

# DEPARTMENT OF EDUCATION - ADMINISTRATION AND SHARED SERVICES

## State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2020

None

### Employment Summary

	Male	Female	Total	%
White Employees	10	20	30	75 %
Black Employees	4	3	7	18 %
Other Racial Minorities	2	1	3	7 %
Total Minorities			10	25 %
Total Employees			40	100 %

### Publications

#### A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
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## **Analysis of Budget Request**

**Appropriation:** Z40 - Department of Education

**Funding Sources:** PAY - Shared Services Paying

A.C.A. §25-43-104 created the new cabinet-level department for the Department of Education and §25-43-108 establishes the Secretary of the Department of Education. This appropriation provides for personal services and operating expenses for the Cabinet-level staff and the Shared Services for the Department.

Funding for this appropriation consists of a mix of revenue sources transferred from divisions utilizing Shared Services.

With the exception of Regular Salaries and Personal Services Matching, continuing level of appropriation is the FY2021 Authorized

The Agency is requesting appropriation in the amount of \$5,221,953 in FY22 and \$5,234,435 in FY23.

The Agency Request includes the following changes:

- Transfer of 33 positions from BA 0500 Division Elementary and Secondary Education - General Education - Fund Center 620 - Operations including \$2,180,311 in Regular Salaries and \$673,567 in Personal Services Matching appropriation in FY22 and \$2,181,911 in Regular Salaries and \$679,386 in Personal Services Matching appropriation in FY23 and \$68,386 in Operating Expenses and \$6,839 in Conference and Travel Expenses appropriation in each year of the biennium.
- Transfer of 2 positions from BA 0500 Division Elementary and Secondary Education - General Education - Fund Center 435 - Federal Grants Administration including \$150,370 in Regular Salaries and \$44,964 in Personal Services Matching appropriation in FY22 and \$151,170 in Regular Salaries and \$45,523 in Personal Services Matching appropriation in FY23.
- Transfer of 1 position from BA 0500 Division Elementary and Secondary Education - General Education - Fund Center 56P - Professional Licensure Standards Board including \$71,311 in Regular Salaries and \$21,601 in Personal Services Matching appropriation in FY22 and \$71,311 in Regular Salaries and \$21,780 in Personal Services Matching appropriation in FY23.
- Transfer of 1 position from BA 0500 Division Elementary and Secondary Education - Public School Fund - Fund Center 688 - APSCN including \$59,826 in Regular Salaries and \$18,993 in Personal Services Matching in FY22 and \$59,826 in Regular Salaries and \$19,143 in Personal Services Matching in FY23.
- Transfer of 6 positions from BA 0700 Division of Higher Education - Fund Center 153 - General Operations including \$517,247 in Regular Salaries and \$153,693 in Personal Services Matching appropriation in FY22 and \$517,647 in Regular Salaries and \$153,787 in Personal Services Matching appropriation in FY23 and \$3,409 in Operating Expenses and \$341 in Conference and Travel Expenses appropriation in each year of the biennium.
- Transfer of 2 positions from BA 0519 State Library - Fund Center 054 - State Operations including \$132,177 in Regular Salaries and

\$41,598 in Personal Services Matching, \$3,318 in Operating Expenses and \$332 in Conference and Travel Expenses appropriation in each year of the biennium.

- Transfer of 4 positions from BA 0510 School for the Blind - Fund Center 076 - State Operations including \$209,511 in Regular Salaries and \$68,614 in Personal Services Matching appropriation in FY22 and \$210,011 in Regular Salaries and \$69,251 in Personal Services Matching appropriation in FY23, \$6,864 in Operating Expenses and \$686 in Conference and Travel Expenses appropriation in each year of the biennium.
- Transfer of 4 positions from BA 0513 School for the Deaf - Fund Center 056 - State Operations including \$219,587 in Regular Salaries and \$74,763 in Personal Services Matching appropriation in FY22 and \$219,587 in Regular Salaries and \$75,311 in Personal Services Matching appropriation in FY23 and \$10,373 in Operating Expenses and \$1,037 in Conference and Travel Expenses appropriation in each year of the biennium.
- Transfer of 2 positions from BA 0590 - Division of Career Technical Education Fund Center 640 - Operations including \$139,865 in Regular Salaries and \$42,130 in Personal Services Matching appropriation in FY22 and \$139,865 in Regular Salaries and \$42,480 in Personal Services Matching appropriation in FY23 and \$3,048 in Operating Expenses and \$305 in Conference and Travel Expenses appropriation in each year of the biennium.
- Transfer of \$4,602 in Operating Expenses and \$460 in Conference and Travel Expenses appropriation in each year of the biennium from BA 0552 - Northwest Tech Institute Fund Center 721 - State Operations.

