DEPARTMENT OF COMMERCE - ADMINISTRATION AND SHARED SERVICES

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2022

None

Employment Summary

	Male	Female	Total	%
White Employees	12	11	23	74 %
Black Employees	1	4	5	16 %
Other Racial Minorities	1	2	3	10 %
Total Minorities			8	26 %
Total Employees			31	100 %

Publications

A.C.A. 25-1-201 et seq.

	Statutory	Required for		# of	Reason(s) for Continued	Unbound Black & White Copies	Cost of Unbound Copies Produced
Name	Authorization	Governor	General Assembly	Copies	Publication and Distribution	Produced During the Last Two Years	During the Last
N/A	N/A	N	N	0	N/A	0	0.00

Department Appropriation Summary

Historical Data

	2021-202	2	2022-202	23	2022-202	23	2	2023-	2024		2	2024-	2025	
Appropriation	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
E25 OSD - Apprenticeship Expansion	505,255	1	253,472	1	262,500	1	267,908	1	267,908	1	268,568	1	268,568	1
Z09 Office of Skills Development	7,550,919	3	23,557,929	3	23,524,653	3	23,504,461	3	23,504,461	3	23,506,441	3	23,506,441	3
Z10 Office of Skills Development Program	2,218,428	7	2,535,503	8	2,514,458	8	2,523,774	8	2,523,774	8	2,529,054	8	2,529,054	8
Z11 Construction Industry Craft Trng Prog	724,340	1	887,646	1	892,372	1	892,372	1	892,372	1	892,676	1	892,676	1
Z31 Arkansas Wine Center Expenses	0	0	1,250,000	0	1,250,000	0	1,250,000	0	1,250,000	0	1,250,000	0	1,250,000	0
Z34 Arkansas Wine Producers Council	0	0	4,750	0	5,000	0	5,000	0	5,000	0	5,000	0	5,000	0
Z38 Department of Commerce	2,245,661	24	3,061,019	28	3,436,457	35	3,520,873	34	3,520,873	34	3,545,995	34	3,545,995	34
Total	13,244,603	36	31,550,319	41	31,885,440	48	31,964,388	47	31,964,388	47	31,997,734	47	31,997,734	47
Funding Sources		%		%				%		%		%		%
Fund Balance 4000005	25,395,449	51.1	36,493,328	49.0			42,896,675	80.2	42,896,675	80.2	21,527,133	67.0	21,527,133	67.0
General Revenue 4000010	3,585,792	7.2	3,591,671	4.8			3,613,098	6.8	3,613,098	6.8	3,613,098	11.2	3,613,098	11.2
Federal Revenue 4000020	98,000	0.2	255,643	0.3			267,908	0.5	267,908	0.5	268,568	0.8	268,568	0.8
Performance Fund 4000055	0	0.0	16,288	0.0			0	0.0	0	0.0	0	0.0	0	0.0
Inter-agency Fund Transfer 4000316	627,734	1.3	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0
Miscellaneous Adjustments 4000345	53,347	0.1	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0
Other 4000370	871,771	1.8	800,000	1.1			850,000	1.6	850,000	1.6	850,000	2.6	850,000	2.6
Transfer From DWS 4000527	2,500,000	5.0	2,500,000	3.4			2,500,000	4.7	2,500,000	4.7	2,500,000	7.8	2,500,000	7.8
Workforce 2000 4000740	14,218,064	28.6	27,899,435	37.5			0	0.0	0	0.0	0	0.0	0	0.0
Shared Services Transfer 4000760	2,387,774	4.8	2,890,629	3.9			3,350,483	6.3	3,350,483	6.3	3,375,605	10.5	3,375,605	10.5
Total Funds	49,737,931	100.0	74,446,994	100.0			53,478,164	100.0	53,478,164	100.0	32,134,404	100.0	32,134,404	100.0
Excess Appropriation/(Funding)	(36,493,328)		(42,896,675)				(21,513,776)		(21,513,776)		(136,670)		(136,670)	
Grand Total	13,244,603		31,550,319				31,964,388		31,964,388		31,997,734		31,997,734	

FY23 Budget exceeds Authorized Appropriation in FC Z09 (Office of Skills Development) and FC Z10 (Office of Skills Development Program) due to salary and matching rate adjustments during the 2021-2023 Biennium. Variance in fund balance is due to unfunded appropriation.

