663,558	759,325	663,558	683,104	781,755	683,104
#Positions	20	20	20	20	24	20	20	24	20
Extra Help 5010001	8,974	10,300	10,300	10,300	10,300	10,300	10,300	10,300	10,300
#Extra Help	2	3	3	3	3	3	3	3	3
Personal Services Matching 5010003	172,528	190,622	169,534	202,345	235,710	202,345	206,017	239,924	206,017
Operating Expenses 5020002	408,022	417,341	417,341	417,341	525,957	417,341	417,341	521,241	417,341
Travel-Conference Fees 5050009	270	396	396	396	6,420	396	396	4,896	396
Professional Fees and Services 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	10,000	10,000	10,000	10,000	0	0	10,000	0	0
Capital Outlay 5120011	0	10,000	10,000	0	20,000	0	0	0	0
Black History Advisory Comm 5900041	11,202	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
Total	1,246,264	1,294,633	1,245,981	1,315,440	1,569,212	1,305,440	1,338,658	1,569,616	1,328,658
Funding Sources									
General Revenue 4000010	1,246,264	1,245,981		1,315,440	1,569,212	1,305,440	1,338,658	1,569,616	1,328,658
Merit Adjustment Fund 4000055	0	48,652		0	0	0	0	0	0
Total Funding	1,246,264	1,294,633		1,315,440	1,569,212	1,305,440	1,338,658	1,569,616	1,328,658
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	1,246,264	1,294,633		1,315,440	1,569,212	1,305,440	1,338,658	1,569,616	1,328,658

The FY05 Budgeted Amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2003-2005 biennium.

Change Level by Appropriation

Appropriation / Program: 226-State Operations

Funding Sources: HGA Parks and Tourism - History Commission Account

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,315,440	20	1,315,440	100.0	1,338,658	20	1,338,658	100.0
C01	Existing Program	214,306	4	1,529,746	116.2	196,208	4	1,534,866	114.6
C03	Discontinue Program	(10,000)	0	1,519,746	115.5	(10,000)	0	1,524,866	113.9
C08	Technology	49,466	0	1,569,212	119.2	44,750	0	1,569,616	117.2

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,315,440	20	1,315,440	100.0	1,338,658	20	1,338,658	100.0
C01	Existing Program	0	0	1,315,440	100.0	0	0	1,338,658	100.0
C03	Discontinue Program	(10,000)	0	1,305,440	99.2	(10,000)	0	1,328,658	99.2
C08	Technology	0	0	1,305,440	99.2	0	0	1,328,658	99.2

Justification

C01	The first request is for an increase in maintenance and operating funds to apply to special needs to improve the agency in areas that have had insufficient funding in prior years. The second request assumes control of the Operating Expense for the Southwest Arkansas Regional Archives (SARA) because the program is in jeopardy of being closed permanently. The request for general revenue funds includes four (4) regular salaried positions, M & O and purchase of a vehicle. SARA will extend the Arkansas History Commission's resources to better serve the state.
C03	This request is to discontinue the grant that previously supported SARA prior to its inclusion into the Arkansas History Commission.
C08	This request provides for the History Commission's portion of the Department of Parks and Tourism Information Technology Budget. It includes replacing outdated computer equipment and related costs, as well as the cost of replacing all of the computers at SARA, and networking with the History Commission and the Department of Parks and Tourism.

Analysis of Budget Request

Appropriation / Program: 955 - History-Treasury Paying

Funding Sources: NPT Cash in Treasury (History Commission Fund)

This appropriation is utilized to provide for the operating expenses of the History Commission. Funding is derived from cash receipts generated from sales of microfilm, photographs, and photocopies.

The Agency Request is for Base Level, as well as additional Operating Expenses totaling \$24,000 each year for cash collected at the Southwest Arkansas Regional Archive (SARA) for future purchases of microfilm and photographic equipment and supplies.

The Executive Recommendation provides for Base Level.

Appropriation / Program Summary

Appropriation / Program: 955 History-Treasury Paying
Funding Sources: NPT Cash in Treasury (History Commission Fund)

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	51,463	55,000	55,000	55,000	79,000	55,000	55,000	79,000	55,000
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	51,463	55,000	55,000	55,000	79,000	55,000	55,000	79,000	55,000
Funding Sources									
Fund Balance 4000005	53,216	41,289		17,659	17,659	17,659	0	0	0
Cash Fund 4000045	39,536	31,370		37,341	58,341	37,341	55,000	58,341	55,000
Total Funding	92,752	72,659		55,000	76,000	55,000	55,000	58,341	55,000
Excess Appropriation/(Funding)	(41,289)	(17,659)		0	3,000	0	0	20,659	0
Grand Total	51,463	55,000		55,000	79,000	55,000	55,000	79,000	55,000

Change Level by Appropriation

Appropriation / Program: 955-History-Treasury Paying

Funding Sources: NPT Cash in Treasury (History Commission Fund)

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	55,000	0	55,000	100.0	55,000	0	55,000	100.0
C01	Existing Program	24,000	0	79,000	143.6	24,000	0	79,000	143.6

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	55,000	0	55,000	100.0	55,000	0	55,000	100.0
C01	Existing Program	0	0	55,000	100.0	0	0	55,000	100.0

Justification

C01	The Arkansas History Commission is assuming all of the operating expenses at the Southwest Arkansas Regional Archives (SARA) because this program is in jeopardy of being closed permanently. This request is for an increase in the History Commission Cash Fund appropriation for cash collected at the Southwest Regional Archives and deposited into the History Cash Fund Account with the State Treasury for future purchases of microfilm and photographic equipment and supplies.
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