



AGENDA

State and Public School Life and Health Insurance Board **Special Board Meeting**

February 2, 2015

10:00 a.m.

EBD Board Room – 501 Building, Suite 500

- I. Call to Order John Kirtley, Chairman***
- II. Discussion of Request for Proposals Bob Alexander, EBD Executive Director***
- III. Director’s Report Bob Alexander, EBD Executive Director***

Upcoming Meetings

February 17, 2015

March 17, 2015

NOTE: All material for this meeting will be available by electronic means only asepse-board@dfa.arkansas.gov

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as “Members and Staff only”

**State and Public School Life
And Health Insurance Board Special Board Meeting
Minutes
February 2, 2015**

The 146th meeting of the State and Public School Life and Health Insurance Board (hereinafter called the Board), met on February 2, 2015 at 10:00 a.m. in the EBD Board Room, 501 Woodlane, Suite 500, Little Rock, AR 72201.

MEMBERS PRESENT

Robert Boyd
Dr. Tony Thurman
Lori Freno-Engman
Dr. Andrew Kumpuris
Dr. Joseph Thompson
Dan Honey
Shelby McCook
Dr. John Kirtley - Chairman
Carla Wooley-Haugen Vice-Chairman
Janis Harrison

MEMBERS ABSENT

Renee Mallory
Katrina Burnett
Dr. Joseph Thompson
Angela Avery

Bob Alexander, Executive Director, Employee Benefits Division

OTHERS PRESENT:

David Keisner, Dwight Davis , UAMS; Janna Keathley, Ethel Whittaker, Gretchen Baggett, Marla Wallace, Lori Eden, Leslie Smith, Stella Greene, EBD; Sylvia Landers, Eileen Wider; Minnesota Life; Kristi Jackson, Jennifer Vaughn, ComPsych; Marc Watts, ASEA; Andy Davis, Arkansas Democrat Gazette; Ronda Walthall, AR Highway & Transportation Dept; Takisha Sanders, Kanita Collins, Health Advantage; Ro Summers, Gini Ingram, ACHI; Karyn Langley, B.J. Himes, QualChoice; Susan Walker, Datapath; Marlo James, AEA; Jennifer Smith, ASU; Jackie Baker, ASP; Steve Althoff, MTI; Connie Bennett, Lisa Westbrook, Catamaran; Martha Hill, Ashley Younger, Leo Houser, BPS; Lisa Bamburg, Insurance Advantage; Sharon Jackson, GSK, Donna Mora, Paul House, Jim Chapman, Mary Ann Hodges, Craighead County Retired Teachers; Brian Strickland, Gilead; Treg Long, ACS; Frances Bauman, Robyn Keene, AAEA

CALL TO ORDER:

Meeting was called to order by John Kirtley, Chairman

DISCUSSION OF REQUEST FOR PROPOSALS: *by Bob Alexander, EBD Executive Director*

Alexander reported there are questions regarding the renewal of contracts in terms of, when is the board required to approve the RFP process or the actual RFP that will be distributed. The board has not adopted a policy regarding renewals. Over the years if there was an existing contract up for renewal or terminate, Employee Benefits Division together with State Procurement would renew the contract or develop a new RFP. For new services such as Medicare Advantage, Employee Benefits Division works with the board, and the board would recommend an RFP. In addition, if there are existing contracts that the board would like to revisit.

Alexander is requesting board approval for EBD to continue working with State Procurement on case management, disease management, and utilization management contracts. In addition, continue working with FSA, and HSA to consolidate the vendors. Finally, extend the PBA contract to the end of the year.

McCook motioned that the board would adopt a policy for any new RFP's that are issued for contracts; that the board would review and approve them. This includes renewals as well. Harrison seconded.

Dr. Kirtley requested a timeline. Wooley-Haugen is concerned with reviewing the RFP's prior to distribution.

Alexander inquired will this include contracts that involve trust funds? McCook reported only if benefits are involved.

McCook amended the previous motion to: for any new RFP's or renewals involving benefits and trust funds that they should be submitted to the board thirty days prior to distribution. Harrison seconded. All were in favor.

Motion Approved

Alexander reported there is an RFP already submitted to procurement for disease, and utilization management.

McCook motioned to approve the issuing of the RFP, without board review, to Procurement for disease, and utilization management. Harrison seconded. All were in favor.

Motion Approved

Alexander reported that the RFQ for FSA's and HSA's will follow the new policy guidelines. There will be further review at the board meeting.

DIRECTOR'S REPORT: *by Bob Alexander, EBD Executive Director*

Alexander reported on The Arkansas Session Senate Bill 182, which reads; if an employee does not enroll in the plan within the first three years of employment there will be a penalty at retirement. Additional information will be presented at a later date.

Meeting Adjourned