Appropriation: E25 - OSD - Apprenticeship Expansion

Funding Sources: FAE - Apprenticeship Expansion

Act 1010 of 2021 established the State Apprenticeship Expansion program. This appropriation provides for personal services, operating expenses and to expand opportunities relating to apprenticeship programs registered under the National Apprenticeship Act.

The program is funded by federal revenue.

With the exception of Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation in the amount of \$267,908 in FY24 and \$268,568 in FY25.

Appropriation: E25 - OSD - Apprenticeship Expansion

Funding Sources: FAE - Apprenticeship Expansion

Historical Data

		2021-2022	2022-2023	2022-2023	2023-	-2024	2024-2	2025
Commitment Ite	m [Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	59,055	63,773	75,000	75,000	75,000	75,000	75,000
#Positions		1	1	1	1	1	1	1
Personal Services Matching	5010003	19,524	20,949	18,750	24,158	24,158	24,818	24,818
Operating Expenses	5020002	320,000	0	0	0	0	0	0
Conference & Travel Expenses	5050009	180	4,750	4,750	4,750	4,750	4,750	4,750
Professional Fees	5060010	106,496	164,000	164,000	164,000	164,000	164,000	164,000
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0
Total		505,255	253,472	262,500	267,908	267,908	268,568	268,568
Funding Sources	5							
Fund Balance	4000005	414,440	7,385		9,556	9,556	9,556	9,556
Federal Revenue	4000020	98,000	255,643		267,908	267,908	268,568	268,568
Inter-agency Fund Transfer	4000316	200	0		0	0	0	0
Total Funding		512,640	263,028		277,464	277,464	278,124	278,124
Excess Appropriation/(Funding)		(7,385)	(9,556)		(9,556)	(9,556)	(9,556)	(9,556)
Grand Total		505,255	253,472		267,908	267,908	268,568	268,568

FY23 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2021-2023 Biennium.

Appropriation: Z09 - Office of Skills Development

Funding Sources: MSD - Skills Development Fund

The Office of Skills Development was created by Act 892 of 2015 with the exclusive authority to award grants to private and public organizations for the development and implementation of workforce training programs. The office is responsible for the procedures and criteria for awarding grants; receive and review grant applications; and prescribe the information contained in a grant application. The office is required to consult with the Arkansas Economic Development Commission in reviewing applications for workforce training grants. On or before October 1 of each year, the office is required to submit a report to the Governor and the co-chairs of the Legislative Council reporting the activities and expenditures of the office during the preceding calendar year. Act 910 of 2019 transferred the Office of Skills Development from the Department of Education - Division of Career and Technical Education to the Department of Commerce.

This appropriation provides for the programs and grants administered by the Office of Skills Development. Funding is derived from general revenue (MSD - Skills Development Fund), \$2,500,000 transfer from the Division of Workforce Services, and if applicable, Work Force 2000 Development Fund.

With the exception of Regular Salaries, Personal Services Matching and Capital Outlay, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation in the amount of \$23,504,461 in FY24 and \$23,506,441 in FY25 and general revenue funding in the amount of \$1,084,574 in FY24 and \$1,079,574 in FY25.

Appropriation: Z09 - Office of Skills Development Funding Sources: MSD - Skills Development Fund

