

ARKANSAS PLANNING BUDGETING & ADMINISTRATIVE SYSTEM
STATE CONTRACTS OVER \$50,000 AWARDED TO MINORITY OWNED BUSINESSES
 Fiscal Year 2019
 Required by A.C.A. 25-36-104

AGENCY: 0710 DHS - Administrative Services

Minority Business	Total Contract Awarded	Minority Type per A.C.A. 15-4-303 (2)					
		African American	Hispanic American	American Indian	Asian American	Pacific Islander American	Disabled Veteran
COLLABORATIVE COUNSELING ASSOCIATES	\$408,000	X					

TOTAL NUMBER OF MINORITY CONTRACTS AWARDED 1

TOTAL EXPENDITURES FOR CONTRACTS AWARDED \$70,937,127

% OF MINORITY CONTRACTS AWARDED 0.04 %

Department Appropriation Summary

Historical Data

Agency Request and Recommendations

Appropriation	2018-2019		2019-2020		2019-2020		2020-2021					
	Actual	Pos	Budget	Pos	Authorized	Pos	Legislative Recommendation	Pos	Agency Request	Pos	Executive Recommendation	Pos
1DE Various Building Construction	4,430,610	0	12,191,856	0	12,414,729	0	12,414,729	0	12,414,729	0	12,414,729	0
414 Consolidated Cost	563,923	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0
896 DHS-Admin Paying Account	60,812,835	690	58,772,362	674	65,036,348	702	65,063,931	702	64,655,589	697	64,655,589	697
898 AmeriCorps Grants	1,486,647	0	2,510,704	0	2,510,704	0	2,510,704	0	0	0	0	0
898 Social Srvs Blk Grant-Fed	0	0	0	0	129,084	0	129,084	0	129,084	0	129,084	0
935 Community Srv/Non-Profit Support - Cash in Treasury	1,875	0	11,030	0	11,030	0	11,030	0	11,030	0	11,030	0
C99 Client Specific Emergency Services-Cash	0	0	0	0	111,600	0	111,600	0	111,600	0	111,600	0
Total	67,295,890	690	74,307,452	674	81,034,995	702	81,062,578	702	78,143,532	697	78,143,532	697

Funding Sources		%		%		%		%		%	
Fund Balance	4000005	13,854,924	16.7	15,694,440	18.5	10,702,584	11.8	10,702,584	12.2	10,702,584	12.2
General Revenue	4000010	25,083,525	30.2	23,961,086	28.2	23,970,969	26.4	23,670,370	27.0	23,670,370	27.0
Federal Revenue	4000020	23,528,116	28.4	25,241,065	29.7	25,621,228	28.2	22,758,100	26.0	22,758,100	26.0
Cash Fund	4000045	1,875	0.0	11,030	0.0	11,030	0.0	11,030	0.0	11,030	0.0
Performance Fund	4000055	566,331	0.7	439,452	0.5	0	0.0	0	0.0	0	0.0
Intra-agency Fund Transfer	4000317	1,805,000	2.2	0	0.0	0	0.0	0	0.0	0	0.0
Reimbursement	4000425	4,465,126	5.4	7,200,000	8.5	12,414,729	13.7	12,414,729	14.2	12,414,729	14.2
Various Program Support	4000730	13,685,433	16.5	12,462,963	14.7	18,095,267	19.9	17,991,984	20.6	17,991,984	20.6
Total Funds		82,990,330	100.0	85,010,036	100.0	90,815,807	100.0	87,548,797	100.0	87,548,797	100.0
Excess Appropriation/(Funding)		(15,694,440)		(10,702,584)		(9,753,229)		(9,405,265)		(9,405,265)	
Grand Total		67,295,890		74,307,452		81,062,578		78,143,532		78,143,532	

Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019. Appropriation and positions to the Department of Education - Division of Higher Education for the AmeriCorps Program.

Analysis of Budget Request

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

The Various Building Construction appropriation is for the purpose of construction, acquisition, renovation, maintenance, repair and equipping facilities of the Department of Human Services and for paying disallowances cited by the federal government. Facilities are those operated by the Divisions of Developmental Disabilities-Human Development Centers; Aging, Adult, and Behavioral Health-Arkansas State Hospital and Arkansas Health Center; and Youth Services-Juvenile Treatment Centers.