The Executive Recommendation provides for the Agency Request, as well as reclassification of one position.

## Appropriation Summary

**Appropriation:** Z40 - Department of Education

**Funding Sources:** PAY - Shared Services Paying

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		2019-2020	2020-2021	2020-2021	2021-2022		2022-2023		
		Actual	Budget	Authorized	Agency	Executive	Agency	Executive	
Regular Salaries	5010000	542,401	3,600,951	239,361	3,920,566	3,920,566	3,924,066	3,924,066	
<b>#Positions</b>		<b>5</b>	<b>51</b>	<b>1</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	
Personal Services Matching	5010003	135,707	1,046,839	50,391	1,191,387	1,191,387	1,200,369	1,200,369	
Operating Expenses	5020002	1,000	100,000	0	100,000	100,000	100,000	100,000	
Conference & Travel Expenses	5050009	0	10,000	0	10,000	10,000	10,000	10,000	
Professional Fees	5060010	0	0	0	0	0	0	0	
Data Processing	5090012	0	0	0	0	0	0	0	
Capital Outlay	5120011	0	0	0	0	0	0	0	
<b>Total</b>		<b>679,108</b>	<b>4,757,790</b>	<b>289,752</b>	<b>5,221,953</b>	<b>5,221,953</b>	<b>5,234,435</b>	<b>5,234,435</b>	
<b>Funding Sources</b>									
Fund Balance	4000005	0	779		0	0	0	0	
Shared Services Transfer	4000760	679,887	4,757,011		5,221,953	5,221,953	5,234,435	5,234,435	
<b>Total Funding</b>		<b>679,887</b>	<b>4,757,790</b>		<b>5,221,953</b>	<b>5,221,953</b>	<b>5,234,435</b>	<b>5,234,435</b>	
Excess Appropriation/(Funding)		(779)	0		0	0	0	0	
<b>Grand Total</b>		<b>679,108</b>	<b>4,757,790</b>		<b>5,221,953</b>	<b>5,221,953</b>	<b>5,234,435</b>	<b>5,234,435</b>	

Budget exceeds Authorized Appropriation in Regular Salaries, Personal Services Matching, Operating Expenses and Conference and Travel Expenses due to a Shared Services transfer. The increase in the request for Personal Services Matching year over year is due to an anticipated increase in retirement rates.