Historical Data

		2021-2022	2022-2023	2022-2023	2023-	-2024	2024-2	2025
Commitment Iter	n [Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	170,529	214,710	189,846	209,296	209,296	209,296	209,296
#Positions		3	3	3	3	3	3	3
Personal Services Matching	5010003	56,808	68,219	59,807	68,865	68,865	70,845	70,845
Operating Expenses	5020002	61,197	65,000	65,000	66,300	66,300	66,300	66,300
Conference & Travel Expenses	5050009	9,992	10,000	10,000	10,000	10,000	10,000	10,000
Professional Fees	5060010	0	50,000	50,000	50,000	50,000	50,000	50,000
Data Processing	5090012	0	0	0	0	0	0	0
Workforce Development Grants	5100004	3,355,832	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000
Capital Outlay	5120011	0	50,000	50,000	0	0	0	0
Industry Training Program	5900046	2,217,458	15,000,000	15,000,000	15,000,000		15,000,000	15,000,000
Workforce Improvement Grants	5900047	1,623,552	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Industry Certification Testing	5900049	55,551	100,000	100,000	100,000	100,000	100,000	100,000
Total		7,550,919	23,557,929	23,524,653	23,504,461	23,504,461	23,506,441	23,506,441
Funding Sources	3							
Fund Balance	4000005	21,826,481	31,927,293		39,666,115	39,666,115	19,575,838	19,575,838
General Revenue	4000010	965,775	1,067,706		1,084,574	1,084,574	1,079,574	1,079,574
Inter-agency Fund Transfer	4000316	400	0		0	0	0	0
Miscellaneous Adjustments	4000345	53,347	0		0	0	0	0
Other	4000370	2,008	0		0	0	0	0
Transfer From DWS	4000527	2,500,000	2,500,000		2,500,000	2,500,000	2,500,000	2,500,000
Workforce 2000	4000740	14,218,064	27,899,435		0	0	0	0
Shared Services Transfer	4000760	(87,863)	(170,390)		(170,390)	(170,390)	(170,390)	(170,390)
Total Funding		39,478,212	63,224,044		43,080,299	43,080,299	22,985,022	22,985,022
Excess Appropriation/(Funding)		(31,927,293)	(39,666,115)		(19,575,838)	(19,575,838)	521,419	521,419
Grand Total		7,550,919	23,557,929		23,504,461	23,504,461	23,506,441	23,506,441

FY23 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2021-2023 Biennium.

Appropriation: Z10 - Office of Skills Development Program

Funding Sources: MSD - Skills Development Fund

Act 910 of 2019 transferred the Office of Skills Development from the Department of Education - Division of Career and Technical Education to the Department of Commerce. This appropriation provides for the personal services and operating expenses of the administration for the Office of Skills Development and the apprenticeship program.

Funding is derived from general revenue (MSD - Skills Development Fund).

With the exception of Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation in the amount of \$2,523,774 in FY24 and \$2,529,054 in FY25 and general revenue in the amount of \$2,523,774 in FY24 and \$2,528,774 in FY25.

Appropriation: Z10 - Office of Skills Development Program

Funding Sources: MSD - Skills Development Fund

Historical Data

Agency Request and Executive Recommendation

		2021-2022	2022-2023	2022-2023	2023-	-2024	2024-2	2025
Commitment Iter	n	Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	513,397	586,523	572,887	572,887	572,887	572,887	572,887
#Positions		7	8	8	8	8	8	8
Personal Services Matching	5010003	157,289	184,524	177,115	186,431	186,431	191,711	191,711
Operating Expenses	5020002	142,911	143,000	143,000	143,000	143,000	143,000	143,000
Conference & Travel Expenses	5050009	9,620	10,000	10,000	10,000	10,000	10,000	10,000
Professional Fees	5060010	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0
Apprenticeship Program	5900047	1,395,211	1,611,456	1,611,456	1,611,456	1,611,456	1,611,456	1,611,456
Total		2,218,428	2,535,503	2,514,458	2,523,774	2,523,774	2,529,054	2,529,054
Funding Sources	3							
Fund Balance	4000005	208,385	627,936		627,936	627,936	627,936	627,936
General Revenue	4000010	2,620,017	2,519,215		2,523,774	2,523,774	2,528,774	2,528,774
Performance Fund	4000055	0	16,288		0	0	0	0
Inter-agency Fund Transfer	4000316	1,200	0		0	0	0	0
Other	4000370	16,762	0		0	0	0	0
Total Funding		2,846,364	3,163,439		3,151,710	3,151,710	3,156,710	3,156,710
Excess Appropriation/(Funding)		(627,936)	(627,936)		(627,936)	(627,936)	(627,656)	(627,656)
Grand Total		2,218,428	2,535,503		2,523,774	2,523,774	2,529,054	2,529,054

FY23 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2021-2023 Biennium.