Funding for this appropriation is from the Human Services Renovation Fund and is derived from three sources. Federal reimbursement received by the Department; General revenue transferred from these three (3) Divisions with an annual maximum of five million dollars; Other funds may be utilized as determined to be available.

At the request of the Director of the Department of Human Services and upon certification of the availability of such funds, the Chief Fiscal Officer of the State shall initiate the necessary transfer documents to reflect the transfer on the books of record of the Treasurer of State, the Auditor of State, the Chief Fiscal Officer of the State and the Department. A.C.A. §19-5-1020 was amended by Act 1537 of 1999 to require that transfers into the Renovation Fund must be submitted to and receive approval from the Chief Fiscal Officer of the State, the Governor and the Legislative Council prior to the effective date of the transfer. This appropriation is centralized within the DHS Director's purview in order that the needs of the Department can be prioritized, however, maintained by the Division of Administrative Services. Expenditures for this appropriation are contingent upon available funding provided from within the Department.

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

Appropriation		2018-2019	2019-2020	2019-2020	2020-2021		
		Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Construction	5090005	4,430,610	12,191,856	12,414,729	12,414,729	12,414,729	12,414,729
Total		4,430,610	12,191,856	12,414,729	12,414,729	12,414,729	12,414,729
Funding Sources							
Fund Balance	4000005	13,854,924	15,694,440		10,702,584	10,702,584	10,702,584
Intra-agency Fund Transfer	4000317	1,805,000	0		0	0	0
Reimbursement	4000425	4,465,126	7,200,000		12,414,729	12,414,729	12,414,729
Total Funding		20,125,050	22,894,440		23,117,313	23,117,313	23,117,313
Excess Appropriation/(Funding)		(15,694,440)	(10,702,584)		(10,702,584)	(10,702,584)	(10,702,584)
Grand Total		4,430,610	12,191,856		12,414,729	12,414,729	12,414,729

Analysis of Budget Request

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

The Division of Administrative Services is responsible for the centralized purchasing of postage, forms printing, and warehouse storage for the Department. Purchases are made through this appropriation with funding transferred from the respective Divisions to the Consolidated Cost Revolving Fund.

Funding for this appropriation, as indicated as various program support, is revenue transferred based on cost allocation derived from the program to which funds are assigned and can be a mix of funding sources such as general revenue, federal revenue, other revenue and/or a combination of each.

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

Appropriation		2018-2019	2019-2020	2019-2020	2020-2021		
		Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Operating Expenses	5020002	563,923	821,500	821,500	821,500	821,500	821,500
Conference & Travel Expenses	5050009	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0
Total		563,923	821,500	821,500	821,500	821,500	821,500
Funding Sources							
Various Program Support	4000730	563,923	821,500		821,500	821,500	821,500
Total Funding		563,923	821,500		821,500	821,500	821,500
Excess Appropriation/(Funding)		0	0		0	0	0
Grand Total		563,923	821,500		821,500	821,500	821,500

Analysis of Budget Request

Appropriation: 896 - DHS–Admin Paying Account

Funding Sources: PWP - Administration Paying

Shared Services combines the core business functions of the agency including: Office of Finance, Office of Procurement, Office of Chief Counsel, Office of Information & Technology, Office of Human Relations, Office of Legislative & Intergovernmental Affairs, Office of Communications & Community Engagement, and Office of the Director. Shared Services continues to refine business operations and to reorganize internal agency resources to better serve DHS and its mission. Budgets, expenses, and resource needs have re-aligned to perform the requirements and tasks of the agency while positions and programs continue to be reorganized as Shared Services has evolved.

The AmeriCorps Program has been transferred to the Department of Education - Division of Higher Education due to Act 910, the Transformation and Efficiencies Act of 2019. This transfer includes:

- (5) positions to the Division of Higher Education;
- (\$239,545) in Regular Salaries, (\$81,397) in Personal Services Matching, (\$83,650) in Operating Expenses, (\$3,650) Conference & Travel Expenses, and (\$100) in Professional Fees & Services appropriations; and
- (\$179,934) in general revenue and (\$228,408) in federal revenue.

The Foster Grandparent Program was transferred to the Division of Aging, Adult, and Behavioral Health Services in FY 2020.

The Division also transferred (\$120,665) in general revenue, (\$124,016) in federal revenue, and (\$103,283) in other revenue to support the Office of the Secretary.

