

CIG2 - Non-Resident Wholesaler / Distributor Template Specifications

Below are the field definitions to be used to export your data into the appropriate format to be uploaded. All data must be inserted within the input cell range. To test your file once it has been populated, login to atap.arkansas.gov and select the appropriate filing period within the Cigarette account and click **Import**. Select the file you wish to test and review the results. Only click the **Submit** button when you are ready to submit a live file to the Department.

All requested data must be provided in it's entirety.

CIG-2

Stamped Packs

Field Name	Input Cell Range		Validation
BeginningInventory	E7	F7	Numeric
EndingInventory	E8	F8	Numeric
AccountID	L6	L6	Valid Arkansas CIG ID
PeriodEnding	L8	L8	Valid Date [mm/dd/yyyy]

SCH-A

20's Stamps Purchased

Field Name	Input Cell Range		Validation
InvoiceDate20s	B7	B1006	Valid date
InvoiceNumber20s	C7	C1006	

SCH-A2

20's Stamps Unaffixed

Field Name	Input Cell Range		Validation
InvDate20sMilitary	B6	B1005	Valid date
InvNum20sMilitary	C6	C1005	Numeric
Ark20sMilitary	D6	D1005	Numeric

20's Stamps Unaffixed-Tax Exempt- Military

Field Name	Input Cell Range		Validation
ArBegInv20Mil	H6	H6	Numeric
ArEndInv20Mil	H8	H8	Numeric

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SCH-B-NON

Cigarette Sales Into Arkansas

Field Name	Input Cell Range		Validation
CustomerName	B6	B15006	
InvoiceNumberIntoAR	D6	D15006	
InvoiceDateIntoAR	E6	E15006	Valid date
StoreNumber	F6	F15006	
20SalesPack	G6	G15006	Numeric
25SalesPack	H6	H15006	Numeric

SCH-B1-NON

Stamped Cigarettes Returned From Customers

Field Name	Input Cell Range		Validation
CustomerNameReturned	B6	B5006	
CreditDate	D6	D5006	Valid date
CreditNumber	E6	E5006	
ReceivedDate	F6	F5006	Valid date
20RetCig	G6	G5006	Numeric
25RetCig	H6	H5006	Numeric
20RetPack	I6	I5006	Numeric
25RetPack	J6	J5006	Numeric

SCH-C-NON

Cigarettes Returned To Manufacturer

Field Name	Input Cell Range		Validation
C2ReturnedFamilyCode	B6	B1005	4 character valid code
C2ReturnedFamilyName	C6	C1005	Optional
C2ReturnedCreditDate	E6	E1005	Valid date
C2ReturnedCreditNumber	F6	F1005	
C2ReturnedDate	G6	G1005	Valid date
C2Ret20PacksStamped	H6	H1005	Numeric
C2Ret25PacksStamped	I6	I1005	Numeric

SCH-D

Tax Exempt Sales To Federal Or State Military Departments

Field Name	Input Cell Range		Validation
ExemptBrandCode	B6	B1005	4 character valid code
ExemptBrandFamily	C6	C1005	Optional
MilitaryDepartment	E6	E1005	
InvoiceNumber	F6	F1005	
InvoiceDate	G6	G1005	Valid date
ExemptCig20s	H6	H1005	Numeric
ExemptCig25s	I6	I1005	Numeric
ExemptPack20s	J6	J1005	Numeric
ExemptPack25s	K6	K1005	Numeric

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SCH-E-NON

Brand Specific Cigarette Sales Report

Field Name	Input Cell Range		Validation
BrandFamilyCode	B6	B1005	4 character valid code
BrandFamilyName	C6	C1005	Optional
C2NumCigsE	E6	E1005	Numeric
C2Num20Packs	F6	F1005	Numeric
C2Num25Packs	G6	G1005	Numeric