Appropriation: Z11 - Construction Industry Craft Trng Prog

Funding Sources: TCI - Arkansas Construction Industry Craft Training Trust Fund

This appropriation provides for the Construction Industry Craft Training Program to enhance the development of a quality labor pool to support the building industry in Arkansas. The Office of Skills Development in collaboration with the State Apprenticeship Coordination Steering Committee runs the program. The Committee is authorized to develop a plan to include, but not limited to, formulas and administrative procedures to be used in distribution of funds to construction craft training programs. Act 910 of 2019 transferred the program from the Department of Education - Division of Career and Technical Education to the Department of Commerce.

Funding is special revenues derived from a \$0.50 surcharge per each one thousand dollars (\$1,000) of construction authorized on any nonresidential construction permit issued by any political subdivision of the state. The maximum surcharge for any construction project permitted is one thousand dollars (\$1,000).

With the exception of Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation in the amount of \$892,372 in FY24 and \$892,676 in FY25.

Appropriation: Z11 - Construction Industry Craft Trng Prog

Funding Sources: TCI - Arkansas Construction Industry Craft Training Trust Fund

Historical Data

		2021-2022	2022-2023	2022-2023	2023-	2024	2024-2	.025
Commitment Iter	n [Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	53,323	50,294	53,335	53,335	53,335	53,335	53,335
#Positions		1	1	1	1	1	1	1
Personal Services Matching	5010003	17,909	17,852	19,537	19,537	19,537	19,841	19,841
Operating Expenses	5020002	6,078	12,000	12,000	12,000	12,000	12,000	12,000
Conference & Travel Expenses	5050009	0	7,500	7,500	7,500	7,500	7,500	7,500
Professional Fees	5060010	0	0	0	0	0	0	(
Data Processing	5090012	0	0	0	0	0	0	(
Grants and Aid	5100004	647,030	800,000	800,000	800,000	800,000	800,000	800,000
Capital Outlay	5120011	0	0	0	0	0	0	(
Total		724,340	887,646	892,372	892,372	892,372	892,676	892,676
Funding Sources	5							
Fund Balance	4000005	929,598	1,058,459	Ì	970,813	970,813	928,441	928,441
Inter-agency Fund Transfer	4000316	200	0		0	0	0	(
Other	4000370	853,001	800,000		850,000	850,000	850,000	850,000
Total Funding		1,782,799	1,858,459		1,820,813	1,820,813	1,778,441	1,778,441
Excess Appropriation/(Funding)		(1,058,459)	(970,813)		(928,441)	(928,441)	(885,765)	(885,765)
Grand Total		724,340	887,646		892,372	892,372	892,676	892,676

Appropriation: Z31 - Arkansas Wine Center Expenses

Funding Sources: TDT - Tourism Development Trust Fund

Act 910 of 2019 transferred the Arkansas Wine Producers Council from the Department of Parks, Heritage, and Tourism to the Department of Commerce. This appropriation is used to operate and staff a wine tourism facility and office space for the Arkansas Wine Producers Council within the tourism facility in Franklin County called the Arkansas Wine Center.

Funding is special revenues derived from 50% of grocery store wine permit fees ranging from \$1,000 to \$5,000.

Continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting to continue appropriation in the amount of \$1,250,000 for each year of the biennium.

Appropriation: Z31 - Arkansas Wine Center Expenses **Funding Sources:** TDT - Tourism Development Trust Fund

Historical Data

		2021-2022	2022-2023	2022-2023	2023-2	2024	2024-2	025
Commitment Item		Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Arkansas Wine Tourism Facility	5900049	0	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Total		0	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Funding Source	s							
Fund Balance	4000005	1,864,311	2,486,893		1,236,893	1,236,893	0	C
Inter-agency Fund Transfer	4000316	622,582	0		0	0	0	C
Total Funding		2,486,893	2,486,893		1,236,893	1,236,893	0	C
Excess Appropriation/(Funding)		(2,486,893)	(1,236,893)		13,107	13,107	1,250,000	1,250,000
Grand Total		0	1,250,000		1,250,000	1,250,000	1,250,000	1,250,000

Appropriation: Z34 - Arkansas Wine Producers Council

Funding Sources: HUA - Miscellaneous Agencies Fund Account

The Arkansas Wine Producers Council consists of 7 members, where 4 members are appointed by the Governor and confirmed by the Senate. The Council promotes and supports the Arkansas native wine industry through research concerning the production of wine grapes and manufacturing of wine in Arkansas. Act 910 of 2019 transferred this appropriation from the Department of Finance and Administration - Disbursing Officer to the Department of Commerce for the Council. This appropriation provides for any miscellaneous grants and expenses made by the Council.