Funding for this appropriation consists of a mix of revenue sources which includes general revenue, federal funds, and other. Federal and other funding is determined by the Department's Cost Allocation Plan (CAP).

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: 896 - DHS--Admin Paying Account

Funding Sources: PWP - Administration Paying

Appropriation		2018-2019	2019-2020	2019-2020	2020-2021		
		Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Regular Salaries	5010000	31,003,588	35,011,981	35,453,393	35,474,693	35,235,148	35,235,148
	#Positions	690	674	702	702	697	697
Extra Help	5010001	447,721	293,637	293,637	293,637	293,637	293,637
	#Extra Help	25	22	30	30	30	30
Personal Services Matching	5010003	10,520,568	11,641,735	11,883,719	11,890,002	11,808,605	11,808,605
Overtime	5010006	5,705	8,383	8,383	8,383	8,383	8,383
Operating Expenses	5020002	4,897,918	5,421,760	5,655,523	5,655,523	5,571,873	5,571,873
Conference & Travel Expenses	5050009	52,893	62,533	63,083	63,083	59,433	59,433
Professional Fees	5060010	7,277,172	4,474,433	9,661,900	9,661,900	9,661,800	9,661,800
Data Processing	5090012	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0
Foster Grandparent	5900038	137,643	0	0	0	0	0
Data Processing Services	5900044	6,469,627	1,857,900	2,016,710	2,016,710	2,016,710	2,016,710
Total		60,812,835	58,772,362	65,036,348	65,063,931	64,655,589	64,655,589
Funding Sources							
General Revenue	4000010	25,083,525	23,961,086		23,970,969	23,670,370	23,670,370
Federal Revenue	4000020	22,041,469	22,730,361		22,869,840	22,517,416	22,517,416
Performance Fund	4000055	566,331	439,452		0	0	0
Various Program Support	4000730	13,121,510	11,641,463		17,273,767	17,170,484	17,170,484
Total Funding		60,812,835	58,772,362		64,114,576	63,358,270	63,358,270
Excess Appropriation/(Funding)		0	0		949,355	1,297,319	1,297,319
Grand Total		60,812,835	58,772,362		65,063,931	64,655,589	64,655,589

The Foster Grandparent program was transferred to the Division of Aging, Adult, and Behavioral Health Services FC 896 in FY2020.

Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019. Appropriation and positions moved to the Department of Education - Division of Higher Education for the AmeriCorps Program.

Analysis of Budget Request

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

Social Services Block Grant

The Division of Administrative Services administers the social services block grant (SSBG). The Office of Community Services, Administration for Children and Families, U. S. Department of Health and Human Services is responsible for the administration of the grant program at the federal level with grants made directly to the State. Grant amounts are determined by a statutory formula based on individual state population. Up to 10 percent of block grant funds are allowed to be transferred to other block grant programs for support of health services, health promotion and disease prevention campaigns, and low-income home energy assistance.

Under the provisions of the block grant, each state has the authority to determine the most appropriate social services for the state's citizens. Included are services such as assistance to individuals and families to become more independent relative to financial support and personal care, family maintenance and avoidance of institutional care. These services are rendered through contracts with community programs across the state to provide services to people with developmental disabilities, mental illness, the elderly, and children. The agency has elected to allocate the majority of the SSBG funds to various divisions within the Department and other departments in state government - Workforce Education, Rehabilitation Services and Spinal Cord Commission thus eliminating the need for the majority of this appropriation. Each of the DHS divisions and other departments certify the funds in the respective division/department and budget for utilization of these funds.

Funding for this appropriation is 100% federal funds and is provided under Title XX of the Social Security Act (Omnibus Budget Reconciliation Act of 1981 as amended, P.L. 97-35; Jobs Training Bill, P.L. 98-8; P.L. 98-473; Medicaid and Medicare Patient and Program Act of 1987; Omnibus Budget Reconciliation Act of 1987, P.L. 100-203; Family Support Act of 1988, P.L. 100-485; Omnibus Budget Reconciliation Act of 1993, P.L. 103-66; 42 U.S.C. 1397 et seq.).

AmeriCorps Grant

The Division formally administered the AmeriCorps grant. This program was transferred to the Department of Education - Division of Higher Education due to Act 910, the Transformation and Efficiencies Act of 2019. The Edward M. Kennedy Serve America Act of 2009 focused AmeriCorps' efforts in six key areas:

- **Disaster Services:** AmeriCorps members respond to disasters from tornadoes and hurricanes to fire and floods.