**Department of Education**

**Shared Services Transfer Report - Appropriation Transfer Listing**

**FY2021 through August 31, 2020**

<b>Item No.</b>	<b>Business Area</b>	<b>Division</b>	<b>Funds Center</b>	<b>Appropriation Title</b>	<b>Commitment Item</b>	<b>Amount</b>
1	500	Division of Elementary and Secondary Education	435	Federal Grants Administration	501:00:00	148,722
2	500	Division of Elementary and Secondary Education	435	Federal Grants Administration	501:00:03	43,498
3	500	Division of Elementary and Secondary Education	620	State Operations	501:00:00	2,140,763
4	500	Division of Elementary and Secondary Education	620	State Operations	501:00:03	647,349
5	500	Division of Elementary and Secondary Education	620	State Operations	502:00:02	68,386
6	500	Division of Elementary and Secondary Education	620	State Operations	505:00:09	6,839
7	500	Division of Elementary and Secondary Education	688	Arkansas Public School Network	501:00:00	57,755
8	500	Division of Elementary and Secondary Education	688	Arkansas Public School Network	501:00:03	18,018
9	500	Division of Elementary and Secondary Education	56P	Professional Licensure Standards Board	501:00:00	69,776
10	500	Division of Elementary and Secondary Education	56P	Professional Licensure Standards Board	501:00:03	20,719
11	510	Arkansas School for the Blind	076	State Operations	501:00:00	55,381
12	510	Arkansas School for the Blind	076	State Operations	501:00:03	17,329
13	510	Arkansas School for the Blind	076	State Operations	502:00:02	6,864
14	510	Arkansas School for the Blind	076	State Operations	505:00:09	686
15	513	Arkansas School for the Deaf	056	State Operations	501:00:00	114,666
16	513	Arkansas School for the Deaf	056	State Operations	501:00:03	37,554
17	513	Arkansas School for the Deaf	056	State Operations	502:00:02	10,373
18	513	Arkansas School for the Deaf	056	State Operations	505:00:09	1,037
19	519	Arkansas State Library	054	State Operations	501:00:00	128,571
20	519	Arkansas State Library	054	State Operations	501:00:03	40,037
21	519	Arkansas State Library	054	State Operations	502:00:02	3,318
22	519	Arkansas State Library	054	State Operations	505:00:09	332
23	552	Northwest Technical Institute	721	Northwest Technical Institute - State	502:00:02	4,602
24	552	Northwest Technical Institute	721	Northwest Technical Institute - State	505:00:09	460
25	590	Division of Career and Technical Education	640	Vocational & Technical Education	501:00:00	136,919
26	590	Division of Career and Technical Education	640	Vocational & Technical Education	501:00:03	40,408
27	590	Division of Career and Technical Education	640	Vocational & Technical Education	502:00:02	3,048
28	590	Division of Career and Technical Education	640	Vocational & Technical Education	505:00:09	305
29	700	Division of Higher Education	153	General Operations	501:00:00	508,036
30	700	Division of Higher Education	153	General Operations	501:00:03	149,374
31	700	Division of Higher Education	153	General Operations	502:00:02	3,409
32	700	Division of Higher Education	153	General Operations	505:00:09	341

**Department of Education**

**Shared Services Transfer Report - Position Transfer Listing**

**FY2021 through August 31, 2020**

	<b>Business Area</b>	<b>Division From:</b>	<b>Position Number</b>	<b>Authorized Class Code</b>	<b>Authorized Title</b>	<b>Authorized Grade</b>
1	500	Division of Elementary and Secondary Education	22082775	A032C	ADE FINANCE PROGRAM COORDINATOR	GS09
2	500	Division of Elementary and Secondary Education	22155748	E006C	PUBLIC SCHOOL PROGRAM MANAGER	GS11
3	500	Division of Elementary and Secondary Education	22082734	C056C	ADMINISTRATIVE SPECIALIST III	GS04
4	500	Division of Elementary and Secondary Education	22082762	P004C	PUBLIC INFORMATION MANAGER	GS09
5	500	Division of Elementary and Secondary Education	22082803	R036C	HUMAN RESOURCES SPECIALIST	GS04
6	500	Division of Elementary and Secondary Education	22082843	C073C	ADMINISTRATIVE SPECIALIST II	GS03
7	500	Division of Elementary and Secondary Education	22082870	D047C	INFORMATION SYSTEMS BUSINESS ANALYST	IT05
8	500	Division of Elementary and Secondary Education	22082872	C046C	LEGAL SUPPORT SPECIALIST	GS04
9	500	Division of Elementary and Secondary Education	22082885	C056C	ADMINISTRATIVE SPECIALIST III	GS04
10	500	Division of Elementary and Secondary Education	22082891	S033C	MAINTENANCE SUPERVISOR	GS05
11	500	Division of Elementary and Secondary Education	22082897	S046C	MAINTENANCE TECHNICIAN	GS04
12	500	Division of Elementary and Secondary Education	22082903	P020C	PRODUCTION ARTIST	GS07
13	500	Division of Elementary and Secondary Education	22082915	E019C	PUBLIC SCHOOL PROGRAM ADVISOR	GS09
14	500	Division of Elementary and Secondary Education	22082927	A041C	PROGRAM FISCAL MANAGER	GS08
15	500	Division of Elementary and Secondary Education	22082936	G012C	ADE ASSISTANT TO DIRECTOR	GS12
16	500	Division of Elementary and Secondary Education	22082941	A091C	FISCAL SUPPORT ANALYST	GS05
17	500	Division of Elementary and Secondary Education	22082950	N009N	ASST COMMISSIONER FISCAL & ADMIN SVCS	SE01
18	500	Division of Elementary and Secondary Education	22082978	G093C	OPERATIONS MANAGER	GS08
19	500	Division of Elementary and Secondary Education	22082982	G093C	OPERATIONS MANAGER	GS08
20	500	Division of Elementary and Secondary Education	22083005	E019C	PUBLIC SCHOOL PROGRAM ADVISOR	GS09
21	500	Division of Elementary and Secondary Education	22083022	D038C	SENIOR SOFTWARE SUPPORT ANALYST	IT06
22	500	Division of Elementary and Secondary Education	22083042	A052C	ACCOUNTING COORDINATOR	GS09
23	500	Division of Elementary and Secondary Education	22083053	G047C	ATTORNEY SPECIALIST	GS11
24	500	Division of Elementary and Secondary Education	22124629	G001N	ADE LITIGATION ATTORNEY	GS15
25	500	Division of Elementary and Secondary Education	22129087	C010C	EXECUTIVE ASSISTANT TO THE DIRECTOR	GS07
26	500	Division of Elementary and Secondary Education	22137421	E006C	PUBLIC SCHOOL PROGRAM MANAGER	GS11
27	500	Division of Elementary and Secondary Education	22153370	G047C	ATTORNEY SPECIALIST	GS11
28	500	Division of Elementary and Secondary Education	22155421	G012C	ADE ASSISTANT TO DIRECTOR	GS12
29	500	Division of Elementary and Secondary Education	22156130	D011N	ADE DIRECTOR OF INFORMATION SYSTEMS	SE01
30	500	Division of Elementary and Secondary Education	22156131	D030C	INFORMATION SYSTEMS COORDINATOR	IT07
31	500	Division of Elementary and Secondary Education	22160001	N069N	ADE SPECIAL ADVISOR	GS14