Funding comes from general revenue (HUA - Miscellaneous Agencies Fund Account).

Continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting to continue appropriation in the amount of \$5,000 and general revenue in the amount of \$4,750 in each year of the biennium.

Appropriation: Z34 - Arkansas Wine Producers Council **Funding Sources:** HUA - Miscellaneous Agencies Fund Account

Historical Data

	2021-2022	2022-2023	2022-2023	2023-2	024	2024-2	025
Commitment Item	Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Grants and Aid 510000	0	4,750	5,000	5,000	5,000	5,000	5,000
Total	0	4,750	5,000	5,000	5,000	5,000	5,000
Funding Sources							
General Revenue 400003	.0 0	4,750		4,750	4,750	4,750	4,750
Total Funding	0	4,750		4,750	4,750	4,750	4,750
Excess Appropriation/(Funding)	0	0		250	250	250	250
Grand Total	0	4,750		5,000	5,000	5,000	5,000

Appropriation: Z38 - Department of Commerce

Funding Sources: PAY - Shared Services Paying

Ark. Code Ann. § 25-43-104 created the new cabinet-level department for the Department of Commerce and Ark. Code Ann. § 25-43-108 establishes the Secretary of the Department of Commerce. This appropriation provides for personal services and operating expenses for the Cabinet-level staff and the Shared Services in the Department including Human Resources, Fiscal, IT, and Communications.

Funding for this appropriation consists of a mix of revenue sources transferred from divisions utilizing Shared Services, which includes general revenue and cash revenues.

With the exception of Regular Salaries and Personal Services Matching, continuing level of appropriation is the FY2023 Authorized.

The Agency is requesting appropriation in the amount of \$3,520,873 in FY24 and \$3,545,995 in FY25.

The Agency Request includes the following change:

• Transfer of one (1) position to Arkansas Economic Development Commission (BA 0790 FC 2SK) including Regular Salaries in the amount of (\$124,234) in both years of the biennium and Personal Services Matching in the amount of (\$35,467) in FY2024 and (\$36,127) in FY2025 to budget the position in the correct division during the biennium.

Appropriation: Z38 - Department of Commerce **Funding Sources:** PAY - Shared Services Paying

Historical Data

		2021-2022	2022-2023	2022-2023	2023-2	2024	2024-2	025
Commitment Ite	n [Actual	Budget	Authorized	Agency	Executive	Agency	Executive
Regular Salaries	5010000	1,617,094	2,226,599	2,416,092	2,400,543	2,400,543	2,402,581	2,402,58
#Positions		24	28	35	34	34	34	34
Personal Services Matching	5010003	573,300	685,745	748,365	848,330	848,330	871,414	871,41
Operating Expenses	5020002	55,267	148,675	272,000	272,000	272,000	272,000	272,00
Conference & Travel Expenses	5050009	0	0	0	0	0	0	
Professional Fees	5060010	0	0	0	0	0	0	
Data Processing	5090012	0	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	(
Total		2,245,661	3,061,019	3,436,457	3,520,873	3,520,873	3,545,995	3,545,99
Funding Sources	5							
Fund Balance	4000005	152,234	385,362		385,362	385,362	385,362	385,362
Inter-agency Fund Transfer	4000316	3,152	0		0	0	0	(
Shared Services Transfer	4000760	2,475,637	3,061,019		3,520,873	3,520,873	3,545,995	3,545,99!
Total Funding		2,631,023	3,446,381		3,906,235	3,906,235	3,931,357	3,931,35
Excess Appropriation/(Funding)		(385,362)	(385,362)		(385,362)	(385,362)	(385,362)	(385,362
Grand Total		2,245,661	3,061,019		3,520,873	3,520,873	3,545,995	3,545,99!