Education: AmeriCorps programs place tutors and mentors in low performing schools to help students improve academic performance and skills.

- **Environmental Stewardships:** AmeriCorps members build trails, restore parks, run recycling programs and promote energy efficiency.
- **Healthy Futures:** AmeriCorps members provide education and outreach for healthier lifestyles. Arkansas' AmeriCorps members focus on healthy living and the programs provide students with opportunities to participate in healthy living activities to reduce obesity.
- **Economic Opportunity:** AmeriCorps engages members each year to fight poverty by expanding access to technology, recruiting volunteers to teach literacy, and strengthening antipoverty groups.
- **Veterans and Military Families:** AmeriCorps supports the military community by engaging veterans in service, helping veterans readjust to civilian life, and providing support to military families.

Funding for this appropriation were federal funds provided from the Department of Health and Human Services to assist States in carrying out a national service program as authorized by the National and Community Service Act of 1990, as amended (42 U.S.C. §12501 et seq.)

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

Appropriation	2018-2019	2019-2020	2019-2020	2020-2021		
	Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Purchase of Services 5100004	0	0	129,084	129,084	129,084	129,084
AmeriCorps Grants 5100004	1,486,647	2,510,704	2,510,704	2,510,704	0	0
Total	1,486,647	2,510,704	2,639,788	2,639,788	129,084	129,084
Funding Sources						
Federal Revenue 4000020	1,486,647	2,510,704		2,639,788	129,084	129,084
Total Funding	1,486,647	2,510,704		2,639,788	129,084	129,084
Excess Appropriation/(Funding)	0	0		0	0	0
Grand Total	1,486,647	2,510,704		2,639,788	129,084	129,084

Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019. Appropriation moved to the Department of Education - Division of Higher Education for the AmeriCorps Program.

Analysis of Budget Request

Appropriation: 935 - Community Srv/Non-Profit Support – Cash in Treasury

Funding Sources: NHS - Cash in Treasury

This appropriation provides the Division of Community Service and Nonprofit Support authority for expenditure of fees and donations relating to various efforts established around the State. The funds are for training, volunteer recognition and special volunteer event expenses. These funds are interest income as well as honoraria from speaking engagements and donations.

Expenditure of appropriation is contingent upon available funding.

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: 935 - Community Srv/Non-Profit Support – Cash in Treasury

Funding Sources: NHS - Cash in Treasury

Appropriation		2018-2019	2019-2020	2019-2020	2020-2021		
		Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Operating Expenses	5020002	1,875	7,233	7,233	7,233	7,233	7,233
Conference & Travel Expenses	5050009	0	2,865	2,865	2,865	2,865	2,865
Professional Fees	5060010	0	932	932	932	932	932
Data Processing	5090012	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0
Total		1,875	11,030	11,030	11,030	11,030	11,030
Funding Sources							
Cash Fund	4000045	1,875	11,030		11,030	11,030	11,030
Total Funding		1,875	11,030		11,030	11,030	11,030
Excess Appropriation/(Funding)		0	0		0	0	0
Grand Total		1,875	11,030		11,030	11,030	11,030

Expenditure of appropriation is contingent upon available funding.

Analysis of Budget Request

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services - Cash

This appropriation is a contingency for immediate, short term and specific client emergencies such as shelter, food or transportation. Federal social services block grant funds would be utilized should payments be necessary.

The Legislative Recommendation reflects the FY21 ALC/JBC recommendation from the 2018 Fall Budget Hearings Summary Manuals, any Governor's Letters adopted and member amendments. The Agency Request and Executive Recommendation reflect Act 910, the Transformation and Efficiencies Act of 2019.

Appropriation Summary

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services - Cash

Appropriation	2018-2019	2019-2020	2019-2020	2020-2021		
	Actual	Budget	Authorized	Legislative Recommendation	Agency Request	Executive Recommendation
Purchase of Services 5900043	0	0	111,600	111,600	111,600	111,600
Total	0	0	111,600	111,600	111,600	111,600
Funding Sources						
Federal Revenue 4000020	0	0		111,600	111,600	111,600
Total Funding	0	0		111,600	111,600	111,600
Excess Appropriation/(Funding)	0	0		0	0	0
Grand Total	0	0		111,600	111,600	111,600