## Shared Services Transfer Report - Position Transfer Listing

32	500	Division of Elementary and Secondary Education	22162860	G025C	ATTORNEY SUPERVISOR	GS12
33	500	Division of Elementary and Secondary Education	22165547	E007N	ADE DIRECTOR OF COMPUTER SCIENCE	IT09
34	500	Division of Elementary and Secondary Education	22169326	G281C	ADE POLICY & SPECIAL PROJECTS DIRECTOR	GS15
35	500	Division of Elementary and Secondary Education	22082919	G074C	ADE COORD OF GOVERNMENTAL AFFAIRS	GS09
36	500	Division of Elementary and Secondary Education	22082684	D038C	SENIOR SOFTWARE SUPPORT ANALYST	IT06
37	500	Division of Elementary and Secondary Education	22083056	G012C	ADE ASSISTANT TO DIRECTOR	GS12
38	510	Arkansas School for the Blind	22082591	D061C	INFORMATION SYSTEMS COORDINATION SPEC	IT05
39	513	Arkansas School for the Deaf	22082278	A038C	FISCAL SUPPORT MANAGER	GS09
40	513	Arkansas School for the Deaf	22082397	D030C	INFORMATION SYSTEMS COORDINATOR	IT07
41	519	Arkansas State Library	22082084	D030C	INFORMATION SYSTEMS COORDINATOR	IT07
42	519	Arkansas State Library	22082106	G076C	ADMINISTRATIVE SERVICES MANAGER	GS10
43	590	Division of Career and Technical Education	22080329	V007C	PROCUREMENT COORDINATOR	GS08
44	590	Division of Career and Technical Education	22080368	A031C	ASSISTANT CONTROLLER	GS11
45	700	Division of Higher Education	22104448	N002N	DHE SENIOR ASSOC DIRECTOR	GS15
46	700	Division of Higher Education	22104449	U089U	DHE DEPUTY DIRECTOR	SE02
47	700	Division of Higher Education	22104453	A038C	FISCAL SUPPORT MANAGER	GS09
48	700	Division of Higher Education	22104468	R014C	PERSONNEL MANAGER	GS08
49	700	Division of Higher Education	22125427	D028C	SENIOR SOFTWARE SUPPORT SPECIALIST	IT07
50	700	Division of Higher Education	22133990	G019C	GENERAL COUNSEL	GS13

<b>Department of Education</b>			
<b>Shared Services Transfer Report - Fund Transfer Listing</b>			
<b>FY2021 through August 31, 2020</b>			
	<b>Business Area</b>	<b>Division</b>	<b>Amount</b>
1	500	Division of Elementary and Secondary Education	946,449