



**ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION**  
OFFICE OF INTERGOVERNMENTAL SERVICES  
1515 West 7<sup>th</sup> Street, Suite 404  
P. O. Box 8031  
Little Rock, Arkansas 72203

**CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM  
REQUEST FOR APPLICATION (RFA)**

**SUBMISSION INSTRUCTIONS:**

Completed applications must be submitted to DFA-IGS postmarked no later than **May 31, 2020**, via U.S. Postal Service to the following address:

**Arkansas Department of Finance and Administration  
Office of Intergovernmental Services  
Attn: JAG/COVID-19  
1515 West 7th Street, Suite 404  
Little Rock, AR 72201**

Or

**Electronic Submission by 12:00 Noon, Monday, June 1, 2020**

[IGS.Applications@dfa.arkansas.gov](mailto:IGS.Applications@dfa.arkansas.gov)

**Requirement for EO 12372: Completed Applications and the Completed 424SF Must Be Submitted to the State Clearinghouse electronically at the following email:**

[igsclearinghouse@dfa.arkansas.gov](mailto:igsclearinghouse@dfa.arkansas.gov)

**APPLICATION CHECKLIST:**

- Certification/Signature Form
- Request For Application (RFA) Form
- Budget Justification Narrative (included with RFA form)
- Budget Detailed Line-Item (included with RFA form)
- Applicant's Disclosure of Other COVID-19 Funding
- Standard Assurances
- Certification Regarding Debarment, Suspension,
- Certification Regarding Lobbying. Debarment, Suspension
- EEOC Certification
- Completed SF424
- Assurances Non-Construction SF424B
- W-9 Form and Instructions
- Application Submitted to State Clearinghouse