

CIG1 - Resident Wholesaler / Distributor Template Specifications

Below are the field definitions to be used to export your data into the appropriate format to be uploaded. All data must be inserted within the input cell range. To test your file once it has been populated, login to atap.arkansas.gov and select the appropriate filing period within the Cigarette account and click **Import**. Select the file you wish to test and review the results. Only click the **Submit** button when you are ready to submit a live file to the Department.

All requested data must be provided in it's entirety.

CIG

Unstamped Packs

Field Name	Input Cell Range		Validation
BeginningInventory	E7	F7	Numeric
EndingInventory	E8	F8	Numeric
AccountID	L6	L6	Valid Arkansas CIG ID
PeriodEnding	L8	L8	Valid Date [mm/dd/yyyy]

SCH-A

20's Stamps Purchased

Field Name	Input Cell Range		Validation
InvoiceDate20s	B7	B1006	Valid date
InvoiceNumber20s	C7	C1006	
Arkansas20s	D7	D1006	Numeric

20's Stamps Unaffixed

Field Name	Input Cell Range		Validation
ArBegInv20	H7	H7	Numeric
ArEndInv20	H9	H9	Numeric

SCH-A1

25's Stamps Purchased

Field Name	Input Cell Range		Validation
InvoiceDate25s	B6	B1005	Valid date
InvoiceNumber25s	C6	C1005	Numeric
Arkansas25s2k	D6	D1005	Numeric
Arkansas25s4800	E6	E1005	Numeric

25's Stamps Unaffixed

Field Name	Input Cell Range		Validation
ArBegInv25	I6	I6	Numeric
ArBegInv25s48	J6	J6	Numeric
ArEndInv25	I8	I8	Numeric
ArEndInv25s48	I9	I9	Numeric

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SCH A2-

20's Tax Exempt Stamps - Military

Field Name	Input Cell Range		Validation
InvDate20sMilitary	B6	B1005	Valid date
InvNum20sMilitary	C6	C1005	Numeric
Ark20sMilitary	D6	D1005	Numeric

20's Stamps Unaffixed - Tax Exempt - Military

Field Name	Input Cell Range		Validation
ArBegInv20Mil	H6	H6	Numeric
ArEndInv20Mil	I6	I6	Numeric

SCH B-RES

Unstamped Cigarettes Purchased From Manufacturers

Field Name	Input Cell Range		Validation
UnstampedManufacturerCode	B6	B1005	4 character valid code
UnstampedManufacturerName	C6	C1005	Optional
UnstampedInvoiceNumber	D6	D1005	
UnstampedInvoiceDate	E6	E1005	Valid date
Unstamped20sCigsPurchased	F6	F1005	Numeric
Unstamped25sCigsPurchased	G6	G1005	Numeric

SCH-C-RES

Cigarettes Returned To Manufacturer

Field Name	Input Cell Range		Validation
ReturnedFamilyCode	B6	B1005	4 character valid code
ReturnedBrandFamilyName	C6	C1005	Optional
ReturnedCreditDate	E6	E1005	Valid date
ReturnedCreditNumber	F6	F1005	
ReturnedDate	G6	G1005	Valid date
Returned20PacksStamped	H6	H1005	Numeric
Returned25PacksStamped	I6	I1005	Numeric
Returned20PacksUnstamped	J6	J1005	Numeric
Returned25PacksUnstamped	K6	K1005	Numeric

SCH-D

Tax Exempt Sales To Federal Or State Military Departments

Field Name	Input Cell Range		Validation
ExemptBrandCode	B6	B1005	4 character valid code
ExemptBrandFamily	C6	C1005	Optional
MilitaryDepartment	E6	E1005	
InvoiceNumber	F6	F1005	
InvoiceDate	G6	G1005	Valid date
ExemptCig20s	H6	H1005	Numeric
ExemptCig25s	I6	I1005	Numeric
ExemptPack20s	J6	J1005	Numeric
ExemptPack25s	K6	K1005	Numeric

SCH-E-RES**Brand Specific Cigarette Sales Report**

Field Name	Input Cell Range		Validation
BrandFamilyCode	B6	B1005	4 character valid code
BrandFamilyName	C6	C1005	Optional
AR20Sales	F6	F1005	Numeric
AR25Sales	G6	G1005	Numeric
OtherSt20Sales	H6	H1005	Numeric
OtherSt25Sales	I6	I1005	Numeric
ARWholesalertoARWholesaler20Sales	J6	J1005	Numeric
ARWholesalertoARWholesaler25Sales	K6	K1005	Numeric
Wholesalername	L6	L1005	

SCH-F-RES**Cigarette Inventory By Brand Family**

Field Name	Input Cell Range		Validation
BrandFamilyCode	B7	B1006	4 character valid code
BrandFamilyName	C7	C1006	Optional
Pack20s	E7	E1006	Numeric
Pack25s	F7	F1006	Numeric